

City of Medford, Oregon

ACTION PLAN



COMMUNITY DEVELOPMENT BLOCK GRANT

July 1, 2013—June 30, 2014

City of Medford, Oregon

City Manager's Office

Adopted April 18, 2013



Summary of the One-Year Action Plan Process Fiscal Year 2013/14

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan for the U.S. Department of Housing and Urban Development. Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons.

The One Year Action Plan, an annual requirement, must be submitted to HUD 45 days prior to the beginning of the entitlement fiscal year. A citizen participation plan element requires that interested parties have a 30-day period in which to review and comment upon the funding proposals. The 30-day comment period for the use of the City of Medford's CDBG funds began on March 19, 2013 and ended on April 17, 2013. No comments were received. A public hearing was held on April 18, 2013 at 7:00 p.m. in City Hall Council Chambers and no comments were received.

Copies of the City of Medford Consolidated Plan plus the One-Year Action Plan for fiscal year 2013/2014 were available at the following location:

City of Medford
City Manager's Office
411 West 8th Street
Medford, OR 97501

The Action Plan is available online at www.ci.medford.or.us on the Administration page.

EXECUTIVE SUMMARY

The City of Medford is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The City of Medford's allocation for the CDBG Fiscal Year 2013-2014 has not been announced by HUD as of the date of submission of this Plan to HUD and is therefore estimated to be \$550,446 with \$437,850 in estimated carry forward, plus an additional \$75,000 in program income for a total of \$1,063,296. Contingencies have been incorporated into the funding recommendations that were made by the Housing and Community Development Commission, to accommodate any changes in our estimated entitlement amount. The City Council adopted the 2013-2014 Action Plan as presented, at its April 18, 2013 meeting.

The one-year Action Plan is an annual document that describes the City of Medford's HUD-funded projects and community development related activities that will be conducted within the community to implement the five-year 2010-2014 Consolidated Plan for Housing and Community Development in the upcoming fiscal year. The City is in the fourth year of the five-year Plan.

Funding will be used for homeowner repair, the purchase of land to be used for low income housing, upgrading a neighborhood park and public service operations. Performance measurements include enhanced affordability and accessibility for the purpose of providing decent housing and enhanced and improved accessibility for the purpose of providing suitable living environments. The contingencies that have been incorporated into the funding are as follows: The Union Park Project will be allocated \$162,000 in Capital Improvement funds, with the remaining 64% of the Capital Improvement Project funds to be allocated to the Homeowner Repair program and the remaining 36% of the Capital Improvement Project funds to Habitat for Humanity's Forrette Place Project. The public service projects will be funded as follows:

Maslow Project Wrap Around Case Management - \$20,740
 St Vincent de Paul Reducing Homelessness - \$19,000
 Children's Advocacy Center Core Services- \$22,500
 Rogue Valley Manor Community Services Foster Grandparents - \$9,000
 Goodwill of Southern Oregon Steps to Success - **\$11,326***

***If our entitlement amount increases by up to 4%, the additional funds allocated to public services will be allocated to Goodwill of Southern Oregon. If our entitlement amount increases by more than 4%, Goodwill will receive the additional 4% allocated to public services and the remaining will go to Capital Improvement Projects to be allocated by the percentages indicated above. If our entitlement amount decreases, funding for this project will be decreased and the other public service funding amounts will remain the same.**

A summary of our goals and strategies for the 2010-2014 Consolidated Plan, along with the projects that addressed these goals is attached as Appendix C.

Citizen Participation and Consultation

The City of Medford allocated its CDBG funds through a competitive process. Nine members of The Housing and Community Development Commission, a citizen advisory group, reviewed all applications and made its funding recommendations at a public meeting on March 6, 2013. Funding recommendations were forwarded to the Medford City Council. The public comment period for the draft 2013/2014 Action Plan began on March 19, 2013 and ran through April 17, 2013. No comments were received. The draft plan was posted on the City's website and was available to the public at the City Manager's Office. A public hearing was held on April 18, 2013 and no comments were received.

The public comment period and the public hearing for the submitted plan were noticed in the Legal Notices section of The Medford Mail Tribune, on the City website, and emailed to past CDBG and City General Fund Grant applicants.

Consultations occurred with the Housing Authority of Jackson County, ACCESS, Hispanic Interagency Network, and the Jackson County Continuum of Care/Homeless Task Force. A member of the West Medford Community Coalition sits on the Housing

and Community Development Commission and provided direct input into the funding recommendation.

SOURCES OF FUNDS/RESOURCES

There are many potential resources available to provide affordable housing and related services in Medford. This section provides an overview of the potential resources. Only the programs that are most suitable and likely to be available have been included. The City of Medford is an Entitlement Jurisdiction for Community Development Block Grant funds. The City received Neighborhood Stabilization Program (NSP) funds as an entitlement community and was a member of a Consortium that received NSP2 funds through a competitive process. The City of Medford applied for and was awarded NSP3 funding. Other resources are provided on a competitive basis and the City of Medford will inquire into applying for future funding as time permits. Several organizations in Medford have been successful in obtaining federal, state and local grants and public contributions for their housing and related service programs, including the Housing Authority of Jackson County, ACCESS, Maslow Project, Habitat for Humanity, and Kids Unlimited of Oregon.

a. Federal Programs

1) Community Development Block Grant (CDBG)

CDBG funds are an entitlement received by the City of Medford based on a formula related to population and other parameters. The eligible uses of these funds permit the City to provide direct funding for community development projects such as streets, sidewalks, parks and other public infrastructure in low-income neighborhoods. The City of Medford also encourages agencies and organizations to provide housing and related services by awarding CDBG funds for housing related projects or as leverage to generate additional funding, thereby maximizing the benefits from this federal funding.

2) Neighborhood Stabilization Program

The City of Medford received \$463,536 in Neighborhood Stabilization Program (NSP) funds to provide down payment assistance, minor rehabilitation and mortgage reduction to homebuyers in the NSP target neighborhoods. These funds were granted to twelve households to purchase bank owned properties to stabilize neighborhoods. In January 2013, the City of Medford received an additional \$91,055 in NSP1 funding. These funds were granted to Habitat for Humanity to purchase and rehabilitate a single family home. This project is expected to be complete within six months.

The City of Medford was a member of a consortium that applied for and received NSP 2 funding. The City received NSP2 funds in the amount of \$852,936. The NSP2 funds were granted to: Habitat for Humanity to purchase six lots to build affordable houses for six households; to Housing Authority of Jackson County to purchase and rehabilitate nine low-income rental housing units; and to three households for down payment assistance and minor rehabilitation of the homes. The City of Medford applied for and received NSP3 funding in the amount of \$1,200,000. The City partnered with Housing Authority of Jackson County to purchase and rehabilitate 13 low income housing units

and with Habitat for Humanity to purchase and rehabilitate two homes in the targeted area.

3) HOME Program

The City of Medford is not currently a participating jurisdiction for HUD's HOME funds. Affordable housing organizations in Medford currently need to apply directly to the Oregon Housing and Community Services Department, which allocates funds based on a statewide Consolidated Plan.

4) Low-income Energy Assistance and Weatherization

ACCESS, the local community action agency, receives U.S. Department of Energy Funds, which are distributed through the Oregon Housing and Community Services Department. These funds are used to provide low-income households with help in paying their energy bills and weatherizing their homes.

5) Mortgage Credit Certificate Program

This federal program enables a purchaser of a home to qualify for a higher loan amount than would otherwise be possible.

6) Low-income Housing Tax Credit

The Federal Low-Income Housing Tax Credit Program assists both for-profit and non-profit housing developers in financing affordable housing projects for low-income families and individuals whose incomes are 60% or below of median family income. Local non-profit developers have been successful at pulling in tax credit dollars. The Housing Authority of Jackson County plans to start construction of the Cherry Creek 50 unit housing project using Low-Income Housing Tax Credits. The land was purchased with Neighborhood Stabilization Program funds through the State.

7) Exemptions from Local Property Taxes

Non-profits that provide services for low and moderate-income persons are often eligible for exemptions from local property taxes. ACCESS recently requested and received an exemption from property tax for their Barnett Apartments.

8) Resources for Homeless Populations

The Oregon Housing and Community Services Department receives federal and state resources to be used in the state for homeless persons. These include: Emergency Housing Account, Emergency Shelter Grants, State Homeless Assistance Program, Shelter Plus Care, and Supplemental Assistance for Facilities to Assist Homeless. Additionally, under the Federal Continuum of Care program administered by HUD, local governments and agencies can apply for federal funding for programs and services to prevent and combat homelessness. The Continuum of Care has been successful at acquiring McKinney Vento funds. This year, they received \$317,343 to fund four ongoing projects. Support for ACCESS' Woodrow Pines, Rogue Valley Council of

Government's Home At Last Program, the Salvation Army's Hope House Transitional Shelter and Community Works Transitional Living program for youth and teens. In addition, Maslow Project received \$34,580 in McKinney Vento funds for their homeless youth programs this year. ACCESS, as the Community Action Agency for Jackson County, is also the designated lead agency by Oregon Housing and Community Services Department for administering many of these funds. It houses the Homeownership Center, a clearinghouse for housing programs.

9) Public Housing Assistance

The Housing Authority of Jackson County can receive funds from HUD for a variety of purposes. Principal funds include Housing Choice Vouchers, of which HAJC has 2,012 for all of Jackson County. They also offer special programs such as the Family Self Sufficiency program for which they currently have 75 families enrolled, and are able to offer up to 15 housing choice vouchers for mortgage payments for qualified families. The Housing Authority of Jackson County is a member of the DreamSavers IDA Program and will be administering approximately 10 IDAs.

10) Direct Loans for Housing the Elderly (Section 202)

This program provides low interest loans to private, non-profit organizations to develop housing for the elderly. Medford has two Section 202 facilities developed and managed by Pacific Retirement Systems.

11) Cash Advances for Housing the Handicapped (Section 811)

This program provides assistance to private non-profits to develop rental housing with supportive services for persons with disabilities. ASI Jackson County accessed Section 811 dollars for its Catalpa Shade project for persons with brain injuries.

b. State Programs

1) State of Oregon Affordable Housing Resources

The Oregon Department of Housing and Community Services administers a number of programs to provide affordable housing. These include the Single Family Mortgage Program, the Multifamily Housing Revenue Bonds program, the Elderly and Disabled Loan Program, Risk Sharing Loans, Predevelopment Loans, Loan Guarantee Program, Seed money advance, Oregon Rural Rehab Loans, and Multi family Accelerated Loan Processing, the Oregon Housing Development Grant Program, the Oregon Affordable Housing Tax Credit Program, the Low-Income Rental Housing Fund, HELP and other programs as determined by local community need.

c. City General Fund Resources

1) Neighborhood Matching Grant Funds

Through its Neighborhood Resource Division, the City has implemented a neighborhood small matching grant program to assist in funding worthwhile projects citywide, as well as in low and moderate-income neighborhoods. The City currently has a plan of action

for this program titled the Neighborhood Street Tree Partnership that involves substantially increasing the number of trees planted in neighborhoods. A new City Arborist has come on board and will be evaluating over the next several months, multiple areas that qualify as potential recipients of new trees. Once these areas are identified, an installation schedule will be implemented to provide a consistent sequence of plantings. In addition, funding was allocated to the Graffiti Eradication Program administered by the Medford Police Department. This program has been successful in receiving donations from local businesses in the way of supplies and equipment and works with the youth offender community service program to clean up graffiti in Medford. The majority of the eradication is in low/moderate income neighborhoods. This year the program provided cover-up and/or removal of graffiti at 609 locations throughout Medford, 256 of which were gang related. The eradicated graffiti had been applied to homes, businesses, vacant property, fences, walls, sidewalks, signs and garage doors. In addition, youth offenders eradicated graffiti that was applied to city owned property including sidewalks, walls, signs, bridges, freeway overpasses, support pillars, bridge aprons, poles, utility buildings, park equipment and other various structures.

