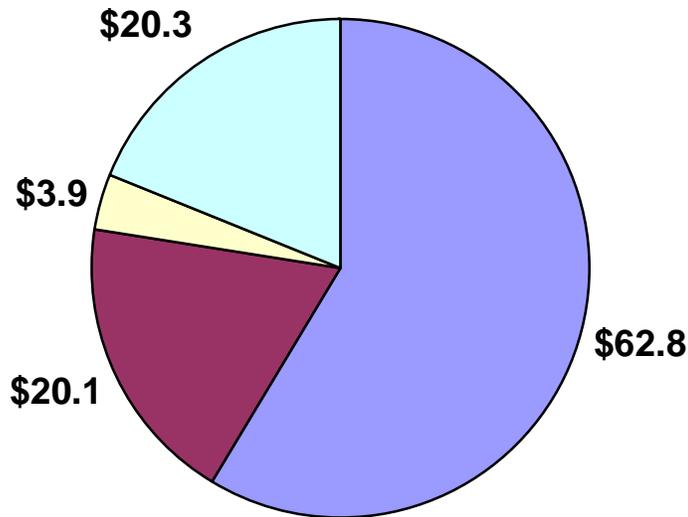


**CITY OF MEDFORD
2013 - 2015 Biennial Budget
Budget Overview**

General Fund Revenues



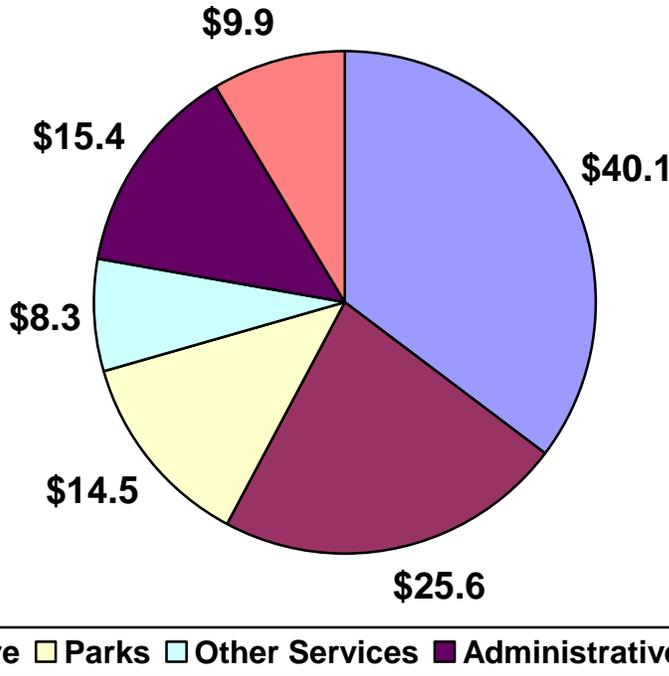
Property Taxes **Franchise & TLT** **State Rev Sharing** **Other Sources**

Total Revenues - \$107.1 million
Property Taxes – \$62.8 - 59% of total revenue
Franchise Fees & TLT – \$20.1 - 19% of total revenue
State Revenue Sharing – \$3.9 - 4% of total revenue

Other Revenue Intergovernmental Revenue (fire protection for Rural Fire District 2)
 Fines & Forfeitures (court fines)
 Charges for services (planning fee, parks program fees)
 Interest income
 Licenses and permits (business licenses & alarm permits)
 Transfers - Indirect cost allocation, charges to all funds to
 reimburse the general fund (finance, legal, human resources,
 facilities management, technology services are funded out of the
 general fund) and PERs debt allocation
 Other – receipts from MURA for debt payments

**CITY OF MEDFORD
2013 - 2015 Biennial Budget
Budget Overview Cont.**

General Fund Expenditures



Total Expenditures - \$113.8 million

Police – 35% of total expenditures

Fire – 22% of total expenditures

Combined, Police and Fire exceed property taxes of \$62.8 million

Parks and Recreation – 13% of total expenditures

Other Services – Planning, Engineering, Mayor & Council, Municipal Court

Administrative– City Managers Office, Technical Services, City Attorney, Human Resources and Finance

Transfers & Other

All divisions' personnel services – \$77.6 million or 68% of the expenditures

All divisions' materials & services – \$21.2 million or 19% of expenditures



**CITY OF MEDFORD
2013 - 2015 Biennial Budget
Budget Overview Cont.**

General Fund Overview:

	2013-2015 Adopted Biennium Budget
Revenues	\$ 107.1
Beginning Fund Balance	19.2
Total Resources	126.3
Personnel Services	77.6
Materials & Services	21.2
Capital Outlay & Capital Improvement Projects	5.1
Transfers & Other	9.9
Contingency	12.4
Total Appropriations	126.2
Ending Fund Balance	\$ 0.1
Restricted Fund Balance	0.1
Unappropriated Ending Fund Balance	0.0
Revenues	\$ 107.1
Personnel Services	(77.6)
Materials & Services	(21.2)
Subtotal	8.3
Capital Outlay & Capital Improvement Projects	5.1
Transfers & Other	9.9
Revenues in excess of expenditures	(6.7)
Beginning Fund balance	19.2
Revenues vs Expenditures	(6.7)
Contingency	12.4
Ending Fund Balance	\$ 0.1
Restricted Ending Fund Balance	0.1
Unappropriated Ending Fund Balance	0.0

**CITY OF MEDFORD
2013 - 2015 Biennial Budget
Budget Overview Cont.**

All Funds Combined Overview:

	2013-2015 Adopted Biennium Budget
Revenues	\$ 213.7
Beginning Fund Balance	67.6
Total Resources	281.3
Personnel Services	106.5
Materials & Services	42.2
Capital Outlay & Capital Improvements Projects	53.5
Transfers & Other	37.5
Contingency	20.8
Total Appropriations	260.5
Unappropriated Ending Fund Balance	\$ 20.8

REVENUE SUMMARY BY FUND

FUND DESCRIPTION	07-09 ACTUAL	09-11 ACTUAL	11-13 ADJUSTED BUDGET	13-15 CTY MGR PROPOSED	13-15 BUD COMM APPROVED	13-15 COUNCIL ADOPTED
001 GENERAL FUND	\$ 92,560,241	\$ 100,962,394	\$ 125,469,570	\$ 107,071,160	\$ 107,071,160	\$ 107,071,160
003 RISK MANAGEMENT FUND	2,457,820	2,514,107	2,927,900	2,696,990	2,696,990	2,696,990
010 PUBLIC SAFETY FUND	2,232,382	2,228,725	2,214,000	2,256,800	2,256,800	2,256,800
013 GAS TAX FUND	6,712,339	7,072,718	11,100,200	8,911,000	8,911,000	8,911,000
014 SANITARY SEWER MAINTENANCE FUND	8,838,312	9,399,340	10,731,500	10,459,400	11,140,150	11,140,150
015 PARK DEDICATION FUND	5,170,490	3,204,887	7,513,660	3,492,800	9,492,800	9,492,800
016 CEMETERY FUND	19,292	11,874	10,000	9,200	9,200	9,200
018 PARKING FACILITIES FUND	664,161	790,139	1,024,900	1,032,600	1,032,600	1,032,600
019 BUILDING SAFETY FUND	2,984,818	1,950,515	1,696,640	2,395,600	2,395,600	2,395,600
020 SEWER COLLECTION SYSTEM SDC FUND	274,731	177,212	312,000	336,000	336,000	336,000
021 STREET SDC FUND	5,583,987	2,833,165	5,797,100	5,916,800	5,916,800	5,916,800
022 STORM DRAIN SDC FUND	778,952	184,823	222,200	166,200	166,200	166,200
023 SEWAGE TREATMENT SDC FUND	2,863,427	1,378,698	1,159,600	1,183,000	1,183,000	1,183,000
024 STREET UTILITY FUND	11,091,821	13,219,991	14,791,200	14,994,800	15,610,670	15,610,670
030 COMMUNITY PROMOTIONS FUND	1,209,004	1,161,615	1,460,000	1,450,000	1,450,000	1,450,000
037 COMMUNITY DEV. BLOCK GRANT FUND	2,109,062	1,381,716	1,774,450	1,597,990	1,597,990	1,597,990
039 POLICE GRANT FUND	13,822	108,099	233,190	2,600	378,870	378,870
041 GREENWAY CONSTRUCTION FUND	112	31	-	-	-	-
042 STREET FUND	1,159,063	10,568,201	5,648,500	4,000,400	4,000,400	4,000,400
043 STREET BOND CONSTRUCTION FUND	-	-	-	-	-	-
044 SPECIAL SIDEWALK FUND	189,847	27,552	14,000	18,600	18,600	18,600
046 STORM DRAIN UTILITY FUND	5,786,742	7,105,014	7,872,200	8,102,000	9,053,190	9,053,190
060 GENERAL BOND FUND	6,198,649	6,022,106	9,436,020	5,388,220	5,388,220	5,388,220
061 PERS RESERVE FUND	-	1,457,607	1,144,000	808,400	808,400	808,400
062 REVENUE BOND FUND	5,578,632	5,707,245	8,881,840	8,562,750	8,562,750	8,562,750
070 SPECIAL ASSESSMENT CONST. FUND	-	-	-	-	-	-
082 FLEET MAINTENANCE FUND	1,745,211	1,716,796	2,149,250	2,148,700	2,148,700	2,148,700
090 SEWAGE TREATMENT TRUST FUND	9,844,527	9,036,611	10,565,600	9,539,100	9,539,100	9,539,100
091 VETERANS PARK SPECIAL REVENUE FUND	509	140	-	-	-	-
092 COMMUNITY PARK RESERVE FUND	11,084	43,652	40,000	30,800	30,800	30,800
094 BEAR CREEK RECONSTRUCTION FUND	755	208	-	-	-	-
095 BEAR CREEK MAINTENANCE FUND	2,317	638	-	800	800	800
098 PARKS UTILITY FUND	2,504,713	2,513,461	2,501,500	2,529,300	2,529,300	2,529,300
171 BANCROFT BOND FUNDS	62,458	14,634	-	-	-	-
TOTAL ALL FUNDS	\$ 178,649,280	\$ 192,793,913	\$ 236,691,020	\$ 205,102,010	\$ 213,726,090	\$ 213,726,090



