

City of Medford

Boards, Commissions and Committees Pamphlet



2018-2019

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Table of Contents

Introduction	4
Application Process	5
Arts Commission	7
Audit Committee	8
Bicycle & Pedestrian Advisory Committee	9
Cemetery Commission	10
City Budget Committee	11
Hospital Facilities Authority Board of Directors	12
Landmarks & Historic Preservation Commission	13
Medford Community Development Grants Commission	14
Medford Housing Advisory Commission	15
Mayor’s Youth Advisory Commission	16
Multicultural Commission	17
Parking Commission	18
Parks & Recreation Commission	19
Planning Commission	20
Police Advisory Committee	21
Sister City Committee - Alba, Italy	22
Site Plan & Architectural Commission	23
Traffic Coordinating Committee	24
Transportation Commission	25
Unified Appeal Board	26
Urban Renewal Agency Budget Committee	27
Water Commission	28
Meeting Schedule	30

INTRODUCTION

The Medford City Council recognizes the importance of citizen participation in municipal government and welcomes your interest in serving on a City Board, Commission or Committee. The ability to carry out the City's vision is characterized by the commitment of its elected and appointed leaders and involvement by citizens to produce meaningful, measurable outcomes. The City Council urges all citizens to become informed and engaged in local government. City leadership, elected and appointed, should reflect the diversity of our community and all members of the community are encouraged to apply for openings.

We hope this pamphlet will be helpful in answering your questions about City Boards, Commissions and Committees. If you would like additional information, please contact the City Manager's Office at (541) 774-2000.

Gary H. Wheeler
Mayor

APPLICATION PROCESS

Vacancies are announced and applications are accepted during the fall of each year and appointments are made at the second Council meeting in January. Terms of office expire on January 31 of each year.

Residency within the City of Medford's Urban Growth Boundary is required for most Boards, Commissions and Committees.

Applications may be submitted on-line at the City's website, www.cityofmedford.org, obtained at the City Manager's Office at 411 W. 8th Street, Medford or by calling (541) 774-2000.

Primary sources for this pamphlet are the Medford City Charter, the Medford Municipal Code and the Oregon Revised Statutes, as each may apply to a specific Board, Commission or Committee.

Volunteer members of City Boards, Commissions and Committees receive no monetary compensation for their services.

ARTS COMMISSION

- Meetings Held:** Meetings—Second Monday of each month
Study Sessions—Fourth Monday of each month
Carnegie Building; 5:45 p.m.
- Members:** Ten members, including
1 Youth member
8 At large members
1 Parks & Recreation Director or Designee (non-voting)
- Appointed By:** Parks and Recreation Commission
- Terms:** 3 years; youth member 1 year
- Authority:** Medford Code 2.438; January 17, 2002

The duties of the Commission shall include, but not be limited to the following:

- (a) Act on behalf of the Council on matters pertaining to the selection, acquisition, siting, restoration and preventive maintenance of public art for the enjoyment of the citizens. This shall include the hiring of consultants to assist in the development of public art programs and procedures.
- (b) Advise the Parks and Recreation Commission concerning the acceptance and disposition of gifts of art to the City.
- (c) Act in conjunction with the Parks and Recreation Commission on matters pertaining to arts education and promotion, artist's recognition and encouragement of the arts and artistic performances to help foster broad participation in and understanding of the arts and their value to the Medford community.
- (d) Assist City staff in obtaining gifts and grants for the arts fund, which shall be used for support of arts programs/activities and the procurement of public art for the enjoyment of the citizens. Advise the Parks and Recreation Commission of funding needs for arts to attain the desired vision for arts and culture in Medford.
- (e) Assist City staff with the administration of the 1.5% for art program, which allocates funds from specific City building and remodeling projects for the incorporation within and or inclusion of public art to the project.

