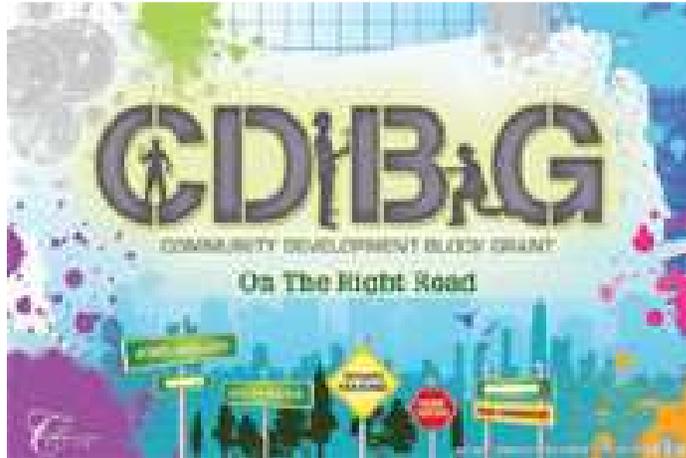


City of Medford, Oregon



July 1, 2010—June 30, 2011

ACTION PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

City of Medford
City Manager's Office
Adopted May 6, 2010
Amended per Review June 24, 2010

Summary of the One-Year Action Plan Process Fiscal Year 2010/11

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan for the U.S. Department of Housing and Urban Development. Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons.

The One Year Action Plan, an annual requirement, must be submitted to HUD 45 days prior to the beginning of the entitlement fiscal year. A citizen participation plan element requires that interested parties have a 30-day period in which to review and comment upon the funding proposals. The 30-day comment period for the use of the City of Medford's CDBG funds begins on April 1, 2010 and ended on April 30, 2010. No comments were received. A public hearing was held on May 6, 2010 at 7:00 p.m. in City Hall Council Chambers. No testimony was received.

Copies of the City of Medford Consolidated Plan plus the One-Year Action Plan for fiscal year 2010/2011 are available at the following location:

City of Medford
City Manager's Office
411 West 8th Street
Medford, OR 97501

The Action Plan is available online at www.ci.medford.or.us on the Administration webpage.

EXECUTIVE SUMMARY

The City of Medford is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The City of Medford's Fiscal Year 2010-2011 CDBG funding allocation is \$674,292 with \$150,000 in allocated carry forward, plus an additional \$75,000 in program income.

The one-year *Action Plan* is an annual document that describes the City of Medford's HUD-funded projects and community development related activities that will be conducted within the community to implement the five-year *2010-2014 Consolidated Plan for Housing and Community Development* in the upcoming fiscal year.

Funding will be used for homeowner rehabilitation, rehabilitation of a community health center, the addition of regular and handicapped parking at a senior center, and public service operations. Performance measurements include enhanced affordability and accessibility for the purpose of providing decent housing and enhanced and improved accessibility for the purpose of providing suitable living environments.

Citizen Participation and Consultation

The City of Medford allocated its CDBG funds through a competitive process. The Housing and Community Development Commission, a nine-person citizen advisory group, reviewed all applications and made its funding recommendations on March 25, 2009. It forwarded its funding recommendations to the Medford City Council. The public comment period for the draft 2009/2010 Action Plan began on April 1 and ran through April 30, 2010. The draft plan was posted on the City's website and was available to the public at the City Manager's Office. The Housing and Community Development Commission will meet again on May 5, 2010 to review the public comments and discuss concerns. A public hearing was held on May 6, 2010. No testimony was received.

The public comment period and the public hearing for the submitted plan was noticed in the Legal Notices section of *The Mail Tribune*.

Consultations occurred with the Hispanic Interagency Network, the Jackson County Continuum of Care/Homeless Task Force, the Jackson County Community Services Consortium, the Housing Authority of Jackson County, ACCESS, Inc. and the West Medford Community Coalition.

SOURCES OF FUNDS/RESOURCES

There are many potential resources available to provide affordable housing and related services in Medford. This section provides an overview of the potential resources. Only the programs that are most suitable and likely to be available have been included. The City of Medford is an Entitlement Jurisdiction for Community Development Block Grant funds. Most other resources, however, are provided on a competitive basis and require grant writing skills and well organized local organizations that demonstrate competence and effectiveness. Fortunately, there are several such organizations in Medford which have been successful in obtaining federal, state and local grants and public contributions for their housing and related service programs, including the Housing Authority of Jackson County, ACCESS, Inc., OnTrack, Inc., and Community Works.

a. Federal Programs

1) **Community Development Block Grant (CDBG)**

CDBG funds are an entitlement received by the City of Medford based on a formula related to population and other parameters. The eligible uses of these funds permit the City to provide direct funding for community development projects such as streets, sidewalks and other public infrastructure in low-income neighborhoods. The City of Medford also encourages agencies and organizations to provide housing and related services by awarding CDBG funds for housing related projects or as leverage to generate additional funding, thereby maximizing the benefits from this federal funding.

2) **HOME Program**

The City of Medford is not currently a participating jurisdiction for HUD's HOME funds. . Affordable housing organizations in Medford currently need to apply directly to the Oregon Housing and Community Services Department, which allocates funds based on a statewide Consolidated Plan.

3) **Low-income Energy Assistance and Weatherization**

ACCESS, Inc., the local community action agency, receives U.S. Department of Energy Funds, which are distributed through the Oregon Housing and Community Services Department. These funds are used to provide low-income households with help in paying their energy bills and weatherizing their homes.

4) **Mortgage Credit Certificate Program**

This federal program enables a purchaser of a home to qualify for a higher loan amount than would otherwise be possible.

5) Low-income Housing Tax Credit

The Federal Low-Income Housing Tax Credit Program assists both for-profit and non-profit housing developers in financing affordable housing projects for low-income families and individuals whose incomes are 60% or below of median family income. Local non-profit developers have been successful at pulling in tax credit dollars.

A recent example of a successful project that was developed using Low-Income Housing Tax Credits is the Housing Authority of Jackson County's Maple Terrace Apartments, 92 new low income rental apartments located in northwest Medford, which were funded through a combination of Low-Income Housing Tax Credits and other State and Federal funding sources.

6) Exemptions from Local Property Taxes

Non-profits that provide services for low and moderate-income persons are often eligible for exemptions from local property taxes. ACCESS, Inc. recently requested and received an exemption from property tax for their Barnett Apartments.

7) Resources for Homeless Populations

The Oregon Housing and Community Services Department receives federal and state resources to be used in the state for homeless persons. These include: Emergency Housing Account, Emergency Shelter Grants, State Homeless Assistance Program, Shelter Plus Care, and Supplemental Assistance for Facilities to Assist Homeless. Additionally, under the Federal Continuum of Care program administered by HUD, local governments and agencies can apply for federal funding for programs and services to prevent and combat homelessness. The Continuum of Care has been successful at acquiring McKinney Vento funds. This year, they received \$317,558 to fund four on-going programs/projects: support for ACCESS' Woodrow Pines, Rogue Valley Council of Government's Home At Last Program, the Salvation Army's Hope House Transitional Shelter and Community Works Transitional Living program for youth and teens. In addition, the Maslow Project received \$40,454 in McKinney Vento funds for their homeless youth programs this year. ACCESS, Inc., as the Community Action Agency for Jackson County, is also the designated lead agency by Oregon Housing and Community Services Department for administering many of these funds. It houses the Southern Oregon Housing Resource Center, a clearinghouse for housing programs.

8) Public Housing Assistance

The Housing Authority of Jackson County can receive funds from HUD for a variety of purposes. Principal funds include Housing Choice Vouchers, of which HAJC has 1841 for all of Jackson County. They also offer special programs such as the Family Self Sufficiency and are able to offer housing choice vouchers for mortgage payments for

qualified families. The Housing Authority of Jackson County is a member of Valley Individual Development Account (VIDA) and will be administering up to 14 IDAs.

9) Direct Loans for Housing the Elderly (Section 202)

This program provides low interest loans to private, non-profit organizations to develop housing for the elderly. Medford has two Section 202 facilities developed and managed by Pacific Retirement Systems.

10) Cash Advances for Housing the Handicapped (Section 811)

This program provides assistance to private non-profits to develop rental housing with supportive services for persons with disabilities. ASI Jackson County accessed Section 811 dollars for its Catalpa Shade project for persons with brain injuries.