EXPENDITURE SUMMARY BY FUND

13/15 Biennium	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFER & SPECIAL PAYMENTS	TOTAL EXPENSE
001 GENERAL FUND*	\$ 77,626,820	\$ 21,166,650	\$ 1,392,500	\$ 3,717,820	\$ -	\$ 9,861,400	\$ 113,765,190
003 RISK MANAGEMENT FUND	293,050	2,065,880	-	-	-	289,300	2,648,230
010 PUBLIC SAFETY FUND	2,652,350	769,000	54,400	-	-	191,500	3,667,250
013 GAS TAX FUND	3,567,770	211,770	-	7,891,250	-	1,202,640	12,873,430
014 SANITARY SEWER MAINT. FUND	3,172,970	1,818,510	319,000	1,824,450	-	4,910,500	12,045,430
015 PARK DEDICATION FUND	165,460	53,800	-	8,045,300	-	1,491,300	9,755,860
016 CEMETERY FUND*	-	7,700	-	13,300	-	-	21,000
018 PARKING FACILITIES FUND	79,780	759,080	150,000	-	-	39,800	1,028,660
019 BUILDING SAFETY FUND	1,899,810	372,250	-	-	-	535,000	2,807,060
020 SEWER COLLECTION SYST SDC FUND	-	800	-	250,000	-	7,600	258,400
021 STREET SDC FUND*	419,850	1,790	-	11,108,400	-	45,900	11,575,940
022 STORM DRAIN SDC FUND	234,370	850	-	255,000	-	20,400	510,620
023 SEWAGE TREATMENT SDC FUND	-	-	-	605,000	-	22,600	627,600
024 STREET UTILITY FUND	6,130,090	5,660,300	244,000	4,110,750	-	1,267,900	17,413,040
030 COMMUNITY PROMOTIONS FUND	-	1,450,000	-	-	-	-	1,450,000
037 COMM. DEV. BLOCK GRANT FUND	150,880	1,357,210	-	-	-	89,900	1,597,990
039 POLICE GRANT FUND	-	286,000	-	230,000	-	-	516,000
041 GREENWAY CONSTRUCTION FUND	-	-	-	-	-	-	-
042 STREET IMPROVEMENT FUND	-	-	-	3,325,000	-	50,000	3,375,000
044 SPECIAL SIDEWALK FUND	-	-	-	640,000	-	13,900	653,900
046 STORM DRAIN UTILITY FUND	3,682,820	1,768,900	563,000	5,482,550	-	565,500	12,062,770
060 GENERAL BOND FUND	-	-	-	-	5,385,340	-	5,385,340
061 PERS RESERVE FUND	-	-	-	-	-	-	-
062 REVENUE BOND FUND	-	-	-	-	8,560,160	-	8,560,160
082 FLEET MAINTENANCE FUND	1,139,130	934,090	137,500	185,000	-	112,600	2,508,320
090 SEWAGE TREATMENT FUND	5,193,480	3,321,140	75,950	2,822,500	-	553,900	11,966,970
091 VETERANS PARK FUND	-	1,000	-	-	-	-	1,000
092 COMMUNITY PARK RESERVE FUND	-	-	-	-	-	-	-
094 BEAR CREEK RECONSTRUCTION FUND	-	-	-	-	-	-	-
095 BEAR CREEK MAINT. TRUST FUND	-	4,000	-	-	-	-	4,000
098 PARKS UTILITY FUND	124,440	205,180	-	-	-	2,232,400	2,562,020
TOTAL BUDGET	\$ 106,533,070	\$ 42,215,900	\$ 2,936,350	\$ 50,506,320	\$ 13,945,500	\$ 23,504,040	\$ 239,641,180

* Unappropriated balances include restricted funds.

13/15 BIENNIUM ADOPTED		
CONTINGENCY	APPROPRIATIONS	UNAPPROPRIATED
\$ 12,424,500	\$ 126,189,690	\$ 84,470
1,294,900	3,943,130	947,230
142,340	3,809,590	-
472,400	13,345,830	1,133,270
615,000	12,660,430	679,280
283,100	10,038,960	711,190
2,000	23,000	20,720
104,900	1,133,560	154,600
284,000	3,091,060	1,004,380
31,300	289,700	306,780
500,000	12,075,940	169,340
31,900	542,520	1,331,290
500,000	1,127,600	1,927,230
1,458,970	18,872,010	542,350
-	1,450,000	-
-	1,597,990	-
100,000	616,000	87,650
-	-	1,830
500,000	3,875,000	5,404,650
39,550	693,450	-
672,500	12,735,270	1,344,870
-	5,385,340	166,250
-	-	3,422,790
-	8,560,160	2,990
259,200	2,767,520	351,330
1,064,300	13,031,270	674,950
-	1,000	6,920
-	-	117,010
-	-	12,440
1,000	5,000	31,360
41,200	2,603,220	205,280
\$ 20,823,060	\$ 260,464,240	\$ 20,842,450

