

BEAR CREEK GREENWAY – Joint Powers Board

This committee is/was operated by Jackson County staff for many years. That staff person is no longer employed and we are unable to get any signed minutes....staff don't recall seeing any either. It could be that their process didn't include such formality?

We are attaching:

January 26, 2016 draft minutes

May 18, 2016 draft agenda

July 26, 2016 draft minutes

Our department Staff liaison has been changed to Tim Stevens, Park Maintenance Superintendent and these are documents he has had access to.

Bear Creek Greenway Joint Powers Committee
Draft Meeting Minutes January 26, 2016; Jackson County Library

1. Welcome and Introductions
 - a. Members present- Brandon Thueson, City of Central Point; Brian Sjothun, City of Medford; Mike Gardiner, City of Ashland; Chance Metcalf, City of Talent; Carolyn Bartell, City of Phoenix
 - b. Staff present: Jenna Stanke Marmon & Julie Slaughter, Jackson County; Jennifer Boardman, City of Central Point
2. Approval of January minutes
 - a. Mike moved and Brian seconded the meeting minutes from September 8, 2015 approved as submitted.
3. Updates/Ongoing Projects
 - a. Sign Project – Waiting for a couple of sunny days to finish the thermoplastic installation. The grant portion of the project is closed out.
 - b. Highway 62 connections-TE/Bike-Ped. Project –Project complete and being heavily used. Oregon State Transportation Commission visited this site on a field tour of the Greenway from Medford to Phoenix.
 - c. Rogue River Greenway – The money received from the State Bike/Ped grant is proposed to be used as the match on a \$2.5 million STIP enhancement grant. Presented this at the Rogue Valley Transportation Area Commission on Transportation meeting. Selected as No. 2. It now goes to the whole region against the SWACT.
 - d. Volunteer program update –On hold, other than the volunteers currently participating.
 - e. Fog Seal – Waiting for some good weather to proceed.
 - f. Bridge Repairs – All County resources have been working on the Expo RV Park. It takes precedence at this time. The County will get it done as time permits. Minor issues have been repaired, just need to do the joint repairs.
 - g. Management Plan Update – No new updates. Committing time to this this week. Draft will be ready February 8, 2016. Sent out a revised outline of the new management options. Now putting together numbers for different options. JP Approval September/October. Allows PRAC/Parks Commissions to review before Council and Board of Commissioners requests in December/January.
4. Funding Report – No change. \$258,675.00 available for projects.
5. New Business/Decision Items
 - a. Survey – First week in January, Donna Lane presented the survey project to an SOU class. No one selected the survey. Jenna will be putting together a survey template to gain more economic data. Survey to be complete by spring. Compare to the last survey done about six years ago. Can use the data to figure out how much money was generated in order to be a positive argument for Joint Powers renewal as well as for future grant applications.
 - b. Logo sign bids – The sign bids were incorrect. The actual cost is \$95.00 each instead of \$67.00 each. Other bids were about the same or higher. Recommended we still use

Cancel even with the additional cost. Mike moved, Brandon seconded the additional \$616.00 be approved for the signs. Passed.

- c. RTP application – Recreational Trails Grants program grants are open right now. Jenna submitted letters of intent for three grants; Trailhead Improvement at Wranglers Arena; Root Repair Project; Design Safety and Education training on the trail. Committee discussed the various aspects of each option. They agreed Jenna should pursue the Root Repair Project Grant with up to a \$75,000 match. This project would be beneficial to all jurisdictions of the trail. If there are any changes, Jenna will send them out via email.
 - d. Trail counter data demonstration – No time. Links are on the agenda. Any reports requested Jenna can send. Login information is also available.
6. Next Meeting – Jenna suggested quarterly meetings, with future meetings to be April 26, 2016, July 26, 2016, and October 25, 2016. Meetings will be at Coyote Trails unless notified otherwise.
 7. Management Plan Draft Review Meeting – Draft will be available February 8, 2016. Decision to meet will be made via email. Possible meeting February 23, 2016. Meeting for sure March 29, 2016.
 8. Adjournment – Meeting was adjourned at 5:00 pm.

