

DISCOVERY

SUMMER CAMP

MEDFORD PARKS & RECREATION

Parent Information

Summer 2020

Thank you for choosing Medford Parks & Recreation Summer Discovery Camp. Discovery camps are structured to ensure safe, age appropriate activities that build social skills, spark new interests, and promote physical activity.

WEEK	DATES	THEMES	DRESS UP FRIDAYS
Week 2	June 15-19	Under the Sea	Crazy Hair Day
Week 3	June 22-26		Tourist Day
Week 4	June 29—July 3	Yay for the USA!	Red White & Blue Day
Week 5	July 6-10	Dinosaur, RAWR!	Backwards Day
Week 6	July 13-17		Wear your Shades
Week 7	July 20-24	Superhero are Out of this World	Superhero Capes
Week 8	July 27-31		Community Helpers
Week 9	Aug 3-7	Down on the Farm	Pajama Day
Week 10	Aug 10-14		Cowgirl/Cowboy Day
Week 11	Aug 17-21	Have a Ball!	Favorite Team Gear
Week 12	Aug 24-28		Dress Your Best

Time: 9AM–5:30PM

Cost: \$110

Age: Preschool

Before Care: 7:30AM-9:00AM

Cost: \$22/Week

Payment Plan Available for In-House Registrations:

- \$20 deposit per camp week per camper.
- Payments will withdrawal the first of each month

DAILY SCHEDULE

9:00-10:15 Outside

10:15-10:30 Snack

10:30-10:45 Circle Time

10:45-12:00 Table Activities and Open Centers

12:00-12:30 Outside

12:30-1:00 Lunch

1:00-2:30 Quiet/Nap Time

2:30-3:30 Gym/Organized Games

3:30-3:45 Afternoon Snack

3:45-5:30 Free Choice

All activities subject to change without notice.

Sign-in and Sign-out

Discovery Camp is located in a separate building at the back of the Santo Center.

Drop off and pick up for Discovery Camp will take place at the preschool so please park in the small lot off McAndrew's.

For drop off and pick up, you or another authorized adult MUST walk your camper to the facility door and sign them in with a camp staff.

Every morning before camp please take your child's temperature. If your child's temperature is above 100 degrees please do not bring them to camp.

Camp staff will ask you to verify if you have taken your child's temperature

Due to new guidelines camp staff will also ask the name of the person dropping off and picking up the child.

Pick up will take place at back door of the preschool facility a staff member will be out at 5:15 for check out.

If you plan on picking your child up before the end of the camp day, please call the preschool and let them know you are there for early pick up (541)774-2487.

Camp Staff

Camp staff are employees of the City of Medford. Camp staff is subjected to a rigorous background check, drug screening and a reference check. In addition they go through a comprehensive and intensive staff training before beginning work at camp.

**Camp staff are not permitted to baby-sit campers outside of camp.*

Camp Refund Policy

- In order to receive a full refund, a written notification must be received within 5 business days before the camp week.
- In order to receive a partial refund, a written notification must be received at least 3 business days before camp starts. (Wednesday before camp begins)
- There are no refunds for camp within the 48 hours prior to the week of the camp start date.
- A \$10 processing fee will be retained by MPRD for **ALL** refunds.

Late Fee Policy

There will be a \$1 per minute late fee after the 5 minute grace period. After the 5 minute grace period recreation staff will attempt to contact a parent or emergency contact person to pick up the child.

What to Bring Daily

AM & PM Snack

LUNCH

Water Bottle

Sun screen -labeled w/name

Change of Clothes

Small Blanket & Small Pillow for Nap

**The City of Medford is not responsible for lost, stolen or damaged items.*

***Sunscreen Reminder- We are not allowed to administer sunscreen unless it is the child's sunscreen brought from home due to allergic reactions. Please write your campers name on their sunscreen.**

Parent/Staff Communication

Communication is imperative to keeping the program innovative and safe. Stop by anytime, ask questions, and talk to staff. Staff want the campers to be successful, if there is anything we can do to make the campers experience better please let us know.

Please feel free to contact Recreation Supervisor Megan Lacey or Preschool Director Molly Nyberg with any questions, ideas, concerns or comments relating to camp.

Megan.Lacey@cityofmedford.org

Molly.Nyberg@cityofmedford.org

Security Cameras

The City of Medford Parks and Recreation has security cameras placed throughout the public areas of the facility and grounds. These cameras are recording and viewing multiple locations. This system allows us to deter theft and review incidents that warrant law enforcement or internal investigations.