2) City General Fund Grants

The City of Medford allocated \$300,200 in general fund dollars during the 2011/2013 grant cycle to help fund the day-to-day operations of public service agencies and organizations providing essential safety net services in the city. A \$4.5 million bond measure was passed in 2005 to build sidewalks within a mile radius of elementary schools throughout the City. Sidewalks have been completed in Census Tract 2.01 near Jackson Elementary, Census Tract 5 near Hedrick Middle School, Census Tract 2.03 near Washington Elementary and South Medford High, Census Tract 6.01 near Hoover Elementary, Census Tract 6.02 near Orchard Hill Elementary, Census Tract 4.01 near Wilson Elementary, Census Tract 3 near Howard Elementary, Census Tract 12 block group 1 near Abraham Lincoln and Kennedy Elementary Schools. This year the City completed sidewalks in Census Tract 7 block groups 2 and 5 near South Medford High School. Additional sidewalks are planned for next year in Census Tract 7 block group 1 near Jefferson Elementary, and in Census Tract 4.06 block group 2 and Census Tract 4.04 block group 1 near Kennedy Elementary.

SUMMARY OF SPECIFIC ANNUAL OBJECTIVES: FY 2013-2014 ACTIVITIES

The Action Plan allocates our estimated entitlement of \$550,446 in new 2013-2014 CDBG funds, \$75,000 in estimated program income and an estimated \$437,850 in carry forward funds allocated in previous program years. Contingencies for possible changes in allocation estimates are noted with an asterisk.

- **Housing Rehabilitation** - The Housing Authority of Jackson County was granted \$125,790* in new grant funds and an estimated \$75,000 in program income to provide no interest loans for improvements to residences occupied by low-income homeowners. Examples of eligible repairs include roof replacement and emergency repairs to plumbing, heating and electrical systems, and improvements to aid in accessibility and safety for disabled persons (*this program will receive funding at 64%

of the Capital Improvement Project entitlement after \$162,000 is allocated to the Union Park Project).

Outcome Statement: *Affordability for the purpose of providing decent housing.*

- **Acquire Land for Low/Moderate Income Owner Occupied Housing** – Habitat for Humanity was granted \$70,000* in new grant funds to purchase developed lots in a subdivision on Reanna Way to be used for construction of owner occupied low/moderate income houses (*this program will receive funding at 36% of the Capital Improvement Project entitlement after \$162,000 is allocated to the Union Park Project)

Outcome Statement: *Availability/Accessibility for the purpose of providing decent housing.*

- **Public Services Operations** - The City of Medford granted an estimated \$82,566 in new grant funds, which falls within the 15% limitation established in the CDBG regulations based on the entitlement estimate of \$550,446, to fund operations for public services agencies serving low-income families, homeless and persons with special needs.

Outcome Statement: *Accessibility for the purpose of creating suitable living environments*

- **Carry Forward** – An estimated \$437,850 in carry forward funds for the First Time Homebuyer Assistance Program, the Habitat for Humanity Sweet Place Development Project, the Kids Unlimited of Oregon Mission: HOPE Project, the Medford Senior Center Multi-Zone Project and the Liberty Park Neighborhood Park Project.
- **Administration**- An estimated \$110,089 in new CDBG funds will be used for general program administration, fair housing activities, project implementation, and other planning activities. This is within the 20% limitation established in CDBG regulations based on the estimated entitlement of \$550,446.

Table 3A Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing							
DH-2.1	Address the need for affordable housing by rehabilitating existing homes for low-mod homeowners	Homeowner Repair Program	# occupied by elderly # of units brought from substandard to standard condition # of units brought into compliance with lead safe housing # qualified as Energy Star # of units made accessible for disabled	2013	7-9		
DH-2.2	Acquire developed lots to be used for construction of low/moderate income houses.	Habitat for Humanity Forrette Place	# of persons assisted with new housing	2013	2		

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Accessibility of Suitable Living Environment							
SL-1.1	Address the need for integrated services to assist homeless and/or runaway youth	Maslow Project Wrap Around Case Management	# of persons assisted with access to a new service	2013	200		
SL-1.2	Improve the availability/accessibility of support services for homeless or those at risk of homelessness.	St Vincent de Paul Reducing Homelessness Program	# of persons assisted with a new access to a service	2013	2332		
SL-1.3	Improve the availability/accessibility of support, legal and medical services for abused children.	Children's Advocacy Center Core Services	# of persons assisted with new access to a service	2013	775		
SL-1.4	Improve the availability/accessibility of support services for low-moderate income seniors.	Rogue Valley Manor Community Services Foster Grandparent Program	# of persons assisted with new access to a service	2013	34		
SL-1.5	Improve the availability/accessibility of support services for low/moderate income families in crisis.	Goodwill of Southern Oregon Steps to Success Program	# of persons assisted with new access to a service	2013	60		

GEOGRAPHIC DISTRIBUTION

For the purpose of the Consolidated Plan, the City of Medford defines areas of minority concentration as a Census Tract where the total percentage of minority population is 20% or more of the total population in the Census Tract. 2010 Census data shows that the City of Medford has four such Census Tracts where there exists more than a 20% concentration of minorities. In specific, Census Tract 1 supports 25.5% of Hispanic population, Census Tract 2.01 a 28.1% concentration of Hispanics, Census Tract 2.02 a 27.1% concentration of Hispanics and Census Tract 3 a 21.5% concentration of Hispanics. The City has consistently targeted funds to these areas in West Medford throughout the years due to the low-moderate income base and to the higher than average minority populations. In fact, since 2000, 9,726 Hispanic individuals out of 95,899 persons, or a total of almost 10% served, have received assistance through a CDBG-funded Public Service activity.

Funding is targeted for the Homeowner Repair Program in the local target areas of Liberty Park, McLoughlin and Washington neighborhoods. These neighborhoods are the most diverse in the City with high concentrations of Hispanic populations in particular. A larger than normal amount of homeowners on the East side of Medford are also applying and qualifying for the Homeowner Repairs, which is outside of the target area.

ALLOCATION PRIORITIES

The City will continue to focus on our target areas for homeowner repairs in 2013/2014. These targeted neighborhoods are McLoughlin, Liberty Park and Washington. The Union Park Facility Upgrade project is located in Census Tract 2.02 and 2.03 which have high percentages of low/moderate income persons, 82.3% and 70.8% respectively, and are within the Washington neighborhood. The Kids Unlimited of Oregon Mission HOPE project, which is a carry forward project from the 2012/2013 program year, will result in the development of a neighborhood center in the Liberty Park neighborhood and the Liberty Park Neighborhood Park project, which is also a carry forward project from the 2012/2013 program year, will result in the development of a neighborhood park in the Liberty Park neighborhood.

**Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS**

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	<i>11</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	<i>11</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

Owner Occupied Affordable Housing

Project

Housing Authority of Jackson County - Homeowner Repair Program

Activity

Rehabilitation of homeowner occupied units.

Description

A zero interest homeowner loan program designed to repair/rehabilitate hazards to the health and safety of the low/moderate income homeowner with the intention of keeping these homeowners in their homes. Program is administered by Housing Authority of Jackson County.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Throughout the City of Medford with focus on the McLoughlin, Liberty Park, and Washington neighborhoods.

Specific Objective Number DH-2.1	Project ID 1
HUD Matrix Code 14A	CDBG Citation 570.202(b)
Type of Recipient LMH	CDBG National Objective 570.208(a)(3)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of households assisted	Annual Units 7-9
Local ID PH0001-2013	Units Upon Completion 7-9

Funding Sources:

CDBG	\$125,790 *
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$ 75,000
Total	\$200,790

*64% of CIP allocation after \$162,000 to Union Park Project

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Owner Occupied Affordable Housing

Project
Habitat for Humanity – Forrette Place Subdivision

Activity
Acquisition of property

Description
Purchase up to 5 developed lots for construction 5 new housing units.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Reanna Way
Medford OR

Specific Objective Number DH-2.2	Project ID 2
HUD Matrix Code 01	CDBG Citation 570.201(a)
Type of Recipient LMH	CDBG National Objective 570.208(a)(3)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of persons assisted	Annual Units 5
Local ID PH0073-2013	Units Upon Completion 5

Funding Sources:

CDBG	\$70,000 *
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$533,000
Total	\$603,000

*36% of CIP allocation after \$162,000 to Union Park Project

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Public Facility

Project
City of Medford Union Park Facility Upgrade

Activity
Upgrade a neighborhood park located in a low/moderate income neighborhood.

Description
Remove and replace irrigation, turf/soil, existing asphalt walkways, install new walkways, sidewalk, lighting and barbeque and develop a handicapped accessible community garden.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
501 Plum St
Medford OR 97501

Specific Objective Number DH-2.2	Project ID 3
HUD Matrix Code 01	CDBG Citation 570.201(a)
Type of Recipient LMH	CDBG National Objective 570.208(a)(3)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of persons assisted	Annual Units 1376
Local ID PH0067-2013	Units Upon Completion 1376

Funding Sources:

CDBG	\$162,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$162,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Public Service Activities

Project
Maslow Project Wrap-Around Case Management

Activity
Youth services

Description
Maslow Project will provide case management services to homeless and runaway youth including screening to determine needs, establishing goals, removing barriers to services, coordinating with other agencies and providing in-house support.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Maslow Project
500 Monroe St
Medford, OR 97501

Specific Objective Number SL-1.1	Project ID 4
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of persons services	Annual Units 500
Local ID PH0043-2013	Units Upon Completion 500

Funding Sources:

CDBG	\$ 20,740
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$224,630
Total	\$245,370

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Public Service Activity

Project
St. Vincent de Paul – Reducing Homelessness

Activity
Subsistence Payments

Description
Provide rent and utility relief to low-income families for up to 3 months.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
St. Vincent de Paul
Throughout the City of Medford

Specific Objective Number SL-1.2	Project ID 5
HUD Matrix Code 05Q	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of persons served	Annual Units 900
Local ID PH0110-2013	Units Upon Completion 900

Funding Sources:

CDBG	\$ 19,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$565,720
Total	\$584,720

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Public Service Activity

Project
Children's Advocacy Center – Jackson County Child Abuse Task Force

Activity
Services for abused and neglected children

Description
The Children's Advocacy Center provides coordinating services for all child abuse programs in the City of Medford. These services are on-site medical, crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring groups, community outreach/education and advocacy follow-up.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Children's Advocacy Center
816 West 10th Street
Medford, OR 97501

Specific Objective Number SL-1.3	Project ID 6
HUD Matrix Code 05N	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of persons served	Annual Units 235
Local ID PH0008-2013	Units Upon Completion 235

Funding Sources:

CDBG	\$ 22,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$325,938
Total	\$348,438

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Public Service Activity

Project
Rogue Valley Manor Community Services – Foster Grandparent Program

Activity
Senior Services

Description
The Foster Grandparents are seniors that volunteer in area non-profit organizations such as faith based organizations, Head Start Centers, public schools and after school youth facilities. They help children with their learning by providing one-on-one tutoring and guidance at critical times in their lives. This program benefits the youth as well as the seniors. The grant will fund the stipend and mileage reimbursement for the senior volunteers.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Rogue Valley Manor Community Services
Throughout the City of Medford

Specific Objective Number SL-1.4	Project ID 7
HUD Matrix Code 05N	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of persons served	Annual Units 34
Local ID PH0074-2013	Units Upon Completion 235

Funding Sources:

CDBG	\$ 9,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$512,341
Total	\$521,341

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Public Service Activity

Project
Goodwill of Southern Oregon – Steps to Success

Activity
Employment and life skills training.

Description
Assist individuals and families with children by offering support and resources so that they can retain employment, advance in their careers and build financial stability.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Goodwill of Southern Oregon
11 W Jackson St
Medford OR 97501

Specific Objective Number SL-1.5	Project ID 8
HUD Matrix Code 05H	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator # of families served	Annual Units 20
Local ID PH0075-2013	Units Upon Completion 20

Funding Sources:

CDBG	\$ 11,325*
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 99,600
Total	\$110,925

*funding amount will be adjusted if entitlement amount changes.

