

Planning Highlights

OUR MISSION:

"We are a dynamic team working with the community to shape a vibrant and exceptional city."



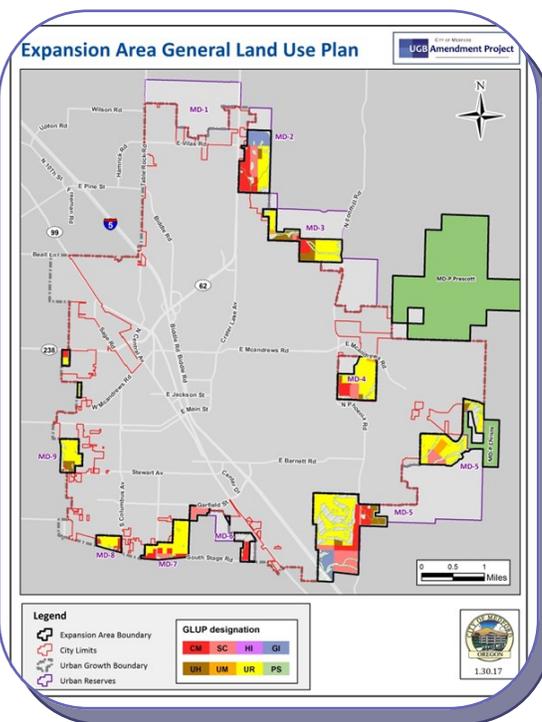
Planning Department
200 S. Ivy St.
Medford, Oregon 97501

Phone: 541-774-2380
Fax: 541-618-1708

Visit us on the web:
www.ci.medford.or.us

Email us at:
planning@cityofmedford.org

URBAN GROWTH BOUNDARY AMENDMENT PROJECT UD-



In August 2015, the City Council began reviewing the Planning Commission’s recommendation for the Urban Growth Boundary Amendment project. After months of public hearings and study sessions, hours of testimony and almost 130 exhibits entered into the record, the City Council made an oral decision on the proposed UGB expansion area on March 17, 2016. Following that oral decision, written findings of fact were provided by staff. In August 2016 the City Council approved Ordinance No. 2016-99 which includes the written decision and maps showing the location of the proposed expansion. The proposal was submitted to Jackson County at the

end of August and is currently in the County’s hearing process. After a decision is made by the County, the project will be submitted to the State. Details about the project can be found on the Planning webpage.

Inside this Issue

Flood Safety	2
Medford’s History	3
RecFest	3
October Planning	4
This Place Matters	4
Employee News	5
Planning Meetings Calendar	6

Planning staff, left to right, front to back:
Carla Paladino, Matt Brinkley, Kelly Akin,
Liz Conner, Chris Olivier, Cinthya Perezchica,
Kyle Kearns, Carol Wedman, Debbie Strigle,
Debbie Waldron, Terri Rozzana, Sarah Sousa,
Dustin Severs



FLOOD SAFETY

Are you flood ready?

The Planning Department took over administering the City's floodplain program from the Building Department in 2015. Staff is responsible for ensuring that development in the special flood hazard area is built according to Federal Emergency Management Agency (FEMA) and National Flood Insurance Program (NFIP) standards. Staff set up a flood awareness booth at the Emergency Preparedness Fair held at the Rogue Valley Mall in September 2016.

The city also successfully recertified as a Class 6 community through the Community Rating System program. Our participation in this voluntary program provides reduced flood insurance rates to homeowners with flood insurance policies.

In the coming year, customers will be able to access copies of filed elevation certificates from an interactive map created by our Technology Services staff. (Thank You Dave Pastizzo!)



A BUSY YEAR

Building Permits Issued (Units)			
Year	Single Family Houses	Multi-family Units	Total
2012	141	119	260
2013	262	116	378
2014	239	111	350
2015	241	132	373
2016	327	178	505
5 year Total	1,210	656	1,866



MEDFORD'S HISTORY

The Pear Blossom Festival, a sixty-four year old tradition, was named an *Oregon Heritage Tradition*, by the Oregon Heritage Commission, in April 2016. Such events represent the heritage of the state, appeal to a wide audience, and have been on-going for more than fifty years. The Pear Blossom Festival joins the rankings of other state distinguished events such as the Oregon State Fair and the Pendleton Roundup. Planning Staff is proud to have nominated the Pear Blossom Festival for this distinction.



