

## **AGENDA**

www.ci.medford.or.us

### **MEDFORD CITY COUNCIL MEETING**

**April 16, 2015**

**Noon**

**Council Chambers, Medford City Hall  
411 W. 8<sup>th</sup> Street, Medford**

#### **10. Roll Call**

#### **Employee Recognition**

#### **20. Approval or correction of the minutes of the April 2, 2015 regular meeting**

#### **30. Oral requests and communications from the audience**

Comments will be limited to 3 minutes per individual or 5 minutes if representing a group or organization. PLEASE SIGN IN.

30.1 Quarterly Update by SmithWest

#### **40. Consent calendar**

40.1 COUNCIL BILL 2015-33 A resolution initiating the vacation of a portion of a public alley located between East Main Street and Euclid Avenue, approximately 295 feet west of Academy Place. (SV-15-023)

40.2 COUNCIL BILL 2015-34 An ordinance awarding a contract in the amount of \$767,067.76 to Knife River Materials, Inc., to perform asphalt pavement overlays on various city streets.

40.3 COUNCIL BILL 2015-35 An ordinance authorizing Change Order #5 to a contract with Vitus Construction, Inc., in the amount of \$14,735.20 for additional infrastructure development at the new parking lot located at 10<sup>th</sup> and Oakdale Streets.

#### **50. Items removed from consent calendar**

#### **60. Ordinances and resolutions**

60.1 Consider a petition to waive the penalties and interest assessed Mehtan Inn's for late payment of Transient Lodging Tax.

60.2 COUNCIL BILL 2015-36 A resolution rescinding Resolution No. 8515 and Sections 3, 4, and 5 of Resolution No. 6838 pertaining to reimbursement rates for mileage, meals and lodging for City Councilmembers.

#### **70. Council Business**

#### **80. City Manager and other staff reports**

80.1 Capital Improvement Project Update Report – Brian Sjothun

80.2 Further reports from City Manager

**90. Propositions and remarks from the Mayor and Councilmembers**

90.1 Proclamations issued:

Municipal Clerks Week, May 3-9, 2015

90.2 Further Council committee reports.

90.3 Further remarks from Mayor and Councilmembers.

**100. Adjournment to the evening session**

**EVENING SESSION**

**7:00 P.M.**

**Roll call**

**110. Oral requests and communications from the audience**

Comments will be limited to 3 minutes per individual or 5 minutes if representing a group or organization. PLEASE SIGN IN.

**120. Public hearings**

Comments are limited to a total of 30 minutes for applicants and/or their representatives. You may request a 5-minute rebuttal time. Appellants and/or their representatives are limited to a total of 30 minutes and if the applicant is not the appellant they will also be allowed a total of 30 minutes. All others will be limited to 3 minutes per individual or 5 minutes if representing a group or organization. PLEASE SIGN IN.

120.1 COUNCIL BILL 2015-37 An ordinance amending Sections 10.012, 10.314, 10.337, and 10.813 of the Medford Code pertaining to beekeeping. (DCA-15-014) (Land Use, Legislative)

**130. Ordinances and resolutions**

**140. Council Business**

**150. Further reports from the City Manager and staff**

**160. Propositions and remarks from the Mayor and Councilmembers**

160.1 Further Council committee reports.

160.2 Further remarks from Mayor and Councilmembers.

**170. Adjournment**



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **40.1**

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**DEPARTMENT:** Planning Department

**PHONE:** (541) 774-2380

**STAFF CONTACT:** James E. Huber, AICP, Planning Director

**AGENDA SECTION:** Consent Calendar

**MEETING DATE:** April 16, 2015

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**COUNCIL BILL 2015-33**

A resolution initiating the vacation of a portion of a public alley located between East Main Street and Euclid Avenue, approximately 295 feet west of Academy Place. (SV-15-023)

**ISSUE STATEMENT & SUMMARY:**

A resolution initiating a vacation and establishing a public hearing date of June 18, 2015, for the vacation of a portion of a public alley located between East Main Street and Euclid Avenue, approximately 295 feet west of Academy Place.

**BACKGROUND:**

**A. Council Action History**

The Council has not previously considered an action pertaining to the vacation of public right-of-way at the subject location.

**B. Analysis**

The applicants request that City Council initiate a vacation pursuant to Oregon Revised Statute 271.130. The initiation of this vacation allows consideration of the request and establishes a public hearing date of June 18, 2015.

**C. Financial and/or Resource Considerations**

No fiscal impacts have been identified.

**D. Timing Issues**

No timing issues have been identified.

**STRATEGIC PLAN:**

Theme: Quality Public Services

Goal 11: Provide efficient and state-of-the-art development application review.

**COUNCIL OPTIONS:**

1. Approve the resolution.
2. Modify the resolution.
3. Deny the resolution.

**STAFF RECOMMENDATIONS:**

Staff recommends approving the resolution initiating the vacation and establishing the public hearing date of June 18, 2015.

**SUGGESTED MOTION:**

I move to approve the resolution initiating the vacation and establishing the public hearing date of June 18, 2015.



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **40.1**

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**EXHIBITS:**

Letter from Neathamer Surveying requesting initiation dated February 13, 2015  
Jackson County Assessor's map showing area to be vacated received February 13, 2015  
Vicinity map

EXHIBIT "A"

**ALLEY VACATION  
DESCRIPTION SHEET**

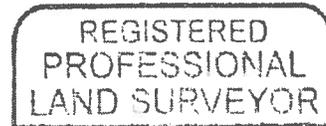
A portion of a 16.00 foot wide alley being located within the Northeast One-quarter of the of Northeast One-quarter of Section 30, Township 37 South, Range 1 West of the Willamette Meridian, in the City of Medford, Jackson County, Oregon. Said portion of the alley being more particularly described as follows.

The easterly 150.00 feet of that 16.00 foot alley in Block One of the CONROY CLANCY SUBDIVISION TO MEDFORD OREGON, filed for record on May 9, 1910, in Volume 2 of Plats at Page 29, of the Records of Jackson County, Oregon.

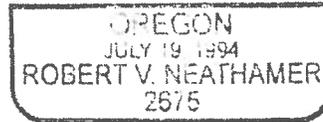
Said alley vacation contains 2,400 square feet, more or less.

Prepared by: **NEATHAMER SURVEYING, INC.**  
3126 State Street, Suite 203  
PO Box 1584  
Medford, OR 97501-0120  
Phone: (541) 732-2869  
Facsimile: (541) 732-1382  
Project: 14055

Date: December 5, 2014



*Robert V. Neathamer*



RENEWAL: DEC. 31, 2016

V-15-023



NEATHAMER SURVEYING, INC.

RECEIVED  
FEB 13 2015  
PLANNING DEPT

February 13, 2015

Medford City Council  
Medford City Hall  
411 West Eighth Street  
Medford, OR 97501

*Re: Initiation of an Application for Vacation of Public Right-of-way*

Dear Honorable Mayor and Members of the Medford City Council:

An application has been submitted to the Planning Department by Raimond Peterson, Elizabeth C. Martin, Joseph A. Henry and Karen D. Henry for the vacation of a 16.00 foot wide by 150.00 foot long strip of public right-of-way, being the easterly portion of that alley that runs east from Academy Place, between Euclid Avenue and Main Street.

The vacation application includes the requisite submittals, including the Findings of Fact and Conclusions of Law, which addresses the decisional criteria in Section 10.202 of the Medford Land Development Code.

In accordance with ORS 271.130 and Section 10.200 of the Land Development Code, the applicants respectfully requests that the City Council initiate the vacation of right-of-way.

If additional information is needed, please do not hesitate to contact me.