AUDIT COMMITTEE

Meetings Held: TBD

Members: Four members, including
1 Councilmember
2 Budget Committee members
1 Member at large

Appointed By: Council President appoints Councilmember
Council President appoints the at large position
Budget Committee Chair appoints the two Budget
Committee members

Terms: 4 years

Authority: Ordinance 2018-56; June 7, 2018

In fulfilling the Audit Committee's purpose, typical responsibilities shall include:

- Assisting in the selection of the independent auditor.
- Communicating with the independent auditor, as needed, with regard to issues or questions of internal control and proper application of accepted accounting principles.
- Reviewing the results of the financial statements audit with the independent auditor and management, and monitoring to ensure any significant findings or deficiencies disclosed in the audit are reviewed and corrected as needed.
- Assisting the independent auditor in presentation of the annual audit to the City Council.
- Monitoring the performance of the independent auditor and communicating with management and the City Council about the same.
- Reviewing and responding to any confidential submission by employees of concerns regarding questionable accounting or auditing matters, or suspected fraud or related ethics issues.
- As part of the above activities, meeting with the independent auditors, the Chief Financial Officer, City Manager, and City Attorney as deemed appropriate for fulfilling its role.
- At a minimum, meeting prior to the beginning of the annual audit and to review the draft findings and report of the annual audit and letter to management, prior to presentation of the annual report to the City Council.

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Meetings Held: Second Monday of every month
Lausmann Annex, Room 151; 5:15 p.m.
Members: 7 voting members
Liaisons: 1 Planning staff
1 Public Works staff
Appointed By: Mayor and Council; City Manager appoints Liaisons
Terms: 3 years
Authority: Medford Code 2.454; July 19, 2018

The Bicycle and Pedestrian Advisory Committee advises the City Council on plans and issues relate to non-motorized transportation including pedestrians, bicyclists, skateboarders and others.

The duty of the Commission includes, but is not limited to:

- (a) Makes recommendations to the Transportation Commission regarding priorities and opportunities for non-motorized transportation programs.

CEMETERY COMMISSION

- Meetings Held:** Second Tuesday of each month
Medford Senior Center; 12:30 p.m.
- Members:** 7 members including
1 Youth member
6 At large members
- Appointed By:** Parks and Recreation Commission appoints at large positions
Mayor appoints the youth member
- Terms:** 3 years; youth member 1 year
- Authority:** Medford Code 2.204; March 5, 1987

The duties of the Commission shall include, but not be limited to the following:

- (a) Make recommendations to the Parks and Recreation Commission regarding the funding and operation of Eastwood Cemetery.
- (b) Works to secure donations and bequests for the Cemetery Trust Fund.

The Chairperson or designee will serve as liaison to the Medford Parks and Recreation Commission.

CITY BUDGET COMMITTEE

- Meetings Held:** 4-5 times in the early spring of odd years to review the preliminary budget for the coming biennium
Time and place to be determined
- Members:** 18 members, including
Mayor
8 Councilmembers
9 At large members
- Appointed By:** Mayor and Council appoint at large members
- Terms:** 4 years
- Authority:** Authority pursuant to ORS 294.414

The duties of the Committee shall include, but not be limited to the following:

- (a) The Budget Committee reviews the budget document and may either approve it as submitted by the City Manager or as the Committee may revise it. At budget hearings, the Committee hears the budget presentation by the City Manager and appropriate department staff, hears persons wishing to speak on the budget, and announces the time of the next meeting. All meetings of the Budget Committee are open to the public.
- (b) The Budget Committee receives information needed for the revision of the budget document prior to forwarding its recommendation to the City Council, which may amend the budget as provided by the Budget Committee and as set forth in ORS 294.414.

HOSPITAL FACILITIES AUTHORITY
BOARD OF DIRECTORS

Meetings Held: Only when called; generally once per month
Members: 7 members, including
5 At large members
2 Councilmembers
Appointed By: Mayor and Council
Terms: 4 years; limited to two consecutive terms
Authority: Council Resolution 2061 on July 18, 1974,
pursuant to ORS 441.525 and 441.595
Medford Code 2.448

The duties of the Board shall include, but not be limited to the following:

- (a) General power of authority of the Board of Directors is outlined in ORS 441.550. Except as otherwise provided by ORS, the Authority has all the power necessary to accomplish the purpose of providing hospital facilities for the people of Medford.
- (b) The Board acts as a conduit that allows nonprofit hospital facilities to float tax-free bonds.

