

## Rec. Division Meeting Minutes 10/24

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Jesse R. Nyberg

Mon 10/24/2016 1:21 PM

To:

**Chris N. Shaull; Sue A. McKenna; Chuck I. Hanson; Alex M. Modrell; Michael D. Davis; Richard S. Rosenthal;**

...

Please see below for today's staff meeting minutes.

### Recreation Division Meeting Minutes

10/24/16

11 am – Santo Community Center

(Michael D. Davis, Chuck Hanson, Sue McKenna, Chris Shaull, Alex Modrell, Jesse Nyberg)

1. MODA Ribbon Cutting Event Review
  - a. Great turnout, weather
  - b. Camp was successful
  - c. Facebook responses were very positive.
2. Howl-O-Ween Party
  - a. Alex will pick-up the pie slices from Shari's on Saturday. Jesse is making a thank-you sign for their contribution to the event.
  - b. Review the registration / tickets process. Stuffed bags will be available after patrons receive their tickets. Sue and Kiwanis volunteers filled 500+ bags for the event.
  - c. We should have 9 volunteers between Wells Fargo and Kiwanis organizations. Sandi is contacting Kohl's to see how many volunteers they can provide.
  - d. We will set-up a room 7 with snacks and water for volunteers and staff.
3. Around the Room
  - a. Chuck – 2<sup>nd</sup> session of tot sampler is coming to an end this week, Jr. Sluggers have a couple of dates left, Lacrosse is wrapping up soon-32 participants; looking to have another session in Spring, it is the 4<sup>th</sup> week of youth indoor soccer, and the Turkey Slam should have 28-30 teams next week.
  - b. Michael – gained 14 Facebook likes, post engagement was up 40%, the Ribbon Cutting of the All Abilities Playground was the most popular post, archiving photos on Zenfolio and recommended a training for other staff so they can utilize the service.
  - c. Sue – Idea for a 60<sup>th</sup> Department Anniversary issue of the winter/spring issue of the guide with pictures of Hawthorne park throughout history, surveys have be positive from completing classes, and looking for a youth ballet class instructor.
  - d. Alex – Dr. West will be at the Howl-O-Ween event possibly running a game, completing the community partner brochure and appreciation sticker, US Cellular will at the Turkey Slam Tournament and giving free hot dogs etc. to US Cellular customers only, meeting with Providence CEO Wednesday to possible trail sponsorship at Prescott park, and he will attend the check presentation this Friday from Bill Mantz, greater Medford Rotary for youth day camp scholarships.
  - e. Chris – Completing Halloween Havoc brackets and posting them today, filling a lot of holes in the staff schedule and dealing with umpire shortage, volleyball and soccer wrapping up next month.
  - f. Jesse- presenting the Recreation Programming Plan to the parks commission tomorrow, working on Howl-O-Ween party details and signage. Received AFO Certification last week.

Sue McKenna named Recreation division Employee of the Week!

Thank you,

Jesse Nyberg, CPRP  
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*A Nationally Accredited Park and Recreation Agency*  
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**From:** Jesse R. Nyberg

**Sent:** Monday, September 12, 2016 3:11 PM

**To:** Chris N. Shaul; Sue A. McKenna; Chuck I. Hanson; Alex M. Modrell; Michael D. Davis; Richard S. Rosenthal

**Subject:** Rec. Division Meeting Minutes 9/12/16