Thank you for your consideration,

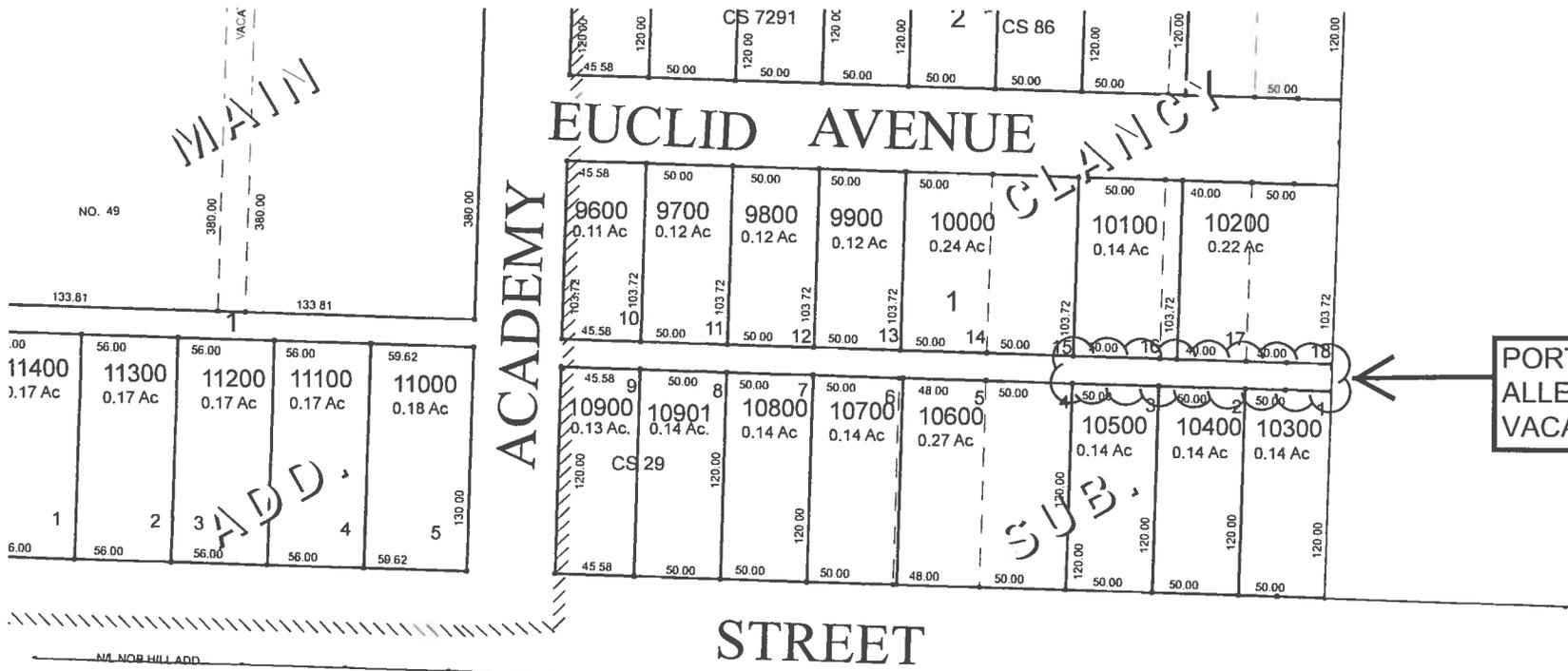
Respectively,

Neathamer Surveying, Inc.

By: Robert V. Neathamer, PLS  
Robert Neathamer, President

Agent for applicants:  
Raimond Peterson, Elizabeth C. Martin, Joseph A. Henry, and Karen D. Henry

V-15-023



PORTION OF ALLEY TO BE VACATED

RECEIVED  
 FEB 13 2015  
 Planning Dept.

STREET

37 1W 30AA  
 MEDFORD

SV-15-003

# Vicinity Map



Application Name/Description:  
**Euclid and Academy  
Alley Vacation**

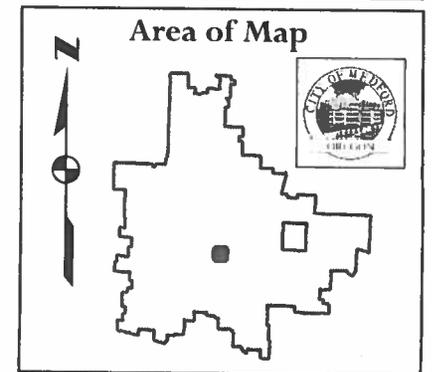
Proposal:  
**Alley vacation abutting  
referenced tax lots**

File Numbers:  
**SV-15-023**

Applicant:  
**Neathamer Surveying, Inc.**

Map/Taxlot:  
**371W30AA  
TL's 10100 through 10500**

-  Subject Area
-  Medford Zoning
-  UGB
-  Tax Lots
-  Central Business
-  Historic





**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **40.2**

www.cityofmedford.org

**DEPARTMENT:** Public Works  
**PHONE:** (541) 774-2100  
**STAFF CONTACT:** Cory Crebbin, Director

**AGENDA SECTION:** Consent Calendar  
**MEETING DATE:** April 16, 2015

**COUNCIL BILL 2015-34**

An ordinance awarding a contract in the amount of \$767,067.76 to Knife River Materials, Inc., to perform asphalt pavement overlays on various city streets.

**ISSUE STATEMENT & SUMMARY:**

Knife River Materials is the low bidder for a contract to perform asphalt pavement overlays on various streets in the City of Medford. The City contracts for a large portion of pavement maintenance because it is seasonal work which exceeds the capacity of Public Works crews.

**BACKGROUND:**

Timely repair of streets decreases long-term maintenance costs by postponing the need for more costly reconstructions and produces a smoother ride for the traveling public. This contract includes overlays of locally failed pavement areas. Overlays are a cost-effective option for restoring structural integrity to an otherwise sound street section.

Bids were opened on March 26, 2015. There were three bids received. Knife River Materials submitted the lowest responsible bid.

**A. Council Action History**

None.

**B. Analysis**

The existing pavement condition has been analyzed and it has been determined that this maintenance option will produce a smoother and safer ride for the traveling public at the lowest life-cycle cost.

**C. Financial and/or Resource Considerations**

Expenditure of \$767,067.76 which is included in the 2015/2017 biennium budget for the Street Utility Fund (Fund 24).

**D. Timing Issues**

The work will start after August 3, 2015 and the work is scheduled to be complete by September 18, 2015.

**STRATEGIC PLAN:**

Theme: Responsive Leadership

Goal 12: Ensure adequate long-term municipal financial stability for City services, assets and facilities.

Objective 12.2: Provide Public Works infrastructure (streets, sewer, and storm drainage) construction and maintenance at the lowest life-cycle costs.

Action 12.2b: Increase pavement restoration to match deterioration rate.



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **40.2**

[www.cityofmedford.org](http://www.cityofmedford.org)

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**COUNCIL OPTIONS:**

1. Approve the ordinance.
2. Modify the ordinance.
3. Deny the ordinance.

**STAFF RECOMMENDATIONS:**

Approve the ordinance for a contract with Knife River Materials.

**SUGGESTED MOTION:**

I move to approve the ordinance for a contract in the amount of \$767,067.76 to Knife River Materials for asphalt pavement overlays.

**EXHIBITS:**

Bid Tabulation.  
Notice to Contractors identifying work locations.  
Contract documents are available in the City Recorder's office.

**BID TABULATIONS Overlay Various Streets in the City of Medford**

**Project; Overlay Various Streets in the City of Medford**  
**Location: Various Streets in the City of Medford 2015**  
**Project No: MS-1602**  
**Date of Bid Opening: March 26, 2015**

**CITY OF MEDFORD**  
**PUBLIC WORKS - OPERATIONS**

**Peter Brown**  
**Public Works Operations**  
**Engineering Tech III**



<b>Bidder Name</b>	<b>Total Bid</b>
Knife River Materials	<b>\$767,067.76</b>
J.F. Shea	\$1,041,998.90
Copeland Paving	\$831,421.00

Item No.	Item Description	Unit of Measure	Estimated Quantity	Low Bidder Knife River Materials		J. F. Shea	Copeland Paving
				Unit Bid	Amount	Unit Bid	Unit Bid
1	MOBILIZATION	LS	1	\$34,682.76	\$34,682.76	\$72,420.00	\$44,000.00
2	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	\$67,500.00	\$67,500.00	\$80,000.00	\$52,000.00
3	EROSION CONTROL	LS	1	\$1,000.00	\$1,000.00	\$5,421.00	\$1,500.00
4	PAVEMENT GEOTEXTILE (GLAS-GRID)	SQYD	200	\$5.75	\$1,150.00	\$4.77	\$7.50
5	MINOR ADJUSTMENT OF MANHOLES	EACH	48	\$1,000.00	\$48,000.00	\$1,397.00	\$500.00
6	MINOR ADJUSTMENT OF MANHOLES CAST IRON	EACH	11	\$300.00	\$3,300.00	\$1,285.00	\$450.00
7	COLD PLANE PAVEMENT REMOVAL, 0 - 4 INCHES DEEP	SQYD	41600	\$1.45	\$60,320.00	\$2.00	\$2.25
8	LEVEL 3, 3/8 INCH DENSE HMAC	TON	720	\$79.00	\$56,880.00	\$87.00	\$83.00
9	LEVEL 3, 3/8 INCH DENSE HMAC IN LEVELING	TON	140	\$90.00	\$12,600.00	\$88.00	\$86.00
10	LEVEL 3, 1/2 INCH DENSE HMAC	TON	5150	\$65.00	\$334,750.00	\$82.00	\$74.00
11	FIBER REINFORCEMENT IN HMAC	POUND	860	\$10.00	\$8,600.00	\$9.64	\$10.20
12	4 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SQYD	1610	\$37.00	\$59,570.00	\$47.25	\$36.00
13	EXTRA FOR ASPHALT APPROACHES	EACH	15	\$225.00	\$3,375.00	\$3,600.00	\$800.00
14	CONCRETE CURBS, CURB AND GUTTER	FOOT	260	\$64.00	\$16,640.00	\$36.00	\$56.00
15	CONCRETE WALKS	SQFT	1400	\$16.00	\$22,400.00	\$22.25	\$11.00
16	LOOP DETECTOR INSTALLATION LOOPS	EACH	66	\$350.00	\$23,100.00	\$405.00	\$444.00
17	LOOP DETECTOR INSTALLATION HOMERUNS	FOOT	1100	\$12.00	\$13,200.00	\$14.50	\$17.25
18	LOOSEN WATER VALVES	T & M	0	\$0.00	\$0.00	\$0.00	\$0.00
				<b>Total Bid =</b>	<b>\$767,067.76</b>	<b>\$1,041,998.90</b>	<b>\$831,421.00</b>

**NOTICE TO CONTRACTORS**  
**MS-1602**  
**Overlay Various Streets in the City of Medford**

Sealed proposals addressed to Cory Crebbin, Public Works Director, City of Medford, Oregon, endorsed "**Overlay Various Streets in the City of Medford**", will be received at the office of the Public Works Director, 200 S. Ivy Street, Medford, OR 97501, until 2:00 p.m. local time on Thursday, March 26, 2015, and thereafter will be opened publicly and read and will then be referred to the City Council.