11) Neighborhood Stabilization Program

The City of Medford received \$459,260 in Neighborhood Stabilization Program (NSP) funds to provide down payment assistance and mortgage reduction to homebuyers in the NSP target neighborhoods. The purpose of the grant funds is to purchase bank owned properties to stabilize neighborhoods. In addition, the City of Medford was a member of a consortium that applied for and received NSP 2 funding. The additional funds in the amount of \$834,718 will be used for purchasing land to develop affordable housing units and additional down payment assistance.

b. State Programs

1) State of Oregon Affordable Housing Resources

The Oregon Department of Housing and Community Services administers a number of programs to provide affordable housing. These include the Single Family Mortgage Program, the Multifamily Housing Revenue Bonds program, the Elderly and Disabled Loan Program, Risk Sharing Loans, Predevelopment Loans, Seed money advance, Oregon Rural Rehab Loans, and Multi family Accelerated Loan Processing, the Oregon Housing Development Grant Program, the Oregon Affordable Housing Tax Credit for Lenders, the Low-Income Rental Housing Fund, HELP and other programs as determined by local community need.

c. City General Fund Resources

1) Neighborhood Matching Grant Funds

Through its Neighborhood Resource Division, the City has implemented a neighborhood small matching grant program to assist in funding worthwhile projects citywide, as well as in low and moderate-income neighborhoods. In the past year, one Neighborhood Street Tree Partnerships were funded for the removal of hazardous

trees, pruning of existing trees and planting of new trees. In addition, fencing was put up in the Liberty Park neighborhood to aid in the safety of an area that is in the lowest census tract in the City and bike racks are being installed throughout the urban renewal district in cooperation with a TMA grant.

2) City General Fund Grants

The City of Medford allocates \$275,000 annually in general fund dollars to help fund the day-to-day operations of public service agencies and organizations providing essential safety net services in the city. Funding in FY 2010/2011 will help support essential safety net services to public agencies. A \$4.5 million bond measure was passed in 2005 to build sidewalks within a mile radius of elementary schools throughout the City. Sidewalks were completed in Census Tract 2.01 near Jackson Elementary, Census Tract 5 near Hedrick Middle School, Census Tract 2.03 near Washington Elementary and South Medford High, Census Tract 6.01 near Hoover Elementary, Census Tract 6.02 near Orchard Hill Elementary, Census Tract 4.01 near Wilson Elementary, and Census Tract 3 near Howard Elementary.

SUMMARY OF SPECIFIC ANNUAL OBJECTIVES: FY 2008/09 ACTIVITIES

The Action Plan allocates \$674,292 in new 2010-2011 CDBG funds, \$75,000 in estimated program income.

***Housing Rehabilitation** - The Housing Authority of Jackson County was granted \$200,000 in new grant funds and an estimated \$75,000 in program income to provide no interest loans for improvements to residents occupied by low-income homeowners. Examples of eligible repairs include roof replacement and emergency repairs to plumbing, heating and electrical systems, and improvements to aid in accessibility and safety for disabled persons.

Outcome Statement: *Affordability for the purpose of providing decent housing*

***Rehabilitation of a Community Health Center Facility** – The Community Health Center was granted \$180,948 in new grant funds for facility improvement. The Health Center will join two facilities to increase in size the facility and provide greater wheelchair and handicapped accessibility.

Outcome Statement: *Availability/Accessibility to provide basic health care services to people in need.*

***Rehabilitation of a Neighborhood Facility** – The Medford Senior Center was granted \$57,355 in new grant funds to expand the parking lot at the center. The expansion will provide parking for seniors and additional handicapped parking spaces.

Outcome Statement: *Availability/Accessibility for the purpose of providing access to a neighborhood facility.*

***Public Services Operations-** The City of Medford has granted \$101,139, which falls within the 15% limitation established in the CDBG regulations, to fund operations for public services agencies serving low-income families, homeless and persons with special needs.

Outcome Statement: *Accessibility for the purpose of creating suitable living environments*

***Administration-** \$134,850 in new funds will be used for general program administration, fair housing activities, project implementation, and other planning activities.

Table 3A Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing							
DH-2.1	Address the need for affordable housing by rehabilitating existing homes for low-mod homeowners	Homeowner Rehabilitation Program	# occupied by elderly # of units brought from substandard to standard condition # of units brought into compliance with lead safe housing # qualified as Energy Star # of units made accessible for disabled	2010	12		

Table 3A Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Accessibility of Suitable Living Environment							
SL-1.1	Improve the accessibility/availability of programs that provide basic health care services to persons in need.	Community Health Center	# of persons assisted with new or improved access to a facility	2010	3300		
SL-1.2	Improve the accessibility/availability of persons to a neighborhood facility.	Medford Senior Center	# of persons assisted with new or improved access to a facility	2010	900		
SL-1.3	Improve the accessibility of support/legal services for abused children	J. C. Child Abuse Task Force – Children's Advocacy Center	# of persons assisted with new access to a facility	2010	479		
SL-1.4	Improve the availability/accessibility of support services for the physically and mentally disabled.	DASIL	# of persons assisted with new access to a service	2010	500		
SL-1.5	Address the need for integrated services to assist homeless and/or runaway teens	The Maslow Project	# of persons assisted with new access to a service	2010	405		

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Accessibility of Suitable Living Environment							
SL-1.6	Improve the availability/accessibility of case management family assistance to low-mod persons living at Stevens Place Apartments and Sky Vista Apartments	OnTrack, Inc	# of persons assisted with new access to a service	2010	350		
SL-1.7	Improve the availability/accessibility of support services for senior citizens	Medford Senior Center	# of persons assisted with new access to a service	2010	900		

GEOGRAPHIC DISTRIBUTION

For the purpose of the Consolidated Plan, the City of Medford defines areas of minority concentration as a *Census Tract where the total percentage of minority population is 20 percent or more of the total population in the Census Tract*. 2000 Census data shows that the City of Medford has three such Census Tracts where there exists more than a 20% concentration of minorities. In specific, Census Tract 1 supports 30.1% of Hispanic population, Census Tract 2.01, a 22.4% concentration of Hispanics and Census Tract 2.02, a 22% concentration of Hispanics. The City has consistently targeted funds to these areas in West Medford throughout the years due to the low-moderate income base and to the higher than average minority populations. In fact, since 2000, 7,163 Hispanic individuals out of 69,797 persons or a total of 10% of all persons served have received assistance through a CDBG-funded Public Service activity.

This past year, funding was targeted for the Home Repair Program in the local target areas of Liberty Park, McLoughlin and Washington neighborhoods. These neighborhoods are the most diverse in the City with high concentrations of Hispanic populations in particular. This year, those same three neighborhoods will again be targeted for home repair funds.

ALLOCATION PRIORITIES

Approximately 30% of the CDBG funding will be used in local target areas in 2010/2011 primarily in the form of homeowner repair funding. This funding will be used in the targeted neighborhoods of McLoughlin, Liberty Park and Washington. Other targeted neighborhood programs include the neighborhood facility rehabs at the Senior Center and the Community Health Center both located in Census Tract 5 Block Group 2 which has a high percentage of low/moderate income persons.

**TABLE 3B
AFFORDABLE HOUSING**

	Annual Number Expected Units To Be Completed	<u>Resources used during the period</u>			
		CDBG	HOME	ES G	HOPWA
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Affordable Rental		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total Sec. 215 Affordable Owner	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Acquisition of existing units	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Housing			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	12	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	12	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need

To retain safe and decent affordable housing for low-mod homeowners.

Project Title

Homeowner Rehabilitation/Repair Program

Description

A no interest homeowner loan program designed to correct recognized hazards to the health and safety of the low-mod homeowner with the intention of keeping low-mod homeowners in their homes.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide with 30% targeted to the McLoughlin, Liberty Park and Washington Neighborhoods.

Objective Number DH-1.1	Project ID 1
HUD Matrix Code 14A	CDBG Citation 570.202(a)(1)
Type of Recipient LMH	CDBG National Objective 570.208(a)(3)
Start Date 07/01/10	Completion Date 06/30/11
Performance Indicator # of units occupied by elderly,# of units brought from substandard to standard,# qualified as Energy Star,# of units made accessible, # of units brought into compliance with lead safe housing	Annual Units 12 households
Local ID PH001-2010	Units Upon Completion 12 households

Funding Sources:

CDBG	\$200,000
ESG	
HOME	
HOPWA	
Total Formula	\$200,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 75,000
Total	\$275,000

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open spaces, and community centers and to support programs that provide basic health care services to people in need.