LANDMARKS & HISTORIC PRESERVATION COMMISSION

- Meetings Held:** First Tuesday of each month
City Hall, Council Chambers; 5:30 p.m.
- Members:** 5 At large members
Planning Director or designee as ex-officio member
- Appointed By:** Mayor and Council
- Terms:** 4 years
- Authority:** Medford Code 10.110(L); June 21, 2018

The duties of the Landmarks and Historic Preservation Commission shall include, but are not limited to the following:

- (a) Serve as the approving authority for the following land use reviews:
 - Land Use Review
 - Appeals (See Section 10.140)
 - Exceptions
 - Historic Review
- (b) To study proposed Comprehensive Plan and Land Development Code amendments relating to historic preservation, and submit recommendations regarding such proposals to the Planning Commission and City Council.
- (c) To institute and support programs and projects that further the historic preservation policies of the City of Medford.
- (d) To adopt approval criteria for Minor Historic Review of alterations of roofing materials, exterior colors, or sign face design for an existing sign within Historic Preservation Overlay Districts. Such criteria shall be consistent with the Secretary of the Interior's Standards for the Treatment of Historic Places as applicable.
- (e) To adopt design guidelines for new construction and exterior alterations within an Historic Preservation Overlay. Such guidelines may be general or specific in nature and shall be in the form of approaches intended to aid applicants in preparation, presentation, and implementation of development proposals that comply with the Medford Comprehensive Plan and implementing ordinances. Guidelines shall be advisory and shall not limit applicants to a single approach.
- (f) To adopt approval criteria and/or design guidelines for signage within the Historic Preservation Overlay. Such criteria or design guidelines may authorize signs that differ from the standards of Article VI when necessary to meet historic compatibility and preservation goals.

MAYOR'S YOUTH ADVISORY COMMISSION

Meetings Held: First Tuesday of each month
Santo Center
7:00 p.m.
Members: 15 to 17 students
Appointed By: Mayor
Terms: 1 year; running July 1 through June 30
Authority: Medford Code 2.470 on February 5, 1987

Currently Disbanded

The Commission consists of 15-17 representatives from the following schools:

South Medford
North Medford
Cascade Christian
St. Mary's High Schools
Central Medford High School
Public Charter High Schools

The duties of the Commission shall include, but not be limited to the following:

- (a) Serving as an advisory body to the Medford City Council on matters concerning youth and youth activities.
- (b) Helping to find constructive activities for teens and aiding in solving problems concerning teens.
- (c) Finding ways to get students involved in the community.

MEDFORD COMMUNITY DEVELOPMENT
GRANTS COMMISSION

Meetings Held: TBD

Members: Nine members, including
1 Budget Committee member
1 Member representing healthcare
1 Member representing social services
1 Member representing local business
1 Member representing workforce development
1 Member representing an educational institution
1 Member representing affordable housing
2 Members at large

Appointed By: Mayor and Council

Terms: 3 years

Authority: Medford Code 2.441 on June 21, 2018

The Medford Community Development Grants Commission shall:

- (a) Adopt rules of procedure, as necessary, and shall by resolution establish either a regular meeting date or rules of procedure under which a meeting may be called.
- (b) Administer the City's General Fund Grant program.
- (c) Act as an advisor to the Council on the appropriate implementation of the City's Community Development Block Grant (CDBG) program and related programs and statutory responsibilities including:
 - Administering the CDBG annual grant selection process
 - Implementing the City's CDBG Citizen Participation Plan
 - Assisting the Housing Advisory Commission to implement the City's Consolidated Plan, Annual Action Plan, and Analysis of Impediments to Fair Housing Choice;
 - Overseeing General Fund Grant reporting and CDBG regulatory requirements including but not limited to subrecipient reporting, risk assessment and monitoring;
 - Advising Council on grant opportunities; and
 - Other duties as directed by Council

MEDFORD HOUSING ADVISORY COMMISSION

Meetings Held: TBD

Members: 9 members, including
2 Members representing the construction & development community
1 Member representing a local lending institution
2 Members representing local realtors & multifamily housing developers
2 Members representing affordable housing developers
1 Member representing a tenant organization
1 Member at large

Appointed By: Mayor and Council

Terms: 3 year terms

Authority: Medford Code 2.439 on August 1, 2002

The Medford Housing Advisory Commission shall:

- (a) Administer the City's affordable housing program and advise the Council on matters related to the City's housing stock and its development.
- (b) Act as an advisor to the Council on matters affecting housing development pertaining to the Community Development Block Grant Program (CDBG) in the City of Medford.