This project is located on five (5) street sections listed below, within the City of Medford and Jackson County, Oregon.

STREET SECTION	FROM	TO	4 INCH ASPHALT CONCRETE REPAIR	EDGE GRIND / BUTT JOINTS	GRIND REMOVE
N Central Ave.	Court St	E Jackson St	1,050 SY		9,000 SY
Garfield St	S Holly St	Railroad Tracks		12,900 SY / 2 EA	
S Oakdale Ave.	Stewart Ave.	W 11 <sup>th</sup> St	170 SY		8,900 SY
Stewart Ave	City Limits	Lozier Ln	250 SY	2,100 SY / 1 EA	
Stewart Ave.	Lozier Ln	S Columbus Ave.	140 SY	8,700 SY / 1 EA	

This project includes all labor, equipment, and materials necessary to construct the following:

Overlay five street sections with approximately 5,150 tons of Level 3, ½" dense HMAC and 860 tons of Level 3, 3/8" dense HMAC. The project includes: adjusting manholes; removal and replacement of concrete curb and gutter; removal and replacement of sidewalk including handicap ramps; Cold plane edge grinding and full width grinding; installation of "Glas-Grid" paving fabric; replacement of traffic loop detectors and feeders; loosening and adjusting water valve boxes; work zone traffic control; and other miscellaneous work. Start date: August 3, 2015. Completion date: September 18, 2015. Estimated cost range: \$950,000 - \$1,050,000. Class of work: Asphalt Concrete Paving and Oiling.

The proposal may be obtained Thursday, March 12, 2015, at the City of Medford Engineering Office, 200 S. Ivy Street, Medford, OR 97501.

They may also be examined at the following locations:

McGraw Hill Construction Dodge	3461 NW Yeon Avenue	Portland, OR
Central Oregon Builders Exchange	1902 NE 4 <sup>th</sup> Street	Bend, OR
Eugene Builders Exchange	2460 W. 11 <sup>th</sup>	Eugene, OR
Medford Builders Exchange	701 E. Jackson Street	Medford, OR
Daily Journal of Commerce	Electronic only	
Oregon Contractor Plan Center	5468 SE International Way	Milwaukie, OR
Klamath Builders Exchange	724 Main, Ste 204	Klamath Falls, OR

Bids must be accompanied by a certified check equivalent to 10% of the proposal payable to the City of Medford, to guarantee that if a proposal is accepted, a contract will be entered into and its performance secured. A Bid Bond to like effect and amount with a corporate surety will be acceptable for this project. Bids must be in writing and signed by or on behalf of the bidders.

All Bidders shall be prequalified with the City of Medford, as provided by law under Oregon Revised Statutes, at least 5 days prior to opening of bids.

All of the provisions of Section 279C.800 through 279C.870 ORS, as amended by Senate Bill 477, relating to wage rates to be paid on all contracts for Public Works in this state must be complied with and the statement attesting to the contractor's willingness to do so must be signed and submitted with the bid.

All bidders must state at the appropriate place in the bid documents, whether or not the bidder is a resident as defined in ORS 279A.120. A percentage increase, as determined by the Department of General Services, will be added to nonresident's bids for the purpose of determining the lowest qualified bidder.

The City of Medford programs, services and activities are open to all persons without regard to race, sex, age, handicap, religion, ethnic background or national origin. For further information about this equal opportunity policy, contact the Personnel Office in the City of Medford, 774-2010. For questions regarding this proposal, contact the Medford Engineering Division, 774-2100.

The City of Medford may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the agency that it is in the public interest to do so.

Neither the contractor nor his subcontractors will need an asbestos abatement license to perform the work set forth under this notice.

CITY OF MEDFORD, OREGON

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Brice Perkins, PE  
Public Works Operations Manager



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **40.3**

www.cityofmedford.org

**DEPARTMENT:** Parks and Recreation

**AGENDA SECTION:** Consent Calendar

**STAFF PHONE:** 541-774-2400

**MEETING DATE:** April 16, 2015

**STAFF CONTACT:** Brian Sjothun, Director & Greg McKown, Building Facilities

**COUNCIL BILL 2015-35**

An ordinance authorizing Change Order #5 to a contract with Vitus Construction, Inc., in the amount of \$14,735.20 for additional infrastructure development at the new parking lot located at 10<sup>th</sup> and Oakdale Streets.

**ISSUE STATEMENT & SUMMARY:**

The Parks and Recreation Department is requesting approval of a change order to their agreement with Vitus Construction, Inc. for development of the new parking lot at 10<sup>th</sup> and Oakdale. Due to unexpected upgrades to infra-structure items at the site, change orders to the contract have exceeded the twenty-five percent (25%) of the total project cost allowed by the City. It is being requested that Change Order #5 to the contract in the amount of \$14,735.20 be accepted.

**BACKGROUND:**

**A. Council Action History**

On November 6, 2014, Council Bill 2014-137 was approved. This ordinance awarded a contract to Vitus Construction, Inc. in the amount of \$249,890.20 for construction of the new parking lot.

**B. Analysis**

Previously, there were older structures on the building site. Because of this, many issues arose that were not expected with regard to the infra-structure. The Engineering Department required that the project upgrade the electrical to the signals at 10<sup>th</sup> and Oakdale, that it remove and replace sidewalks and that it install a new catch basin at 10<sup>th</sup> Street. All these items were beyond the original scope of the project.

Several of the above items were covered in previous change orders. However, the twenty-five percent (25%) threshold will be exceeded as a result of an additional change order in the amount of \$14,735.20 that requires Council approval.

**C. Financial and/or Resource Considerations**

There are still funds available in this General Fund project to cover the \$14,735.20 required for this final change order.

**D. Timing Issues**

Staff is recommending approval of the change order, as the project is nearly complete and the new parking lot needs to be operational by April 24, 2015. With a groundbreaking date of April 27, 2015 for the new Police Station and Secured Garage, those parking in the current 10<sup>th</sup> and Ivy parking lot will need to relocate to the new parking lot no later than April 24, 2015.



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **40.3**

www.cityofmedford.org

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**STRATEGIC PLAN:**

**Responsive Leadership**

*Objective 12.3:* Continue to fund capital improvements to city owned facilities to preserve and increase the life capacity.

*Action 12.3a:* Develop and upgrade long-range capital improvement plans for City facilities

**COUNCIL OPTIONS:**

1. Approve the ordinance authorizing execution of Change Order #5 to the agreement with Vitus Construction, Inc. for the new parking lot project
2. Deny the ordinance authorizing execution of Change Order #5 to the agreement with Vitus construction, Inc. for the new parking lot project.

**STAFF RECOMMENDATIONS:**

Staff recommends approval of Change Order #5.

**SUGGESTED MOTION:**

I move to approve Change Order #5 to the contract with Vitus Construction, Inc. for the development of the new parking lot.

**EXHIBITS:**

Change Order #5 on file in City Recorder's office.



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **60.1**

www.ci.medford.or.us

**DEPARTMENT:** Finance  
**STAFF PHONE:** 541-774-2030  
**STAFF CONTACT:** Alison Chan, Director

**AGENDA SECTION:** Ordinances & Resolutions  
**MEETING DATE:** April 16, 2015

Consider a petition to waive the penalties and interest assessed Mehtan Inn's for late payment of Transient Lodging Tax.

**ISSUE STATEMENT & SUMMARY:**

Consideration of a Petition for Waiver of Penalty regarding Mehtan Inn's penalties and interest for late payment of Transient Lodging Tax pursuant to Medford Code 8.808(6).

**BACKGROUND:**

The \$7,608.45 of January transient lodging taxes Mehtan Inns collected were due February 28, 2015. As per code, the taxes are due the last business day of the month or, if mailed, they must be date stamped by the last calendar day of the month. Mehtan Inns mailed the payment which was stamped March 2, 2015. As a result of the late payment, penalties (10%) and interest (1%) of \$836.93 were assessed.

