



BUILDING SAFETY DEPARTMENT  
2<sup>ND</sup> FLOOR  
www.ci.medford.or.us

CITY OF MEDFORD  
LAUSMANN ANNEX  
200 SOUTH IVY STREET  
MEDFORD, OR 97501

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## APPLICATION FOR PRIVATE UNDERGROUND UTILITIES, EXCAVATION, GRADING

Subdivision Name \_\_\_\_\_ Date: \_\_\_\_\_ Permit #: \_\_\_\_\_

Map & Tax Lot \_\_\_\_\_

Contact \_\_\_\_\_ Company Name \_\_\_\_\_ Phone No# \_\_\_\_\_

Applicant's email address \_\_\_\_\_

General Contractor \_\_\_\_\_ CCB No# \_\_\_\_\_

Subcontractors (if applicable) \_\_\_\_\_ CCB No# \_\_\_\_\_

Valuation \$ \_\_\_\_\_

Storm Drainage: How many feet \_\_\_\_\_ Material Type \_\_\_\_\_

Catch Basin(s): Yes or No How Many \_\_\_\_\_ Type \_\_\_\_\_

Manhole (s): Yes or No How Many \_\_\_\_\_

Water Line: Yes or No How many feet \_\_\_\_\_ Material Type \_\_\_\_\_

Sanitary Sewer Line: Yes or No How many feet \_\_\_\_\_ Material Type \_\_\_\_\_

Underground Electric: Yes or No \_\_\_\_\_

Please be advised that this is not an over the counter permit and electronic files are required for review. Plans must be reviewed by the Building & Engineering Departments and it may take up to 3 weeks to obtain this permit. We will contact you when the permit is ready and give you the permit fees at that time. If the above information is not complete, plans will not be accepted.

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