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need
Administration

Project
Program Administration

Activity
Administrative

Description
Administration of CDBG funds including fair housing activities. Funds will pay administrative costs including salaries and benefits and other charges related to planning and execution of the CDBG program.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
City of Medford
411 West 8th Street
Medford, OR 97501

Specific Objective Number	Project ID 13
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient	CDBG National Objective
Start Date 07/01/2013	Completion Date 06/30/2014
Performance Indicator	Annual Units
Local ID PA0001-2013	Units Upon Completion

Funding Sources:

CDBG	\$110,089 *
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$110,089 *

*funding amount will be adjusted if entitlement amount changes

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

PUBLIC HOUSING

The City of Medford does not own or operate any public housing within the City. The Housing Authority of Jackson County serves Medford and Jackson County and all of their units are fully leased. Canterbury Hills, a new 48 unit low income rental complex was completed in February of 2012. The Housing Authority purchased additional acreage and will build 50 low income rental units on this property. In addition, the City is working with the Housing Authority of Jackson County on a land swap, which will allow the Housing Authority to build an additional 50 low income rental units in Medford. Housing Authority of Jackson County partnered with Rogue Retreat to purchase 23 units for a homeless project. The Housing Authority also purchased and rehabbed the Grand Apartments, preserving 26 units and partially preserving a historic building in downtown. These units are rented by elderly and disabled persons.

CHRONIC HOMELESSNESS

The Salvation Army completed the Hope House Transitional Shelter, containing 12 family units, in the fall of 2010. From 2006 through 2009 the Salvation Army was granted \$268,500 for the development of public infrastructure for the Hope House project. The Housing Authority of Jackson County partnered with Rogue Retreat to purchase, rehab and operate 23 units of permanent supportive housing for homeless individuals. Hearts with a Mission rehabilitated a home that houses up to 17 homeless youth at a time. The home was purchased with 2008 Program Year CDBG Funds. Public service dollars were allocated to the Maslow Project, a youth service integration center providing services to homeless youth and teens. The number of homeless youth identified in the 549C Medford School District was 1,235 (9.7% of total student enrollment) in 2011-2012. Medford is ranked third in overall number behind Beaverton and Portland and has seen the largest increase in youth enrolled in Medford Head Start classes totaling 51 preschoolers.

LOW/MOD BENEFIT

One hundred percent (100%) of 2013/2014 CDBG funds will be used for activities that benefit LMI persons.

MONITORING STANDARDS AND PROCEDURES

The City of Medford is responsible for monitoring only those funds that it receives from HUD, which are limited to the Community Development Block Grant. The City has an Executive Support Specialist whose primary duty is administration of CDBG funds. The Assistant to the Deputy City Manager and Deputy City Manager also work closely with CDBG Grants. They maintain a close working relationship with the grant recipients. Quarterly financial and beneficiary reports are required of all public service agencies receiving CDBG funds. Annual beneficiary reports are required of all subrecipients of capital grants. All capital projects are administered under federal procurement

standards and labor standards. The programs are closely monitored and an annual report prepared.

The City will monitor the progress of all new 2013/2014 Action Plan programs and prepare an annual report (CAPER) which will cover progress made for each activity, as well as number of beneficiaries, number of units and number of dollars spent through the annual Grantee Performance Report. The City has expanded its role as a supportive partner and coordinator of affordable housing through its nine-person Housing and Community Development Commission. This Commission helps provide a stronger citizen participation component for the CDBG program. Housing Commissioners monitor the progress of all CDBG funded capital improvement projects, review funding decisions and make recommendations to the City Council on programs and funding. The City has had recent success partnering with local agencies to acquire and rehabilitate low income rental units through neighborhood stabilization funds. This consortium has applied for and received NSP2 and NSP3 funding totaling 2.5 million towards this effort.

In addition to reviewing all subrecipient draw down requests, program and financial reports, the City will complete a risk assessment of 2013/2014 CDBG subrecipients. The purpose of this risk assessment is to identify which subrecipients will require comprehensive monitoring during the program year. The risk assessment uses the following criteria to identify high-risk subrecipients which will require comprehensive monitoring:

- subrecipients new to CDBG program;
- subrecipients that have experienced turnover in key staff positions;
- subrecipients with previous compliance or performance problems;
- subrecipients carrying out high-risk activities; and
- subrecipients undertaking multiple CDBG activities for the first time.

Comprehensive monitoring of high-risk subrecipients will include a minimum of one on-site project monitoring visit during the 2013/2014 program year. If a subrecipient is determined to be high-risk, they may also be required to submit monthly financial and program outcome reports (vs. quarterly). The schedule of each on-site monitoring visit will be determined by the subrecipient project schedule and a standardized monitoring checklist will be used when evaluating each subrecipient CDBG- funded project. We will monitor Rogue Valley Manor Community Services and Goodwill of Southern Oregon as they are new to our CDBG program.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

The City of Medford partners with other governmental jurisdictions, agencies and organizations, in a collaborative effort to address homelessness and other special needs. The Jackson County Homeless Task Force uses a Continuum of Care approach to provide for services and linkages for low income and homeless citizens.

City staff serves on the Homeless Task Force, which meets on a monthly basis. Subcommittees include the following:

- Annual Homeless Survey
- Accessible Affordable Housing
- Homeless Youth
- Project Homeless Connect
- Community Needs Assessment

The Homeless Task Force annually puts on a resource fair for homeless or those at risk of becoming homeless, Project Community Connect, in June each year. A member of the Homeless Task Force is also a member of the Vulnerable Populations Committee and they are actively discussing emergency preparedness for the homeless and other special needs populations. The Task Force continues to work on an emergency preparedness plan for homeless people.

Through the support and coordinated efforts of this Task Force, the Rogue Valley Council of Government's Senior and Disability Services program is sponsoring the Home at Last supportive housing program designed to give mentally and physically disabled adults the assistance they need to find a home and keep it. Clients are case managed and receive a range of services from assistance in obtaining permanent housing to medical treatment. Since 2002, the program has received approximately \$133,500 annually in McKinney Vento funds. Currently the program provides 15 rents to disabled persons.

The Homeless Task Force is also planning a training course to be offered to members of the community who are interested in learning about how to best deal with an agitated person suffering from a Mental Health condition. The course will provide attendees with the tools necessary for de-escalating a situation before it becomes volatile and the knowledge of when to call for assistance.

The coordinated efforts of the Homeless Task Force include other McKinney Vento recipients for 2013 including ACCESS for its supportive mental health services for Woodrow Pines, Community Works for its Transitional Living Program for youth and teens, Maslow Project for homeless and runaway youth, and the Salvation Army for its Hope House Transitional Shelter.

The Homeless Task Force conducts an annual homeless survey, one night shelter count (point in time) and gaps analysis. The annual homeless survey typically reveals a steady climb in the number of homeless persons in Jackson County. This year the number of unsheltered homeless persons counted was less than half of the amount counted in 2012. Several things contributed to what they feel is an inaccurate count: The Medford Police Department did a sweep of the areas commonly occupied by the homeless, resulting in homeless camps being abandoned and people with warrants being jailed; the lack of persons with much Point In Time experience; lack of clear records of the sites visited last year and sites being visited during times of day they

were less likely to find people there. These issues will be addressed next year, based on the lessons learned this year. Of those counted, veterans attributed to approximately 24%, persons suffering from chronic substance abuse approximately 23% and persons who are severely mentally ill approximately 19%.

Nonprofit housing providers and social service agencies continue to address the needs of homeless and special needs populations. Rogue Retreat, through a permanent support Housing Plus grant through the State of Oregon purchased and renovated a house on Riverside Ave in Medford. Hearts with a Mission (HWAM) operates a shelter for homeless and runaway youth and has provided 287 homeless or runaway youth with 10,336 nights of shelter since opening in 2009.

The development of the Ten Year Plan to End Homelessness was completed in June 2009 and in 2011 a two year status update was made to the Plan. Community awareness campaigns continue promoting the plan. The main strategies include the following:

- Increase the stock of permanent, affordable and supportive housing for individuals and families who earn less than or equal to 30% of Area Median Income.
- Increase agency coordination and service integration at all levels.
- Provide case management to help people maintain stable rental housing.
- Provide financial assistance and life skills training to help people move into stable housing.
- Develop and increase sustainable emergency and transitional shelter options for youth and other vulnerable populations as they emerge.
- Develop an ongoing community campaign that highlights emerging issues in the continuum of homelessness.

In the two years since the development of the Ten Year Plan to End Homelessness, several accomplishments have been made towards achieving each of these strategies, resulting in maintaining stability, preventing homelessness, and in some cases reducing the number of homeless individuals and families needing services.

On Track, Inc., a nonprofit working with persons with alcohol and other drug addictions and persons with HIV and AIDS-related diseases operates both the Sky Vista Apartments with 63 units and the Stevens Place project with 50 units, which house very low income families who are unable to meet tenancy eligibility requirements elsewhere. Each complex has both a property manager and case manger onsite.

St Vincent de Paul has received CDBG funding for their Reducing Homelessness Program. This program provides rent and utility assistance for up to three months for low/moderate income persons. The key objective of this program is to keep people in their homes to prevent the growth of homelessness.

COORDINATION

The City of Medford coordinates with public and assisted housing providers, health providers and social service agencies along with municipal and county governments through a variety of venues. A number of housing providers include service components for the residents of their housing projects.

The Jackson County Community Services Consortium and the Homeless Task Force both advocate for the delivery of accessible, affordable and quality community services in Jackson County and also provide a networking structure for agencies.

Serving as a networking vehicle and advocate for the provision of services to the Spanish speaking community is The Hispanic Interagency Committee. Promotion of City services takes place through outreach and awareness at the monthly committee meetings, which are attended by City staff, and also through the City's Cultural Outreach Coordinator.

Serving as a collaborative effort between both county governments, ACCESS, the Housing Authority of Jackson County and several municipalities including the City of Medford, is the Homeownership Center, which provides a clearing house for housing related resources within Jackson and Josephine Counties. Program income that is a result of State-funded CDBG projects in Jackson and Josephine Counties is also funneled through the Homeownership Center. The City of Medford has a staff member that serves on its advisory board.

In 2002, the City of Medford established the Housing and Community Development Commission to address issues relating to housing accessibility and affordability within the City. They act as a focal point for all housing related issues for the City and serve in an advisory capacity to City Council on housing issues. In 2003, the City Council approved an increase in their advisory capacity to include issues related to community development. The Housing and Community Development Commission reviews all Community Development Block Grant applications, listens to presentations given by the applicants, and makes a final funding recommendation that is presented to City Council through this ActionPlan.

The *Realizing the American Dream* homebuyer education class is offered through the Homeownership Center at ACCESS on a regular basis in cooperation with Rogue Community College.

The recent assignment of a Fair Housing Specialist to Southern Oregon has resulted in the formation of the Southern Oregon Fair Housing Task Force that will meet periodically to discuss Fair Housing issues as well as plan trainings and community activities. Its members include individuals from the City of Medford, City of Ashland, Jackson County, ACCESS, Housing Authority of Jackson County, Consumer Credit Counseling, Veterans Affairs and City of Grants Pass.

REDUCTION OF LEAD-BASED PAINT HAZARDS

Childhood lead based paint poisoning is a significant problem nationally. In an effort to address this problem, HUD published its Final Rule to Title X of the 1992 Housing and Community Development Act on September 15, 1999. This rule requires certain prescribed action by HUD grantees to identify, stabilize or remove lead-based paint hazards in any housing receiving HUD assistance. The scope of activities required by HUD is dependent upon the type of housing impacted and the amount of federal assistance being provided with rehabilitation activities using in excess of \$25,000 of HUD funds requiring the highest level of treatment. The rule only affects residential structures built before 1978.

Non-Profit Housing Rehabilitation Projects

Acquisition and rehabilitation activities of older structures undertaken by area nonprofit housing providers receiving HUD funds will be affected. Many of these projects often require HUD subsidies exceeding \$25,000 per unit and the cost of treating lead-based paint may add greatly to the overall cost of the project. Additional funds may be required to offset this increase, which may result in fewer units being rehabilitated.