Bear Creek Greenway Joint Powers Committee Quarterly Meeting
May 18, 2016; 4p; Coyote Trails, U.S. Cellular Community Park
Draft AGENDA

- I. Welcome & introductions
 - a. Members- Bret Marshall- Talent, Carolyn Bartell- Phoenix- *Vice Chair*, Theresa Morris- Jackson County- *Chair*, Brian Sjothun- Medford, Mike Gardiner- Ashland, Brandon Thueson- Central Point
 - b. Review agenda
- II. Approval of January minutes
- III. Updates/Ongoing projects/Old business
 - a. Sign project
 - b. Rogue River Greenway
 - i. North River Road PE & ROW Project
 - c. Volunteer program
 - d. Fog seal
 - e. Bridge repairs
 - f. Management Plan Update
 - g. RTP Application
- IV. Funding report
- V. New Business/Decision items
 - a. Meeting time change request- 3p
 - b. 2016 Work plan
 - i. Fog seal
 - ii. Shouldering
 - iii. RTP Match
 - iv. Bridge inspections
 - v. Trail Counter upkeep
- VI. Next Meeting
 - a. 2016 Quarterly meetings- ~~January 26th~~, ~~April 26th~~, July 26th, October 25th
- VII. Adjournment

Bear Creek Greenway Joint Powers Committee

Draft Meeting Minutes July 26, 2016; Coyote Trails

1. Welcome and Introductions
 - a. Members present- Brandon Thueson, City of Central Point; Brian Sjothun, City of Medford; Mike Gardiner, City of Ashland; Theresa Morris, Jackson County; Bret Marshall, Talent Public Works
 - b. Staff present: Jenna Stanke Marmon, Steve Lambert, and Julie Slaughter, Jackson County; Jeffrey McFarland, City of Ashland; Greg Stabach, RVCOG; Curtis Whipple, Talent PD; Chance Metcalf, Talent Public Works
2. Approval of minutes
 - a. Brandon moved and Mike seconded the meeting minutes from May 18, 2016 be approved as submitted.
3. New Business/Decision Item
 - a. Greg Stabach from RVCOG presented a plan proposal for vegetation management and restoration on the greenway with a regional approach. His plan would provide for a more consistent approach to vegetation management prioritizing and implementing projects. Brian moved and Brandon seconded the \$20,000 Vegetation Management Plan be funded by the Joint Powers Committee. Motion passed.
4. Updates/Ongoing Projects
 - a. Rogue River Greenway
 - i. North River Road PE & ROW Project and STIP Enhancement funding request – We were awarded \$450,000 through ODOT TE/Bike/Pedestrian grant for PE and ROW for the 2½ mile project between Del Rio Vineyards and Valley of the Rogue Park. The hope was to use this money as match for the construction through the ODOT STIP Enhance program, but the County was not successful in the program.
 - b. Management Plan Update –Next Tuesday Jenna will present the Management Plan to the Medford Parks and Recreation Commission. She has presented the Management Plan to Talent Staff, Ashland Parks and Recreation Commission, Jackson County Parks Advisory Committee, and Central Point Parks and Recreation Advisory Commission. It will be finalized and brought back to the Joint Powers Committee in September.
 - c. RTP Application – We did get this grant. Match was \$75,000 toward a \$160,000 project. It will be used to repair the worst sections of the Greenway trail. They will be repaired with reinforced concrete, decomposed granite in limited sections, and maybe some rubber pavers. Project should be delivered winter/spring 2017.
5. Funding Report – Grant funding sheet has been updated. \$130,000 available at this time.
6. New Business/Decision Items
 - a. LUC for RTP – We are required to pay for a land use review fee of \$118 to Jackson County Development Services for grant applications. Brandon moved and Mike seconded \$118 review fee be paid to Jackson County. Motion passed.

7. Good of the Order

- Up and Down Ride – 1st Inaugural Up and Down Ride. It focused on Cascade Siskiyou Scenic Bikeway dedicated last spring. It was 51 miles, climbing 5,500 feet. Ride was well received. Lots of good feedback. Proceeds will come to the greenway fund.
- Bike to Fair Week went well. Free bike booth set up for people to leave bikes in a supervised area. Wednesday-Sunday. Wed./Thurs. not much participation. Saturday they had 20 bikes.
- The first public campground is now open on the Greenway.
- Mike noted the Management Plan feedback from Ashland was very positive.

8. Next Meeting – Tuesday, October 25, 2016 Noon – Coyote Trails (unless unavailable)

9. Adjournment – Meeting was adjourned at 4:34 p.m.