Project Title
Community Health Center Facility Improvement

Description

Phase I of this project provides funds to rehabilitate the health facility by joining two facilities and providing greater wheelchair and handicapped accessibility.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Community Health Center
19 Myrtle Street, Medford OR 97504

Objective Number SL-1.1	Project ID 2
HUD Matrix Code 03P	CDBG Citation 570.201(c)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/10	Completion Date 06/30/11
Performance Indicator #of persons assisted with improved access to a facility	Annual Units served 3300 persons served
Local ID PH0017-2010	Units Upon Completion 3300 persons served

Funding Sources:

CDBG \$180,948
ESG
HOME
HOPWA
Total Formula \$180,948
Prior Year Funds \$
Assisted Housing
PHA
Other Funding \$ 32,030
Total \$212,978

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need

Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open spaces, and community centers.

Project Title

Medford Senior Center Parking Lot Project

Description

This project provides funds to rehabilitate the senior center by adding a parking lot that will provide parking for seniors and handicapped accessibility.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Medford Senior Center

510 E. Main Street, Medford OR 97504

Objective Number SL1.2	Project ID 3
HUD Matrix Code 03A	CDBG Citation 570.201(c)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/10	Completion Date 06/30/11
Performance Indicator #of persons assisted with improved access to a	Annual Units 900 persons served
Local ID PH0021-2010	Units Upon Completion 900 persons served

Funding Sources:

CDBG	\$57,355
ESG	
HOME	
HOPWA	
Total Formula	\$57,355
Prior Year Funds	\$
Assisted Housing	
PHA	
Other Funding	\$
Total	\$57,355

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

Provide services for abused/neglected children including medical exams, crisis therapy and assessment.

Project Title

Jackson County Child Abuse Task Force – Children's Advocacy Center

Description

This project funds services for all child abuse programs in the City of Medford. It provides on-site medical exams, crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring groups, community outreach/education and advocacy follow-up.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

**Child Abuse Task Force, Children's Advocacy Center
816 West 10th Street, Medford, OR 97501**

Objective Number SL-1.3	Project ID 4
HUD Matrix Code 05N	CDBG Citation 570.201 (e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/10	Completion Date 06/30/11
Performance Indicator #of persons assisted with new	Annual Units 479 persons served
Local ID PH0032-2010	Units Upon Completion 479 persons served

Funding Sources:

CDBG	\$ 25,000
ESG	
HOME	
HOPWA	
Total Formula	\$ 25,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$837,019
Total	\$862,019

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need
Support services to homeless and/or runaway teens

Project Title
The Maslow Project: Youth Social Service Integration Center

Description
Support for an outreach team to link up services with homeless youth and teens and the community; Support for onsite service integration center including shower and laundry facilities, clothing and hygiene supply closet, food pantry, structured case management services with referrals to both mental health and Community Health Center.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide services
The Maslow Project
209 West Main St., Medford OR 97501

Objective Number SL-1.5	Project ID 5
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/10	Completion Date 06/30/11
Performance Indicator # of persons assisted with improved or new access to a service	Annual Units 405 persons served
Local ID PH0043-2010	Units Upon Completion 405 persons served

Funding Sources:

CDBG	\$ 20,259
ESG	
HOME	
HOPWA	
Total Formula	\$ 20,259
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 98,425
Total	\$118,684

The primary purpose of the project is to help: the Homeless persons with HIV/AIDS; persons with Disabilities; Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

Case management for low-mod income families in recovery from substance abuse

Project Title

Family Advocate for On Track's Steven's Place (50 unit), Sky Vista Apartments (48 unit)

Description

Provides funding for a family advocate at the Stevens Place Apartments and/or the new Sky Vista Apartments providing low income families and families in recovery with case management

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

**Stevens Place Apartments, 1105 Stevens Street in Medford
Sky Vista Apartments, 1900 Homeview Drive in Medford**

Objective Number SL-1.6	Project ID 6
HUD Matrix Code 05F	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/10	Completion Date 06/30/11
Performance Indicator # of persons assisted with new or improved access to a service	Annual Units 350 persons served
Local ID PH0024-2010	Units Upon Completion 350 persons served

Funding Sources:

CDBG	\$ 8,880
ESG	
HOME	
HOPWA	
Total Formula	\$ 8,880
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$54,313
Total	\$63,193

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

To provide safety net services for low income seniors

Project Title

Senior Advocacy Program, Medford Senior Center

Description

Supports low income seniors with meals, food stamps, transportation, Medicare and Medicaid information, financial and tax training and other assistance.

Objective category: X Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: X Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

The Medford Senior Center, 510 East Main Street, Medford

Objective Number SL-1.7	Project ID 7
HUD Matrix Code 05A	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a) (2)
Start Date 07/01/10	Completion Date 06/30/11
Performance Ind. # of persons assisted with new or improved access to a service	Annual Units 900 persons served
Local ID PH0021-2010	Units Upon Completion 900 persons served

Funding Sources:

CDBG	\$ 20,000
ESG	
HOME	
HOPWA	
Total Formula	\$ 20,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$160,933
Total	\$180,933

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

To provide services for disabled and/or homeless persons

Project Title

Disability Advocacy for Social and Independent Living (DASIL) Community Drop-In Center

Description

Supports low income persons who are homeless, disabled, and/or disadvantaged to gain and maintain their independence and stability through classes such as the Second Changes Renters Rehabilitation, rental assistance and case management.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

DASIL, 29 N. Ivy Street, Medford

Objective Number SL-1.4	Project ID 8
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/10	Completion Date 06/30/11
Performance Ind. # of persons assisted with new or improved access to a service	Annual Units 500 persons served
Local ID PH0042-2010	Units Upon Completion 500 persons served

Funding Sources:

CDBG	\$ 27,000
ESG	
HOME	
HOPWA	
Total Formula	\$ 27,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$157,284
Total	\$184,284

The primary purpose of the project is to help: the homeless ; persons with HIV/AIDS; persons with Disabilities; Public Housing Needs

PUBLIC HOUSING

The City of Medford does not own or operate any public housing within the City. The Housing Authority of Jackson County serves Medford and Jackson County. They completed the construction of the Maple Terrace Apartments in northwest Medford providing 82 new low-income rental units a couple years ago. All units are fully leased. They have just purchased land and are in the planning stages to build Canterbury Hills, a new low income rental complex.

CHRONIC HOMELESSNESS

The Salvation Army is in the construction phase of the Hope House Transitional Shelter. From 2006 through 2009 the Salvation Army was granted \$268,500 for the development of public infrastructure for the Hope House project. The Salvation Army is expected to complete construction of 12 family units by the fall of 2010. Hearts with a Mission rehabilitated a house that houses up to 17 homeless youth at a time. The home was purchased with 2008 Program Year CDBG Funds. Public service dollars were allocated to the Maslow Project, a youth service integration center providing services to homeless youth and teens. The number of homeless youth identified in the 549C Medford School District was 1,126 in 2008-09. Medford ranked second in overall number behind only Portland for the fifth year in a row.

LOW/MOD BENEFIT

One hundred percent (100%) of 2010/2011 CDBG funds will be used for activities that benefit LMI persons.

MONITORING STANDARDS AND PROCEDURES

The City of Medford is responsible for monitoring only those funds that it receives from HUD, which are limited to the Community Development Block Grant. The City has both an Assistant to the Deputy City Manager who is responsible for overseeing the use of CDBG funds along with the Deputy City Manager. They maintain a close working relationship with the grant recipients. Quarterly financial and beneficiary reports are required of all public service agencies receiving CDBG funds. Annual beneficiary reports are required of all subrecipients of capital grants. All capital projects are administered under federal procurement standards and labor standards. The programs are closely monitored and an annual report prepared.

The City will monitor the progress of all new 2010/2011 Action Plan programs and prepare an annual report (CAPER) which will cover progress made for each activity, as well as number of beneficiaries, number of units and number of dollars spent through the annual Grantee Performance Report. The City has expanded its role as a supportive partner and coordinator of affordable housing through its nine-person Housing and

Community Development Commission. This Commission helps provide a stronger citizen participation component for the CDBG program. Housing Commissioners monitor the progress of all CDBG- funded capital improvement projects, review funding decisions and make recommendations to the City Council on programs and funding.

In addition to reviewing all subrecipient draw down requests, program and financial reports, the City will complete a risk assessment of 2010/2011 CDBG subrecipients. The purpose of this risk assessment is to identify which subrecipients will require comprehensive monitoring during the program year. The risk assessment uses the following criteria to identify high-risk subrecipients which will require comprehensive monitoring:

- subrecipients new to CDBG program;
- subrecipients that have experienced turnover in key staff positions;
- subrecipients with previous compliance or performance problems;
- subrecipients carrying out high-risk activities; and
- subrecipients undertaking multiple CDBG activities for the first time.