It is estimated that 9,063 rental units in Medford occupied by low-income households have lead-based paint and 2,407 owner-occupied homes have lead-based paint. Since the vast majority of homes assisted through the Housing Authority's homeowner rehabilitation programs fall into this age category, it seems apparent that this will have a significant impact. All of their contractors have received lead based paint training and they follow the safe protocols required when dealing with lead based paint.

INSTITUTIONAL STRUCTURE

The City of Medford's Neighborhood Resource Division, within the City Manager's Office, was established in 2002 to more effectively address the City's housing concerns as well as issues around community development and neighborhood revitalization.

The City of Medford Deputy City Manager is the Economic Developer for the City, whose mission is to increase the number of family wage jobs within the City by assisting with business expansion, retention and relocation efforts.

The Assistant to the Deputy City Manager oversees the Community Development Block Grant program, administers the Neighborhood Stabilization Program and addresses housing issues and revitalization of challenged neighborhoods. An Executive Support Specialist administers and monitors the Community Development Block Grant funds. In addition, the City Manager's Office addresses issues relating to neighborhoods and economic development.

The Neighborhood Leadership Academy was established jointly by the City and Rogue Community College to teach leadership development, interpersonal communications, group dynamics, partnerships, and public speaking. It encourages citizens to become

involved in the community. This program is now run by Rogue Community College and is offered once a year in the fall. The Medford Police Department includes the Code Enforcement Division which was established by the Neighborhood Resources Division. Service has been enhanced with the additional resources available. The Police Department also has a Cultural Outreach Coordinator who is a liaison to the Hispanic community. This team approach to community, outreach and economic development has helped improve the capacity of the community to help its citizens meet their needs.

UNDERSERVED NEEDS

There are more needs than resources to meet these needs within the City of Medford and surrounding communities. In addition to targeting those resources through its grant and neighborhood resources programs, the City continues to seek better ways to communicate with its citizenry about financial and informational resources, which the City and other community providers can make available.

Underserved needs are also met through the City's general fund in its effort to fund essential safety net services. During the 2011/2013 general fund grant cycle, \$206,500 was allocated to eligible social and health service providers. Many of these providers address strategies of high priority identified in the City's Consolidated Plan such as services for the homeless and senior citizens. These funds also include sponsorship in the Southern Oregon Meth Project and the William H. Moore Sobering Center.

The City of Medford, in partnership with the Rogue Valley Council of Governments, the United Way of Jackson County, City of Ashland, and ACCESS, Inc. conducted a Community Needs Assessment in 2011. Survey forms were distributed to all organizations in Jackson County providing services to low-income individuals, families, seniors and disabled person to gather information about their needs and gaps in service. The consumer survey was completed by 1,071 clients. Of those responding, 84% indicated they were low-income, 15% were disabled and 11% were seniors. The five most critical needs in priority order include:

1. Emergency food assistance – 34%
2. Energy/fuel assistance – 9%
3. Health care – 8%
4. Housing assistance – 7%
5. Drug & alcohol programs – 5%

The City of Medford's Grants Subcommittee takes these needs into account when allocating the General Fund grants to essential safety net services such as food assistance and health care.

The next Community Needs Assessment is currently underway with plans to be completed by May of 2013.

FAIR HOUSING

The Fair Housing Council of Oregon continues to offer annual training workshops for social service agencies and landlords on fair housing issues in partnership with ACCESS and Southern Oregon Rental Owners Association. A story time reading of a fair housing children's book took place at the Medford Library on April 29, 2013, hosted by the Chair of the Housing and Community Development Commission. The City also broadcasted the "Brick by Brick" video on our monthly Medford Forum on April 25, 2013, as part of Fair Housing Month. This program goes out to all Charter Communications viewers. In addition, the Mayor proclaimed April as Fair Housing Month in the City of Medford.

The City's *Analysis of Impediments to Fair Housing* was updated in 2011 as part of the new Consolidated Plan the City completed.

The Consumer Credit Counseling Service of Southern Oregon also offers counseling to its clientele on fair housing issues. Counselors review with clients the protections various laws and regulations provide the consumer. This includes Fair Debt Collections Practices Act, Fair Credit billing, Fair Credit Reporting, and Fair Lending.

The City provides funding through the General Fund Grants and CDBG to the Center for Nonprofit Legal Services to enable it to continue to provide assistance on landlord-tenant law and on Fair Housing issues. They have an attorney on staff focusing on fair housing and other housing related issues through their Pathways to Self-Sufficiency program. This program helps create safe and secure housing for seniors, disabled persons, and low income residents by defending their legal rights to fair housing.

In the City's current Analysis of Impediments, the following actions were listed for the City to address:

1. **Continue to support fair housing education for consumers, lenders, realtors, landlords, advocacy groups and service providers.** The City of Medford has Fair Housing posters posted throughout City Hall and has Fair Housing brochures in all of the City's brochure racks. Brochures and educational materials are available at events such as the annual First Time Homebuyer Fair and Multicultural Fair.
2. **Continue to support actions to increase the availability of affordable housing.** The City of Medford's Housing and Community Development Commission continues to develop programs and policies to help increase the availability of affordable housing. An ad hoc task force was established in response to HUD's Call to Action, the Regulatory Barriers Task Force, to address existing local barriers to affordable housing development. The report on barriers was completed in 2010 and continues to look at efforts to address these barriers. The City continues to fund non-profit housing agencies in their efforts to develop more affordable housing for low-income persons and for persons with special needs. The City received NSP1 and NSP2 funding and assisted approximately 15 households with the purchase and minor rehabilitation of foreclosed homes as well as low-income rental units and land for the

development of low-income rental units and single family residents for purchase. We applied for and received additional funding through NSP3 in the amount of \$1.2 Million and these funds were used to purchase and rehabilitate 13 low income housing rental units. All of the funding has been committed. Two final projects are under way and will be complete within six months.

3. **Support the activities of Fair Housing.** The City of Medford promotes and supports training workshops offered by the Fair Housing Council of Oregon. The City of Medford, in collaboration with other local agencies, is helping fund a Fair Housing Education and Outreach Specialist through the Fair Housing Council of Oregon. This new Specialist is assigned to the Southern Oregon area and will be a great asset in assisting with fair housing activities, including offering training to various organizations throughout the year. The recent formation of the Southern Oregon Fair Housing Task Force, of which the City of Medford is a member, will help organize fair housing activities as well. The Community Response Team offers educational forums on diversity and tolerance and continues to respond to hate crimes and incidents in the community. They work with the schools throughout Jackson County to help develop diversity programs. Rogue Community College and the West Medford Community Coalition offer a diversity panel as part of the Neighborhood Leadership Academy.
4. **Support and work with the local HUD Field Office regarding any local fair housing complaints.** In cooperation with the local HUD Field Office, the City will continue to work to address complaints regarding fair housing.

ANTIPOVERTY STRATEGY

The City funded the infrastructure for the Salvation Army's Hope House which will house 12 families. The Hope House was completed in the fall of 2010 and opened to the 12 families eligible for the supportive housing. The City works with various organizations providing General Fund grants to essential safety net services and a portion of CDBG money to public service agencies. Both funding sources assist families with costly services such as health care, housing repairs, food, legal services, senior advocacy, job skills, financial skills and services. These funding sources assist them with stretching their income further. The Deputy City Manager/Economic Developer continues to work to bring in businesses with living wages. The City contracted with a consultant to attract businesses to Medford and is receiving positive feedback. The economy also seems to be improving, resulting in Medford seeing an increase in new businesses. These activities continue to be beneficial to increasing the number of jobs in the area, assisting families with needed services, and hopefully reducing the number of families at poverty level.

STRATEGY IMPLEMENTATION

The following is a listing of the goals and strategies that will be implemented in the 2013/2014 Program Year. Each strategy is followed by the activity that will implement the goal and strategy. Where appropriate, the activity is followed by proposed accomplishments of the activity for the year.

AFFORDABLE AND WORKFORCE HOUSING

GOAL 1: INCREASE THE AVAILABILITY OF AFFORDABLE HOUSING FOR THE CITY'S WORKFORCE, LOW/MODERATE-INCOME, AND SPECIAL NEEDS HOUSEHOLDS.

Strategy 1-1 Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by low/moderate-income households.

Objectives: Maintain housing currently owned or rented by low/moderate income households through rehabilitation and/or weatherization assistance. Improve the ability of homeowners to maintain their properties.

Activity 1: Provide emergency rehabilitation loans to low-income homeowners for provision of emergency repairs for roofs, electrical, plumbing or heating systems, or other health or safety-related problems.

Location: Citywide

Subrecipient: Housing Authority of Jackson County

Funding: \$125,790* in new CDBG and \$75,000 in estimated program income

Outcome: Approximately 7-9 homes rehabilitated.

Affordability

Affordability for the purpose of maintaining or providing decent housing. Housing Rehabilitation Outcome statement: Seven to nine low income and/or senior households will be improved through rehabilitation to provide safe and decent housing.

*Funding amount will be 64% of the funds allocated to Capital Improvement Projects after \$162,000 is allocated to the Union Park Facility Upgrade project.

Strategy 1-2 Increase the supply of affordable, safe and code compliant rental and/or homeowner housing for low/moderate-income households.

Objectives: Provide assistance to acquire land and/or improve infrastructure in support of new affordable housing. Support regional efforts to increase the supply of work force housing.

Activity 1: Help fund the purchase of developed housing lots on Reanna Way in Medford to be used for building 5 new low/moderate income owner occupied houses.

Location: Reanna Way, Medford, OR

Organization: Habitat for Humanity

Funding: \$70,000* in new CDBG

Outcome: Construction of 5 low/moderate income owner occupied houses.

Affordability

Affordability for the purpose of maintaining or providing decent housing. Purchase of 5 lots will result in the construction of 5 low/moderate income houses.

*Funding amount will be 36% of the funds allocated to Capital Improvement Projects after \$162,000 is allocated to the Union Park Facility Upgrade project.

Strategy 1-3 Reduce barriers to affordable housing by developing a plan to address the Regulatory Barriers Report for Medford, which will include plans to reduce these barriers.

Objective: Revise City policies and/or procedures to encourage long-term affordability of housing in Medford.

Through the Regulatory Barriers Report, the relocated Development Services Department has streamlined the development process. This relocation helps alleviate confusion and delays in the development process. The City Planning Department continues to review the Land Development Code and has made modifications to assure it is clear and to reduce or eliminate conflicting provisions. This year the changes included provisions to meet state/federal statutes regarding ADA parking, noise, and solar facilities, as well as clarifying which types of projects must have review via a public hearing, how to change street names and where freeway signage can be located.

Objective: Support efforts to make more land available for affordable housing such as land set-asides, land trusts, land aggregation for housing purposes and the development of an urban reserve.

The Housing Authority of Jackson County purchased land with NSP funding and the City joined a consortium that applied for and received NSP2 funding. They are working toward completing the already funded first Phase of Cherry Creek with 50 units. This is a Low Income Housing Tax Credit Project funded by a private investor and a loan. Habitat for Humanity has completed six homes and has sold each of the homes to low-income households.

Objective: Maintain and update the Housing Element and the Neighborhood Element of the Comprehensive Plan.

The Housing Element was updated and adopted by the City Council in December 2010. The City will continue to maintain the Housing Element and the Neighborhood Element of the Comprehensive Plan.

Strategy 1-4 Expand homeownership opportunities for low/moderate-income households.

Objective: Assist prospective lower-income homebuyers to obtain housing through programs such as down payment assistance and other forms of assistance. Target minority populations through outreach efforts.

Activity 1: Neighborhood Stabilization Program

Provide zero interest loans for up to 50% of the down payment and/or closing costs for income eligible families interested in becoming homeowners within the City of Medford. Funds are used to purchase foreclosed properties within target areas. These funds

were also used to purchase low/moderate income rentals and/or foreclosed property to develop low/moderate income rental housing.

