



MEDFORD FIRE-RESCUE FIRE & LIFE SAFETY DIVISION

www.medfordfirerescue.org

200 S. Ivy St., Room #180
Medford, OR 97501
Telephone (541) 774-2300
FAX (541) 774-2514

APPLICATION FOR MALL USE PERMIT

APPLICATION #: _____
(Issued by Fire Department)

Name of Applicant: _____
Please Print

Address: _____
Address City Zip

Telephone Number: (Home) _____ (Work) _____

Person in Charge of Event: _____

Telephone Number: (Home) _____ (Work) _____

Site Address: _____

Date(s) and Time(s) of Use: _____

Type of Event: _____

Other Pertinent Information: _____

Issued By: _____ Date: _____
(Fire Code Official)

Applicant Must Submit Proposed Site Plan Arrangement with Application

PERMIT FEES

- | | |
|--|-----------|
| <input type="checkbox"/> Display of Liquid or Gas Fueled Powered Equipment | \$50.00 |
| <input type="checkbox"/> Use of Open-flame or Open-flame Producing Devices | \$25.00 |
| <input type="checkbox"/> Kiosk, Concession, or Highly Combustible Displays | \$25.00* |
| <input type="checkbox"/> Use of Mall as a Place of Assembly (>100 people) | No Charge |

**Fee waived if paid for Business License*

This permit is issued and accepted under the conditions that all work shall be in full compliance with applicable codes, standards, statutes, and ordinances.

LIABILITY: THIS PERMIT DOES NOT RELIEVE THE PERMITTEE FROM CRIMINAL OR CIVIL LIABILITY FOR DAMAGES ARISING FROM EVENTS OCCURING UNDER HIS/HER CONTROL. VIOLATIONS OF THE REQUIREMENTS MAY RESULT IN THE ISSUANCE OF A CITATION OR CIVIL PENALTY.

I have read and understand the above and agree to the conditions.

Permittee or Permittee's Agent: _____ Date: _____
(Signature)

PERMIT INVALID WITHOUT SIGNATURE AND FIRE DEPARTMENT SIGN-OFF

Additional Information for Display of Liquid or Gas Fueled Powered Equipment

- Fueling or de-fueling of vehicles inside the facility is prohibited.
- All fuel tanks shall not be more than **ONE-QUARTER** full, or have more than **5 GALLONS** of fuel whichever is less.
- All fuel tank openings shall be locked and sealed in an approved manner to prevent the escape of vapors.
- Fuel systems shall be inspected for leaks and any spills shall be cleaned up immediately.
- The display must be inspected prior to the arrival of the public and all cars that present a hazard must be removed from the event to a safe location.
- At least **ONE** battery cable shall be removed from the battery(s) used to start the vehicle engine. The disconnected battery cable shall then be taped.
 - **Exception:** If it is necessary that the cars be moved the battery should remain connected rather than risk igniting fuel vapors.

Additional Information for Use of Open-flame or Open-flame Producing Devices

- Consult with Fire Department for specific application.

Additional Information for Use of Mall as a Place of Assembly

- Consult with Fire Department regarding setup and occupant load expected.
- A minimum 10' clear exit space is required between the tenant spaces and any setup.

Kiosks

- A minimum 2A10BC fire extinguisher is required within 75' of the kiosk.
- Combustible kiosks or other structures shall not be located within the mall unless constructed of any of the following materials:
 - Fire-retardant-treated wood complying with OSSC Section 2303.2.
 - Foam plastics having a maximum heat release rate not greater than 100 kW when tested in accordance with the exhibit booth protocol in UL 1975 or when tested in accordance with NFPA 289 using the 20 kW ignition source.
 - Aluminum composite material (ACM) meeting the requirements of Class A interior finish in accordance with OSSC Chapter 8 when tested as an assembly in the maximum thickness intended.
- A minimum 10' clear aisle width is required between the kiosk and tenant spaces.
- Kiosks greater than 4' wide shall have an open roof or be provided with an automatic fire sprinkler system.
- The horizontal separation between kiosks or groupings thereof and other structures within the mall shall be not less than 20 feet.
- Each kiosk or similar structure or groupings thereof shall have an area not greater than 300 sq. ft.