Comprehensive monitoring of high-risk subrecipients will include a minimum of one on-site project monitoring visit during the 2010/2011 program year. If a subrecipient is determined to be high-risk, they may also be required to submit monthly financial and program outcome reports (vs. quarterly). The schedule of each on-site monitoring visit will be determined by the subrecipient project schedule and a standardized monitoring checklist will be used when evaluating each subrecipient CDBG- funded project. We will monitor the Maslow Project, which previously was under the umbrella of Kids Unlimited of Oregon and recently formed their own 501(c)3.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

The City of Medford partners with other governmental jurisdictions, agencies and organizations, in a collaborative effort to address homelessness and other special needs. The Jackson County Homeless Task Force uses a Continuum of Care approach to provide for services and linkages for low income and homeless citizens. City staff serves on the Homeless Task Force, which meets on a monthly basis. Subcommittees include the following:

- Annual Homeless Survey
- Veterans
- Accessible Affordable Housing
- Homeless Youth
- Project Homeless Connect

The Homeless Task Force annually puts on a resource fair for homeless people, Project Homeless Connect in June each year. The Task Force is looking to develop an emergency preparedness plan for homeless people this year.

Through the support and coordinated efforts of this Task Force, the Rogue Valley Council of Government's Senior and Disability Services program in partnership with DASIL is sponsoring the Home at Last supportive housing program designed to give mentally and physically disabled adults the assistance they need to find a home and keep it. Clients are case managed and receive a range of services from assistance in obtaining permanent housing to medical treatment. Since 2002, the program has received \$133,665 annually in McKinney Vento funds and the last two years received \$136,957.

Also through the coordinated efforts of the Homeless Task Force, there are other McKinney Vento recipients for 2010 including ACCESS, Inc for its supportive mental health services for Woodrow Pines, Community Works for its homeless and runaway teen program, and the Salvation Army for its Hope House Transitional Shelter.

The Homeless Task Force conducts an annual homeless survey, one night shelter count (point in time) and gaps analysis. The annual homeless survey reveals a steady climb in the number of homeless persons in Jackson County. This year the survey indicated an increase in the percentage of homeless females to just over 40% of the population counted.

Nonprofit housing providers and social service agencies continue to address the needs of homeless and special needs populations. Rogue Retreat has applied for and obtained a permanent support Housing Plus grant through the State of Oregon to purchase and then renovate a house on Riverside. Hearts with a Mission acquired a house on Edwards Street with 2008 CDBG funds to use as an emergency teen shelter and opened the doors in 2009. The teen shelter has 17 beds and to date has provided shelter for 25 youth for a total of 658 nights of shelter.

The development of the Ten Year Plan to End Homelessness was completed in June 2009. There will be a community awareness campaign to promote the plan. The main strategies include the following:

- Increase the stock of permanent, affordable and supportive housing for individuals who earn less than the 20% of Area Median Income.
- Increase agency coordination and service integration at all levels.
- Provide case management to help people maintain stable rental housing.
- Provide financial assistance and life skills training to help people move into stable housing.
- Develop and increase sustainable emergency/transitional shelter options for youth.

On Track, Inc., a nonprofit working with persons with alcohol and other drug addictions and persons with HIV and AIDS- related diseases operates both the Sky Vista Apartments with 48 units and the Lithia Place Apartments with 15 units as well as the Stevens Place project, which houses very low income families who are unable to meet tenancy eligibility requirements elsewhere. Each complex has both a property manager

and case manager on site. CDBG funding helps to support a case manager at Stevens Place and one at Sky Vista/Lithia Place.

COORDINATION

Coordination between public and assisted housing providers, health providers and social service agencies along with municipal and county governments continues to occur through a variety of venues. A number of housing providers include service components for the residents of their housing projects.

Along with the Homeless Task Force, there is a Jackson County Community Services Consortium, which advocates for the delivery of affordable, accessible and quality community services in Jackson County and provides a networking structure for agencies.

There is also a Hispanic Interagency Committee which serves as a networking vehicle and advocate for the provision of services to the expanding Spanish speaking community. City staff members attend these monthly meetings and promote City services through outreach and awareness.

The Southern Oregon Housing Resource Center provides a clearing house for housing related resources within Jackson and Josephine Counties. It is a collaborative effort between both county governments, ACCESS, Inc., the Housing Authority of Jackson County and several municipalities including the City of Medford. Program income derived from State- funded CDBG projects in Jackson and Josephine Counties will be funneled through this organization as well. The City of Medford has a staff member that serves on its advisory board.

The City of Medford established a Housing and Community Development Commission to address issues relating to housing accessibility and affordability within the City. Serving in an advisory capacity to City Council on housing issues, they act as a focal point for all housing related issues for the City. In 2003, they were approved by City Council serve in an advisory capacity on issues related to Community Development Block Grant including recommendations regarding CDBG funding.

The *ABCs of Home Buying* offered through the Southern Oregon Housing Resource Center offers education on a monthly basis in cooperation with Rogue Community College.

REDUCTION OF LEAD-BASED PAINT HAZARDS

Childhood lead based paint poisoning is a significant problem nationally. In an effort to address this problem, HUD published its Final Rule to Title X of the 1992 Housing and Community Development Act on September 15, 1999. This rule requires certain prescribed action by HUD grantees to identify, stabilize or remove lead- based paint hazards in any housing receiving HUD assistance. The scope of activities required by

HUD is dependent upon the type of housing impacted and the amount of federal assistance being provided with rehabilitation activities using in excess of \$25,000 of HUD funds requiring the highest level of treatment. The rule only affects residential structures built before 1978.

Non-Profit Housing Rehabilitation Projects

Acquisition and rehabilitation activities of older structures undertaken by area nonprofit housing providers receiving HUD funds will be affected. Many of these projects often require HUD subsidies exceeding \$25,000 per unit and the cost of treating lead-based paint may add greatly to the overall cost of the project. Additional funds may be required to offset this increase, which may result in fewer units being rehabilitated.

It is estimated that 9,063 rental units in Medford occupied by low-income households have lead-based paint and 2,407 owner-occupied homes have lead-based paint. Since the vast majority of homes assisted through the Housing Authority's homeowner rehabilitation programs fall into this age category, it seems apparent that this will have a significant impact. All of their contractors have received lead based paint training and they follow the safe protocols required when dealing with lead based paint. The Housing Authority of Jackson County continues to annually offer a series of *Work Safe with Lead* classes for local contractors.

INSTITUTIONAL STRUCTURE

The City of Medford's Neighborhood Resource Division, within the City Manager's Office, was established in 2002 to more effectively address the City's housing concerns as well as issues around community development and neighborhood revitalization.

The City of Medford Deputy City Manager is the Economic Developer for the City, whose mission is to increase the number of family wage jobs within the City by assisting with business expansion, retention and relocation efforts.

The Assistant to the Deputy City Manager administers the Community Development Block Grant program, addresses housing issues and addresses all issues relating to neighborhoods including capacity building and leadership development, code enforcement and revitalization of challenged neighborhoods. In July of 2009, the City hired an additional position, an Executive Support Specialist to assist with the administration and monitoring of community development block grant funds and the Neighborhood Stabilization Program. This team approach to community and economic development has helped improve the capacity of the community to help its citizens meet their needs.

UNDERSERVED NEEDS

There are far more needs than there exists resources to meet them within the City of Medford. In addition to targeting those resources through its grant and neighborhood resources programs, the City is continuing to seek better ways to communicate with its

citizenry about financial and informational resources, which the City and other community providers can make available.

Underserved needs are also met through the City's general fund in its effort to fund essential safety net services. Annually, \$275,000 is allocated to eligible social and health service providers. Many of these providers address strategies of high priority identified in the City's Consolidated Plan such as services for the homeless and senior citizens.

In 2009, the City of Medford, in partnership with the Rogue Valley Council of Governments, the United Way of Jackson County, City of Ashland, and ACCESS, Inc. conducted a Community Needs Assessment. Survey forms were distributed to all organizations in Jackson County providing services to low-income individuals, families, seniors and disabled person to gather information about their needs and gaps in service. The consumer survey was completed by 1,404 clients of whom 58% were low-income, 22% were disabled and 15% were seniors. The five most critical needs in priority order include:

1. Emergency food assistance
2. Energy/fuel assistance
3. Health care
4. Housing assistance
5. Drug & alcohol programs

The City of Medford's Grants Subcommittee takes these needs into account when allocating the General Fund grant funding to essential safety net services such as food assistance and health care.