CITY-WIDE SUMMARY

RESOURCES & REQUIREMENTS	07-09 ACTUAL	09-11 ACTUAL	11-13 ADJUSTED BUDGET	13-15 CTY MGR PROPOSED	13-15 BGT COMM APPROVED	13-15 COUNCIL ADOPTED
RESOURCES						
PROPERTY TAXES	\$ 54,430,995	\$ 58,773,058	\$ 61,345,040	\$ 63,658,800	\$ 63,658,800	\$ 63,658,800
HOTEL MOTEL TAXES	4,836,031	4,646,473	4,910,000	5,800,000	5,800,000	5,800,000
FRANCHISE FEES	15,304,533	15,085,239	16,148,550	17,232,000	17,232,000	17,232,000
CAR RENTAL TAX	605,216	609,528	600,000	600,000	600,000	600,000
LICENSES & PERMITS	4,148,564	3,163,190	2,983,000	3,710,000	3,710,000	3,710,000
STATE SHARED REVENUE	10,241,207	10,805,974	12,301,000	12,709,000	12,709,000	12,709,000
GRANTS	4,821,047	16,438,412	10,860,950	5,977,990	5,977,990	5,977,990
CHARGES FOR SERVICES	33,377,475	37,580,247	41,851,830	41,960,000	44,207,810	44,207,810
GENERAL GOVERNMENT	3,226,774	2,913,829	4,770,900	3,168,390	3,168,390	3,168,390
SYSTEM DEVELOPMENT CHARGES	7,555,606	5,137,319	7,266,900	8,343,000	8,343,000	8,343,000
INTERGOVERNMENTAL REVENUE	10,130,419	10,273,513	9,171,160	8,986,150	8,986,150	8,986,150
SPECIAL ASSESSMENTS	53,261	20,242	-	-	-	-
FINES & FORFEITURES	2,955,356	2,930,170	3,296,000	3,408,000	3,408,000	3,408,000
CONTRIBUTIONS & DONATIONS	122,335	120,420	222,320	69,400	69,400	69,400
DEBT PROCEEDS	-	-	27,649,100	-	6,000,000	6,000,000
INTEREST INCOME	5,483,841	1,222,389	827,600	917,800	917,800	917,800
RENTAL INCOME	429,513	618,765	717,450	771,900	771,900	771,900
CONCESSIONS	13,655	30,209	38,700	38,000	38,000	38,000
SALES	176,841	198,144	548,250	460,500	460,500	460,500
SALE OF PROPERTY	82,606	82,940	91,600	100,000	100,000	100,000
DEPOSITS	19,257	5,581	-	-	-	-
TRANSFERS AND OTHER	20,634,749	22,138,270	31,090,670	27,191,080	27,567,350	27,567,350
SUB-TOTAL	178,649,280	192,793,913	236,691,020	205,102,010	213,726,090	213,726,090
BEGINNING FUND BALANCE	68,467,627	38,869,970	61,434,630	67,257,200	67,580,600	67,580,600
Total Resources	\$ 247,116,907	\$ 231,663,882	\$ 298,125,650	\$ 272,359,210	\$ 281,306,690	\$ 281,306,690
REQUIREMENTS						
PERSONNEL SERVICES	\$ 89,367,499	\$ 91,095,598	\$ 102,130,710	\$ 106,177,070	\$ 106,533,070	\$ 106,533,070
MATERIALS & SERVICES	26,708,351	33,022,377	40,963,310	41,340,750	42,215,900	42,215,900
CAPITAL OUTLAYS	2,819,879	3,311,016	4,799,540	2,899,350	2,936,350	2,936,350
C.I.P. PROJECTS	56,734,300	28,134,765	45,336,280	44,032,920	50,506,320	50,506,320
TRANSFERS & OTHER	32,616,909	32,597,356	69,574,160	37,073,270	37,449,540	37,449,540
SUB-TOTAL	208,246,938	188,161,113	262,804,000	231,523,360	239,641,180	239,641,180
CONTINGENCY	-	-	14,652,830	20,798,560	20,823,060	20,823,060
Unappropriated Ending Fund Balance	38,869,970	43,502,769	20,668,820	20,037,290	20,842,450	20,842,450
Total Requirements	\$ 247,116,907	\$ 231,663,882	\$ 298,125,650	\$ 272,359,210	\$ 281,306,690	\$ 281,306,690



EXPENDITURE SUMMARY BY DEPARTMENT

13/15 Biennium City Council Adopted

MAYOR AND CITY COUNCIL	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	SUB-TOTAL OPERATIONS	DEBT SERVICE	C.I.P. PROJECTS	TOTAL DEPARTMENT
001 GENERAL FUND	-	1,454,490	-	1,454,490	-	-	1,454,490
030 COMMUNITY PROMOTIONS FUND	-	1,450,000	-	1,450,000	-	-	1,450,000
037 COMMUNITY DEV BLOCK GRANT FUND	-	1,330,000	-	1,330,000	-	-	1,330,000
Total Mayor & Council	-	4,234,490	-	4,234,490	-	-	4,234,490
TECHNOLOGY SERVICES							
001 GENERAL FUND	2,383,260	2,221,130	378,000	4,982,390	-	978,250	5,960,640
013 GAS TAX FUND	51,540	8,830	-	60,370	-	-	60,370
014 SANITARY SEWER MAINT. FUND	51,540	6,220	-	57,760	-	-	57,760
019 BUILDING SAFETY FUND	-	19,000	-	19,000	-	-	19,000
020 SEWER COLLECTION SYSTEM SDC FUND	-	800	-	800	-	-	800
021 STREET SDC FUND	-	1,790	-	1,790	-	-	1,790
022 STORM DRAIN SDC FUND	-	850	-	850	-	-	850
024 STREET UTILITY FUND	103,090	13,680	-	116,770	-	-	116,770
046 STORM DRAIN UTILITY FUND	51,540	5,340	-	56,880	-	-	56,880
082 FLEET MAINTENANCE FUND	-	1,500	-	1,500	-	-	1,500
090 SEWAGE TREATMENT FUND	-	20,800	-	20,800	-	-	20,800
Total Technology Services	2,640,970	2,299,940	378,000	5,318,910	-	978,250	6,297,160
CITY MANAGER							
001 GENERAL FUND	2,277,910	336,460	25,000	2,639,370	-	-	2,639,370
037 COMMUNITY DEV BLOCK GRANT FUND	150,880	27,210	-	178,090	-	-	178,090
Total City Manager	2,428,790	363,670	25,000	2,817,460	-	-	2,817,460
HUMAN RESOURCES							
001 GENERAL FUND	1,000,530	105,750	-	1,106,280	-	-	1,106,280
Total Human Resources	1,000,530	105,750	-	1,106,280	-	-	1,106,280
MUNICIPAL COURT							
001 GENERAL FUND	1,289,430	1,061,060	-	2,350,490	-	-	2,350,490
Total Municipal Court	1,289,430	1,061,060	-	2,350,490	-	-	2,350,490
FINANCE							
001 GENERAL FUND	3,403,170	1,121,130	-	4,524,300	-	-	4,524,300
003 RISK MANAGEMENT FUND	293,050	2,065,880	-	2,358,930	-	-	2,358,930
018 DOWNTOWN PARKING DISTRICT FUND	23,640	518,910	150,000	692,550	-	-	692,550
060 GENERAL BOND FUND	-	-	-	-	5,385,340	-	5,385,340
062 REVENUE BOND FUND	-	-	-	-	8,560,160	-	8,560,160
Total Finance	3,719,860	3,705,920	150,000	7,575,780	13,945,500	-	21,521,280
PLANNING							
001 GENERAL FUND	3,576,900	370,630	-	3,947,530	-	-	3,947,530
Total Planning	3,576,900	370,630	-	3,947,530	-	-	3,947,530
BUILDING SAFETY							
019 BUILDING SAFETY FUND	1,899,810	353,250	-	2,253,060	-	-	2,253,060
Total Building Safety	1,899,810	353,250	-	2,253,060	-	-	2,253,060
PARKS AND RECREATION							
001 GENERAL FUND	7,606,400	4,751,240	228,000	12,585,640	-	1,922,400	14,508,040
015 PARK DEDICATION FUND	165,460	53,800	-	219,260	-	8,045,300	8,264,560
016 CEMETERY FUND	-	7,700	-	7,700	-	13,300	21,000
018 PARKING FUND	56,140	240,170	-	296,310	-	-	296,310
039 PUBLIC SAFETY FUND	-	-	-	-	-	230,000	230,000
091 VETERANS PARK FUND	-	1,000	-	1,000	-	-	1,000
095 BEAR CREEK MAINTENANCE FUND	-	4,000	-	4,000	-	-	4,000
098 PARKS UTILITY FUND	124,440	205,180	-	329,620	-	-	329,620
Total Parks & Recreation	7,952,440	5,263,090	228,000	13,443,530	-	10,211,000	23,654,530