“A City is more than a place in space, it is a drama in time.”

-Patrick Geddes



Committees & Commissions Staffed		
Committees and Commissions	Type of Meeting	Total
Planning Commission	Public Hearing	22
Planning Commission	Study Session	12
Site Plan & Architectural Commission	Public Hearing	20
Site Plan & Architectural Commission	Study Session	1
Landmarks and Historic Preservation Commission	Public Hearing	9
Landmarks and Historic Preservation Commission	Study Session	6
Land Development Committee	Review Process	45
Bicycle and Pedestrian Advisory Committee	Public Meeting	11
Joint Transportation Subcommittee	Public Meeting	11
Total Meetings		137



The Medford Parks and Recreation Department kicked off another hectic summer programming season on Saturday, May 7, 2016 with its fourth-annual “RecFest” extravaganza at Hawthorne Park in downtown Medford. This event was co-sponsored by the City of Medford Planning Department.

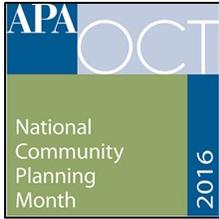
An afternoon of free activities geared for kids and families, RecFest showcased the City’s mobile recreation program and several other activities contained in the Medford Parks and Recreation summer magazine that was delivered to mailboxes in the 97501 and 97504 zip codes.



Activities

and events included basketball contests, an obstacle course for kids, laser tag, a bounce house, a SNAG golf course, a Medford Police vehicle display, and more. Additionally, the park’s new spray park – the largest in Medford -- was operational for the first time.

Children participating in the obstacle course activity received free sunglasses and sunblock pens. The



October Planning Month

Civic engagement was the national theme for this year's October celebration of National Planning Month. Medford Planning staff set up a booth for its eighth straight year at the Medford's Growers' Market, at its new location in Hawthorne Park. In honor of the theme, we showcased the projects of the Planning Commission, Site Plan and Architectural Commission, Landmarks and Historic Preservation Commission, and the Bicycle and Pedestrian Advisory Committee. We sought feedback from citizens on what types of code amendment topics staff should be focusing on. A survey was available asking citizens to rank what important transportation infrastructure they thought was needed in Medford. The top three choices included sidewalks, bike lanes, and bus routes/stops.



Marijuana

In November, the citizens of Medford voted down a ballot measure that would prohibit the retail sales of marijuana in Medford. On December 1st, City Council amended Chapter 10 approving retail sales in the Community Commercial, Regional Commercial, and Heavy Commercial zoning districts.

This Place Matters



On May 5, 2016, staff participated in a celebration of the 100th birthday of the James A. Redden U.S. Courthouse located at 310 W. 6th Street in Medford. Staff brought posters and facilitated advertising for the event.

The \$110,000 brick American Renaissance Revival style building originally housed the post office, a courtroom, legal offices, chambers, and an office for the Supervisor of Crater Lake Park.

Land Development Application Type	2015	2016
Site Plan and Architectural Review	28	25
Conditional Use Permit	9	10
Exception	15	11
Comprehensive Plan Amendment	3	2
Land Development Code Amendment	6	4
Historic Review	27	13
Partition	5	5
Subdivision	15	15
Pre-Application Conference	14	17
Property Line Adjustment	20	22
Planned Unit Development	2	9
Transportation Facility Proposal Review	1	1
Zone Change	16	12
General Land Use Plan Map Amendment	4	1
General File	4	6
Street Name Change	0	1
Street Vacation	6	1
Annexation	1	0
Total Land Development Applications	176	155

Employee News

RETIREMENTS:



Planning Director, Jim Huber (left), shown here with City Manager, Brian Sjothun



Assistant Planning Director, Bianca Petrou (right), shown here with Deputy City Manager, Bill Hoke

SERVICE AWARDS:

10 Years



Principal Planner, Kelly Akin (right), shown here with Deputy City Manager, Bill Hoke

10 Years



Planner II, Praline McCormack (right), shown here with Deputy City Manager, Bill Hoke

PROMOTIONS:



Liz Conner was promoted from Planner I to Planner II



Debbie Waldron was promoted to Planner I

Donna Holtz was promoted to Executive Office Manager with the City Manager's Office (picture unavailable)

NEW HIRES:



Carol Wedman
Office Administrator



Dustin Severs, Planner II



Kyle Kearns, Planner II



Medford
Planning
Dept.