FAIR HOUSING

The Fair Housing Council of Oregon continues to offer annual training workshops for social service agencies and landlords on fair housing issues in partnership with ACCESS, Inc. and Southern Oregon Rental Owners Association.

The City's *Analysis of Impediments to Fair Housing* was updated this year as part of the new Consolidated Plan the City completed.

The Consumer Credit Counseling Service of Southern Oregon also offers counseling to its clientele on fair housing issues. Counselors review with clients the protections various laws and regulations provide the consumer. This includes Fair Debt Collections Practices Act, Fair Credit billing, Fair Credit Reporting, and Fair Lending.

The City provides funding through the General Fund Grants to the Center for Nonprofit Legal Services to enable it to continue to provide assistance on landlord-tenant law and on Fair Housing issues. They have an attorney on staff focusing on fair housing and

other housing related issues through their Pathways to Self-Sufficiency program. This program helps create safe and secure housing for seniors, disabled persons, and low income residents by defending their legal rights to fair housing.

In the City's current Analysis of Impediments, the following actions were listed for the City to address:

1. **Continue to support fair housing education for consumers, lenders, realtors, landlords, advocacy groups and service providers.** The City of Medford has Fair Housing posters posted throughout City Hall and has Fair Housing brochures in all of the City's brochure racks. Brochures and educational materials are available at events such as the annual First Time Homebuyer Fair and Multicultural Fair.
2. **Continue to support actions to increase the availability of affordable housing.** The City of Medford's Housing and Community Development Commission continues to develop programs and policies to help increase the availability of affordable housing. An ad hoc task force was established in response to HUD's Call to Action, the Regulatory Barriers Task Force, to address existing local barriers to affordable housing development. The Task Force completed their report on barriers this past year and continues to look at efforts to address these barriers. The City continues to fund non-profit housing agencies in their efforts to develop more affordable housing for low-income persons and for persons with special needs.
3. **Support the activities of Fair Housing.** The City of Medford promotes the training workshops offered by the Fair Housing Council of Oregon. The Cities of Medford and Ashland are working together to offer a training on fair housing in the summer and fall of 2010. In the summer of 2008, a hate crime in one of Medford's neighborhoods led to the formation of the Community Response Team which offers educational forums on diversity and tolerance. The Community Response Team meets to address discrimination issues throughout the region. They are also working with the schools throughout Jackson County to help develop diversity programs. Rogue Community College and the West Medford Community Coalition offer a diversity panel as part of its Neighborhood Leadership Academy. The City has also worked closely with the Fair Housing Council of Oregon and has offered educational workshops and provided information to the public about housing discrimination and fairness issues.
4. **Support and work with the local HUD Field Office regarding any local fair housing complaints.** In cooperation with the local HUD Field Office, the City will work to address complaints regarding fair housing.

ANTIPOVERTY STRATEGY

The City funded the infrastructure for the Salvation Army's Hope House which will house 12 families. The Hope House is scheduled for completion in the fall of 2010. The City continues to work with various organizations providing General Fund grants to essential safety net services and a portion of CDBG money to public service agencies. Both funding sources assist families with costly services such as health care, housing repairs, food, legal services, senior advocacy and services, and assists them with stretching their income further.

The Deputy City Manager/Economic Developer is working to bring in businesses with living wages. The City has contracted with a consultant to attract businesses to Medford. While the economy is difficult right now, all of these activities have the potential to increase the number of jobs in the area, assist families with needed services, and hopefully reduce the number of families at poverty level.

STRATEGY IMPLEMENTATION

The following is a listing of the goals and strategies that will be implemented in the 2010/2011 Program Year. Each strategy is followed by the activity that will implement the goal and strategy. Where appropriate, the activity is followed by proposed accomplishments of the activity for the year.

AFFORDABLE AND WORKFORCE HOUSING

GOAL 1: INCREASE THE AFFORDABILITY OF HOUSING FOR THE CITY'S WORKFORCE, LOW/MODERATE INCOME, AND SPECIAL NEEDS HOUSEHOLDS.

Strategy 1-1 Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by low/moderate income households.

Objective: Improve the ability of homeowners to maintain their properties.

Activity 1: Provide emergency rehabilitation loans to low-income homeowners for provision of emergency repairs for roofs, electrical, plumbing or heating systems, or other health or safety-related problems.

Location: Citywide

Subrecipient: Housing Authority of Jackson County

Funding: \$200,000 in new CDBG and \$75,000 in estimated program income

Outcome: Approximately 12 homes rehabilitated.

Affordability

Affordability for the purpose of maintaining or providing decent housing. Housing Rehabilitation Outcome statement: Twelve low income and/or senior households will be improved through rehabilitation to provide safe and decent housing.

Strategy 1-2 Increase the supply of affordable, safe and code compliant rental and/or homeowner housing for low/moderate income households.

Objective: Support the creation of higher density, mixed –income and mixed-use housing in the redevelopment of the downtown.

The City of Medford offers a Vertical Housing Development Zone within its Central Business District. This zone, through the State of Oregon, offers property tax exemptions for mixed use projects. The City of Medford and the Medford Urban Renewal Agency continue to promote this program.

Outcome: More units of residential development in the Central Business District, including affordable housing, as part of mixed-use development in the downtown.

Strategy 1-3 Reduce barriers to affordable housing by developing a plan to address the Regulatory Barriers Report for Medford, which will include plans to reduce these barriers.

Objective: Revise City policies and/or procedures to encourage long-term affordability of housing in Medford.

5. The City of Medford's Housing & Community Development Commission's Regulatory Barriers Task Force has completed their report which explores ways to encourage affordable housing development in Medford. They have researched what other cities are doing relative to this issue and have reported on which incentives they think might be reasonable and effective in Medford. Their report was presented to the City Council for review and the Task Force continues to meet to address issues as they arise. **The City is relocating the development services departments into one building with a mutual counter. This will assist with confusion and help alleviate delays in the development process. The City Planning Department is continuing to review the Land Development Code and modifying the Code to assure it is clear and to reduce or eliminate conflicting provisions.**

Objective: Support efforts to make more land available for affordable housing such as land set-asides, land trusts, land aggregation for housing purposes and the development of an urban reserve.

The Housing and Community Development Commission has explored the development of land trusts within the city limits and will be working in support with the non-profit housing community. The City joined a consortium that applied for and received NSP2 funding. Funds from NSP 2 will be used for land trusts for the development of affordable housing. **The City is working on an affordable housing plan and will present the plan to the Council the summer of 2010.**

Objective: Maintain and update the Housing Element and the Neighborhood Element of the Comprehensive Plan.

The Housing Element was updated and presented to the City Council for review. Additional work is being done on the Housing Element and is scheduled to come before Council in the summer of 2010 for adoption. The City will continue to maintain the Housing Element and the Neighborhood Element of the Comprehensive Plan.

Strategy 1-4. Expand homeownership opportunities for low/moderate income households.

Objective: Assist prospective lower-income homebuyers to obtain housing through programs such as down payment assistance and other forms of assistance. Target minority populations through outreach efforts.

Activity 1: First Time Homebuyer Fair

The City of Medford, attended the West Medford Community Coalition sponsored annual Homebuyer Fair in April 2010. Promotional materials were handed out in both English and Spanish as nearly half of the participants target the Hispanic population. The fair brings together resources for the first time homebuyer from credit counseling to mortgage lenders to realtors. In addition, the City promoted information regarding the Neighborhood Stabilization Program which offers home ownership assistance to homebuyers.

Outcome: 220 persons, including 100 Latinos, attended the fair and gathered housing information and were exposed to homeowner resources

Activity 2: Neighborhood Stabilization Program

Provide zero interest loans for up to 50% of the down payment and/or closing costs for income eligible families interested in becoming homeowners within the City of Medford.

Outcome: Approximately 10 income eligible families will become homeowners within the City of Medford under the Neighborhood Stabilization Program.

Objective: Encourage public/private partnerships to bundle Individual Development Accounts (IDAs) to assist potential homebuyers to save for home purchases.

The Housing Authority of Jackson County, through its Family Self-Sufficiency Program offers up to 10 IDAs to income eligible families. Rogue Valley Community Development Corporation has a new program in partnership with the Umpqua CDC in Roseburg called Dream\$avers. They currently have 16 participants in this program.

Strategy 1-5. Affirmatively further Fair Housing choices.

Objective: Support programs that provide assistance to prevent discrimination in housing and lending practices and provide educational opportunities for improving household credit ratings.