The Commission has the following duties:

- (a) Administer the annual public solicitation and selection process for Construction Excise Tax eligible housing development proposals and make recommendations for Council approval.
- (b) Identify and make recommendations to the Council regarding housing policy for housing that meets the needs of households of all income levels.
- (c) Make recommendations to Council regarding the development of new programs and the enhancement of existing programs and advise Council on possible opportunities.
- (d) Review current land use policies and zoning regulations, promote the adoption of policies and regulations supporting housing affordability.
- (e) Serve in an advisory capacity on any and all housing matters pertinent to the City's CDBG entitlement program. Review housing-related grant award recommendations made by the Community Development Grants Commission, make and communicate final CDBG housing-related grant award recommendations to the Council

MULTICULTURAL COMMISSION

Meetings Held: Third Tuesday of every month
Lausmann Annex, Room 151
5:00 p.m.
Members: 7 members
Appointed By: Mayor and Council
Terms: 3 years
Authority: Medford Code 2.437 on April 6, 2000

The duties of the Commission shall include, but not be limited to the following:

- (a) Identify and voice concerns about issues which affect the multicultural community.
- (b) Develop positive forums for multicultural community members.
- (c) Encourage a culturally diverse and competent force of elected and appointed City officials and employees.
- (d) Support channels of communication between the multicultural community and City officials.
- (e) Provide the Mayor and City Council opportunities to speak with the multicultural community and hear its concerns.
- (f) Other duties as may be assigned by the Mayor and City Council.

PARKING COMMISSION

- Meetings Held:** Second Thursday of each month
City Hall, Medford Room 330
8:00 a.m.
- Members:** 9 members, including
7 members who are business owners, employees of
businesses, residents in the Central Business District
or members at large
1 Rogue Community College representative
1 Southern Oregon University representative
- Appointed By:** Mayor and Council; College representatives are
appointed by their school
- Terms:** 3 years; 1 year for school representatives
- Authority:** Medford Code 2.447; February 4, 2010

The duties of the Parking Commission was Authority to advise the City Council on matters related to parking in the Central Business District, including but not limited to:

- (a) downtown parking policies
- (b) plans for management of parking regulations and safety
- (c) proper public use of parking
- (d) protection of public structures and lots
- (e) grievances, objections and suggestions regarding parking; and
- (f) requests for changes, additions and variances
- (g) short and long term planning for parking as it relates to revitalization and development

PARKS & RECREATION COMMISSION

Meetings Held:	Meetings—fourth Tuesday of each month Study Sessions—second Tuesday of each month Carnegie Building 5:30 p.m.
Members:	10 members, including 9 At large members 1 Youth member
Liaisons:	1 Parks & Recreation Director or designee 1 Arts Commission member 1 Cemetery Commission member
Appointed By:	Mayor and Council appoints at large members Mayor appoints youth position
Terms:	3 years 1 year for youth position, running June 30-July 1
Authority:	Originally Authority in 1969 Medford Code 2.461 on February 6, 1992

The duties of the Commission shall include, but not be limited to the following:

- (a) Act as advisor to the Council on matters pertaining to the acquisition and development of public parks, greenways and spaces, and recreation facilities for the enjoyment of the citizens;
- (b) Make recommendations and formulate and suggest policies to assist the council in developing and preserving the aesthetic and recreational facilities values which best serve the public interest;
- (c) Act as advisor to the Council and city staff on matters pertaining to public recreation programs;
- (d) Act as advisor to the Council and city staff on matters pertaining to promotion and encouragement of the arts and artistic performances for the enjoyment of the public and pertaining to the use of monies in the Arts Fund;
- (e) Assist in obtaining gifts and grants for the Arts Fund; and
- (f) Perform such other related duties as assigned by Council.

