



Planning Unit Number(s): _____

URBANIZATION PLAN APPLICATION Type IV

1. APPLICANT INFORMATION (If a corporation, list all principals)

Name _____

Address _____

City _____ State _____ Zip Code _____

Email _____

Telephone (Business): _____ (Residence) _____

2. AGENT INFORMATION (Owner's consent required)

Name _____

Address _____

City _____ State _____ Zip Code _____

Email _____

Telephone (Business): _____ (Residence) _____

3. PROPERTY OWNERS WITHIN THE PLANNING UNIT

Provide a list of the property owners within the planning unit, a corresponding map, and the signed written consent of each owner participating (see page 4 below for signature form). A property owner initiated application must contain the written consent of at least 50% of the property owners representing 50% of the total property area for the planning unit.

4. RELATED APPLICATIONS: List any land use application file numbers (including pre-applications) associated with this project:

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5. PLANNING UNIT DESCRIPTION: The applicant shall include as an attachment the following information regarding the Planning Unit: Existing General Land Use Plan (GLUP) Designations, Proposed GLUP changes (if applicable), Number of Acres/GLUP designation, Open Space Percentage Requirement and Acreage Number, Acreage Totals minus Open Space, Percentage of Total GLUP, Target Residential Density in Units/Acre, and Anticipated Zoning Designations.

Example

Existing General Land Use Plan (GLUP) Designation(s)	# of Acres/GLUP	Open Space % Acreage Requirement & Acreage Number	Acreage Total(s)	% of Total GLUP	Target Residential Density Units/Acre	Anticipated Zoning Designation(s)
Urban Residential	10 acres		8 acres	20%	8/6.6 = 52.8 units	SFR-10
Urban Medium Density Residential	30 acres		30 acres	75%	20/15 = 300 units	MFR-15
		5% or 2.0 acres	2 acres	5%	N/A	SFR-10
TOTALS	40 acres		40 acres	100%	353 units	

6. SUBMITTAL REQUIREMENTS (Municipal Code Section 10.220 (C))

- Written consent of owners within the Planning Unit (per the requirements in the Comprehensive Plan) and as described in #3 above
- Written findings of compliance with the Plan Contents in Section 5 of the Urbanization Planning Chapter as necessary to explain proposal and including details about the Planning Unit described in #5 above
- (20 copies) Urbanization Plan Maps drawn to scale (showing Plan Contents found in Section 5 of the Urbanization Planning Chapter), and also including:
 - Vicinity map including other adjacent planning units and the General Land Use Plan (GLUP) designations
 - Existing easements, irrigation canals, and structures
 - Areas designated as unbuildable per the Urban Growth Boundary City Council report dated 8/18/2016 (Map A-1), and the status of the areas including agricultural buffers
 - Contour lines and topography
 - Property lines for the subject Planning Unit and Adjacent Properties, particularly where new streets are proposed
- (1 copy each) Reduced size Urbanization Plan Map (8.5" X 11" and 11" x 17")
- Provide planning unit data in electronic files in dwg format or shapefiles
- Property owners' names, addresses, and map and tax lot numbers within 200 feet of the project boundaries, typed on labels
- Written findings showing compliance with the Regional Plan requirements (Comp Plan Section 4.1.8 Conceptual Land Use Plans)

Mailing Label Example:

372W19DB Tax Lot 3700
 Jane and John Jones
 000 Delta Waters Road
 Medford, OR 97504

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- Documentation that a neighborhood meeting was conducted in accordance with Section 10.194
- If applicable, identify any changes proposed to the Transportation System Plan or General Land Use Plan map in conjunction with the Urbanization Plan
- Fees: The application fee is due when the project is submitted. Checks shall be made payable to the City of Medford. Credit cards are accepted.
 - Urbanization Application without Annexation: \$5,500.00
 - Urbanization Application with Annexation: \$8,440.00

7. ACKNOWLEDGEMENT

I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HERewith ARE COMPLETE, TRUE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature _____ Applicant Agent Owner

WRITTEN CONSENT OF OWNER(S)

Property Address: _____

Property Acreage: _____

I, _____, the property owner of Tax Lot(s) _____ on Jackson County Assessor Map _____, hereby consent to the filing of an application for _____ on said property, and will allow _____ to represent me before the City of Medford Approving Authority.

Print Name: _____

Signature: _____

Dated: _____

Print Name: _____

Signature: _____

Dated: _____

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Urban Growth Boundary Map A-1 from City Council Report dated August 18, 2016