Outcome: Fifteen low/moderate income eligible families became homeowners within the City of Medford under NSP1 and NSP2. With NSP2 funding, the Housing Authority of Jackson County purchased six units in cooperation with Rogue Retreat for a homeless project within the City of Medford. The Housing Authority also purchased four additional low-income rental units. All of these units are occupied. Habitat for Humanity purchased a single family home which is undergoing minor rehabilitation. This home will be sold to a low-income household. Habitat for Humanity purchased six lots to build single family homes with NSP2 funding, all of which are completed and occupied. With NSP3 funding, the Housing Authority of Jackson County purchased 13 additional low income housing rental units, rehabilitated them, and all are occupied by low-income households. Habitat for Humanity purchased two single family homes with NSP3 funding and is currently renovating these homes. All of the housing and land purchased through this program was foreclosed property per the NSP guidelines and in targeted neighborhoods. This program assists low/moderate income citizens with purchasing affordable homes.

Objective: Encourage public/private partnerships to bundle Individual Development Accounts (IDAs) to assist potential homebuyers to save for home purchases.

The Housing Authority of Jackson County, through its Family Self-Sufficiency Program offers IDAs to income eligible families of which they currently have 10 participants. ACCESS offers IDA's as well and currently has 46 active IDA participants, 23 of which have a home purchase goal.

Strategy 1-5 Affirmatively further Fair Housing choices.

Objective: Support programs that provide assistance to address and prevent discrimination in housing and lending practices and provide educational opportunities for improving household credit ratings.

Activity 1: City staff continues to distribute brochures and display posters in City Hall indicating contact numbers for fair housing complaints. The City provides fair housing information to citizens and advertisements in the citywide newsletter using multicultural approaches. The City partners with a neighboring community to sponsor Fair Housing Council training in our region. On April 25, 2013, the City broadcasted the "Brick by Brick" video on our monthly Medford Forum, which is a televised program that goes out to all Charter Communications viewers. A story time reading of a fair housing children's book took place at the Medford Library on April 29, 2013, hosted by the Chair of the Housing and Community Development Commission. The Mayor proclaimed April as Fair Housing Month and the City Manager's office has staff that attends the newly formed Southern Oregon Fair Housing Task Force meetings.

Outcome: 250 brochures to be distributed. 25,000 households to receive newsletter. Approximately 12,000 Charter Communication subscribers.

The City of Medford continues to partner with lending institutions and nonprofit organizations to educate the community about predatory lending issues. The Predatory Lending Roundtable meets yearly to discuss educational opportunities and ways to combat new threats.

The Fair Housing Council of Oregon and the Center for Nonprofit Legal Services continue to monitor the City for fair housing law violations.

NEIGHBORHOOD REVITALIZATION

GOAL 2: IMPROVE THE QUALITY OF LIFE OF LOW/MODERATE-INCOME RESIDENTS THROUGH NEIGHBORHOOD REVITALIZATION.

Strategy 2-1 Preserve and restore existing housing resources in key neighborhoods.

Objective: Actively enforce City codes to improve the habitability and safety of housing and eliminate blighting influences in neighborhoods.

Three full time Code Enforcement Officers are employed by the City through the City's General Fund to enforce city codes. In addition, the Police Department provides assistance with code enforcement through the use of two part-time Community Service Officers and up to two volunteers. A graffiti eradication program was established using kids in the juvenile justice system, volunteers, and police staff. The program not only cleans the neighborhoods of graffiti, but teaches juveniles the importance of neighborhoods and taking care of property. Since January 2012, Code Enforcement has eradicated graffiti from 940 locations throughout the City.

Objective: Maintain housing currently owned or rented by low/moderate income households in targeted neighborhoods through rehabilitation and/or weatherization assistance.

Activity 1: Homeowner repairs are done through the Housing Authority of Jackson County via the City's program. Rehabilitation and weatherization assistance is given to low/moderate income homeowners through a zero percent loan. No payments are required until the home is sold or refinanced.

Strategy 2-2 Build community through strengthened Neighborhood Associations.

Objective: Encourage volunteerism to build neighborhood capacity.

Activity 1: Neighborhood Leadership Academy

Rogue Community College offers an annual class titled Neighborhood Leadership Academy to increase neighborhood and community involvement and develop citizen

leaders. The academy attracts a diversity of interested citizens and is helping to create alternate leaders in the community. Each participant learns about leadership styles, conflict resolution, public speaking, land use issues, community asset mapping and City Hall 101. The final project is a citizen sponsored neighborhood and/or community wide project such as a Neighborhood Resource Fair, cleanup events, projects and beautification efforts with homeless shelters and other housing units.

Outcome: 20 participants graduate from the Academy annually, becoming more active volunteers.

Activity 2: Boards and Commissions

The City promotes the volunteer opportunities on their Boards and Commissions. Volunteers served on commissions to advise elected officials on matters pertaining to housing, parks and recreations, planning, multicultural issues, parking, youth and development of the City of Medford.

Outcome: The public is involved in issues within the City and advises elected officials on needs as they arise.

Strategy 2-3 Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate-income neighborhoods.

Objective: Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.

Activity 1: Kids Unlimited of Oregon – Mission HOPE

Kids Unlimited of Oregon will demolish a vacant house at 533 Austin St in Medford and construct a new neighborhood facility.

Location: 533 Austin St, Medford OR

Organization: Kids Unlimited of Oregon

Funding: \$133,000 in carry forward CDBG

Outcome: Approximately 100 neighborhood residents will benefit from the development of this facility.

Availability/Accessibility

Availability and accessibility of a suitable living environment through improved access
Public Facility and Improvement Activity

Activity 2: Union Park Facility Upgrade

Location: Union Park

Organization: City of Medford

Funding: \$162,000 in new CDBG funds

Outcome: Approximately 1376 neighborhood residents will benefit from the neighborhood park, its community garden and added handicapped accessibility.

Sustainability

Enhance suitable living environment through improved sustainability
Public Facility and Improvement Activity

Activity 3: Multi-Zone Unit Replacement Project

Location: 510 E Main St, Medford OR

Organization: Medford Senior Center

Funding: \$129,985 in carry forward funds

Outcome: Approximately 900 seniors will benefit from the multi-zone unit replacement. They attend a variety of activities, receive daily meals and advocacy services.

Sustainability

Enhance suitable living environment through improved sustainability

Public Facility and Improvement Activity

INDEPENDENCE AND ECONOMIC OPPORTUNITY***GOAL 3: IMPROVE THE ABILITY OF LOW/MODERATE INCOME HOUSEHOLDS TO BECOME SELF-SUSTAINING*****Strategy 3-1 Pursue strategies to improve opportunities of low/moderate income households to obtain and retain family wage employment****Objective: Support and promote independence and economic opportunity****Activity 1: Rogue Valley Manor Community Services Foster Grandparent Program**

Location: City-wide

Funding: \$9,000 in new CDBG funds

Outcome: Provide stipend and mileage reimbursement to 34 senior volunteers working with disadvantaged youth.

Availability/Accessibility

Enhance suitable living environment through accessibility

Public Service Activities

Activity 2: Goodwill of Southern Oregon Steps to Success

Assist individuals and families with children by offering support and resources so that they can retain employment, advance in their careers and build financial stability.

Location: 11 W Jackson St Medford

Organization: Goodwill of Southern Oregon

Funding: \$11,936* in new CDBG funds

Outcome: Assist 60 individuals with children by offering support and resources so that they can retain employment, advance in their careers and build financial stability.

*If entitlement amount increases by up to 4%, the additional funds allocated to public services will be allocated to this project. If entitlement increases by more than 4%, this project will receive the additional 4% allocated to public services and the remaining will go to CIP projects to be allocated by the percentages indicated on the 2 projects. If entitlement amount decreases, funding for this project will be decreased.

Availability/Accessibility

Enhance suitable living environment through accessibility

Public Service Activities

Strategy 3-2 Assist public services to provide safety net services to persons in need.**Objective: Support programs that provide healthy youth activities such as youth and family programs, youth shelter and after school programs.****Activity 1: Children's Advocacy Center Core Services**Location: 816 West 10th Street, Medford

Organization: Children's Advocacy Center

Funding: \$22,500 in new CDBG funds

Outcome: 775 abused children and their families will receive safety net services such as crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring, and medical exams.

Availability/Accessibility

Enhance suitable living environment through accessibility

Public Service Activities

Activity 2: Kids Unlimited of Oregon's Mission: HOPE Project

Develop a neighborhood facility to provide healthy youth activities.

Activity 3: Maslow Project – Wrap Around Case Management

Location: 500 Monroe St, Medford

Organization: Maslow Project

Funding: \$20,740 in new CDBG funds

Outcome: 200 homeless and/or runaway youth and teens will receive supportive services including screening, establishing goals, and removing barriers to services.

Availability/Accessibility

Enhance suitable living environment through new availability/accessibility

Public Service Activities

Activity 4: St Vincent de Paul – Reducing Homelessness

Location: 2424 N Pacific Hwy, Medford

Organization: St Vincent de Paul

Funding: \$19,000 in new CDBG funds

Outcome: Provide rent and utility relief to 2332 low income persons for up to three months.

Availability/Accessibility

Enhance suitable living environment through new availability/accessibility

Public Service Activities

Objective: Support programs that provide basic health care services to people in need.

Activity 1: Children’s Advocacy Center Core Services
775 abused children and their families will receive safety net services such as crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring, and medical exams.

Activity 2: Rogue Valley Manor Community Services Foster Grandparent Program
CDBG funds will be used to provide a stipend and mileage reimbursement for senior volunteers working with disadvantaged youth. This program also provides health insurance to the volunteers.

Strategy 3-3 Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self sufficiency.

Objective: Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.

Activity 1: The City of Medford serves on the Ten Year Plan to End Homelessness Planning Committee through the time and energy of the Police Department Cultural Outreach Coordinator, an Executive Support Specialist who administers the CDBG program and a City Council member. City staff members continue to serve on the Jackson County Homeless Task Force.

Activity 2: Maslow Project – Wrap Around Case Management
200 homeless and/or runaway youth and teens will receive supportive services including screening, establishing goals, and removing barriers to services.

Activity 3: St Vincent de Paul Reducing Homelessness
Provide rent and utility relief to 2,332 low-income persons for up to 3 months.

Objective: Support activities that expand service-enriched housing for the homeless and other special needs populations, including increased shelter, transitional and permanent supportive housing resources.

Activity 1: The Housing Authority of Jackson County received funding from Oregon Housing & Community Services to develop 50 new affordable housing units in East Medford which will begin construction in Spring of 2013

Objective: Assist nonprofit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.

Activity 1: Maslow Project – Wrap Around Case Management
200 homeless and/or runaway youth and teens will receive supportive services including screening, establishing goals, and removing barriers to services.

Activity 2: St Vincent de Paul - Reducing Homelessness
Provide rent and utility relief to 2,332 low-income persons for up to 3 months.

PROPOSED PROJECTS

The City of Medford is a CDBG Entitlement City. It receives no funds from HOME, ESG, or HOPWA.

Revenue for the 2013/2014 Program Year is anticipated to be:

<i>2013/2014 Grant (estimated)</i>	\$ 550,446
<i>Carry forward (allocated)</i>	\$ 437,850

<i>Subtotal</i>	\$ 988,296
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<i>Estimated Program Income</i>	\$ 75,000
<i>Housing Authority of Jackson</i>	
<i>County Homeowner Repair</i>	

Total Funds Available (estimated) \$1,063,296

**U.S. Department of Housing and Urban Development
City of Medford, Oregon
Funding Sources
FY 2013/2014**

Entitlement Grant (estimated)	\$550,446
Programmed Funds from previous years (carryover)	\$437,850
Total Estimated Program Income	\$75,000
Total Funding Sources	\$1,063,296

Estimated Program Income	
Housing Authority of Jackson County	\$75,000
Total Estimated Program Income	\$75,000

The tables on the following pages list the proposed projects and programs for which the City's 2013/2014 CDBG funds will be used, including a description of each in accordance with the requirements of 91.220 (C).