PLANNING COMMISSION

Meetings held: Meetings—second and fourth Thursdays of the month
City Hall, Council Chambers; 5:30 p.m.
Study Sessions—second and fourth Mondays
of each month
City Hall, Medford Room; Noon

Members: 9 members

Appointed By: Mayor and Council

Terms: 4 years

Authority: Medford Code 10.110(D); June 21, 2018
ORS 227.090; ORS 227.030

The duties of the Commission shall include, but not be limited to the following:

- (a) Serve as the approving authority for the following land use reviews:
 - Land Use Review
 - Appeals
 - Conditional Use Permits
 - Exception
 - Preliminary Planned Unit Development (PUD) Plan
 - Subdivision Tentative Plat
 - Zone Change (Minor)
- (b) Study and report on all proposed code amendments referred to it by the City Council. When reviewing any such proposed amendments, the Planning Commission shall submit its recommendation and findings to the City Council.
- (c) Review chapter 10 and report on same to the City Council at least once every five years. Specifically the Planning Commission shall:
 - Analyze the extent to which development has occurred in the city as compared to the projected growth per the Comprehensive Plan.
 - Recommend any changes in the mapping of zoning districts as determined necessary to accommodate the expected 20-year growth as determined by the Comprehensive Plan.
- (d) Serve as the Committee for Citizen Involvement (CCI) per the Comprehensive Plan.

POLICE ADVISORY COMMITTEE

- Meetings held:** Third Tuesday of January, April, July and October
Prescott Room, Police Station
4:30 p.m.
- Members:** 11 members, including
4 Members; 1 representing each of the 4 Wards
1 Member representing 549c School District
1 Member representing our minority community
1 Member representing the faith-based community
1 Member representing the business community
- Liaisons:** Chief of Police
Deputy Chief of Police
Deputy Police Chief of Administration
- Appointed By:** Mayor and Council
- Terms:** 2 years
- Authority:** Medford Code 2.427 on April 17, 1997.
Significantly Revised January 3, 2013

The Police Advisory Committee (PAC) was created to assist the Police Department in exploring solutions to community issues and to serve as a forum for community members to seek redress for unresolved police complaints.

The Committee's duties include the following:

- (a) Review all comment cards and determine if complaints and problems have been addressed;
- (b) Review any departmental procedures that have resulted in repeated complaints and make recommendations to the Police Department regarding the need for policy changes; and
- (c) Compile and forward to the City Council an annual written report by January 30. The report shall include data concerning the status of matters reported on, comment cards, written complaints, use of force and all activities in which PAC has participated.

SISTER CITY COMMITTEE - ALBA, ITALY

The Mayor and City Council recognize and support the Sister City Program, but it should be noted that the Alba Sister City Committee is an independent organization. The Commission has adopted its own bylaws, rules and procedures, and selects its own chairman. Any interested person has the opportunity to become a member and may contact Chair Julie Barry at (541)842-3472.

The City Council formally selected Alba, Italy as Medford's Sister City by passage of Resolution No. 1011 on February 18, 1960.

This affiliation was initiated under the "People-to-People" Program inaugurated by President Eisenhower in 1959 to promote greater friendship and understanding between the peoples of the United States and other nations through the medium of direct personal contact.

Alba, Italy was selected as Medford's Sister City because of its many similar characteristics to Medford, including location, environment, climate, agricultural economy, and other mutual interests. The relationship has led to a long and lasting friendship between the peoples of both cities.

The Committee has been active in promoting and carrying out numerous people exchanges between Alba and Medford, which have enhanced this friendship link. Official correspondence, holiday greetings, and letters of introduction for persons visiting Alba are coordinated through the Mayor's Office. The Committee, through the City of Medford, is a member of Sister Cities International, which serves as a resource center and consultant on sister city programs throughout the United States.