Activity 2: City staff will continue to distribute brochures and display posters in City Hall indicating contact numbers for fair housing complaints. The City will continue to provide fair housing information to citizens and to place advertisements in the local newspaper and in the citywide newsletter using multicultural approaches. Brochures will be distributed at the annual Homebuyer Fair and Multicultural Fair. The City will partner with a neighboring community to sponsor Fair Housing Council training in our region in June 2010 and again in September 2010.

Outcome: 200 brochures to be distributed. 22,000 households to receive newsletter.

The City of Medford continues to partner with lending institutions and nonprofit organizations to educate the community about predatory lending issues. The Predatory Lending Roundtable meets yearly to discuss educational opportunities and way to combat new threats.

The Fair Housing Council of Oregon and the Center for Nonprofit Legal Services will continue to monitor the City for fair housing law violations. The Center for Nonprofit Legal Services receives City general fund monies to continue their landlord tenant program and to handle legal issues relating to Fair Housing.

NEIGHBORHOOD REVITALIZATION

GOAL 2: IMPROVE THE QUALITY OF LIFE OF LOW/MODERATE INCOME RESIDENTS THROUGH NEIGHBORHOOD REVITALIZATION.

Strategy 2-1: Preserve and restore existing housing resources in key neighborhoods.

Objective: Actively enforce City codes to improve the habitability and safety of housing and eliminate blighting influences in neighborhoods.

Many of the City of Medford's older neighborhoods are experiencing problems with accumulation of trash and junk, abandoned vehicles and substandard housing. Two Code Enforcement Officers are employed by the City through the City's General Fund to enforce city codes.

Objective: Maintain housing currently owned or rented by low/moderate income households in targeted neighborhoods through rehabilitation and/or weatherization assistance.

The Housing Authority of Jackson County recently purchased the Grand Hotel in Medford which provides 26 affordable housing rental units for residents that earn less than 50% of the median income. They are currently seeking funding to rehabilitate the rental units and have applied for a façade improvement grant through the Medford Urban Renewal Agency.

Strategy 2-2 Build community through strengthened Neighborhood Associations.

Objective: Encourage volunteerism to build neighborhood capacity.

Activity 1: Neighborhood Leadership Academy

The West Medford Community Coalition and Rogue Community College sponsor a Neighborhood Leadership Academy twice a year to increase neighborhood and community involvement and develop citizen leaders. The academy attracts a diversity of interested citizens and is helping to create alternate leaders in the community. Each participant learns about leadership styles, conflict resolution, public speaking, land use issues, community asset mapping and City Hall 101. The final project is a citizen

sponsored neighborhood and/or community wide project such as a Neighborhood Resource Fair, cleanup events, projects and beautification efforts with homeless shelters and other housing units.

Outcome: 30 participants graduate from the Academy annually, becoming more active volunteers

Strategy 2-3 Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.

Objective: Provide assistance to targeted neighborhoods.

The Medford Urban Renewal Agency provides grant money for the Liberty Park Neighborhood for homeowner rehabilitation. In addition, 40% of the funding in Activity 1 above will be spent in targeted neighborhoods.

Outcome: Provide assistance to improve basic neighborhood infrastructure such as water and sewer improvements, sidewalks, street improvements, lighting, and street trees utilizing several funding mechanisms, including paying local improvement district assessments of low/moderate income households. Develop neighborhood facilities

Activity 1: Neighborhood Development Project

Location: Citywide in eligible census tracts

Organization: City of Medford Neighborhood Resources Division

Funding: \$20,000 in carry forward funds

Outcome: Approximately 450 neighborhood residents will benefit from activities such as enhanced street lighting, improved sidewalks, parks, community gardens and new street trees in income eligible neighborhoods throughout the City

Sustainability

Enhance suitable living environment through improved sustainability

Public Facility and Improvement Activity

Outcome Statement: 450 persons will be assisted with livability issues through improved infrastructure

Activity 2: Neighborhood Facility Project

Location: 19 Myrtle Street, Medford

Organization: Community Health Center

Funding: \$180,948

Outcome: Support programs that provide basic health care services to people in need.

Availability/Accessibility

Develop neighborhood facilities and enhance suitable living environment through improved accessibility

Public Facility and Improvement Activity

Outcome Statement: 3300 persons will be assisted with livability issues through improved infrastructure

Activity 3: Neighborhood Facility Project

Location: 510 E. Main St., Medford

Organization: Medford Senior Center

Funding: \$57,355

Outcome: Improve the community infrastructure/facilities and reduce blighting influences in predominately lower income neighborhoods.

Availability/Accessibility

Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.

Public Facility and Improvement Activity

Outcome Statement: 900 persons will be assisted with livability issues through improved infrastructure

INDEPENDENCE AND ECONOMIC OPPORTUNITY

GOAL 3: IMPROVE THE ABILITY OF LOW/MODERATE INCOME HOUSEHOLDS TO BECOME SELF-SUSTAINING

Strategy 3-2 Assist public services to provide safety net services to persons in need.

Objective: Support programs that provide healthy youth activities such as youth and family programs, youth shelter and after school programs.

Activity 1: Children's Advocacy Center – Jackson County Child Abuse Task Force

Location: 816 West 10th Street, Medford

Subrecipient: Jackson County Child Abuse Task Force

Funding: \$25,000 in new CDBG funds

Outcome: 479 abused children will receive crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring, and medical exams.

Availability/Accessibility

Enhance suitable living environment through accessibility

Public Service Activities

Outcome Statement: Safety net services will be provided to 479 abused children.

Objective: Support programs that provide basic health care services to people in need.

Activity 2: Senior Advocacy Program

Location: Medford Senior Center, 510 East Main Street

Subrecipient: Medford Senior Center

Funding: \$20,000 in new CDBG funds

Outcome: 900 seniors will receive services such as meals, food stamp and medical advocacy, transportation, financial and tax assistance.

Availability/Accessibility

Enhance suitable living environment through accessibility

Public Service Activities

Outcome Statement: Safety net services will be provided to 900 senior citizens.

Objective: Support programs to reduce dependency on drugs and alcohol.

Activity 3: Family Advocate services for Stevens Place & Sky Vista Apartments

Location: Stevens Place, 1105 Stevens Street, Medford
Sky Vista, 1900 Homeview Drive, Medford

Subrecipient: On Track, Inc.

Funding: \$8,880 in new CDBG funds

Outcome: 350 persons

Availability/Accessibility

Enhance suitable living environment through availability

Public Service Activities

Outcome Statement: Up to 350 L/M persons will be stabilized through the providing comprehensive case management services

Strategy 3-3 Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self sufficiency.

Objective: Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.

The City of Medford serves on the Ten Year Plan to End Homelessness Planning Committee through the time and energy of the Police Department Cultural Outreach Coordinator, Assistant to the Deputy City Manager and a City Council member. City staff members continue to serve on the Jackson County Homeless Task Force.

Objective: Assist nonprofit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.

Activity 1: Community Drop-in Center for disabled and/or homeless persons – resource assistance and skill building

Location: 29 N. Ivy Street in Downtown Medford

Subrecipient: Disability Advocacy for Social & Independent Living (DASIL)

Funding: \$27,000 in new CDBG funds

Outcome: 500 disabled and homeless people will be able to better access services

The Community Drop-In Center provides community resources to more than 500 walk in clients who would otherwise be isolated, living on the streets or falling through the cracks. Through DASIL, they access supportive services, attain job skills, and develop support systems.

Availability/Accessibility

Enhance suitable living environment through improved accessibility

Public Service Activities

Outcome Statement: Services will be provided to 500 disabled and/or homeless persons

Activity 2: The Maslow Project – outreach to homeless youth

Location: 209 W. Main Street, Medford

Subrecipient: The Maslow Project

Funding: \$20,259 in new CDBG funds

Outcome: 405 homeless and/or runaway youth and teens will receive supportive services including food, hygiene products, laundry services, mental and health services.

Availability/Accessibility

Enhance suitable living environment through new availability/accessibility

Public Service Activities

Outcome Statement: Support services will be provided to 405 homeless and/or runaway youth/teens

PROPOSED PROJECTS

The City of Medford is a CDBG Entitlement City. It receives no funds from HOME, ESG, or HOPWA.

Revenue for the 2010/2011-Program Year is anticipated to be:

<i>2010/2011 Grant</i>	<i>\$ 674,292</i>
<i>Carry forward (allocated)</i>	<i>150,000</i>

<i>Subtotal</i>	<i>\$ 824,292</i>
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<i>Estimated Program Income</i>	<i>\$ 75,000</i>
<i>Housing Authority of Jackson</i>	
<i>County Homeowner Repair</i>	

<i>Total Funds Available</i>	<i>\$ 899,292</i>
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**U.S. Department of Housing and Urban Development
City of Medford, Oregon
Funding Sources
FY 2010/2011**

Entitlement Grant	\$674,292
Programmed Funds from previous years(carryover)	150,000
Total Estimated Program Income	\$75,000
Total Funding Sources	\$899,292

Estimated Program Income	
Housing Authority of Jackson County	\$75,000
Total Estimated Program Income	\$75,000

The tables on the following pages list the proposed projects and programs for which the City's 2010/2011 CDBG funds will be used, including a description of each in accordance with the requirements of 91.220 (C).

