



BUILDING SAFETY DEPARTMENT  
www.ci.medford.or.us

**CITY OF MEDFORD**  
LAUSMANN ANNEX  
200 SOUTH IVY STREET  
MEDFORD, OREGON 97501

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## INFORMATION TO BE PROVIDED ON SITE PLANS

1. Site plans must be drawn on 11" X 17" or 22" x 34" sheet of paper, and must be drawn to scale.
2. Township, range, section and tax lot number, address, north arrow, and the map scale (1" = 20', 1" = 100' etc.)
3. Locations of proposed and existing buildings and their distance to property lines.
4. Lot dimensions (ft) and size (square ft. or acres)
5. Contour lines (1 ft contours, when applicable).
6. Building and lot square footage.
7. Locations of drainage ways, easements and 100 year and/or 500 year flood plain location, if applicable.
8. The minimum setbacks from property line to a single story residential structure is;

<u>Overhang</u>	<u>Side Yard Setback</u> <sup>a,b</sup>	<u>Rear Yard Setback</u> <sup>a,b</sup>	<u>Front Yard Setback</u> <sup>a,b</sup>
1'	4'	4'	20'
2'	5'	5'	21'

<sup>a</sup> These setbacks are based on a 15' building height.

<sup>b</sup> Add 0.5' setback for each 1' in building height over 15'.

For split-level, two story and taller buildings, contact the Planning Department for proper setbacks by calling (541) 774-2380.

**Building height:** *Shall mean the vertical distance from the average contact ground level at the front wall of the building to the highest point of the roof surface for flat roofs; to the deck line for mansard roofs, and to the average height between eave and ridge for gable, hip, and gambrel roofs.*

**SEE THE SITE PLAN EXAMPLE ON THE NEXT PAGE**