Mehtan Inns is requesting Council waive the penalties and interest in accordance with Medford Code 8.08(6). The justification is articulated in the attached letter. The Office Manager, Laurie Wolocct stated she mailed the tax return and payment on February 27, 2015. She stated she placed the payment in a mailbox at the Phoenix, Oregon post office. Mehtan Inn is requesting the penalties and interest be waived because they mailed the return and payment on February 27, 2015.

The Finance Director has waived penalties and interest for entities that have not had penalties and interest waived in the past three year. The Finance Director did not waive the current assessment of penalties and interest because Mehtan Inns has had penalties waived in the last three years. The payment history of Mehtan Inn is as follows; January 2014 taxes were paid late, penalties were waived with the requirement that Mehtan Inn have no more late payments in the following 6 months or the penalties would be reinstated. Aril 2014 Mehtan Inn taxes were paid late. Penalties and interest of \$1,405.11 were assessed and the penalties of \$1,020.46 for January 2014 were reinstated.

- A. Council Action History**  
None
- B. Analysis**  
Medford Code 8.08(6) provides for a petition process
- C. Financial and/or Resource Considerations**  
Penalties assessed and paid \$836.93
- D. Timing Issues**  
None



**STRATEGIC PLAN:**

Theme: Responsive Leadership

Goal 12: Ensure financial stewardship and long-term municipal financial stability for City services, assets and facilities.

**COUNCIL OPTIONS:**

1. Approve the petition
2. Deny the petition
3. Modify the petition

**STAFF RECOMMENDATIONS:**

Staff recommends denial of the petition

**SUGGESTED MOTION:**

I move to deny the petition to waive the penalties and interest assessed Mehtan Inn LLC

**EXHIBITS:**

- Letter from the petitioner
- Copy of Medford Code 8.08(6)

**Mehta Inns, LLC  
4150 S. Pacific Hwy, Ste. B  
Medford, OR 97504**

March 27, 2015

Glenda Owens  
City of Medford  
411 W. 8<sup>th</sup> Street, Room 310  
Medford, OR 97501

RECEIVED  
MAR 30 2015  
CITY MANAGER'S OFFICE

RE: Mehta Inns, LLC  
Petition for Waiver of Penalty Pursuant to Medford Municipal Code 8.808(6)

Dear Ms. Wilson:

I have mailed the current payment due along with the penalty payment from January, which is being made under protest. I sent the January payment on February 27, 2015 (put in blue mail box at Phoenix Post Office around 1:30 pm).

This letter will serve as my petition to the City Council under Medford Municipal Code 8.808(6) to waive the fee of \$836.93.

Please submit this to the City Council for their consideration.

My Declaration is enclosed as well.

Thank you.

Sincerely,



Laurie Wolcott  
Office Manager

Encl.

**DECLARATION**

I, LAURIE WOLCOTT, declare under penalty of perjury under the laws of the state of Oregon as follows:

1. I have personal knowledge of the following matters and would competently testify if called to do so in a court of law.
2. I am the Office Manager of Mehta Inns, LLC. I paid the transient lodging tax imposed by the Medford Municipal Code, Section 8.802, on February 27, 2015.

I HEREBY DECLARE THAT THE ABOVE STATEMENT IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND IT IS MADE FOR USE AS EVIDENCE IN COURT AND IS SUBJECT TO PENALTY FOR PERJURY.

  
**LAURIE WOLCOTT, Office Manager**  
**Mehta Inns, LLC**

## 8.808 Penalties and Interest

(1) Original Delinquency. Any operator who has not been granted an extension of time for remittance of tax due and who fails to remit any tax imposed by this ordinance prior to delinquency shall pay a penalty of ten percent (10%) of the amount of the tax due in addition to the amount of the tax.

(2) Continued Delinquency. Any operator who has not been granted an extension of time for remittance of tax due, and who failed to pay any delinquent remittance on or before a period of thirty days following the date on which the remittance first became delinquent shall pay a second delinquency penalty of fifteen percent (15%) of the amount of the tax due plus the amount of the tax and the ten percent (10%) penalty first imposed.

(3) Fraud. If the Finance Director determines that the nonpayment of any remittance due under this ordinance is due to fraud or intent to evade the provisions thereof, a penalty of twenty-five percent (25%) of the amount of the tax shall be added thereto in addition to the penalties stated in paragraphs (1) and (2) of this section.

(4) Interest. In addition to the penalties imposed, any operator who fails to remit any tax imposed by this ordinance shall pay interest at the rate of one percent per month or fraction thereof without proration for portions of a month, on the amount of the tax due, exclusive of penalties, from the date on which the remittance first became delinquent until paid.

(5) Penalties Merged With Tax. Every penalty imposed and such interest as accrues under the provisions of this section shall be merged with and become a part of the tax herein required to be paid.

(6) Petition for Waiver. Any operator who fails to remit the tax herein levied within the time herein stated shall pay the penalties herein stated provided, however, the operator may petition the City Council for waiver and refund of the penalty or any portion thereof and the City Council may, if a good and sufficient reason is shown, waive and direct a refund of the penalty or any portion thereof.

[Amd. Ord. No. 6696, Aug. 16, 1990; Amd. Sec. 3, Ord. No. 2004-215, Nov. 4, 2004.]



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **60.2**

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**DEPARTMENT:** Finance  
**STAFF PHONE:** 541-774-2030  
**STAFF CONTACT:** Alison Chan, Director

**AGENDA SECTION:** Ordinances & Resolutions  
**MEETING DATE:** April 16, 2015

**COUNCIL BILL 2015-36**

A resolution rescinding Resolution No. 8515 and Sections 3, 4, and 5 of Resolution No. 6838 pertaining to reimbursement rates for mileage, meals and lodging for City Councilmembers.

**ISSUE STATEMENT & SUMMARY:**

Council has requested a resolution that applies the Travel Administrative Regulation (Travel AR) 00-9-R8 to Council members. Currently Travel AR 00-9-R8 applies to employees and individuals (commission members) traveling on behalf of the City. Historically, Council expenditures have been regulated by the following resolutions:

Resolution 6838 was adopted in 1991 and set the standards and procedures for approving claims submitted by Councilmembers. See attached resolution.

Resolution 8228 was adopted in 1996. It rescinded Section 3 of Resolution 6838 which pertained to meals reimbursement amounts. See attached resolution.

Resolution 8515 was adopted in 1997. It rescinded all of Resolution 8228. See attached resolution.

Staff is presenting a resolution that will leave Resolution 6838 in place but remove the sections relating to travel, meal and lodging expenses. Those expenditures would be governed by the Travel AR 00-9-R8.

The Travel AR 00-9-R8 was significantly revised and became effective for staff on January 1, 2015. See attached Travel AR. Council directed staff to present a resolution that would make the Council rules mirror the City staff rules.

**BACKGROUND:**

To summarize the past, the per diem amounts for Council meal expenditures have been very similar to staff rules.

The per diem rates:

	<u>Council</u>	<u>Staff</u>
Breakfast	\$ 8	\$ 8
Lunch	\$ 12	\$ 12
Dinner	<u>\$ 18</u>	<u>\$ 19</u>
Total	\$ 38	\$ 39



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **60.2**

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The difference has been in the actual expenditure rules. Council was unlimited and staff was not.

Actual Meal Expenditures:

	<u>Council</u>	<u>Staff</u>
Breakfast	No maximum	\$ 13
Lunch	No maximum	\$ 19
Dinner	<u>No maximum</u>	<u>\$ 32</u>
Total	No maximum	\$ 64

Travel AR 00-9-R8 was revised and the revisions were effective January 1, 2105. The revisions updated the per diem amounts and **removed** actual meal expenditure reimbursements (See attached Travel AR for the details). The per diem rates for staff are now established by the Government Service Administration (GSA) as posted on the GSA website. The current base rate for Oregon is \$46 per day. Certain counties in Oregon have higher per diem rates with Multnomah County being the highest at \$66 per day.

Other expenses:

Both staff and Council receive mileage reimbursement at a rate established by the IRS.

Both staff and Council are prohibited from seeking reimbursement for alcohol.

**A. Council Action History**

Council last revised the Council reimbursement rules in October of 1997.

**B. Analysis**

The requested resolution will make Council subject to the Travel AR 00-9-R8 and any revisions in the future.

**C. Financial and/or Resource Considerations**

None

**D. Timing Issues**

None

**STRATEGIC PLAN:**

Theme: Responsive Leadership

Goal 12: Ensure financial stewardship and long-term municipal financial stability for City services, assets and facilities.

**COUNCIL OPTIONS:**

1. Approve the resolution.
2. Deny the resolution.

**STAFF RECOMMENDATIONS:**

Staff recommends approval of the resolution.