City of Medford ACTION PLAN - CDBG Funds - 2010 Program Year								
All projects will begin after July 1, 2010 and scheduled for completion by June 30, 2011.								
PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION/ ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24	HOMELESS / AIDS / PERFORMANCE MEASUREMENT	
Homeowner Rehabilitation								
1	PH0001-2010	City of Medford Homeowner Repair Program The program is designed to correct recognized hazards to health and safety of the homeowner, such as: leaking roofs, failed heating systems, unsafe wiring, failed plumbing and other repairs as identified in a policies and procedures guide. A no interest loan will be secured by a lien on the property, with repayment due upon sale or transfer of property by owner. Costs include program delivery including materials and services, and administrative expenses including salaries and benefits. Administered by Housing Authority of Jackson County Project addresses City of Medford 2010-2014 Consolidated Plan <i>Goal 1: Increase the affordability of housing for the City's lower-income workforce and special needs households.</i> <i>Strategy 1-1: Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by lower-income households.</i> <i>Objectives: Maintain housing currently owned or rented by lower-income households through rehabilitation and/or weatherization assistance. Improve the ability of homeowners to maintain their properties.</i> Date of Completion: June 30, 2011	Housing Authority of Jackson County Goal 1 Strategy 1-1	City-wide Housing rehabilitation Income-based 12 Homes rehabilitated 12 low-mod. Income households	\$200,000 CDBG Funds \$75,000 <i>estimated</i> program income	570.202 (a)(1) 570.208(a)(3)	Help the homeless? Help those with HIV or AIDS?	No No Objective: Decent Housing Outcome: Sustainability Activity: Rehabilitation: Single-Unit Residential 14A Indicator: Owner occupied units rehabilitated or improved.
Health Center Facility Improvement								
2	PH0017-2010	Community Health Center Facility Improvement-Phase I Phase I of the project will be to join the two facilities, install HVAC services to new space, remodel patient ingress area to provide greater wheelchair and handicapped accessibility. Project addresses City of Medford 2010-2014 Consolidated Plan <i>Goal 3: Improve the ability of lower income households to become self-sustaining.</i> <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i> <i>Objectives: Support programs that provide basic health care services to people in need.</i> Date of Completion: June 30, 2011	Community Health Center Goal 3 Strategy 3-2	19 Myrtle Street Medford, Oregon Health Facility Improvement 3300 low-mod income	\$180,948 CDBG Funds	570.201 (c) 570.208 (a)(2)	Help the homeless? Help those with HIV or AIDS?	No No Objective: Develop neighborhood facilities Outcome: Availability/ Accessibility Activity: Health Facilities 03P Indicator: Develop neighborhood facilities
Senior Center Parking Lot								
3	PH0021-2010	Medford Senior Center Parking Lot Project Project will expand the parking lot of the senior center to provide parking for seniors as well as additional handicapped parking spaces. Project addresses City of Medford 2010-2014 Consolidated Plan <i>Goal 2: Improve the quality of life of lower-income residents through neighborhood revitalization.</i> <i>Strategy 2-3: Improve the community infrastructure facilities and reduce blighting influences in predominately lower income neighborhoods.</i> <i>Objective: Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.</i> Date of Completion: June 30, 2011	Medford Senior Center Goal 3 Strategy 3-2	510 E Main St. Medford, OR 97504 Construct parking lot for senior center parking 900 low-mod (seniors)	\$57,355 CDBG Funds	570.201(c) 570.208(a)(2)	Help the homeless? Help those with HIV or AIDS?	No No Objective: Develop neighborhood facilities Outcome: Availability/ Accessibility Activity: Senior Center 03A Indicator: Develop neighborhood facilities

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / CONSOLIDATED PLAN GOAL AND STRATEGY	2010-2014	LOCATION/ ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24	HOMELESS / AIDS / PERFORMANCE MEASUREMENT	
4	PH0032-2010	Public Services							
		Jackson County Child Abuse Task Force-Children's Advocacy Center	Jackson County Child Abuse Task Force-Children's Advocacy Center		816 West 10th Street Medford, OR 97501	\$25,000 CDBG Funds	570.201 (e)	Help the homeless?	No
		A coordinating center for all child abuse programs in the City of Medford. The services provided are on-site medical exams, crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring groups, community outreach/education and advocacy follow-up.					570.208 (a)(2)	Help those with HIV or AIDS?	No
		Project address City of Medford 2010-2014 Consolidated Plan Goal 3: Improve the ability of lower income households to become self-sustaining. Strategy 3-2: Assist public services agencies to provide safety net services to persons in need. Objective: Support programs that provide basic health care services to people in need. Date of Completion: June 30, 2011	Goal 3 Strategy 3-2	On-going Public Service Limited Clientele/ 479 abused children		Objective: Outcome: Activity: Indicator:	Suitable Living Environment Availability/Accessibility Abused and Neglected Children 05N Public Service Activities		
5	PH0043-2010	Maslow Project	Maslow Project		Maslow Project 209 W. Main Street Medford, Or 97501	\$20,259 CDBG Funds	570.201(e)	Help the homeless?	Yes
		The Maslow Project will provide services for homeless or runaway youth. The services include shower and laundry facilities, clothing and hygiene supply closet, a food pantry, structured case management services with referrals to mental and physical care specialists. Project addresses City of Medford 2010-2014 Consolidated Plan					570.208(a)(2)	Help those with HIV or AIDS?	No
		Goal 3 : Improve the ability of lower income households to become self-sustaining. Strategy 3-3: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency. Objective: Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community. Date of Completion: June 30, 2011	Goal 3 Strategy 3-2	On-going Public Service income based 405 persons		Objective: Outcome: Activity: Indicator:	Suitable Living Environment Availability / Accessibility Youth Services 05D Public Service Activities		
6	PH0024-2010	OnTrack, Inc. -Stevens Place and Sky Vista Apartments	OnTrack, Inc.		Stevens Place 1105 Stevens Street Medford, Oregon and/or Sky Vista 1900 Homeview Drive Medford, Oregon	\$8,880 CDBG Funds	570.201(e)	Help the homeless?	No
		This public service program helps fund a Family Advocate who provides case management and assistance to all low/ moderate residents at two locations. (Stevens Place and Sky Vista) The Family Advocate assists residents with their needs including clothing, healthcare, and assistance in the "second chance" program. Funds will be used for a portion of the wages for a Family Advocate position at each location.					570.208(a)(2)	Help those with HIV or AIDS?	No
		Project addresses City of Medford 2010-2014 Consolidated Plan Goal 3: Improve the ability of lower income households to become self-sustaining. Strategy 3-2: Assist public services agencies to provide safety net services to persons in need. Objective: Support programs to reduce dependency on drugs and alcohol. Date of Completion: June 30, 2011	Goal 3 Strategy 3-2	On-going public service-- Income-based 350 persons		Objective: Outcome: Activity: Indicator:	Suitable Living Environment Availability / Accessibility Public Services 05F Public Service Activities		

