

**CITY OF MEDFORD
 ONLINE TRAVEL COMPANY
 TRANSIENT LODGINGS TAX RETURN**

Return to:
 Finance Department
 City of Medford
 411 West 8th Street
 Medford, OR 97501

Make Check Payable to: City of Medford

Month of:
 Due Date:

Business Name:
 Mailing Address:
 Email Address:
 Contact Name:

1. Gross Rent	
2. Deductions: Rent for more than 27 days	
3. Deductions: Rent less than \$2 per day	
4. Deductions: Federal Government Exemption	
5. Total Deductions (Add lines 2 through 4)	
6. Taxable Rents (Line 1 minus line 5)	
7. Tax (11% of Line 6)	
8. Collection Fee (5% of Line 7)	
9. Tax Due (Line 7 minus line 8)	
10. Penalty (10% of line 9)	
11. Interest (1% of line 9)	
12. Adjustment for Prior Over/Short Payment	
Total Due (Add lines 9 through 12, subtract line 12 if overpayment)	

I declare, under penalty of making a false statement, that to the best of my knowledge and belief, the statements herein are correct and true.

Signed	Title
Date	Telephone Number (Required)

Remittance is due in full on or before the last day of the month immediately following for the preceding month either by personal delivery or by mail. If the return is mailed, the postmark date shall be used as the delivery date. The Finance Department assumes no responsibility for loss in transit.

IF BUSINESS IS DISPOSED OF OR SUSPENDED, closing return must be filed immediately, and the tax due must be paid. No change of ownership can be recorded until this is done.