EXPENDITURE SUMMARY BY DEPARTMENT

13/15 Biennium City Council Adopted

CITY ATTORNEY	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	SUB-TOTAL OPERATIONS	DEBT SERVICE	C.I.P. PROJECTS	TOTAL DEPARTMENT
001 GENERAL FUND	1,133,960	81,930	-	1,215,890	-	-	1,215,890
Total City Attorney	1,133,960	81,930	-	1,215,890	-	-	1,215,890
POLICE							
001 GENERAL FUND	33,465,480	5,936,700	655,500	40,057,680	-	-	40,057,680
010 PUBLIC SAFETY FUND	1,553,360	67,350	54,400	1,675,110	-	-	1,675,110
039 POLICE GRANT FUND	-	286,000	-	286,000	-	-	286,000
Total Police	35,018,840	6,290,050	709,900	42,018,790	-	-	42,018,790
FIRE							
001 GENERAL FUND	21,117,420	3,593,320	106,000	24,816,740	-	817,170	25,633,910
010 PUBLIC SAFETY FUND	1,098,990	701,650	-	1,800,640	-	-	1,800,640
Total Fire	22,216,410	4,294,970	106,000	26,617,380	-	817,170	27,434,550
PUBLIC WORKS ENGINEERING:							
ENGINEERING:							
001 GENERAL FUND	372,360	132,810	-	505,170	-	-	505,170
013 GAS TAX FUND	2,866,820	56,620	-	2,923,440	-	7,885,000	10,808,440
014 SANITARY SEWER MAINT. FUND	1,354,830	419,650	-	1,774,480	-	1,368,200	3,142,680
020 SEWER COLLECTION SYSTEM SDC FUND	-	-	-	-	-	250,000	250,000
021 STREET SDC FUND	419,850	-	-	419,850	-	11,108,400	11,528,250
022 STORM DRAIN SDC FUND	234,370	-	-	234,370	-	255,000	489,370
024 STREET UTILITY FUND	968,350	384,020	-	1,352,370	-	4,500	1,356,870
042 STREET IMPROVEMENT FUND	-	-	-	-	-	3,325,000	3,325,000
044 SPECIAL SIDEWALK FUND	-	-	-	-	-	640,000	640,000
046 STORM DRAIN UTILITY FUND	1,467,050	415,330	-	1,882,380	-	4,556,300	6,438,680
Total Engineering	7,683,630	1,408,430	-	9,092,060	-	29,392,400	38,484,460
PUBLIC WORKS OPERATIONS:							
013 GAS TAX FUND	649,410	146,320	-	795,730	-	6,250	801,980
014 SANITARY SEWER MAINT. FUND	1,766,600	1,392,640	319,000	3,478,240	-	456,250	3,934,490
024 STREET UTILITY FUND	5,058,650	5,262,600	244,000	10,565,250	-	4,106,250	14,671,500
046 STORM DRAIN UTILITY FUND	2,164,230	1,348,230	563,000	4,075,460	-	926,250	5,001,710
082 FLEET MAINTENANCE FUND	1,139,130	932,590	137,500	2,209,220	-	185,000	2,394,220
Total Public Works Operations	10,778,020	9,082,380	1,263,500	21,123,900	-	5,680,000	26,803,900
WATER RECLAMATION:							
023 SEWAGE TREATMENT SDC FUND	-	-	-	-	-	605,000	605,000
090 SEWAGE TREATMENT FUND	5,193,480	3,300,340	75,950	8,569,770	-	2,822,500	11,392,270
Total Water Reclamation	5,193,480	3,300,340	75,950	8,569,770	-	3,427,500	11,997,270
Total Public Works	23,655,130	13,791,150	1,339,450	38,785,730	-	38,499,900	77,285,630
TRANSFERS							
CONTINGENCIES							
Total City	106,533,070	42,215,900	2,936,350	151,685,320	13,945,500	50,506,320	260,464,240

CITY OF MEDFORD
2013 - 2015 Biennial Budget

Background Information:

The 2001 Oregon Legislature revised local budget law to allow municipalities to adopt biennial budgets. The City of Medford has prepared a two-year budget since the 2003-2005 biennium. As anticipated, the adoption of biennial budgets has significantly reduced staff time devoted to preparing budgets each year.

Category Descriptions:

Under Oregon Local Budget Law, expenditures are grouped into five different categories: personnel services, materials and services, capital outlay, capital improvements, and transfers and other.

Personnel Services include salaries, overtime, temporary and seasonal help, employee insurance, retirement benefits and payroll taxes.

Materials and Services account for all general operating expenditures, which include supplies, fuel, utilities including telephone, gas and electricity, professional services, and training.

Capital Outlay includes fixed assets purchased or constructed with a value of \$5,000 or more.

Capital Improvement Projects (CIPs) are projects that involve additions to, or enhancements of, the City's infrastructure and include buildings, roads, sidewalks, storm drains, parks and waste water treatment facilities. These projects frequently require phasing over multiple years because of their scope and complexity. We are presenting carryover requirements of CIP projects as an indication as to whether they will be complete by the end of the biennium.

Transfers and Other includes the transfers & special payments budget categories which are transfers to other departments/funds for a variety of purposes, including debt service and special payments. These become resources to other funds in the budget. Though not technically expenditures, all interfund transfers and loans are reflected as required by Local Budget Law.

Contingency accounts (which are an appropriated level of reserves) are three (3) months of operating expense for all funds. This enables each fund (with Council approval) the flexibility of accessing three months of working capital from reserves during the biennium. Contingency requirements exclude the CIP and other categories.

Unappropriated Ending Fund Balance represents a set-aside for subsequent years' cash and working capital. Such funds can only be "accessed" by Council action in response to a civil disturbance or natural disaster (ORS 294.455). The Unappropriated Ending Fund Balance is the difference between revenues and expenditure (including Contingency) appropriations.

CITY OF MEDFORD
2013 - 2015 Biennial Budget

Comprehensive Financial Policy:

This budget document has been prepared in the format of a program-based budget. All costs have been assigned to program account codes and consolidated into standard expenditure categories. This format does not affect the fund accounting procedures, as appropriations will be by department by fund.

The City of Medford uses the modified accrual basis of accounting for governmental and fiduciary fund types and the accrual basis of accounting for the proprietary fund types, including full encumbrances, in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when the related fund liability is incurred. The exception to this general rule is interest on general long-term debt which is recognized when due. Under the accrual basis of accounting, revenues are recognized when earned and expenditures are recognized, when liabilities are incurred. Service revenues are recognized as billed.

The City has modified its Comprehensive Financial Policy to include a formalized Contingency Policy and implement GASB 54 reclassifying ending fund balances.

1. The City of Medford's target contingency will be 25% of annual operating budgets or 12.5% of a biennial operating budget (excluding capital and CIP expenditures):
 - a. The City will maintain General Fund undesignated reserves of at 12.5% of the biennial operating budget of the General Fund.
 - b. All other operating funds – The City will maintain undesignated reserves of at least 12.5% of the biennial operating budget unless it can be demonstrated that less than 12.5% is adequate to meet the needs of the operation for the biennium.
 - c. Use of fund balance to support budgeted operations in the General or other funds shall be explained in the annual budget document; such explanation shall describe the nature of the budgeted reduction in the fund balance and its expected future impact. Fund balances in excess of future needs shall be evaluated for alternative uses.
2. The City delegated to the Finance Director, the authority to assign (and un-assign) additional amounts intended to be used for specific purposes more narrow than the overall purpose of the funds established by Council. A schedule of such assignments shall be included within the adopted budget document.