2017
public
meetings
calendar

- Key
- BPAC Bicycle/Pedestrian Advisory Committee
 - CC City Council
 - JTS Joint Transportation Subcommittee
 - LHPC Landmarks and Historic Preservation Commission
 - PC Planning Commission
 - *PCSS* indicates a study session
 - SPAC Site Plan and Architectural Commission
 - Holiday City holiday

January						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 New Year's Day	3 LHPC	4	5 CC	6 SPAC	7
8	9 BPAC/PCSS	10	11	12 PC	13	14
15	16 MLK	17	18	19 CC	20 SPAC	21
22	23 PCSS	24	25 JTS	26 PC	27	28
29	30	31				

February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 CC	3 SPAC	4
5	6	7 LHPC	8	9 PC	10	11
12	13 BPAC/PCSS	14	15	16 CC	17 SPAC	18
19	20 Presidents' Day	21	22	23 PC	24	25
26	27 PCSS	28				

March						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 CC	3 SPAC	4
5	6	7 LHPC	8	9 PC	10	11
12	13 BPAC/PCSS	14	15	16 CC	17 SPAC	18
19	20	21	22	23 PC	24	25
26	27 PCSS	28	29	30	31	

April						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 LHPC	5	6 CC	7 SPAC	8
9	10 BPAC/PCSS	11	12	13 PC	14	15
16	17	18	19	20 CC	21 SPAC	22
23	24 PCSS	25	26 JTS	27 PC	28	29
30						

May						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 LHPC	3	4 CC	5 SPAC	6
7	8 BPAC/PCSS	9	10	11 PC	12	13
14	15	16	17	18 CC	19 SPAC	20
21	22 PCSS	23	24	25 PC	26	27
28	29 Memorial Day	30	31			

June						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 CC	2 SPAC	3
4	5	6 LHPC	7	8 PC	9	10
11	12 BPAC/PCSS	13	14	15 CC	16 SPAC	17
18	19	20	21	22 PC	23	24
25	26 PCSS	27	28	29	30	

July						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Independence	5	6 CC	7 SPAC	8
9	10 BPAC/PCSS	11	12	13 PC	14	15
16	17	18	19	20 CC	21 SPAC	22
23	24 PCSS	25	26 JTS	27 PC	28	29
30	31					

August						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 LHPC	2	3 CC	4 SPAC	5
6	7	8	9	10 PC	11	12
13	14 BPAC/PCSS	15	16	17 CC	18 SPAC	19
20	21	22	23	24 PC	25	26
27	28 PCSS	29	30	31		

September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 SPAC	2
3	4 Labor Day	5 LHPC	6	7 CC	8	9
10	11 BPAC/PCSS	12	13	14 PC	15 SPAC	16
17	18	19	20	21 CC	22	23
24	25 PCSS	26	27	28 PC	29	30

October						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 LHPC	4	5 CC	6 SPAC	7
8	9 BPAC/PCSS	10	11	12 PC	13	14
15	16	17	18	19 CC	20 SPAC	21
22	23 PCSS	24	25 JTS	26 PC	27	28
29	30	31				

November						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 CC	3 SPAC	4
5	6	7 LHPC	8	9 PC	10	11
12	13 BPAC/PCSS	14	15	16 CC	17 SPAC	18
19	20	21	22	23 Thanks giving	24	25
26	27 PCSS	28	29	30		

December						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 SPAC	2
3	4	5 LHPC	6	7 CC	8	9
10	11 BPAC/PCSS	12	13	14 PC	15 SPAC	16
17	18	19	20	21 CC	22	23
24	25 Christmas	26	27	28 PC	29	30
31						