SITE PLAN & ARCHITECTURAL COMMISSION

- Meetings held:** First and Third Fridays of each month
City Hall, Room 300
Noon
- Members:** 9 members, including
1 Licensed architect
1 Licensed professional engineer
1 Licensed landscaping professional
1 Licensed contractor
4 Members at large
- Liaison:** 1 Planning Commissioner
- Appointed By:** Mayor and Council
- Terms:** 4 years
- Authority:** Medford Code 10.110(H). on June 21, 2018

The duties of the Site Plan & Architectural Commission include, but are not limited to:

- (a) Act as the approving authority for the following land use reviews:

Land Use Review

Exception

Major Modification of Site Plan and Architectural Review Approval, Site Plan and Architectural Review

- (b) Adopt design guidelines. Such guidelines may be general or specific in nature and shall be in the form of suggested approaches intended to aid applicants in preparation, presentation and implementation of development proposals in compliance with the City of Medford Comprehensive Plan and implementing ordinances. Guidelines shall be advisory and shall not limit applicants to a single approach.

TRAFFIC COORDINATING COMMITTEE

Meetings held: Fourth Thursday of each month
Lausmann Annex, Room 151
Noon

Members: 5 Members

Liaisons: 1 Police Department staff member
1 Public Works staff member

Appointed By: Mayor and Council; City manager provides Liaisons

Terms: Indefinite

Authority: Medford Code 2.457 on April 5, 1984

The duties of the Traffic Coordinating Committee include, but are not limited to:

- (a) Make recommendations to the Transportation Commission concerning general traffic management policies
- (b) Act as a forum to hear citizen requests with regard to traffic matters
- (c) Provide recommendations to the Public Works Department and the Police Department

TRANSPORTATION COMMISSION

Meetings held: TBD
Members: 7 Members, including
1 Planning Commission member
1 Bicycle & Pedestrian Advisory Committee member
1 Traffic Coordinating Committee member
4 At large members
Liaisons: 1 Public Works staff member
1 Planning staff member
Appointed By: Mayor; City Manager provides Liaisons
Terms: 3 years
Authority: Medford Code 2.451; July 19, 2018

The duties of the Transportation Commission include:

- (a) Advise the City Council and the Planning Commission on all matters affecting transportation policy in the City and the surrounding area.
- (b) Examine multi-modal transportation issues.
- (c) Evaluate level-of-service alternatives.
- (d) Evaluate travel demand management alternatives.
- (e) Make recommendations concerning provisions of the Comprehensive Plan and the Land Development Code that affect transportation.
- (f) Facilitate coordination of transportation issues with other governmental agencies.
- (g) Receive and consider recommendations from the Traffic Coordinating Committee and the Bicycle and Pedestrian Advisory Committee.
- (h) Perform such other related duties assigned by the City Council.

In addition, the Transportation Commission may submit testimony and evidence in a land use matter in the same manner as any other party.

UNIFIED APPEAL BOARD

- Meetings Held:** Meets only when called
- Members:** 5 members, including
1 Licensed general contractor
1 Licensed engineer
1 Licensed architect
1 Member of the business community
1 Member at large
- Liaisons:** Building Director
Fire Marshall
- Appointed By:** Mayor and Council appoint
- Terms:** 2 years
- Authority:** Medford Code 2.475, 2.479, 9.662

The duties of the Unified Appeal Board include, but are not limited to the following:

- (a) Hears appeals of a building official's decision.
- (b) The Board makes the decision on the basis of an appellant's testimony, written statements or other supporting evidence as the Board deems appropriate.

URBAN RENEWAL AGENCY BUDGET COMMITTEE

- Meetings Held:** 4-5 times in the early spring of odd years to review the preliminary budget for the coming biennium
- Members:** 18 members, including
Mayor
8 Councilmembers
9 At large members
- Appointed By:** Mayor and Council appoint at large members
- Terms:** 3 years
- Authority:** The Urban Renewal Agency was created in 1988. The Agency is authorized pursuant to Medford Code Section 2.442 to have all the powers provided in Chapter 457, Oregon Revised Statutes.

The Urban Renewal Agency Budget Committee is an advisory committee to the Medford Urban Renewal Agency Board of Directors. The committee is comprised of nine public members as well as the Agency Board of Directors.

It is the responsibility of the Committee to review the budget for consistency with the City Center Revitalization Plan and either approve or revise the budget submitted by the Executive Director and forward a recommendation to the Board of Directors for final action.