The City of Medford considers restricted amounts to have been spent prior to unrestricted (committed, assigned, or unassigned) amounts when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. Within unrestricted amounts, committed amounts are considered to have been spent

CITY OF MEDFORD
2013 - 2015 Biennial Budget

first, followed by assigned amounts, and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

The following information will be specified by Council in the establishment of Stabilization Arrangements as defined in GASB Statement No. 54:

- a. the authority for establishing the arrangement (resolution or ordinance),
- b. the requirements, if any, for additions to the stabilization amount,
- c. the specific conditions under which stabilization amounts may be spent, and
- d. the intended stabilization balance

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Medford City Council will be held on June 20, 2013 at 7:00 pm at the City Hall Council Chambers, Medford, Oregon. The purpose of this meeting is to discuss the budget for the biennium beginning July 1, 2013 as approved by the City of Medford Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 411 West 8th Street, in the Finance Department room 380, between the hours of 8:00am and 5:00 pm or online at <http://www.ci.medford.or.us>. This budget is for a biennial budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Alison Chan, Finance Director

Telephone: 541-774-2030

Email: alison.chan@cityofmedford.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2009-2011	Adopted Budget This Year 2011-2013	Approved Budget Next Year 2013-2015
Beginning Fund Balance/Net Working Capital	38,869,970	61,434,630	67,580,600
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	51,245,303	54,103,940	57,402,460
Federal, State and All Other Grants, Gifts, Allocations and Donations	27,244,386	23,161,950	18,686,990
Revenue from Bonds and Other Debt	0	27,649,100	6,000,000
Interfund Transfers / Internal Service Reimbursements	22,138,270	30,883,420	27,567,350
All Other Resources Except Current Year Property Taxes	33,392,895	38,360,070	40,410,490
Current Year Property Taxes Estimated to be Received	58,773,058	61,345,040	63,658,800
Total Resources	231,663,882	296,938,150	281,306,690

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	91,095,598	102,274,710	106,533,070
Materials and Services	33,022,377	40,121,180	42,215,900
Capital Outlay	31,445,781	48,360,950	53,442,670
Debt Service	11,646,304	18,601,860	13,945,500
Interfund Transfers	20,868,270	28,798,950	23,504,040
Contingencies	0	16,352,830	20,823,060
Special Payments	82,783	21,966,100	0
Unappropriated Ending Balance and Reserved for Future Expenditure	43,502,769	20,461,570	20,842,450
Total Requirements	231,663,882	296,938,150	281,306,690

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Mayor and Council	5,139,890	5,528,890	4,234,490
FTE	0	0	0
Technology Services	5,447,010	5,568,380	6,297,160
FTE	13.00	11.00	11.00
City Manager	2,259,843	2,967,470	2,817,460
FTE	9.76	8.95	8.86
Human Resources	933,714	1,139,770	1,106,280
FTE	4.00	4.00	4.16
Municipal Court	1,400,551	1,875,800	2,350,490
FTE	8.52	7.52	7.52
Finance	17,112,929	48,288,710	21,521,280
FTE	11.76	11.66	11.45
Planning	3,203,738	3,746,490	3,947,530
FTE	21.40	17.00	17.00
Building Safety	1,990,596	2,185,610	2,253,060
FTE	16.50	8.00	9.25
Parks and Recreation	14,437,574	17,660,300	23,654,530
FTE	53.65	59.81	64.74
City Attorney	978,425	1,152,110	1,215,890
FTE	4.07	4.06	4.06
Police	40,336,581	41,091,240	42,018,790
FTE	148.17	151.81	151.50
Fire	22,436,452	25,525,120	27,434,550
FTE	81.65	81.65	81.12
Public Works - Engineering	20,793,117	33,789,800	38,484,460
FTE	38.23	36.50	36.50
Public Works - Operations	19,175,646	22,558,790	26,803,900
FTE	58.76	60.76	61.77
Water Reclamation	11,646,779	18,246,320	11,997,270
FTE	27.53	27.65	27.65
Transfers & Contingencies	20,868,268	45,151,780	44,327,100
FTE	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	43,502,769	20,461,570	20,842,450
FTE	0	0	0
Total Requirements	231,663,882	296,938,150	281,306,690

Total FTE	497.00	490.37	496.58
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STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The economic climate that existed at the last biennium has not improved. Because the City of Medford has been continually conservative and frugal with past budgeting, we were equipped to handle the challenges presented. However, there remain material issues to be addressed in this budget process. The most significant was the increased costs associated with PERs. Our current blended employer rate is 11.4% and will rise to 15.4% on July 1, 2013. That results in a \$2.0 million dollar increased cost over the biennium for the General Fund. In the previous biennium we experienced an increase from 5.2% to 11.4% which resulted in a \$3.0 million dollar increase. While PERs reform is currently being discussed at the Legislature, this budget was prepared assuming the rate provided by PERs will stay in effect for the biennium. The budget was balanced by reducing expenditures and budgeting for unspent personnel services of \$1.0 million. The budget is balanced; the contingency remains at 3 months and core services are preserved.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit \$5.2953 per \$1,000)	5.2953	5.2953	5.2953
Local Option Levy	none	none	none
Levy For General Obligation Bonds	939,000	950,000	950,000

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2013	Estimated Debt Authorized, But Not Incurred on July 1, 2013
General Obligation Bonds	\$50,985,000	\$0
Other Bonds	\$19,056,000	\$0
Other Borrowings		\$0
Total	\$70,041,000	\$0

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

FORM LB-50 2013-2014

To assessor of Jackson County

Check here if this is
an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Medford has the responsibility and authority to place the following property tax, fee, charge or assessment
District Name
 on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.
County Name

<u>411 W. 8th Street</u> <small>Mailing Address of District</small>	<u>Medford</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97501</u> <small>ZIP code</small>	<u>June 20, 2013</u> <small>Date</small>
<u>Alison Chan</u> <small>Contact Person</small>	<u>Finance Director</u> <small>Title</small>	<u>541-774-2030</u> <small>Daytime Telephone</small>	<u>alison.chan@cityofmedford.org</u> <small>Contact Person E-Mail</small>	

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TOTAL PROPERTY TAX LEVY

		<u>Subject to</u> <u>General Government Limits</u> Rate -or- Dollar Amount	
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	5.2953	
2. Local option operating tax	2		
3. Local option capital project tax	3		
4. Levy for pension and disability obligations	4		
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.		NA
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.		475,000
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.		475,000

**Excluded from
Measure 5 Limits
Dollar Amount of Bond
Levy**

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	5.2953	
7. Election date when your new district received voter approval for your permanent rate limit	7	NA	
8. Estimated permanent rate limit for newly merged/consolidated district	8	NA	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters
NA				

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 NA		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)



RESOLUTION NO. 2013-95

A RESOLUTION adopting the budget for the City of Medford for the biennium commencing July 1, 2013, and making appropriations thereunder.

WHEREAS, the proposed budget for the biennium commencing July 1, 2013, has been heretofore reviewed and approved by the Budget Committee of the City of Medford, Oregon, and filed with the recorder and the office of the council and published for the time and in the manner prescribed by law, and said proposed budget came regularly for hearing before the city council at the hour of 7:00 o'clock p.m. on the 20th day of June, 2013; and

WHEREAS, a public hearing was duly held at said time and place, due notice thereof having been given to the public, and the city council at said time considered said proposed budget and the matters discussed at the public hearing; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON, that:

Section 1. The city council hereby adopts the budget for biennium 2013-15 in the sum of \$260,464,240 as approved by the Citizens Budget Committee on June 5, 2013, and now on file in the City Recorder's Office.

Section 2. Interfund loans, if needed, have been identified and are hereby authorized for the purposes stated in the budget document. If loaned, the money so loaned shall be returned to the funds from which it was borrowed by the end of the biennium. New interfund loans not presently identified but determined necessary during the ensuing budget period shall be budgeted in accordance with Oregon local budget law.

Section 3. The amounts for the biennium beginning July 1, 2013, totaling \$260,464,240 are hereby appropriated by fund and program as shown on the functional schedule attached hereto, marked Exhibit "A", and by this reference incorporated herein. The sum of \$20,823,060 is the total unappropriated ending fund balance to be carried forward.

Section 4. The City Recorder is hereby directed to file with the County Clerk and County Assessor of Jackson County, Oregon, and the Department of Revenue in Salem, Oregon, a copy of the budget as finally adopted.

PASSED by the Council and signed by me in authentication of its passage this 20 day of June, 2013.