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

**Item No: 60.2**

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**SUGGESTED MOTION:**

I move to approve the resolution which makes Council subject to the Travel Authorization and Disbursement Administrative Regulation

**EXHIBITS:**

Resolution 6838, 8228 and 8515  
Travel AR 00-9-R8

RESOLUTION NO. 6838

A RESOLUTION adopting standards and procedures for approving claims submitted by councilmembers for reimbursement of expenses incurred in the performance of their official duties.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON, that:

The following standards and procedures shall be followed by the Finance Committee in approving claims submitted by councilmembers for reimbursement of expenses incurred in the performance of their official duties:

1. Types of Expenses That May Be Claimed.

A. Out of Town Conferences and Events: Travel, meals, lodging and other related expenses may be reimbursed for conferences and events that have been budgeted. Non-budgeted conferences and events must be approved in advance by the City Council in order for reimbursement to be allowed.

B. Meals at Local Meetings and Functions: Councilmembers officially designated as liaison or representative to an organization who attend local meetings and functions described in paragraph 1.C. may be reimbursed for meals served during the meeting or function.

C. Local Travel: A councilmember may be reimbursed for local travel mileage if the travel was necessary for the performance of the Councilmember's official duties. Authorized travel includes the following: council meetings, meetings of boards, commissions, or other groups if the councilmember is appointed to represent the City Council at the meeting; trips to City Hall to pick up mail, as required; and any other event or trip approved by the Finance Committee. Mileage will be measured from the member's home or normal place of work.

D. Office Supplies, Postage and Secretarial Services: Office supplies shall be requisitioned through the city if needed by a councilmember for the performance of his duties. Items to be mailed shall be delivered to the City Manager's Office for posting. City staff will perform any necessary secretarial services. No reimbursements will be allowed for these items.

E. Other Expenses: Other legitimate expenses incurred in the performance of official duties, but not specifically mentioned herein, may be allowed at the discretion of the Finance Committee if the committee determines that it is in the best interest of the city to do so.

2. Mileage Reimbursement Rate.

Mileage reimbursement for travel will be at the rate per mile allowed by the Internal Revenue Service for income tax purposes. Actual out-of-pocket expenses will not be reimbursed.

3. Meals Reimbursement Amount. *See resolution 8515*

Actual cost of meals will be reimbursed if receipts are furnished and if the amount is reasonable. In the absence of receipts, per diem allowance for meals will be \$26 per day or \$5 for breakfast, \$6 for lunch and \$15 for dinner. No reimbursement will be made for the cost of alcoholic beverages. Where meals are included in other costs (such as conference fees, airline tickets, etc.), no reimbursement will be allowed for those meals

4. Lodging.

Councilmembers will be reimbursed for the actual cost of lodging for the councilmember while on official travel. If additional expense beyond the minimum room cost is incurred to accommodate family or other traveling companions, such additional expense will not be reimbursed.

5. Expense Report Form.

Councilmembers shall use the expense report form prescribed by the Finance Committee. Expense reports shall be submitted within 30 days after expenses are incurred. The report shall be reviewed by the Finance Committee and the amount allowed by the committee shall be paid to the claimant.

PASSED by the Council and signed by me in authentication of its passage this 21st day of March, 1991.

ATTEST: /S/Kathleen Ishiara  
City Recorder

/S/Jerry S. Lausmann  
Mayor

1991

RESOLUTION NO. 8228

A RESOLUTION providing for meal expense reimbursements at the lesser of actual cost or \$45 per diem if receipts are provided or at \$27 per diem without receipts.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

Section 1. Section 3 of Resolution No. 6838 and all of Resolution No. 8087 are rescinded.

Section 2. Meal reimbursements for authorized events attended by City Councilmembers and the Mayor, if receipts are provided, shall be the lesser of 1) the actual cost of the meal or 2) the following per diem limits:

- Breakfast \$10.00 plus customary gratuity and meal tax, if any
- Lunch \$12.00 plus customary gratuity and meal tax, if any
- Dinner \$23.00 plus customary gratuity and meal tax, if any

If no receipts are provided by the member, reimbursement shall be in the following amounts:

- Breakfast \$ 5.00 plus customary gratuity and meal tax, if any
- Lunch \$ 7.00 plus customary gratuity and meal tax, if any
- Dinner \$15.00 plus customary gratuity and meal tax, if any

No reimbursement will be made for the cost of alcoholic beverages. Where meals are included in other costs (such as conference fees; airline tickets, etc.), no reimbursement will be allowed for those meals. Provided, however, when a Councilmember or Mayor attends a conference or a banquet meal the cost of which is stated in the published program materials and where such attendance is approved under existing rules and regulations, the meal allowance shall be the published cost of the meal.

PASSED by the Council and signed by me in authentication of its passage this 7th day of November, 1996.

ATTEST: /s/Kathleen Ishiara  
City Recorder

/s/Jerry S. Lausmann  
Mayor

1996

RESOLUTION NO. 8515

A RESOLUTION providing for meal expense reimbursements for Councilmembers at the actual cost if receipts are provided or at \$38 per diem without receipts.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

Section 1. Resolution No. 8228 is rescinded.

Section 2. Meal reimbursements for authorized events attended by City Councilmembers and the Mayor, if receipts are provided, shall be the actual cost of the meal, plus gratuity not to exceed 20% and meal tax, if any. If no receipts are provided by the member, reimbursement shall be in the following per diem amounts:

Breakfast	\$ 8.00
Lunch	\$12.00
Dinner	\$18.00

No reimbursement will be made for the cost of alcoholic beverages. Where meals are included in other costs (such as conference fees), no reimbursement will be allowed for those meals. Provided, however, when a Councilmember or Mayor attends a conference or a banquet meal the cost of which is stated in the published program materials and where such attendance is approved under existing rules and regulations, the meal allowance shall be the published cost of the meal.

PASSED by the Council and signed by me in authentication of its passage this 16th day of October, 1997.

ATTEST: *[Signature]*  
City Recorder

*[Signature]*  
Mayor

1997

Resolution No. 8515

P\JWP\PRESOS\MEALS



City of Medford  
Administrative Regulation

Regulation No.: 00-9-R8  
Page: 1 of 3  
Subject Area: Personnel  
Date of Issue: January 1, 2015  
Supersedes: 00-9-R7  
October 25, 2013

Title: Travel Authorization and Disbursement

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*Purpose*

The purpose of this administrative regulation is to establish procedures for the proper expenditure of public funds, the authorization and approval of travel and related expenses and the required documentation and audit trail for all expenses. This regulation applies to all employees and individuals traveling on behalf of the City. Members of bargaining units should refer to collective bargaining agreements and Travel Training Time, Regulation No: 04-2 for further particulars concerning the reimbursement schedule. Each department is responsible to ensure that travel expenses are in accordance with these regulations. **Any unusual or extenuating circumstances must be petitioned by the employee and authorized by the City Manager in order to waive any provision herein.**

*Travel Arrangements*

Travel arrangements, including hotel reservations, airline reservations, car rentals and conference registrations may be made through the Purchasing Department, or by the departments using a purchasing card, "P-card" hereafter. If the latter option is chosen, departments should make sure that they utilize available City-arranged price agreements, such as Azumano and Enterprise.

*Travel Expenses*

Travel out of town may be by personal vehicle, city vehicle, or public carrier. Public air carrier is strongly encouraged for trips over 300 miles one way, when the use of a vehicle will result in substantial loss of City time, or when the public carrier is less expensive to the City than the use of a personal vehicle. This is generally the case when State price agreements for air travel are accessed. If driving is selected for trips over 300 miles one way, the cost of a round trip ticket must be obtained before the travel takes place and submitted and approved with the Travel Authorization and Disbursement. The reimbursement is limited to the lesser cost of travel.

Travel routes must be the most direct and normally traveled route, or by the least expensive itinerary. The routes and mileage will be determined using either MapQuest or Google Maps. If employees travel by an indirect route or more expensive route for personal reasons, they are responsible for any additional costs.

Mileage reimbursement for travel not associated with an out-of-town conference, training or meeting must be submitted on a Mileage Expense Report. The deadline for submitting the report is the end of the month following the calendar quarter. Any employee who fails to meet these deadlines will not be reimbursed unless an extension is granted by the City Manager, or his designee.

### ***Meal Expenses***

A daily per diem is provided for meals and incidentals. The per diem is set by the General Services Administration (GSA) by city and county in which the travel and hotel stay take place. The following website lists the per diem rates by city, <http://www.gsa.gov/portal/content/104877>. To determine the county in which travel takes place, please visit the following website, <http://www.naco.org/Counties/Pages/CitySearch.aspx>. If the city or county in which the employee is traveling to is not listed, the base per diem default rate will apply. Meals provided by the hotel, training or conference will not be deducted from the per diem rates. If the City pays an additional charge for any meals, the per diem will be reduced accordingly.

The per diem will be 50% of the daily rate for the first and last day of a multi-day conference and for conferences, meetings or training which do not require an overnight stay.

### ***Other Authorized Expenses***

Authorized expenses include but are not limited to reasonable and necessary lodging, local transportation and airline baggage fees.