**City of Medford
Action Plan Summary - CDBG Funds 2013 Program Year**

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / 2010-2014 CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION/ ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
1	PH0001-2013	<p>City of Medford - Homeowner Repair Program</p> <p>The program is designed to correct recognized hazards to health and safety of the homeowner, such as: leaking roofs, failed heating systems, unsafe wiring, failed plumbing and other repairs as identified in a policies and procedures guide. A no interest loan will be secured by a lien on the property, with repayment due upon sale or transfer of property by owner. Costs include program delivery including materials and services and administrative expenses including salaries and benefits.</p> <p>Administered by Housing Authority of Jackson County Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 1: Increase the availability of affordable housing for the City's workforce, low/ moderate income, and special needs households.</i></p> <p><i>Strategy 1-1: Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by low/moderate income households.</i></p> <p><i>Objectives: Maintain housing currently owned or rented by low/moderate-income households through rehabilitation and/or weatherization assistance. Improve housing safety through reductions of lead based paint hazards. Improve the ability of homeowners to maintain their properties.</i></p> <p><i>Goal 2: Improve the quality of life of low/moderate income residents through neighborhood revitalization.</i></p> <p><i>Strategy 2-1: Preserve and restore existing housing resources in key neighborhoods.</i></p> <p><i>Objective: Maintain housing currently owned or rented by low/moderate-income households in targeted neighborhoods through rehabilitation and/or weatherization assistance.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Housing Authority of Jackson County</p> <p>Goal 1 Strategy 1-1</p> <p>Goal 2 Strategy 2-1</p>	<p>City-wide</p> <p>Housing rehabilitation</p> <p>Income-based</p> <p>7-9 LMI Households</p>	<p>\$125,790* CDBG Funds \$75,000 estimated program income</p> <p>*This recipient will receive 64% of the CIP entitlement amount after \$162,000 is allocated to the Union Park project.</p>	<p>570.202 (b)</p> <p>570.208(a)(3)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Decent Housing Outcome: Affordability</p> <p>Activity: Rehabilitation: Single-Unit Residential 14A Indicator: Owner occupied units rehabilitated or improved.</p>
2	PH0073-2013	<p>Habitat for Humanity - Forrette Place Subdivision</p> <p>This project will help fund the purchase of 5 developed lots for construction of 5 new housing units. Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 1: Increase the affordability of housing for the City's workforce, low/moderate income and special needs households.</i></p> <p><i>Strategy 1-2 Increase the supply of affordable, safe and code compliant rental and/or homeowner housing for low/moderate-income households</i></p> <p><i>Objective: Provide assistance to acquire land and/or improve infrastructure in support of new affordable housing.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Habitat for Humanity</p> <p>Goal 1 Strategy 1-2</p>	<p>Reanna Way Medford, OR 97501 Homeowner assistance</p> <p>Homeownership assistance Income based</p> <p>5 LMI Households</p>	<p>\$70,000* CDBG Funds</p> <p>*This recipient will receive 36% of the CIP entitlement amount after \$162,000 is allocated to the Union Park project.</p>	<p>570.201(n)</p> <p>570.208(a)(3)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Decent Housing Outcome: Availability/Accessibility</p> <p>Activity: Acquisition of Property 01 Indicator: Owner occupied housing</p>
3	PH0067-2013	<p>City of Medford - Union Park Facility Upgrade</p> <p>This project is rehabilitation of a neighborhood park. The City will remove and replace outdated/inefficient irrigation and turf/soil, widen and overlay existing asphalt walking paths, excavate and install new asphalt walking paths, install concrete sidewalk, path lights and a barbeque. A community garden with handicapped accessibility will also be developed</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 2: Improve the quality of life of low/moderate income residents through neighborhood revitalization.</i></p> <p><i>Strategy 2-3: Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.</i></p> <p><i>Objective: Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>City of Medford Parks & Recreation Department</p> <p>Goal 2 Strategy 2-3</p>	<p>501 Plum St Medford, OR 97501</p> <p>Neighborhood Park Facility Upgrade low/mod income persons</p> <p>1376 persons</p>	<p>\$162,000 CDBG Funds</p>	<p>570.201(e)</p> <p>570.208(a)(1)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Develop neighborhood facilities Outcome: Availability/Accessibility</p> <p>Activity: Neighborhood Facilities 03F Indicator: Develop neighborhood facilities</p>
4	PH0043-2013	<p>Maslow Project - Wrap Around Case Management</p> <p>The Maslow Project will provide case management services to homeless or runaway youth including screening to determine needs, establishing goals, removing barriers to services, coordinating with other agencies and providing in-house support.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i></p> <p><i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i></p> <p><i>Strategy 3-3: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.</i></p> <p><i>Objectives: Support programs that provide healthy youth activities, such as youth and family programs, youth shelters and after school programs. Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Maslow Project</p> <p>Goal 3 Strategy 3-2 & 3-3</p>	<p>500 Monroe St Medford, OR 97501</p> <p>Ongoing public service low/mod income persons</p> <p>200 persons</p>	<p>\$20,740 CDBG Funds</p>	<p>570.201(e)</p> <p>570.208(a)(2)</p>	<p>Help the homeless? Yes</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility</p> <p>Activity: Youth Services Indicator: Public Service Activities</p>

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / 2010-2014 CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION/ ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
5	PH0110-2013	<p>St Vincent de Paul - Reducing Homelessness</p> <p>This public service provides rent and utility relief to low-income families for up to 3 months. Project addresses City of Medford 2010-2014 Consolidated Plan <i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i> <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i> <i>Strategy 3-3: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.</i></p> <p><i>Objectives: Support programs that provide healthy youth activities, such as youth and family programs, youth shelter. Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community. Assist non-profit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>St Vincent de Paul</p> <p>Goal 3 Strategy 3-2 & 3-3</p>	<p>2424 N Pacific Hwy Medford, OR 97501</p> <p>Ongoing public service low/mod income persons</p> <p>2332 persons</p>	<p>\$19,000 CDBG Funds</p>	<p>570.201(e) 570.208(a)(2)</p>	<p>Help the homeless? Yes</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility</p> <p>Activity: Subsistence Payments 05Q Indicator: Public Services Activities</p>
6	PH0008-2013	<p>Children's Advocacy Center - Core Services</p> <p>The Children's Advocacy Center is a coordinating center for all child abuse programs in the City of Medford. The services provided are on-site medical exams, crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring groups, community outreach/education and advocacy follow-up. Project addresses City of Medford 2010-2014 Consolidated Plan <i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i> <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i></p> <p><i>Objective: Support programs that provide healthy youth activities, such as youth and family programs, youth shelter and after school programs. Support programs that provide basic health care services to people in need.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Children's Advocacy Center</p> <p>Goal 3 Strategy 3-2</p>	<p>816 West 10th Street Medford, OR 97501</p> <p>Ongoing public service Limited Clientele/ abused children</p> <p>775 persons</p>	<p>\$22,500 CDBG Funds</p>	<p>570.201(e) 570.208(a)(2)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility</p> <p>Activity: Services for abused and neglected Children 05N Indicator: Public Service Activities</p>
7	PH0074-2013	<p>Rogue Valley Manor Community Services - Foster Grandparent Program</p> <p>The Foster Grandparents are seniors that volunteer in area non-profit organizations such as faith based organizations, Head Start Centers, public schools and after school youth facilities. They help children with their learning by providing one-on-one tutoring and guidance at critical times in their lives. This Program benefits the youth as well as the seniors. The grant will fund the stipend and mileage reimbursement for the senior volunteers. Project addresses City of Medford 2010-2014 Consolidated Plan <i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i> <i>Strategy 3-1: Pursue strategies to improve opportunities of low/moderate income households to obtain and retain family wage employment.</i> <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i></p> <p><i>Objective: Support community strategies and programs that prepare low/moderate income and special needs populations to access family wage jobs. Support programs that provide basic health care services to people in need.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Rogue Valley Manor Community Services</p> <p>Goal 3 Strategy 3-1, 3-2</p>	<p>City-wide</p> <p>Ongoing public service low/mod income persons</p> <p>34 persons</p>	<p>\$9,000 CDBG Funds</p>	<p>570.201(e) 570.208(a)(2)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility</p> <p>Activity: Senior services 05A Indicator: Public Service Activities</p>
8	PH0075-2013	<p>Goodwill of Southern Oregon - Steps to Success</p> <p>This project will assist individuals and families with children by offering support and resources so that they can retain employment, advance in their careers and build financial stability. Project addresses City of Medford 2010-2014 Consolidated Plan <i>Goal 1: Increase the affordability of housing for the City's workforce, low/moderate income and special needs households.</i> <i>Strategy 1-5: Affirmatively further Fair Housing Choices</i></p> <p><i>Objective: Assist residents, particularly minority and other households who are traditionally underserved, to remain in affordable housing by improving their budgeting and life skills.</i></p> <p><i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i> <i>Strategy 3-1: Pursue strategies that improve opportunities of low/moderate income households to obtain and retain family wage employment.</i></p> <p><i>Objective: Support community strategies and programs that prepare low/moderate income and special needs populations to access family wage jobs.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Goodwill of Southern Oregon</p> <p>Goal 1 Strategy 1-5</p> <p>Goal 3 Strategy 3-1</p>	<p>11 W Jackson St Medford OR 97501</p> <p>Ongoing public service low/mod income persons</p> <p>60 persons</p>	<p>\$11,326* CDBG Funds</p> <p>*If entitlement amount increases by up to 4%, the additional funds allocated to public services will be allocated to this project. If our entitlement amount increases by more than 4%, Goodwill will receive the additional 4% allocated to public services and the remaining will go to CIP projects to be allocated by the percentages indicated on each project. If entitlement amount decreases, funding for this project will be decreased.</p>	<p>570.201(c) 570.208(a)(1)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility</p> <p>Activity: Employment and life skills training 05H Indicator: Public Service Activities</p>