ATTEST: Shunda Wilson
City Recorder

Debra White
Mayor

EXPENDITURE SUMMARY BY DEPARTMENT
13/15 Biennium Budget Committee Approved

	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	SUB-TOTAL OPERATIONS	DEBT SERVICE	C.I.P. PROJECTS	TRANSFERS	CONTINGENCY	TOTAL DEPARTMENT
MAYOR AND CITY COUNCIL									
001 GENERAL FUND	-	1,454,490	-	1,454,490	-	-	-	-	1,454,490
030 COMMUNITY PROMOTIONS FUND	-	1,450,000	-	1,450,000	-	-	-	-	1,450,000
037 COMMUNITY DEV BLOCK GRANT FUND	-	1,330,000	-	1,330,000	-	-	-	-	1,330,000
TOTAL MAYOR AND CITY COUNCIL	-	4,234,490	-	4,234,490	-	-	-	-	4,234,490
TECHNOLOGY SERVICES									
001 GENERAL FUND	2,383,260	2,221,130	378,000	4,982,390	-	978,250	-	-	5,960,640
003 RISK MANAGEMENT FUND	-	-	-	-	-	-	-	-	-
013 GAS TAX FUND	51,540	8,830	-	60,370	-	-	-	-	60,370
014 SANITARY SEWER MAINT. FUND	51,540	6,220	-	57,760	-	-	-	-	57,760
019 BUILDING SAFETY FUND	-	19,000	-	19,000	-	-	-	-	19,000
020 SEWER COLLECTION SYSTEM SDC FUND	-	800	-	800	-	-	-	-	800
021 STREET SDC FUND	-	1,790	-	1,790	-	-	-	-	1,790
022 STORM DRAIN SDC FUND	-	850	-	850	-	-	-	-	850
024 STREET UTILITY FUND	103,090	13,680	-	116,770	-	-	-	-	116,770
044 SPECIAL SIDEWALK FUND	-	-	-	-	-	-	-	-	-
046 STORM DRAIN UTILITY FUND	51,540	5,340	-	56,880	-	-	-	-	56,880
082 FLEET MAINTENANCE FUND	-	1,500	-	1,500	-	-	-	-	1,500
090 SEWAGE TREATMENT FUND	-	20,800	-	20,800	-	-	-	-	20,800
TOTAL TECHNOLOGY SERVICES	2,640,970	2,299,940	378,000	5,318,910	-	978,250	-	-	6,297,160
CITY MANAGER									
001 GENERAL FUND	2,277,910	336,460	25,000	2,639,370	-	-	-	-	2,639,370
037 COMMUNITY DEV BLOCK GRANT FUND	150,880	27,210	-	178,090	-	-	-	-	178,090
TOTAL CITY MANAGER	2,428,790	363,670	25,000	2,817,460	-	-	-	-	2,817,460
HUMAN RESOURCES									
001 GENERAL FUND	1,000,530	105,750	-	1,106,280	-	-	-	-	1,106,280
TOTAL HUMAN RESOURCES	1,000,530	105,750	-	1,106,280	-	-	-	-	1,106,280
MUNICIPAL COURT									
001 GENERAL FUND	1,289,430	1,061,060	-	2,350,490	-	-	-	-	2,350,490
TOTAL MUNICIPAL COURT	1,289,430	1,061,060	-	2,350,490	-	-	-	-	2,350,490
FINANCE									
001 GENERAL FUND	3,403,170	1,121,130	-	4,524,300	-	-	-	-	4,524,300
003 RISK MANAGEMENT FUND	293,050	2,065,880	-	2,358,930	-	-	-	-	2,358,930
018 DOWNTOWN PARKING DISTRICT FUND	23,640	518,910	150,000	692,550	-	-	-	-	692,550
060 GENERAL BOND FUND	-	-	-	-	5,385,340	-	-	-	5,385,340
062 REVENUE BOND FUND	-	-	-	-	8,560,160	-	-	-	8,560,160
TOTAL FINANCE	3,719,860	3,705,920	150,000	7,575,780	13,945,500	-	-	-	21,521,280
PLANNING									
001 GENERAL FUND	3,576,900	370,630	-	3,947,530	-	-	-	-	3,947,530
TOTAL PLANNING	3,576,900	370,630	-	3,947,530	-	-	-	-	3,947,530
BUILDING SAFETY									
019 BUILDING SAFETY FUND	1,899,810	353,250	-	2,253,060	-	-	-	-	2,253,060
TOTAL BUILDING SAFETY	1,899,810	353,250	-	2,253,060	-	-	-	-	2,253,060
PARKS AND RECREATION									
001 GENERAL FUND	7,606,400	4,751,240	228,000	12,585,640	-	1,922,400	-	-	14,508,040
015 PARK DEDICATION FUND	165,460	53,800	-	219,260	-	8,045,300	-	-	8,264,560
016 CEMETERY FUND	-	7,700	-	7,700	-	13,300	-	-	21,000
018 PARKING FUND	56,140	240,170	-	296,310	-	-	-	-	296,310
039 POLICE FORFEITURE AND GRANT FUND	-	-	-	-	-	230,000	-	-	230,000
091 VETERANS PARK FUND	-	1,000	-	1,000	-	-	-	-	1,000
095 BEAR CREEK MAINTENANCE FUND	-	4,000	-	4,000	-	-	-	-	4,000
098 PARKS UTILITY FUND	124,440	205,180	-	329,620	-	-	-	-	329,620
TOTAL PARKS AND RECREATION	7,952,440	5,263,090	228,000	13,443,530	-	10,211,000	-	-	23,654,530

EXHIBIT A - 1

EXPENDITURE SUMMARY BY DEPARTMENT
13/15 Biennium Budget Committee Approved

	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	SUB-TOTAL OPERATIONS	DEBT SERVICE	C.I.P. PROJECTS	TRANSFERS	CONTINGENCY	TOTAL DEPARTMENT
CITY ATTORNEY									
001 GENERAL FUND	1,133,960	81,930	-	1,215,890	-	-	-	-	1,215,890
TOTAL CITY ATTORNEY	1,133,960	81,930	-	1,215,890	-	-	-	-	1,215,890
POLICE									
001 GENERAL FUND	33,465,480	5,936,700	655,500	40,057,680	-	-	-	-	40,057,680
010 PUBLIC SAFETY FUND	1,553,360	67,350	54,400	1,675,110	-	-	-	-	1,675,110
039 POLICE GRANT FUND	-	286,000	-	286,000	-	-	-	-	286,000
TOTAL POLICE	35,018,840	6,290,050	709,900	42,018,790	-	-	-	-	42,018,790
FIRE									
001 GENERAL FUND	21,117,420	3,593,320	106,000	24,816,740	-	817,170	-	-	25,633,910
010 PUBLIC SAFETY FUND	1,098,990	701,650	-	1,800,640	-	-	-	-	1,800,640
TOTAL FIRE	22,216,410	4,294,970	106,000	26,617,380	-	817,170	-	-	27,434,550
ENGINEERING									
001 GENERAL FUND	372,360	132,810	-	505,170	-	-	-	-	505,170
013 GAS TAX FUND	2,866,820	56,620	-	2,923,440	-	7,885,000	-	-	10,808,440
014 SANITARY SEWER MAINT. FUND	1,354,530	419,650	-	1,774,180	-	1,368,200	-	-	3,142,380
020 SEWER COLLECTION SYSTEM SDC FUND	-	-	-	-	-	250,000	-	-	250,000
021 STREET SDC FUND	419,850	-	-	419,850	-	11,108,400	-	-	11,528,250
022 STORM DRAIN SDC FUND	234,370	-	-	234,370	-	255,000	-	-	489,370
024 STREET UTILITY FUND	968,350	384,020	-	1,352,370	-	4,500	-	-	1,356,870
042 STREET IMPROVEMENT FUND	-	-	-	-	-	3,325,000	-	-	3,325,000
044 SPECIAL SIDEWALK FUND	-	-	-	-	-	640,000	-	-	640,000
046 STORM DRAIN UTILITY FUND	1,467,050	415,330	-	1,882,380	-	4,556,300	-	-	6,438,680
TOTAL ENGINEERING	7,683,630	1,408,430	-	9,092,060	-	28,392,400	-	-	38,484,460
PUBLIC WORKS OPERATIONS									
013 GAS TAX FUND	649,410	146,320	-	795,730	-	6,250	-	-	801,980
014 SANITARY SEWER MAINT. FUND	1,766,600	1,392,640	319,000	3,478,240	-	456,250	-	-	3,934,490
024 STREET UTILITY FUND	5,058,650	5,262,600	244,000	10,565,250	-	4,106,250	-	-	14,671,500
046 STORM DRAIN UTILITY FUND	2,164,230	1,348,230	563,000	4,075,460	-	926,250	-	-	5,001,710
082 FLEET MAINTENANCE FUND	1,139,130	932,580	137,500	2,209,210	-	185,000	-	-	2,394,210
TOTAL PUBLIC WORKS OPERATIONS	10,778,020	9,082,380	1,263,500	21,123,900	-	5,680,000	-	-	26,803,900
WATER RECLAMATION									
023 SEWAGE TREATMENT SDC FUND	-	-	-	-	-	605,000	-	-	605,000
090 SEWAGE TREATMENT FUND	5,193,480	3,300,340	75,950	8,569,770	-	2,822,500	-	-	11,392,270
TOTAL WATER RECLAMATION	5,193,480	3,300,340	75,950	8,569,770	-	3,427,500	-	-	11,997,270