### ***Important Deadlines***

Employees may submit for per diem and mileage prior to the date of travel on the Travel Authorization and Disbursement form. Checks will be issued within one week of departure date, unless provided with a written request for early issuance. Properly approved requests must be submitted to the Finance Department two weeks prior to travel.

The Travel Authorization and Disbursement form must be completed and submitted to the Finance Department within 30 days upon arriving back to work. Any employee who fails to meet these deadlines will not be reimbursed unless an extension is granted by the City Manager, or his designee.

### ***Other Information***

The City will never reimburse the cost of alcoholic beverages.

Lodging after the conference will not be reimbursed, without prior written approval from the appropriate Department Head and the Finance Director.

Generally, entertainment expenses are not paid for by the City, with the exception of entertainment included in the basic registration fee related to a conference.

Travel Authorization and Disbursement must be approved by the appropriate Department Head. The Finance Director shall approve all Department Head's Travel Authorization and Disbursement and the City Manager shall approve the Finance Director's Travel Authorization and Disbursement.

Travel expenses charged to the employee's P-card will be processed through the normal reporting and approval cycle for P-card use, as detailed in Administrative Regulation 00-6.

Spouses may attend conferences at their own expense. Any additional costs, such as spouse's meals and additional room costs must be paid by the employee.

Employees may use vacation time before or after the conference if approved by the Department Head. Vacation time is deemed to end at the start of the conference and to begin when the employee would have otherwise returned to work. Any additional expenses incurred because of the vacation will be paid by the employee.

Approved:



P. Eric Swanson, City Manager

12-1-14

Date



# **Agenda Item 80.1**

## **Capital Improvement Project Update**



***City of Medford  
Capital Improvement  
Projects Update***

***April 10, 2015***



**Our Mission:**  
**On Time & Under Budget**

**City of Medford – Capital Improvement Projects Update**  
**April 10, 2015**

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**Bond Projects:**

**BR0071 – Fire Station #2**

Project Goal: Construction of a new Fire Station #2.

Recent Project Milestones:

- Corrected and Completed SPAC package re-submitted.
- SPAC review and approval complete.

Upcoming Project Milestones:

- 100% Design Development (DD), construction cost estimate, Value Engineering Session.
- Construction Drawing Phase (CD) delayed due to incomplete DD phase.
- Planning, permitting and GMP phases.
- **September** 2015 Construction scheduled to begin.

Funds Budgeted	\$2,976,800
Funds Expended	<b>(\$101,549)</b>
Encumbrances	<b>(\$164,586)</b>
Balance Remaining	\$2,710,665

**BR0072 – Fire Station #3**

Project Goal: Construction of a new Fire Station #3.

Recent Project Milestones:

- **SPAC & Planning Commission review and approval complete.**

Upcoming Project Milestones:

- 100% Design Development (DD), construction cost estimate, Value Engineering Session.
- Construction Drawing Phase (CD) delayed due to incomplete DD phase.
- Planning, permitting and GMP phases.
- **September** 2015 Construction scheduled to begin.

Funds Budgeted	\$3,827,330
Funds Expended	<b>(\$133,035)</b>
Encumbrances	<b>(\$194,240)</b>
Balance Remaining	\$3,500,055

**BR0073 – Fire Station #4**

Project Goal: Construction of a new Fire Station #4.

Recent Project Milestones:

- **SPAC & Planning Commission review and approval complete.**

Upcoming Project Milestones:

- 100% Design Development (DD), construction cost estimate, Value Engineering Session.
- Construction Drawing Phase (CD) delayed due to incomplete DD phase.
- Planning, permitting and GMP phases.
- **September 2015** Construction scheduled to begin.

Funds Budgeted	\$3,827,330
Funds Expended	<b>(\$133,183)</b>
Encumbrances	<b>(\$190,432)</b>
Balance Remaining	\$3,503,715

**PD0076 – Police Station**

Project Goal: Construction of a new police department facility with associated secure parking and storage areas.

Recent Project Milestones:

- **March 10, 2015 – Early Work pack 1 proposal evaluations completed.**

Upcoming Project Milestones:

- **April 2015 – Early work pack 2 procured. (Bridges schedule gap between EWP1 and final work package).**
- **April 24, 2015 – Green lot and public safety lot closed.**
- April 27, 2015 – Ground Breaking Ceremony
- June 2015 - Construction design phase completion for final work package.
- **July 2015 - Final GMP.**
- **August 2015 - Final construction phase scheduled to begin.**

Funds Budgeted	\$14,574,580
Funds Expended	<b>(\$469,977)</b>
Encumbrances	<b>(\$4,270,216)</b>
Balance Remaining	<b>\$9,834,387</b>

**PD0077 – Police Station Secured Garage**

Project Goal: Construction of a new police department facility with attached secure parking and storage areas.

Recent Project Milestones:

- **March 10, 2015 – Early Work proposal evaluations completed.**

Upcoming Project Milestones:

- **April 2015 – Early work pack 2 procured. (Bridges schedule gap between EWP1 and final work package).**
- **April 24, 2015 – Green lot and public safety lot closed.**

- April 27, 2015 – Ground Breaking Ceremony
- June 2015 - Construction design phase completion for final work package.
- **July 2015** - Final GMP.
- **August 2015** - Final construction phase scheduled to begin.

Funds Budgeted	\$7,508,120
Funds Expended	<b>(\$241,594)</b>
Encumbrances	<b>(\$2,199,808)</b>
Balance Remaining	<b>\$5,066,718</b>

**PR0056 - U.S. Cellular Community Park – Phase IV (5-47)**

Project Goal: The completion of three additional playing fields along with associated parking and infrastructure as described in the approved master plan.

Recent Project Milestones:

- **April 1, 2015 – Completed punch list for the landscape and irrigation.**
- **April 10, 2015 - Removed the 1200-C erosion control permit.**

Upcoming Project Milestones:

- June 2015 – Completion of all landscape and irrigation maintenance.
- Add project elements with remaining funds: re-stripe parking lots to address hazardous parking, add speed bumps to reduce speed along entry drive, and add water supply for volunteer’s riparian restoration plantings.

Funds Budgeted	\$6,385,540
Funds Expended	<b>(\$5,942,125)</b>
Encumbrances	<b>(\$64,615)</b>
Balance Remaining	<b>\$378,800</b>

**General Fund Projects:**

**BR0062 – Cemetery Improvements (5-30)**

Project Goal: To provide renovations and repairs to the Mausoleum located at the IOOF/Eastwood Cemetery.

Recent Project Milestones:

- February 2015 – Mausoleum lighting cancelled to proceed with painting.

Upcoming Project Milestones:

- May 2015 – Mausoleum building exterior paint.
- **May 2015 – Mausoleum lighting to continue as a result of painting contract under budget.**

Funds Budgeted	\$75,000
Funds Expended	<b>(\$48,574)</b>
Encumbrances	<b>(\$12,760)</b>
Balance Remaining	<b>\$13,666</b>

**BR0064 – Annex Energy Management Replacement (5-31)**

Project Goal: Replace antiquated Energy Management System (EMS) for building automation of HVAC at the Lausmann Annex.

Recent Project Milestones:

- August 25, 2014 - Construction/Project Begin.

Upcoming Project Milestones:

- **June 2015** – Completion.

Funds Budgeted	\$110,000
Funds Expended	<b>(\$104,713)</b>
Encumbrances	<b>(\$0)</b>
Balance Remaining	<b>\$5,287</b>

**BR0068 – City Hall Electrical Modifications (5-33)**

Project Goal: To provide general electrical modifications to departments requiring space upgrades.

Recent Project Milestones:

Upcoming Project Milestones:

- On-going throughout the biennium for City Hall offices.
- June 2015 – Project completed.

Funds Budgeted	\$15,000
Funds Expended	(\$4,575)
Encumbrances	(\$0)
Balance Remaining	\$10,425

**BR0070 – Citywide Card Access Upgrade (5-35)**

Project Goal: Upgrade and expand automatic locking systems on all administrative buildings to a windows based system.

Recent Project Milestones:

- February 2015 – Long lead equipment received and building installation begins.

Upcoming Project Milestones:

- **June** 2015 – Completion.

Funds Budgeted	\$446,000
Funds Expended	(\$100,087)
Encumbrances	(\$330,214)
Balance Remaining	\$15,699

**BR0074 – Fire Station #5 (5-40)**

Project Goal: Provide renovations to Fire Station 5 building in order to address multiple maintenance items necessary for operational sustainability.

Upcoming Project Milestones:

- **May** 2015 – Bid project.
- June 2015 – Award contract.
- Project will be carried forward to the 2015/17 biennium.

Funds Budgeted	\$25,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$25,000

**BR0075 – Fire Station #6 (5-40)**

Project Goal: Provide renovations to Fire Station 6 building in order to address multiple maintenance items necessary for operational sustainability.