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / 2010-2014 CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION/ ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
9	PH0107-2012	<p>City of Medford First Time Homebuyer Assistance Program</p> <p>Provide no interest loans for up to 50% of the down payment and the closing costs for low/moderate income households purchasing their first home within the City of Medford. Program is administered by ACCESS.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 1: Increase the affordability of housing for the City's workforce, low/moderate income and special needs households.</i></p> <p><i>Strategy 1-4 Expand homeownership opportunities for lower/moderate income households.</i></p> <p><i>Objective: Assist prospective low/moderate income homebuyers to obtain affordable housing through programs such as down payment assistance and other forms of assistance. Target under-served populations through outreach efforts.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>ACCESS</p> <p>Goal 1 Strategy 1-4</p>	<p>City-wide Homeowner assistance</p> <p>Homeownership assistance Income based</p> <p>3 LMI Households</p>	<p>\$19,791 Carry forward CDBG funds</p>	<p>570.201(n) 570.208(a)(3)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Decent Housing Outcome: Affordability</p> <p>Activity: Direct Homeowner Assistance</p> <p>Indicator: Direct Financial Assistance to homebuyers</p>
10	PH0109-2012	<p>Habitat for Humanity - Sweet Place Development</p> <p>This project will help fund the improvemtn of Sweet Rd including the installation of utilities, sewer system, curbs, water lines, streetlights and street paving for Sweet Place Subdivision.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 1: Increase the affordability of housing for the City's workforce, low/moderate income and special needs households.</i></p> <p><i>Strategy 1-2: Increase the supply of affordable, safe and code compliant rental and/or homeowner housing for low/moderate income households.</i></p> <p><i>Objective: Provide assistance to acquire land and/or improve infrastructure in support of new affordable housing. Support regional efforts to increase the supply of workforce housing.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Habitat for Humanity</p> <p>Goal 1 Strategy 1-2</p>	<p>2233 S Pacific Hwy Medford OR 97501</p> <p>Improve and install infrastructure for new housing development</p> <p>low/mod income households</p> <p>4 households</p>	<p>\$72,000 Carry forward CDBG funds</p>	<p>570.201(l) 570.208(a)(3)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Decent Housing Outcome: Availability/Accessibility</p> <p>Activity: Infrastructure improvement 03K</p> <p>Indicator: Owner occupied housing</p>
11	PH0047-2012	<p>Kids Unlimited of Oregon - Mission: HOPE</p> <p>This project will involve demolition of a building at 533 Austin St in Medford OR and construction of a neighborhood center.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 2: Improve the quality of life of low/moderate income residents through neighborhood revitalization.</i></p> <p><i>Strategy 2-3: Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.</i></p> <p><i>Goal 3: Improve the ability of low/moderate income households to become self-sustaining.</i></p> <p><i>Strategy 3-2: Assist public service agencies to provide safety net services to persons in need.</i></p> <p><i>Objectives: Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers. Support programs that provide healthy youth activities, such as youth and family programs, youth shelters and after school programs.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Kids Unlimited of Oregon</p> <p>Goal 2 Strategy 2-3</p> <p>Goal 3 Strategy 3-2</p>	<p>533 Austin St Medford OR 97501</p> <p>Neighborhood Facility</p> <p>low/mod income area</p> <p>100 persons</p>	<p>\$133,000 Carry forward CDBG funds</p>	<p>570.201(a) 570.208(a)(1)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Develop neighborhood facilities Outcome: Availability/Accessibility</p> <p>Activity: Neighborhood Facilities 03E</p> <p>Indicator: Develop neighborhood facilities</p>
12	PH0072-2012	<p>City of Medford - Liberty Park Neighborhood Park</p> <p>This project will fund the construction of a new neighborhood park in the target neighborhood known as Liberty Park. It will include land preparation by way of grading and prepping for lawn and shrub irrigation. Development will include a track walkway around and through the site, installation of a restroom structure, covered picnic area, bench seating, and 3 play structures. This park will be located in Block 1 Census Tract 1, which is 84.9 % low/moderate-income.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 2: Improve the quality of life of low/moderate income residents through neighborhood revitalization.</i></p> <p><i>Strategy 2-3: Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.</i></p> <p><i>Objective: Provide assistance to develop neighborhood facilities such as youth centers, parks, recreational facilities, open space and community centers.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>City of Medford Parks & Recreation Department</p> <p>Goal 2 Strategy 2-3</p>	<p>Corner of Maple St and N Bartlett St Medford OR 97501</p> <p>Construction of a new neighborhood park</p> <p>low/mod income area</p> <p>1077 persons</p>	<p>\$83,074 Carry Forward CDBG Funds</p>	<p>570.201(c) 570.208(a)(1)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Create suitable living environment Outcome: Availability / Accessibility</p> <p>Activity: Public Facility 03F</p> <p>Indicator: Develop neighborhood facilities</p>
13	PH0022-2012	<p>Medford Senior Center Multi-Zone Unit Replacement</p> <p>This project will help fund the replacement of the existing multi-zone unit at the facility. The old unit is scheduled to be replaced in order to provide heat and air conditioning as needed.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 2: Improve the quality of life of low/moderate income residents through neighborhood revitalization.</i></p> <p><i>Strategy 2-3: Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.</i></p> <p><i>Objective: Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.</i></p> <p>Date of Completion: June 30, 2014</p>	<p>Medford Senior Center</p> <p>Goal 2 Strategy 2-3</p>	<p>510 E Main Street Medford OR 97501</p> <p>Replace existing heating and air conditioning unit.</p> <p>low/mod income persons</p> <p>900 persons</p>	<p>\$129,985 Carry forward funds</p>	<p>570.201(c) 570.208(a)(2)</p>	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Develop neighborhood facilities Outcome: Availability/Accessibility</p> <p>Activity: Neighborhood Facilities 03A</p> <p>Indicator: Develop neighborhood facilities</p>

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / 2010-2014 CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION/ ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
14	PA0001-2013	<p>Program Administration</p> <p>Funds will be used to pay administrative costs including staff salaries and benefits, and other charges related to the planning and execution of the CDBG program as allowed under 24 CFR 570.205 and 24 CFR 570.206.</p>	<p>City Manager's Office</p> <p>Goal 1 Strategy 1-5</p>	<p>City Hall Medford OR 97501</p>	<p>\$110,089 CDBG Funds</p>	570.206	<p>Activity: Administration 21A</p>
<p>Estimated 2013 Entitlement \$ 550,446</p> <p>Carryforward allocated \$ 437,850</p> <p>Estimated Program Income \$ 75,000</p> <p>TOTAL \$ 1,063,296</p>							

**TO: MAIL TRIBUNE-LEGAL
PUBLISH: Monday, March 18, 2013**

NOTICE OF OPENING OF PUBLIC COMMENT PERIOD

Notice is hereby given that a 30-day public comment period for the City of Medford's draft **Action Plan for Housing and Community Development for Fiscal Year 2014** will commence on Tuesday, March 19, 2013 and close on Wednesday, April 17, 2013 to solicit citizen input regarding the **Action Plan**.

The City of Medford's 5-Year Consolidated Plan for Housing and Community Development is a comprehensive planning document that identifies the City's overall needs for housing and community development, and outlines a 5-year strategy to address those needs adopted by the Medford City Council. The **Action Plan** is an annual update of the **Consolidated Plan**, which outlines and establishes priorities for the upcoming fiscal year that strive to meet the needs identified in the **Consolidated Plan**.

Copies of the City's draft **Action Plan** are available for public review in the City Manager's Office, 411 West 8th Street, Room 310, Medford, OR 97501 and on the City's website at www.ci.medford.or.us on the Administration page under the Forms and Documents tab. Contact Jennifer Sparacino, Executive Support Specialist, at 774-2000 to obtain a copy or to submit comments.

A summary of public comments will be incorporated into the final document prior to submission to HUD.

Jennifer Sparacino
Executive Support Specialist
City of Medford

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To: Mail Tribune - Legal
 Publish: Friday April 12, 2013

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council, City of Medford, will hold a public hearing on Thursday April 18, 2013 at 7:00 p.m. in the City Hall, Council Chambers, 411 West 8th Street, Medford for the purpose of soliciting citizen input regarding the proposed expenditures of the City’s 2013 Community Development Block Grant (CDBG) funds.

The City of Medford is an Entitlement City for Community Development Block Grant (CDBG) funds and is estimated to be allocated \$550,446 for the 2013 Program Year with an estimated \$307,865 in carryover funding. In addition, it is estimated that \$75,000 will be received in program income from projects previously funded with CDBG funds. Total estimated amount is \$933,311. The City proposes to use these CDBG funds for the following projects and programs:

CAPITAL IMPROVEMENTS

Homeowner Rehabilitation- \$125,790 and estimated Program Income of \$75,000

Grant to the Housing Authority of Jackson County to provide loans to low/moderate income homeowners for roof replacement and repairs to plumbing, heating, and electrical systems.

Habitat for Humanity - \$70,000

Grant to purchase up to 5 lots in Forrette Place Subdivision where homes will be built and sold to low/moderate income families.

Union Park Facility Upgrade Project - \$162,000

Grant to remove and replace walkways, add lighting, turf/soil, and a community garden to a neighborhood park located in a low/moderate income census tract.

First Time Homebuyer Down Payment Assistance - \$19,791 in carry forward funds

Grant to ACCESS to administer the down payment assistance program for first time low/moderate income homebuyers.

Habitat for Humanity - \$72,000 in carry forward funds

Grant to improve and install infrastructure for new low/moderate income housing development in Sweet Place Subdivision.

Kids Unlimited of Oregon - \$133,000 in carry forward funds

Grant to demolish a vacant home and construct a neighborhood center.

Liberty Park Neighborhood Park - \$83,074 in carry forward funds

Grant to construct a new neighborhood park in a low/moderate income neighborhood known as Liberty Park.

PUBLIC SERVICES

The following public service agencies will be receiving grants for operating expenses for the 2013 Program Year:

Maslow Project	\$ 20,740
St Vincent de Paul	\$ 19,000
Children’s Advocacy Center	\$ 22,500
Rogue Valley Manor Community Services	\$ 9,000
Goodwill of Southern Oregon	\$ 11,326

A total of \$82,566 will be allocated to Public Services in FY 2013/2014.

PROGRAM ADMINISTRATION - \$110,089

Should there be a decrease or increase in our entitlement, activities will be adjusted accordingly.

Jennifer Sparacino
 Executive Support Specialist
 City Manager’s Office
 City of Medford

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

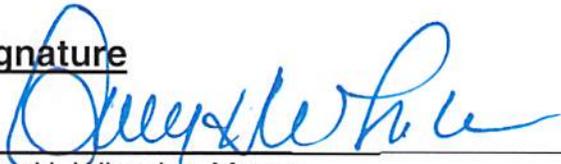
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature



Gary H. Wheeler, Mayor
City of Medford

5-8-2013

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

- 1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 2. Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public

improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

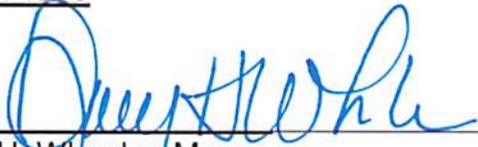
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature



Gary H. Wheeler, Mayor
City of Medford

5-8-2013

Date

APPENDIX TO CERTIFICATIONS**INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:****A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: City of Medford, Oregon (City Hall)
411 West 8th Street, Medford, OR 97501

Check X if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Signature



Gary H. Wheeler, Mayor
City of Medford

5-8-2013

Date

APPENDIX A

30-DAY PUBLIC COMMENT PERIOD, March 19, 2013 through April 17, 2013

No comments were received.

APPENDIX B

MEDFORD CITY COUNCIL MEETING

April 18, 2013

EVENING SESSION

The meeting was called to order at 7:04 p.m. in Council Chambers, City Hall, 411 W. 8th Street, Medford with the following members and staff present.

Councilmembers Dick Gordon, Karen Blair, Daniel Bunn, Bob Strosser, Al Densmore, Eli Matthews, John Michaels and Chris Corcoran.

Mayor Wheeler was absent.

Deputy City Manager Bill Hoke; City Attorney John Huttli; City Recorder Glenda Wilson.

110. Oral requests and communications from the audience

110.1 Brad Martinkovich, 1542 Kenyon St., Medford addressed the Council regarding the new position of Emergency Management Coordinator and the Coquille casino. He was opposed to the establishment of the new position. He spoke in opposition of the Indian Casino proposal and encourage to Council to oppose this project.

110.2 Bill Dames, 243 S. Holly St., Medford addressed the Council and requested their support of the full implementation of the Hawthorne Park rehabilitation including a new pool.

Councilmember Densmore clarified that a pool is not included in the plan for the rehabilitation of the park.

110.3 Kevin Haney, 527 Pennsylvania, Medford addressed the Council and requested that the Council reconsider his appeal as he did not get the notice that the appeal hearing was at noon versus the evening meeting on April 4th.

John Huttli, City Attorney provided guidance on how to proceed and Council noted they would address this under 130.1.

120. Public hearings

120.1 COUNCIL BILL 2013-60 A resolution adopting the Action Plan for use of the City's Community Development Block Grant (CDBG) funds in fiscal year 2013-14.

Jennifer Sparacino, Executive Support Specialist addressed the Council and provided a staff report. She reviewed the recommendations of the Housing & Community Development Commission in analyzing the applications for funding and making their determination. Linda Pincock, representing the Commission addressed the Council and reviewed the evaluation process the Commissioners utilized in addressing the applications.

Public hearing opened.

None

Public hearing closed.

Motion: Adopt the resolution.

Moved by: Bob Strosser

Seconded by: Karen Blair

Roll Call: Councilmembers Bob Strosser, Karen Blair, Dick Gordon, Daniel Bunn, Al Densmore, Eli Matthews, Chris Corcoran and John Michaels voting yes.

Resolution 2013-60 was duly adopted.

APPENDIX C

2010-2014 Consolidated Plan Summary of Goals & Strategies

GOAL 1: INCREASE THE AFFORDABILITY OF HOUSING FOR THE CITY'S WORKFORCE, LOW/MODERATE INCOME, AND SPECIAL NEEDS HOUSEHOLDS.

STRATEGY 1-1 Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by low/moderate income households.