EXPENDITURE SUMMARY BY DEPARTMENT
13/15 Biennium Budget Committee Approved

	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	SUB-TOTAL OPERATIONS	DEBT SERVICE	C.I.P. PROJECTS	TRANSFERS	CONTINGENCY	TOTAL DEPARTMENT
TRANSFERS									
001 GENERAL FUND	-	-	-	-	-	-	9,861,400	-	9,861,400
003 RISK MANAGEMENT FUND	-	-	-	-	-	-	289,300	-	289,300
010 PUBLIC SAFETY FUND	-	-	-	-	-	-	191,500	-	191,500
013 GAS TAX FUND	-	-	-	-	-	-	1,202,640	-	1,202,640
014 SANITARY SEWER MAINT. FUND	-	-	-	-	-	-	4,910,500	-	4,910,500
015 PARK DEDICATION FUND	-	-	-	-	-	-	1,491,300	-	1,491,300
018 DOWNTOWN PARKING DISTRICT FUND	-	-	-	-	-	-	39,800	-	39,800
019 BUILDING SAFETY FUND	-	-	-	-	-	-	535,000	-	535,000
020 SEWER COLLECTION SYSTEM SDC FUND	-	-	-	-	-	-	7,600	-	7,600
021 STREET SDC FUND	-	-	-	-	-	-	45,900	-	45,900
022 STORM DRAIN SDC FUND	-	-	-	-	-	-	20,400	-	20,400
023 SEWAGE TREATMENT SDC FUND	-	-	-	-	-	-	22,600	-	22,600
024 STREET UTILITY FUND	-	-	-	-	-	-	1,267,900	-	1,267,900
037 COMMUNITY DEV BLOCK GRANT FUND	-	-	-	-	-	-	89,900	-	89,900
042 STREET IMPROVEMENT FUND	-	-	-	-	-	-	50,000	-	50,000
044 SPECIAL SIDEWALK FUND	-	-	-	-	-	-	13,900	-	13,900
046 STORM DRAIN UTILITY FUND	-	-	-	-	-	-	565,500	-	565,500
082 FLEET MAINTENANCE FUND	-	-	-	-	-	-	112,600	-	112,600
090 SEWAGE TREATMENT FUND	-	-	-	-	-	-	553,900	-	553,900
098 PARKS UTILITY FUND	-	-	-	-	-	-	2,232,400	-	2,232,400
TOTAL TRANSFERS	-	-	-	-	-	-	23,504,040	-	23,504,040
CONTINGENCY									
001 GENERAL FUND	-	-	-	-	-	-	-	12,424,500	12,424,500
003 RISK MANAGEMENT FUND	-	-	-	-	-	-	-	1,294,900	1,294,900
010 PUBLIC SAFETY FUND	-	-	-	-	-	-	-	142,340	142,340
013 GAS TAX FUND	-	-	-	-	-	-	-	472,400	472,400
014 SANITARY SEWER MAINT. FUND	-	-	-	-	-	-	-	615,000	615,000
015 PARK DEDICATION FUND	-	-	-	-	-	-	-	283,100	283,100
016 CEMETERY FUND	-	-	-	-	-	-	-	2,000	2,000
018 DOWNTOWN PARKING DISTRICT FUND	-	-	-	-	-	-	-	104,900	104,900
019 BUILDING SAFETY FUND	-	-	-	-	-	-	-	284,000	284,000
020 SEWER COLLECTION SYSTEM SDC FUND	-	-	-	-	-	-	-	31,300	31,300
021 STREET SDC FUND	-	-	-	-	-	-	-	500,000	500,000
022 STORM DRAIN SDC FUND	-	-	-	-	-	-	-	31,900	31,900
023 SEWAGE TREATMENT SDC FUND	-	-	-	-	-	-	-	500,000	500,000
024 STREET UTILITY FUND	-	-	-	-	-	-	-	1,458,970	1,458,970
039 POLICE GRANT FUND	-	-	-	-	-	-	-	100,000	100,000
042 STREET IMPROVEMENT FUND	-	-	-	-	-	-	-	500,000	500,000
044 SPECIAL SIDEWALK FUND	-	-	-	-	-	-	-	39,550	39,550
046 STORM DRAIN UTILITY FUND	-	-	-	-	-	-	-	672,500	672,500
082 FLEET MAINTENANCE FUND	-	-	-	-	-	-	-	259,200	259,200
090 SEWAGE TREATMENT FUND	-	-	-	-	-	-	-	1,064,300	1,064,300
095 BEAR CREEK MAINTENANCE FUND	-	-	-	-	-	-	-	1,000	1,000
098 PARKS UTILITY FUND	-	-	-	-	-	-	-	41,200	41,200
TOTAL CONTINGENCY	-	-	-	-	-	-	-	20,823,060	20,823,060
TOTAL CITY	106,533,070	42,215,900	2,936,350	151,685,320	13,945,500	50,506,320	23,504,040	20,823,060	260,464,240

RESOLUTION NO. 2013-94

A RESOLUTION certifying that the City of Medford is eligible to receive state-shared revenues and elects to receive state revenues for fiscal year 2013-14.

WHEREAS, ORS 221.760 provides as follows:

“The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall disburse funds in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, only if the officer reasonably is satisfied that the city meets the requirements set out in subsection (2) of this section, or if the city provides four or more of the following municipal services:

- (a) Police protection
- (b) Fire protection
- (c) Street construction, maintenance and lighting
- (d) Sanitary sewers
- (e) Storm sewers
- (f) Planning, zoning and subdivision control
- (g) One or more utility services”...; and

WHEREAS, the city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

(1) That the City of Medford hereby certifies that it provides the following municipal services enumerated in Section 1, ORS 221.760:

- (a) Police protection
- (b) Fire protection
- (c) Street construction, maintenance and lighting
- (d) Sanitary sewers
- (e) Storm sewers
- (f) Planning, zoning and subdivision control
- (g) Water utility service

(2) That the City of Medford hereby elects to receive state revenues for fiscal year 2013-14 and certifies that the public hearings required by ORS 221.770 have been completed prior to July 1, 2013.

PASSED by the Council and signed by me in authentication of its passage this 20 day of June, 2013.

ATTEST: Shunda Wilson
City Recorder

Deey White
Mayor

ORDINANCE NO. 2013-93

AN ORDINANCE making the annual ad valorem property tax levy of the City of Medford for fiscal year 2013-2014.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

Section 1. The City Council of the City of Medford hereby determines, makes and declares the ad valorem property taxes provided for in the adopted budget for the fiscal year commencing July 1, 2013, and levies these taxes upon all taxable property within the city as provided by law. The following is the itemization and categorization of taxes which make up the aggregate levy:

Description of Levy:	Subject to Measure 5 Limits-General Government Rate per \$1,000 of Assessed Value	Not Subject to Measure 5 Limits Amount of Levy in Total Dollar Amount Levied
<u>General Fund</u> : Rate of ad valorem property taxation levy within permanent rate limitation	\$5.2953	
<u>General Debt Service Fund</u> : Levy for bonded indebtedness or interest thereon not subject to Measure 50		\$475,000

Section 2. The City of Medford hereby certifies that the City's permanent rate limit in dollars and cents per \$1,000 is \$5.2953.

Section 3. The Finance Director is hereby authorized and directed to certify to the County Clerk and County Assessor of Jackson County, Oregon, and the Department of Revenue in Salem, Oregon, the levy of taxes made by this ordinance.