Upcoming Project Milestones:

- **May** 2015 – Bid project.
- June 2015 – Award contract.

- Project will be carried forward to the 2015/17 biennium.

Funds Budgeted	\$395,000
Funds Expended	(\$143)
Encumbrances	(\$0)
Balance Remaining	\$394,857

**BR0076 – Police Property Control (5-41)**

Project Goal: Construction of an addition to the existing property control area located at the Service Center.

Recent Project Milestones:

- **March 18, 2015 – Certificate of Occupancy request.**

Upcoming Project Milestones:

- April 2015 – Delayed sidewalk dedication finalized.
- **May 2015 – Equipment elevator received and installed. (Item delay due to company going out of business after initial order).**
- **June 2015 – Project 100% completed.**

Funds Budgeted	\$523,400
Funds Expended	(\$466,309)
Encumbrances	(\$57,091)
Balance Remaining	\$0

**BR0086 – Fire Station #4 Temporary Bay**

Project Goal: Construction of a metal facility to house fire trucks and equipment during the construction of a new Fire Station #4. Facility will be utilized as a logistic center after construction is complete for the new station.

Recent Project Milestones:

- March 2015 – SPAC review/approval

Upcoming Project Milestones:

- **May 2015 - Apparatus building construction to begin.**
- **June 2015 - Apparatus building completed.**

Funds Budgeted	\$250,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$250,000

**BR0087 – Fire Station #4 Temporary Living Quarters**

Project Goal: Installation of temporary living quarters that will be utilized during the construction of the new Fire Station #4. Once the new station is completed, the living quarters will be relocated to U.S. Cellular Community Park and utilized as a resident caretaker facility.

Recent Project Milestones:

- January/February 2015 modular building procurement.

Upcoming Project Milestones:

- **May** 2015 – modular installation scheduled (Start date tied to installation of utilities as part of BR0086 project).
- **June** 2015 - modular building scheduled for installation.

Funds Budgeted	\$67,200
Funds Expended	(\$250)
Encumbrances	(\$66,950)
Balance Remaining	\$0

**PR0093 – Neighborhood Street Tree Program (5-58)**

Project Goal: Identify and coordinate the planting of trees within planter strips and rights-of-ways in partnership with private homeowners.

Recent Project Milestones:

Upcoming Project Milestones:

- **May** 2015 – Complete plantings for the fiscal period.

Funds Budgeted	\$25,000
Funds Expended	<b>(\$22,089)</b>
Encumbrances	(\$0)
Balance Remaining	<b>\$2,911</b>

**PR0094 – Hilfiker Wall Replacement (5-59)**

Project Goal: Continue with restoration necessary to the Hilfiker wall located just south of U.S. Cellular Community Park, along the Bear Creek Greenway.

Recent Project Milestones:

- **January 2015 – Galli Group provided cost estimates for revised project work.**

Upcoming Project Milestones:

- **February/March – Funding will be sought for project through various grants and requests in the 2015/17 Biennial Budget.**

Funds Budgeted	\$20,000
Funds Expended	(\$10,009)
Encumbrances	(\$0)
Balance Remaining	\$9,991

**PR0098 – Howard & Jackson Parking Lot Repave (5-63)**

Project Goal: Upgrades to the parking lots located at Howard and Jackson Parks.

Recent Project Milestones:

- **March 2015 – Develop bid documents.**

Upcoming Project Milestones:

- April 2015 – Advertise and award bid.
- May 2015 – Construction\Project Begin.
- June 2015 – Completion.

Funds Budgeted	\$60,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$60,000

**PR0099 – Railroad Park Improvements (5-64)**

Project Goal: Complete necessary repairs to the parking lot, lighting and signage.

Recent Project Milestones:

- January 2015 – Added parking lot lighting.

Upcoming Project Milestones:

- May 2015 – Completed Irrigation, electrical and lighting modifications.

Funds Budgeted	\$20,000
Funds Expended	(\$4,970)
Encumbrances	(\$9,840)
Balance Remaining	\$5,190

**PR0105 (MUR018) – Hawthorne Park**

Project Goal: Implementation of master plan items in order to rehabilitate Hawthorne Park.

Recent Project Milestones:

- **March 30, 2015 – Phase II tree removal.**
- **April 6, 2015 – Completed Phase III contract with construction drawings for water play, playground, landscaping and irrigation.**

Upcoming Project Milestones:

- **April 2015 – Execute a final GMP for Design-Build contract.**
- June 2015– Completion of funded items.

Funds Budgeted	<b>\$1,994,000</b>
Funds Expended	<b>(\$342,034)</b>
Encumbrances	<b>(\$951,227)</b>
Balance Remaining	<b>\$700,739</b>

**BR0083 (MUR023) – Riverside South Parking Lot – (Dollar GMC)**

Project Goal: Acquisition and development of a parking lot to increase parking in downtown.

Recent Project Milestones:

- **Construction on-going, approximately 60% completed.**

Upcoming Project Milestones:

- **May 2015 – Construction to be completed.**

Funds Budgeted	<b>\$744,000</b>
Funds Expended	<b>(\$168,284)</b>
Encumbrances	<b>(\$478,972)</b>
Balance Remaining	<b>\$26,744</b>

**BR0084 (MUR025) – Riverside North Parking Lot – (Red Lion)**

Project Goal: Acquisition and development of a parking lot to increase parking in downtown.

Recent Project Milestones:

- **March 2015 – Design completed and awaiting ODFW approval.**

Upcoming Project Milestones:

- **May 2015 – Scheduled for bid.**
- **August 2015 – Scheduled completion date.**

Funds Budgeted	<b>\$975,000</b>
Funds Expended	<b>(\$12,298)</b>
Encumbrances	<b>(\$15,226)</b>
Balance Remaining	<b>\$947,476</b>

**CA1823 - 4<sup>th</sup> & Central Intersection Improvements – Public Works**

Project Goal: Renovation of 4<sup>th</sup> and Central intersection.

Recent Project Milestones:

- December 2014 – Construction complete (striping, and punch-list will be weather dependent).

Upcoming Project Milestones:

- TBD – Final Striping.

Funds Budgeted	\$990,000
Funds Expended	(\$678,794)
Encumbrances	(\$72,503)
Balance Remaining	\$238,703

Completed General Fund Projects:

Project #	Project	Completed	Budget	Actual	Savings
BR0065	Server Room HVAC Replacement	06/06/14	\$28,000	\$27,954	\$46
BR0069	SC Floor Replacement	03/20/14	\$40,000	\$29,043	\$10,957
BR0077	CMO Interior Modifications	01/02/15	\$25,000	\$24,448	\$552
BR0078	Alba/Medford Room Floors	10/31/13	\$25,000	\$12,408	\$12,592
BR0079	HR Floor & Updates	10/31/13	\$15,000	\$10,267	\$4,733
<b>BR0081</b>	<b>Oakdale West Parking</b>	<b>04/10/15</b>	<b>\$450,000</b>	<b>\$426,894</b>	<b>\$23,106</b>
BR0085	Fire Transaction Window	09/30/14	\$16,000	\$15,648	\$352
PR0061	Pedestrian Path Repairs	09/30/14	\$60,000	\$50,203	\$9,797
<b>PR0071</b>	<b>Fichtner-Mainwaring Tennis</b>	<b>04/10/15</b>	<b>\$265,000</b>	<b>\$264,061</b>	<b>\$939</b>
PR0097	Holmes Park Sewer Line	04/11/14	\$20,000	\$18,307	\$1,693
		<b>Totals</b>	<b>\$944,000</b>	<b>\$879,030</b>	<b>\$64,767</b>

## Park Dedication Fund Projects:

### **PR0022 – Leisure Services Plan Update**

Project Goal: Begin update to various components of the department’s Leisure Services Plan. This phase is to develop recommendations from the University of Oregon Sustainability program regarding cost recovery for Recreation Division programming.

#### Recent Project Milestones:

- **Council approved final Community Needs Survey questions.**

#### Upcoming Project Milestones:

- **April-June – Community Needs Survey conducted.**
- **Project will be carried forward to 2015/17 biennium.**

Funds Budgeted	\$20,000
Funds Expended	(\$143)
Encumbrances	(\$0)
Balance Remaining	\$19,857

### **PR0069 – Prescott Park (5-50)**

Project Goal: Continue with the implementation of the master plan that was approved in January 2009. Funding will be used to obtain proper land-use approvals and designs for trail construction.

#### Recent Project Milestones:

- **February 5, 2015 – Anticipated acceptance of grant award by Council.**

#### Upcoming Project Milestones:

- **On-Going – Fundraising for construction by Rogue Valley Mountain Bike Association.**
- **March-June 2015 – Land use approvals sought via Jackson County.**

Funds Budgeted	\$75,000
Funds Expended	(\$3,278)
Encumbrances	(\$0)
Balance Remaining	\$71,722

### **PR0073 - Playground Development/Replacement (5-52)**

Project Goal: Remove and replace outdated play structures at Union Park and Donahue-Frohnmyer Park.