OBJECTIVES

- Maintain housing currently owned or rented by low/moderate-income households through rehabilitation and/or weatherization assistance.

2010 Homeowner Repair Program - Housing Authority of Jackson County - \$200,000

2011 Homeowner Repair Program - Housing Authority of Jackson County - \$137,700

2012 Homeowner Repair Program - Housing Authority of Jackson County - \$133,000

2013 Homeowner Repair Program - Housing Authority of Jackson County - \$125,790*

- Improve housing safety through reduction of lead based paint hazards.

2010 Homeowner Repair Program - Housing Authority of Jackson County

2011 Homeowner Repair Program - Housing Authority of Jackson County

2012 Homeowner Repair Program - Housing Authority of Jackson County

2013 Homeowner Repair Program - Housing Authority of Jackson County

- Continue to support efforts to improve the maintenance and habitability of rental properties, including publicly owned housing.

- Improve the ability of homeowners to maintain their properties.

2010 Homeowner Repair Program - Housing Authority of Jackson County

2011 Homeowner Repair Program - Housing Authority of Jackson County

2012 Homeowner Repair Program - Housing Authority of Jackson County

2013 Homeowner Repair Program - Housing Authority of Jackson County

STRATEGY 1-2 Increase the supply of affordable, safe and code compliant rental and/or homeowner housing for low/moderate income households.

OBJECTIVES

- Provide assistance to acquire land and/or improve infrastructure in support of new affordable housing.

NSP-2 funding for six lots for Habitat for Humanity Housing-

\$180,000

NSP-2 funding for five units for homeless project-

\$305,000

NSP-2 funding for four units for low-income rental housing-

\$209,089

2012 Sweet Place Development - Habitat for Humanity

\$72,000

2013 Forrette Place Subdivision - Habitat for Humanity

\$70,000*

- Support regional efforts to increase the supply of workforce housing.

- Support the creation of higher density, mixed-income and mixed-use housing in the redevelopment of the downtown.

STRATEGY 1-3 Reduce barriers to affordable housing by developing a plan to address the Regulatory Barriers Report for Medford, which will include plans to reduce these barriers.

OBJECTIVES

- Revise City policies and/or procedures to encourage long-term affordability of housing in Medford.

2010 Remodel of Annex to centralize services

- Support efforts to make more land available for affordable housing, such as land set-asides, land trusts, land aggregation for housing purposes, and the development of an urban reserve.
- Maintain and update the Housing Element and the Neighborhood Element of the Comprehensive Plan.

2010 Housing Element updated

STRATEGY 1-4 Expand homeownership opportunities for low/moderate-income households.

OBJECTIVES

- Assist prospective low/moderate-income homebuyers to obtain affordable housing through programs such as down payment assistance and other forms of assistance. Target under served populations through outreach efforts.

2011 Down Payment Assistance - Access, Inc - \$34,500
2012 Down Payment Assistance - ACCESS - \$19,791

- Encourage public/private partnerships to bundle Individual Development Accounts (IDA's) to assist potential homebuyers to save for home purchases.

STRATEGY 1-5 Affirmatively further Fair Housing choices.

OBJECTIVES

- Assist residents, particularly minority and other households who are traditionally underserved, to remain in affordable housing by improving their budgeting and life skills.

2010 Stevens Place/Sky Vista Apts - OnTrack Inc - \$8,880
2013 Steps to Success – Goodwill of Southern Oregon \$11,326*

- Support programs that provide assistance to address & prevent discrimination in housing and lending practices and provide educational opportunities for improving household credit ratings

2010 Fair Housing Training for landlords, housing staff
2011 Fair Housing Display at Medford Library for Fair Housing Month
2011 Pathways to Self-Sufficiency - Center for Non Profit Legal Services - \$5,600
2012 Pathways to Self-Sufficiency - Center for Non Profit Legal Services - \$11,600
2012 Fair Housing Display at Medford Library for Fair Housing Month
2012 Fair Housing Month Proclamation by Mayor

2012 Public broadcast of “Brick by Brick” Fair Housing video
 2013 Fair Housing Month Proclamation by Mayor
 2013 Public broadcast of “Brick by Brick” Fair Housing video

- Neighborhood Revitalization

GOAL 2: IMPROVE THE QUALITY OF LIFE OF LOW/MODERATE INCOME RESIDENTS THROUGH NEIGHBORHOOD REVITALIZATION

STRATEGY 2-1 Preserve and restore existing housing resources in key neighborhoods.

OBJECTIVES

- Actively enforce City codes to improve the habitability and safety of housing and eliminate blighting influences in neighborhoods.

2010 City Code Enforcement
 2011 City Code Enforcement
 2012 City Code Enforcement
 2013 City Code Enforcement

- Maintain housing currently owned or rented by low/moderate-income households in targeted neighborhoods through rehabilitation and/or weatherization assistance.

2010 Homeowner Repair Program - Housing Authority of Jackson County
 2011 Homeowner Repair Program - Housing Authority of Jackson County
 2012 Homeowner Repair Program - Housing Authority of Jackson County
 2013 Homeowner Repair Program - Housing Authority of Jackson County

STRATEGY 2-2 Build community through strengthened Neighborhood Associations.

OBJECTIVES

- Continue to support the development of strong community-based organizations to organize and plan community events and improvement programs.

2010 Senior Advocacy Program - Medford Senior Center -	\$20,000
2011 Senior Advocacy Program - Medford Senior Center -	\$8,600

- Encourage volunteerism to build neighborhood capacity.

STRATEGY 2-3 Improve the community infrastructure/facilities and reduce blighting influences in predominately low/moderate income neighborhoods.

OBJECTIVES

- Provide assistance to targeted neighborhoods.

2010 Homeowner Repair Program - Housing Authority of Jackson County
 2011 Homeowner Repair Program - Housing Authority of Jackson County

- Provide assistance to improve basic neighborhood infrastructure such as water and sewer improvements, sidewalks, street improvements, lighting and street trees utilizing several funding mechanisms, including paying local improvement district assessments of low/moderate-income households.

- Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.

2010 Parking Lot Project - Medford Senior Center -	\$57,355
2011 Multi-Zone Unit Replacement Project - Medford Senior Center -	\$50,985
2012 Mission HOPE Neighborhood Center - Kids Unlimited of Oregon -	\$133,000
2012 Liberty Park Neighborhood Park – City of Medford	\$83,074
2013 Union Park Facility Upgrade - City of Medford	\$162,000

GOAL 3: IMPROVE THE ABILITY OF LOW/MODERATE-INCOME HOUSEHOLDS TO BECOME SELF-SUSTAINING

STRATEGY 3-1 Pursue strategies to improve opportunities of low/moderate income households to obtain and retain family wage employment.

OBJECTIVES

- Support community strategies and programs that prepare low/moderate-income and special needs populations to access family wage jobs.

2010 Stevens Place/Sky Vista Apts - OnTrack Inc	
2011 Microenterprise Business Assistance - SOU Small Business Devel Ctr -	\$9,750
2013 Foster Grandparent Program – Rogue Valley Manor Community Services	\$9,000
2013 Steps to Success - Goodwill of Southern Oregon	

- Support the development of mechanisms for encouraging micro-enterprises such as the creation of small business incubator facilities.

2011 Microenterprise Business Assistance - SOU Small Business Devel Ctr

- Support and promote independence and economic opportunity.

2011 Microenterprise Business Assistance - SOU Small Business Devel Ctr	
2012 Pathways to Self-Sufficiency - Center for Non Profit Legal Services	

STRATEGY 3-2 Assist public services agencies to provide safety net services to persons in need.

OBJECTIVES

- Support programs that provide healthy youth activities, such as youth and family programs, youth shelter and after school programs.

2010 Community Service Center – DASIL	\$27,000
2010 Homeless Youth Outreach - Maslow Project	\$20,259
2010 Children’s Advocacy Center - J. C. Child Abuse Task Force	\$25,000
2011 Community Service Center – DASIL	\$18,000
2011 Children’s Advocacy Center - J. C. Child Abuse Task Force	\$22,000
2011 Street Outreach - Maslow Project	\$10,340
2011 Wilson Afterschool Project - Rogue Valley Family YMCA	\$4,000
2012 Street Outreach - Maslow Project	\$20,259
2012 Reducing Homelessness - St Vincent de Paul	\$20,000
2012 Jackson Elementary After School Project - Kids Unlimited of Oregon	\$18,000
2012 Core Services - Children’s Advocacy Center	\$12,707
2012 Mission HOPE Neighborhood Center - Kids Unlimited of Oregon	
2013 Wrap Around Case Management - Maslow Project	

2013 Reducing Homelessness - St. Vincent de Paul	\$19,000
2013 Wrap Around Case Management - Maslow Project	\$20,740
2013 Core Services - Children's Advocacy Center	\$22,500

- Support programs that provide basic health care services to people in need.

2010 Facility Improvement - Community Health Center Inc	\$180,948
2011 Integrated Medical Services - Addictions Recovery Center Inc	\$6,000
2012 Pathways to Self- Sufficiency - Center for Non Profit Legal Services	
2013 Foster Grandparent Program – Rogue Valley Manor Community Svcs	

- Support programs to reduce dependency on drugs and alcohol.

2010 Stevens Place/Sky Vista Apts - OnTrack Inc	
2011 Integrated Medical Services - Addictions Recovery Center Inc	

STRATEGY 3-3 Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.

OBJECTIVES

- Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.

2010 Homeless Youth Outreach - Maslow Project
2011 Street Outreach - Maslow Project
2012 Street Outreach - Maslow Project
2012 Reducing Homelessness - St Vincent de Paul
2013 Wrap Around Case Management - Maslow Project
2013 Reducing Homelessness - St Vincent de Paul

- Support activities that expand service-enriched housing for the homeless and other special needs populations, including increased shelter, transitional and permanent supportive housing resources.

NSP-2 funding for purchase of 5 units for homeless project

- Assist non-profit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.

2010 Community Service Center - DASIL
2010 Homeless Youth Outreach - Maslow Project
2010 Stevens Place/Sky Vista Apts - OnTrack Inc
2011 Pathways to Self-Sufficiency - Center for Non Profit Legal Services
2011 Community Service Center - DASIL
2011 Street Outreach - Maslow Project
2012 Street Outreach - Maslow Project
2012 Reducing Homelessness - St Vincent de Paul
2012 Pathways to Self-Sufficiency - Center for Non Profit Legal Services
2013 Wrap Around Case Management - Maslow Project
2013 Reducing Homelessness - St Vincent de Paul

*Funding amounts are estimated based on the City's 2012 entitlement amount. Funding amounts will be adjusted if the 2013 entitlement amount varies from the estimate.

STATE OF OREGON)
COUNTY OF JACKSON)

I, Glenda Wilson, City Recorder of the City of Medford, do hereby certify that I have prepared the foregoing copy of the City of Medford Ordinance #2013-60, have carefully compared the same with the original thereof on file in my office, and that it is correct, true and complete transcript there from and of the whole thereof.

Dated at Medford, Oregon, this 5 day of May, 2013.

Glenda Wilson
City Recorder

RESOLUTION NO. 2013-60

A RESOLUTION adopting the Action Plan for use of the City's Community Development Block Grant (CDBG) funds in fiscal year 2013-14.

WHEREAS, the City Council must adopt the 2013-14 Action Plan before it is sent to the Department of Housing and Urban Development (HUD) for approval; and

WHEREAS, a public hearing is required to receive citizen input which public hearing has been duly held in accordance with HUD requirements; and

WHEREAS, a Resolution is a required step to officially adopt the proposed expenditures as the City's Action Plan with respect to its 2013-14 HUD CDBG Grant; and

WHEREAS, each of the items is consistent with the goals and strategies of the City's five-year HUD Consolidated Plan for Housing and Community Development which was adopted by the Council on April 1, 2010; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON that the Action Plan for use of the City's CDBG funds in fiscal year 2013-14, on file in the City Recorder's Office, is hereby adopted.

PASSED by the Council and signed by me in authentication of its passage this 18 day of April, 2013.

ATTEST: Glenda Wilson
City Recorder

Steve Deussen
Mayor