PASSED by the Council and signed by me in authentication of its passage this 29 day of June, 2013.

ATTEST: Glenda Wilson
City Recorder

[Signature]
Mayor
[Signature]
Mayor

APPROVED: June 20, 2013.

CITY OF MEDFORD
411 W 8TH STREET RM 358
MEDFORD OR 97501

701077

RECEIVED

APR 09 2013

FINANCE DEPT.

Affidavit of Publication

State Of Oregon
County of Jackson

I, Brook Fabian, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the Notice of Budget Committee Meeting, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for one (1) successive and consecutive insertions in the following issues April 3, 2013.
(HERE SET FORTH DATES OF ISSUES)

Brook Fabian

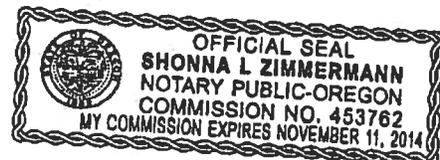
Subscribed and sworn to before me this 5 day of April, 2013

Shonna L Zimmermann
NOTARY PUBLIC FOR OREGON

My Commission expires 11 day of November, 2014

Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings
111 N. Fir St.
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT
MAIL TRIBUNE	4/03/13	NOTICE OF BUDGE	1	98.75
START DATE: 4/03/13	END DATE: 4/03/13			



Notice of the City of Medford Budget Committee Meeting

A public meeting of the Budget Committee of the City of Medford, Jackson County, and State of Oregon, to discuss the biennium budget for the period July 1, 2013 to June 30, 2015 will be held in the Carnegie Library, second floor, 413 W. Main Street, Medford, Oregon. The meeting will take place on the 25th day of April 2013 at 12:00pm. The purpose of the meeting is to receive the budget and the budget message. This is a public meeting where deliberation of the Budget Committee will take place.

Additional meetings of the Budget Committee will be held to take public comment. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. The meetings for public comment are listed below.

Date	Time	Location
05/08/13	6:00pm	Carnegie Library, 413 West Main Street, Medford, Oregon
05/15/13	6:00pm	Carnegie Library, 413 West Main Street, Medford, Oregon
05/22/13	6:00pm	Carnegie Library, 413 West Main Street, Medford, Oregon
05/29/13	6:00pm	Carnegie Library, 413 West Main Street, Medford, Oregon

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling 774-2000 or 774-2569 (TDD).

The budget document may be inspected or obtained on or after April 26, 2013 at Room 380, 411 W. 8th Street, between the hours of 8:00am and 5:00pm. The meeting notice and the proposed budget will be available on the City of Medford website. The website address is <http://www.ci.medford.or.us>.

April 3, 2013

MAIL TRIBUNE RECEIPT

Receipt No:

Customer: CITY OF MEDFORD Ad Number: 731378
Sys No: 4228 Acct No: 701077 Phone: 5417742100
Insertion: Start_Date - 04/03/2013 End_Date - 04/03/2013

Class: 0816; LEGALS Size: 3 x 2.75

Net Price: 98.75 Payment Method: BI Check No: 0

Amount Paid: 0 Amount Owed: 98.75

Credit Card:

Printed By: MMTFABIAN Date: 03/29/2013

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Medford City Council will be held on June 20, 2013 at 7:00 pm at the City Hall Council Chambers, Medford, Oregon. The purpose of this meeting is to discuss the budget for the biennium beginning July 1, 2013 as approved by the City of Medford Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 411 West 8th Street, in the Finance Department room 330, between the hours of 8:00am and 5:00 pm or online at <http://www.ci.medford.or.us>. This budget is for a biennial budget period. This budget was prepared on a basis of accounting that is the same as used in the preceding year.

Contact: Alson Chan, Finance Director Telephone: 541-774-2030 Email: alson.chan@ci.medford.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2009-2011	Adopted Budget This Year 2011-2013	Approved Budget Next Year 2013-2015
Beginning Fund Balance/Net Working Capital	38,669,970	61,434,630	67,580,600
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	51,245,303	54,103,940	57,402,460
Federal, State and All Other Grants, Gifts, Allocations and Donations	27,244,386	23,161,950	18,686,990
Revenue from Bonds and Other Debt	0	27,649,100	6,000,000
Interfund Transfers / Internal Service Reimbursements	22,138,270	30,883,420	27,567,350
All Other Resources Except Current Year Property Taxes	33,392,895	38,366,070	40,410,490
Current Year Property Taxes Estimated to be Received	58,773,058	61,315,040	63,658,800
Total Resources	231,663,882	296,938,150	281,306,690

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	91,095,598	102,274,710	106,533,070
Materials and Services	33,022,377	40,121,180	42,315,900
Capital Outlay	31,445,701	48,366,950	53,342,670
Debt Service	11,646,304	18,601,860	13,945,500
Interfund Transfers	20,868,270	28,798,950	23,501,040
Contingencies	0	16,352,830	20,823,060
Special Payments	82,783	21,966,100	0
Unappropriated Ending Balance and Reserved for Future Expenditure	43,502,769	20,461,570	20,842,450
Total Requirements	231,663,882	296,938,150	281,306,690

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program	FTE for that unit or program		
Mayor and Council	5,139,890	5,528,890	1,234,400
FTE	0	0	0
Technology Services	5,447,010	5,568,380	6,297,160
FTE	13.00	11.00	11.00
City Manager	2,259,843	2,967,470	2,917,470
FTE	9.76	8.95	8.66
Human Resources	933,714	1,138,770	1,106,310
FTE	4.00	4.00	4.16
Municipal Court	1,400,551	1,875,800	2,350,190
FTE	8.52	7.52	7.62
Finance	17,112,920	48,288,710	21,521,110
FTE	11.76	11.66	11.46
Planning	3,203,738	3,746,490	3,947,540
FTE	21.40	17.00	17.00
Building Safety	1,990,596	2,185,610	2,253,060
FTE	16.50	8.00	9.25
Parks and Recreation	14,437,574	17,660,300	23,654,530
FTE	53.65	59.81	64.73
City Attorney	978,425	1,152,110	1,215,800
FTE	4.07	4.06	4.06
Police	40,336,581	41,091,240	42,018,700
FTE	148.17	151.81	151.56
Fire	22,436,452	25,525,120	27,434,550
FTE	81.65	81.65	81.12
Public Works - Engineering	20,793,117	33,789,800	38,484,460
FTE	38.23	36.50	36.50
Public Works - Operations	19,175,646	22,558,790	26,803,900
FTE	58.76	60.76	61.77
Water Reclamation	11,646,778	18,246,330	11,997,270
FTE	27.53	27.65	27.65
Transfers & Contingencies	20,868,268	45,151,780	44,327,100
FTE	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	43,502,769	20,461,570	20,842,450
FTE	0	0	0
Total Requirements	231,663,882	296,938,150	281,306,690
Total FTE	497.00	490.37	496.58

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

The economic climate that existed at the last biennium has not improved. Because the City of Medford has been continually conservative and frugal with past budgeting, we were equipped to handle the challenges presented. However, there remain material issues to be addressed in this budget process. The most significant was the increased costs associated with PERs. Our current blended employer rate is 11.4% and will rise to 15.4% on July 1, 2013. That results in a \$2.0 million dollar increased cost over the biennium for the General Fund. In the previous biennium we experienced an increase from 5.2% to 11.4% which resulted in a \$3.0 million dollar increase. While PERs reform is currently being discussed at the Legislature, this budget was prepared assuming the rate provided by PERs will stay in effect for the biennium. The budget was balanced by reducing expenditures and budgeting for unspent personnel services of \$1.0 million. The budget is balanced, the contingency remains at 3 months and core services are preserved.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit \$5,2953 per \$1,000)	5,2953	5,2953	5,2953
Local Option Levy	none	none	none
Levy For General Obligation Bonds	939,000	950,000	950,000

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2013	Estimated Debt Authorized, But Not Incurred on July 1, 2013
General Obligation Bonds	\$50,985,000	\$0
Other Bonds	\$19,056,000	\$0
Other Borrowings	\$0	\$0
Total	\$70,041,000	\$0