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / 2010-2014 CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION/ ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
7	PH0021-2010	Medford Senior Center This Senior Advocacy Program provides low-income seniors essential safety net assistance. Services include meals, food stamps, transportation, housing needs, Medicare and Medicaid information, exercise classes, financial and tax training, and other essential senior assistance as required. Project address City of Medford 2010-2014 Consolidated Plan <i>Goal 3: Improve the ability of lower income households to become self-sustaining.</i> <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need</i> <i>Objective: Support programs that provide basic health care services to people in need.</i> <i>Date of Completion: June 30, 2010</i>	Medford Senior Center	510 East Main Street Medford, Oregon low income seniors 900 people	\$20,000 CDBG Funds	570.201(e) 570.208(a)(2)	Help the homeless? No Help those with HIV or AIDS? No Objective: Suitable Living Environment Outcome: Availability / Accessibility Activity: Senior Services Indicator: Public Service Activities 05A
8	PH0042-2010	DASIL Disability Advocacy for Social & Independent Living (DASIL) DASIL provides a place where people with disabilities and homeless can empower themselves personally, socially, financially, and civically. Programs include computer access and training, Second Chance Renters Rehabilitation program, and other support programs for the disadvantaged. Project address City of Medford 2010-2014 Consolidated Plan <i>Goal 3: Improve the ability of lower income households to become self-sustaining.</i> <i>Strategy 3-3: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.</i> <i>Objective: Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.</i> <i>Date of Completion: June 30, 2011</i>	DASIL	DASIL 29 N. Ivy Street Medford, Or 97501 income based 500 persons	\$27,000 CDBG Funds	570.201(e) 570.208(a)(2)	Help the homeless? Yes Help those with HIV or AIDS? No Objective: Suitable Living Environment Outcome: Availability / Accessibility Activity: Public Services Indicator: Public Service Activities 05
		Program Administration				570.205	
9	PA0001-2010	Funds will be used to pay administrative costs including staff salaries and benefits, and other charges related to the planning and execution of the CDBG program as allowed under 24 CFR 570.205 and 24 CFR 570.206.	City Manager's Office	City Hall	\$134,850 CDBG Grant	570.206	Activity: Administration 21A
					Totalled 2010 Entitlement	\$ 674,202	
					Carryforward allocated	\$ 150,000	
					Est. Program Income	\$ 75,000	
					TOTAL	\$ 899,202	

**TO: MAIL TRIBUNE-LEGAL
PUBLISHED: Wednesday March 31, 2010**

NOTICE OF OPENING OF PUBLIC COMMENT PERIOD

Notice is hereby given that a 30-day public comment period for the City of Medford's draft **Action Plan for Housing and Community Development for FY 2011** will commence on Thursday, April 1, 2010 and close on Friday, April 30, 2010 to solicit citizen input regarding the **Action Plan**.

The City of Medford's 5-Year Consolidated Plan for Housing and Community Development is a comprehensive planning document that identifies a city's overall needs for housing and community development, and outlines a 5-year strategy to address those needs adopted by the Medford City Council. The **Action Plan** is an annual update of the **Consolidated Plan**, which outlines and establishes priorities for the upcoming fiscal year that strive to meet the needs identified in the **Consolidated Plan**.

Copies of the City's draft **Action Plan** are available for public review in the City Manager's Office, 411 West 8th Street, Room 310, Medford, OR 97501. Contact Lynette O'Neal, Assistant to the Deputy City Manager, at 774-2000 to obtain a copy or to submit comments.

A summary of public comments will be incorporated into the final document prior to submission to HUD.

Lynette O'Neal
Assistant to the Deputy City Manager
City of Medford

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City of Medford
Contact: Lynette O'Neal 774-2000
City Managers Office
City of Medford

**To: Mail Tribune- Legal
Publish: Sunday, April 18, 2010**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council, City of Medford, will hold a public hearing on Thursday, May 6, 2010 at 7:00 p.m. in the City Hall, Council Chambers, 411 West 8th Street, Medford for the purpose of soliciting citizen input regarding the proposed expenditures of the City's 2010/2011 Community Development Block Grant (CDBG) funds.

The City of Medford is an Entitlement City for Community Development Block Grant (CDBG) funds and is allocated \$674,292 for the 2010 Program Year with an estimated \$150,000 in carryover funding. In addition, it is estimated that \$75,000 will be received in program income from projects previously funded with CDBG funds. Total amount is \$899,292. The City proposes to use these CDBG funds for the following projects and programs:

HOUSING

Homeowner Rehabilitation- \$200,000 Estimated Program Income of \$75,000

Grant to the Housing Authority of Jackson County to provide loans to low-income homeowners for roof replacement and repairs to plumbing, heating, and electrical systems.

Community Health Center Facility Improvement-Phase I - \$180,948

Grant to the Community Health Center to join the two facilities, install HVAC services to the new area, remodel patient ingress area to provide greater wheelchair and handicapped accessibility.

Medford Senior Center Parking Lot Project - \$57,355

Grant to expand the parking lot of the senior center to provide parking for seniors, as well as additional handicapped parking spaces.

Rehabilitation of Neighborhood Facility - \$130,000 in carry forward funds

Grant to Kids Unlimited of Oregon to rehabilitate the parking lot at the neighborhood facility located in one of the most distressed areas of the city. If project is not completed prior to Program Year end of June 30, funds will carry forward to complete the project.

Neighborhood Grants - \$20,000 in carry forward funds

To provide enhanced street lighting, improved sidewalks, parks, community gardens, and new street trees in income eligible neighborhoods throughout the City.

PUBLIC SERVICES

The following public service agencies will be receiving grants for operating expenses for the 2010 Program Year:

Children's Advocacy Center	\$ 25,000
DASIL	\$ 27,000
Medford Senior Center	\$ 20,000
Maslow Project	\$ 20,259
OnTrack, Inc. Stevens Place/Sky Vista	\$ 8,880

A total of \$101,139 will be allocated to Public Services in FY 2010/2011.

PROGRAM ADMINISTRATION - \$134,850

Lynette O'Neal
Assistant to the Deputy City Manager
City Manager's Office

City of Medford

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs;and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature

Gary H. Wheeler, Mayor
City of Medford

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public

improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature

Gary H. Wheeler, Mayor
City of Medford

Date

APPENDIX TO CERTIFICATIONS**INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:****A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: City of Medford, Oregon (City Hall)
411 West 8th Street, Medford, OR 97501

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Signature

Gary H. Wheeler, Mayor
City of Medford

Date

APPENDIX A

30-DAY PUBLIC COMMENT PERIOD, April 1-30, 2010

The City received one comment from the Executive Director of the Community Health Center. The comment is shown below:

Hello Lynette,

In the Community Health Centre, Inc. section of the draft Action Plan in response to the question Help the homeless, the answer indicates a no. I would offer that the project does benefit the homeless as summarized on page 5 of our application:

(3) Supports programming purposed at the provision of core health care services to homeless or near-homeless populations in collaboration with such organizations as Hearts with a Mission, St. Vincent dePaul Society, The Salvation Army's Hope House, and Medford School District 549-C programs for homeless youth. e.g., Maslow Project.

In the letters of support we requested from our community collaborators such as the Maslow Project and the Salvation Army, there is further confirmation regarding the value received by the homeless.

The construction project we are undertaking will increase our capacity to serve the growing number of uninsured and homeless in our community. As such, I would ask that the answer to the question Help the homeless be changed to yes.

Please let me know if I can provide any additional information regarding the help we provide the homeless.

Best regards,

*Peg Crowley, RN, MPH
Executive Director
19 Myrtle St
Medford, OR 97504
Phone: (541) 842-7706
Pager: (541) 732-2149
pegc@communityhealthcenter.org*

The Community Health Center does provide health care services to those that are at risk of becoming homeless or are homeless. Therefore, the change has been incorporated into the plan.

APPENDIX B

PUBLIC HEARING, May 6, 2010

- 120.2 COUNCIL BILL 2010-98 A resolution adopting the Action Plan for use of the City's Community Development Block Grant (CDBG) funds in fiscal year 2010-11.

Lynette O'Neal, Assistant to the Deputy City Manager addressed the council and provided an overview of the Community Development Block Grant 2010-11 Action Plan. She noted that the city is an entitlement community and this year will received \$674,292 plus \$75K in program income and \$150,000 in carry forward funds from the current project year. She outlined the process for applying for these funds and noted that a total of fifteen applications were submitted for a total request amount of \$1,161,914. The Housing and Community Development Commission has reviewed the applications, received presentations from the applicants and have forwarded their recommendation for eight applications totaling \$674,292 to the council.

Councilmember Stout questioned the carry forward amounts and why these are anticipated. Ms. O'Neal noted that both of these projects are likely to be fully expended before the close of this plan year, but at the time of the preparation of the action plan it was uncertain and therefore the amounts were included in the plan for the next year. Councilmember Densmore questioned if micro enterprise applications were considered and Ms. O'Neal noted there were two applications for micro enterprises submitted but the applications did not rate high enough for funding. Councilmember Densmore noted he would like the Housing & Community Development Commission to work with micro enterprise applicants in the future to help them improve their applications.

Public hearing opened.

Councilmembers Strosser, Jones and Kuntz noted they served on various applicant boards but that it would not impede their ability to make a decision on this agenda item.

Public hearing closed.

Motion: Adopt Ordinance #2010-98.

Moved by: Al Densmore

Seconded by: Bob Strosser

Roll Call: Councilmembers Dick Gordon, Al Densmore, Greg Jones, Chris Corcoran, James Kuntz, Jill Stout, Ben Truwe and Bob Strosser voting yes.

Ordinance #2010-98 was duly adopted.