Budget Committee members shall be residents of the City of Medford who are not officers or employees of the City, and who are registered to vote.

WATER COMMISSION

- Meetings Held:** First and third Wednesday of each month
Study Sessions held immediately preceding meetings
Lausmann Annex, Room 151
12:00 p.m.
- Members:** 5 At large members
- Appointed By:** Mayor
- Terms:** 5 years
- Authority:** Created in 1922; Medford Code 4.110

The Commission is authorized, pursuant to Section 4.110 of the Medford Code to adopt rules and regulations necessary to carry out the duties and powers that it has under the City Charter and the Medford Code.

The Commission has the full power and authority to maintain, operate, repair and extend, and other powers necessary to fully manage and operate the water system as is necessary for the needs of the city. Authorities and duties are more specifically outlined in the Medford City Charter, Section 21. The Board of Water Commissioners is required to make full reports to the City Council of the business transacted by it and of the condition of its funds once every three months, and also makes special reports to the City Council on matters relating to the water system when called for by the City Council.

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MEETING SCHEDULE

ARTS COMMISSION

Meetings: 2nd Monday of each month

Study Sessions: 4th Monday of each month

Carnegie Building; 5:45 p.m.

AUDIT COMMITTEE

Meeting time and location to be determined

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

2nd Monday of each month

Lausmann Annex, Room 151, 5:15 p.m.

CEMETERY COMMISSION

2nd Tuesday of each month

Medford Senior Center; 12:30 p.m.

CITY BUDGET COMMITTEE

Meets 4 to 5 times in the early spring of odd years to review preliminary budget for the coming biennium

Meets only when called.

Place, date and time are set when meeting is called.

HOSPITAL FACILITIES AUTHORITY BOARD OF DIRECTORS

Meet only when called, generally once a year.

Place, date and time are set when meeting is called.

LANDMARKS & HISTORIC PRESERVATION COMMISSION

1st Tuesday of each month

Lausmann Annex, Room 151; 5:30 p.m.

MAYOR'S YOUTH ADVISORY COMMISSION—Currently disbanded

1st Tuesday of each month

Santo Center; 7:00 p.m.

MEDFORD COMMUNITY DEVELOPMENT GRANTS COMMISSION

Meeting time and location to be determined

MEDFORD HOUSING ADVISORY COMMISSION

Meeting time and location to be determined

MULTICULTURAL COMMISSION

3rd Tuesday of each month
Lausmann Annex, Room 151; 5:00 p.m.

PARKING COMMISSION

2nd Thursday of each month
City Hall in Medford Room; 8:00 a.m.

PARKS & RECREATION COMMISSION

Meetings: 4th Tuesday of each month
Study Sessions: 3rd Tuesday of each month
Santo Center; 5:30 p.m.

PLANNING COMMISSION

Meetings: 2nd and 4th Thursdays of each month
City Hall Council Chambers; 5:30 p.m.
Study Sessions: 2nd and 4th Mondays of each month; 12:00 noon
Lausmann Annex, Room 151

POLICE ADVISORY COMMITTEE

Meets quarterly in January, April, July and October
3rd Tuesday of each month
Police Station, Prescott Room; 4:30 p.m.

SITE PLAN & ARCHITECTURAL COMMISSION

1st and 3rd Fridays of each month
City Hall Council Chambers Room 300; Noon

TRAFFIC COORDINATING COMMITTEE

4th Thursday of each month
Lausmann Annex, Room 151; Noon

TRANSPORTATION COMMISSION

Meeting time and location to be determined

UNIFIED APPEAL BOARD

Meets only when called per Medford Code.
Place, date and time are set when meeting is called.

URBAN RENEWAL AGENCY BUDGET COMMITTEE

Meets 4 to 5 times in the early spring of odd years to review preliminary budget for the coming biennium

Meets only when called.

Place, date and time are set when meeting is called.

WATER COMMISSION

Meetings: 1st and 3rd Wednesdays of each month

Study Sessions: Immediately preceding meetings

Lausmann Annex, Room 151; 12:00 p.m.