#### Recent Project Milestones:

- **March 6, 2015 – Donahue-Frohnmyer play structure installation began.**

#### Upcoming Project Milestones:

- **April 2015 - Playground installation complete.**

Funds Budgeted	\$133,000
Funds Expended	(\$100,910)
Encumbrances	(\$32,340)
Balance Remaining	(\$250)

**PR0076 - Chrissy Park (5-53)**

Project Goal: Begin development of the current Chrissy Park property as outlined in the community development master plan completed by staff and approved by the Parks & Recreation Commission in 2006.

Upcoming Project Milestones:

- Staff does not anticipate action on this project during the current biennium.

Funds Budgeted	\$290,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$290,000

**PR0079 – Trail & Pathway Development (5-54)**

Project Goal: Continue development of phases for trail development within current or to be constructed facilities as outlined by the Leisure Services Plan.

Recent Project Milestones:

- **November 12 – Notification of intent to award a \$75,000 grant through the Recreational Trails Program for trail development at Prescott Park.**

Upcoming Project Milestones:

Funds Budgeted	\$112,500
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$112,500

**PR0080 – Oregon Hills Park (5-55)**

Project Goal: Continue with the implementation of the approved master plan for this East Medford park site, as outlined in the Leisure Services Plan.

Upcoming Project Milestones:

- Project will be carried forward to 2015/17 biennium.

Funds Budgeted	\$400,000
Funds Expended	<b>(\$91,410)</b>
Encumbrances	<b>(\$3,418)</b>
Balance Remaining	<b>\$305,172</b>

**PR0092 – Aquatic Facilities (5-57)**

Project Goal: To develop aquatic facilities as outlined in the Leisure Services Plan.

Upcoming Project Milestones:

- Staff is does not anticipate action on this project during the current biennium.

Funds Budgeted	\$6,800
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$6,800

**PR0095 – SE Area Plan (5-60)**

Project Goal: Acquisition and development of parks and trails within the SE Area Plan.

Upcoming Project Milestones:

- Staff is does not anticipate additional action on this project during the current biennium.

Funds Budgeted	\$387,000
Funds Expended	<b>(\$401,008)</b>
Encumbrances	(\$0)
Balance Remaining	<b>(\$14,008)</b>

Completed Park Dedication Fund Projects:

Project #	Project	Completed	Budget	Actual	Savings
PR0007	Kennedy Park	09/30/14	\$30,000	\$13,850	\$16,150
PR0063 & PH0072	Liberty Park	06/30/14	\$262,115	\$241,599	\$20,516
<b>PR0096</b>	<b>Cedar Links Park</b>	<b>04/10/15</b>	<b>\$33,500</b>	<b>\$25,551</b>	<b>\$7,949</b>
PR0102 & PH0067	Union Park	08/01/14	\$190,500	\$191,274	(\$774)
PR0104	Pear Blossom Park	07/15/14	\$150,000	\$156,007	(\$6,007)
	<b>Totals</b>		<b>\$666,115</b>	<b>\$628,974</b>	<b>\$37,834</b>



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **120.1**

www.cityofmedford.org

**DEPARTMENT:** Planning Department

**AGENDA SECTION:** Public Hearings

**PHONE:** 541-774-2380

**MEETING DATE:** April 16, 2015

**STAFF CONTACT:** James E. Huber, AICP, Planning Director

**COUNCIL BILL 2015-37**

An ordinance amending Sections 10.012, 10.314, 10.337, and 10.813 of the Medford Code pertaining to beekeeping. (DCA-15-014) (Land Use, Legislative)

**ISSUE STATEMENT & SUMMARY:**

Beekeeping is currently only permitted in the City Limits of Medford on property under the Exclusive Agricultural overlay. Citizens have requested the City consider amending the Code to allow for beekeeping in other zoning districts. The proposal will amend Chapter 10 to expand the beekeeping allowance. (DCA-15-014)

**BACKGROUND:**

The Planning Commission discussed the topic at their July 14, 2014, study session and initiated the amendment. At a subsequent study session on March 23, 2015, the Planning Commission reviewed the draft language and on March 26, 2015, held a public hearing to vote on the amendment. The Planning Commission voted 8-0 to recommend the City Council approve the amendment.

**A. Council Action History**

In March 2013, a citizen named Clint Oborn addressed the City Council asking for consideration of a text amendment that would allow beekeeping in the City limits. The City Council discussed the topic and it was suggested the citizen research other cities' codes and submit a code amendment for Council consideration. In 2014, a similar request was made to the Planning Department by a citizen named Jesse Botens. The amendment was initiated by the Planning Commission.

**B. Analysis**

Urban beekeeping has been spreading in recent years and is a permitted use in small and large cities all across the country. Large cities such as New York, Minneapolis, Denver, and Seattle have incorporated beekeeping provisions into their ordinances. Oregon cities such as Portland, Hillsboro, Talent, and Ashland also provide regulations for urban beekeeping. Planning staff researched cities' ordinances from across the country and within the state to draft language to support beekeeping in the city limits of Medford. Staff spoke with Code Enforcement and Planning staff from Ashland and communicated with the Southern Oregon Beekeepers Association (SOBA) to write a useable and thorough ordinance.

**C. Financial and/or Resource Considerations**

None.

**D. Timing Issues**

There are no deadlines to meet for this code amendment.



**STRATEGIC PLAN:**

The proposed amendments do not directly relate to a specific goal in the Strategic Plan, however they do support the goals described below.

**Goal 1:** Ensure a safe community by protecting people, property, and the environment.

**Goal 6:** Maintain and enhance community livability.

**Goal 7:** Encourage a diverse economy.

**COUNCIL OPTIONS:**

1. Approve the ordinance.
2. Modify the ordinance.
3. Remand the proposal to the Planning Commission for further consideration.
4. Deny the ordinance.

**STAFF RECOMMENDATIONS:**

Staff recommends approval of the ordinance as proposed, based on the findings that the code amendment approval criteria are met.

**SUGGESTED MOTION:**

I move to approve the ordinance amending Chapter 10 of the Municipal Code.

**EXHIBITS:**

Staff Report for file DCA-15-014 dated April 9, 2015, including Exhibits A through OOO.  
A copy of the slideshow presentation is on file in the Planning Department.

ORDINANCE NO. 2015-37

AN ORDINANCE amending Sections 10.012, 10.314, 10.337, and 10.813 of the Medford Code pertaining to beekeeping.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

SECTION 1. Section 10.012 of the Medford Code is amended to read as follows:

10.012 Definitions, Specific.

When used in this chapter, the following terms shall have the meanings as herein ascribed:

\*\*\*

**Beekeeping Terms.**

**Bee.** Any stage of the common domestic honey bee, *Apis mellifera*.

**Beekeeper.** A person who raises honeybees; apiculturist.

**Beekeeping.** The rearing and breeding of honeybees; apiculture.

**Colony.** A hive and related equipment and appurtenances including bees, comb, honey, pollen, and brood.

**Hive.** A shelter constructed for housing a colony of honey bees.

**Swarm.** A group of bees when migrating with a queen to establish a new colony.

\*\*\*

SECTION 2. Section 10.314 of the Medford Code is amended to read as follows:

10.314 Permitted Uses in Residential Land Use Classification.

\*\*\*

PERMITTED USES IN RESIDENTIAL ZONING DISTRICTS	SFR 00	SFR 2	SFR 4	SFR 6	SFR 10	MFR 15	MFR 20	MFR 30	Special Use or Other Code Section(s)
***									
6. NONRESIDENTIAL SPECIAL USES									
***									
<b>(n) Beekeeping</b>	<b>Ps</b>	<b>Ps</b>	<b>Ps</b>	<b>Ps</b>	<b>Ps</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>10.813 (C)</b>

\*\*\*

SECTION 3. Section 10.337 of the Medford Code is amended to read as follows:

10.337 Uses Permitted in Commercial and Industrial Zoning Districts.

\*\*\*

02 AGRICULTURAL PRODUCTION-LIVESTOCK. This major group includes farms, ranches primarily engaged in the keeping, grazing, or feeding of livestock for the sale of livestock. As used herein, the term livestock refers only to cattle, sheep, and goats; also included are animal specialties, such as horses, bees, fish in captivity.

		C-S/P	C-N	C-C	C-R	C-H	I-L	I-G	I-H
021	Livestock, except Dairy and Poultry	X	X	X	X	X	X	X	X
024	Dairy Farms	X	X	X	X	X	X	X	X
025	Poultry and Eggs	X	X	X	X	X	X	X	X
027	Animal Specialties	X	X	X	X	X	X	X	X
<b>0279</b>	<b>Beekeeping</b>	<b>Ps</b>							
029	General Farms, Primarily Livestock	X	X	X	X	X	X	X	X

The special use reference for beekeeping corresponds with Section 10.813, Agricultural Services and Animal Services.

\* \* \*

SECTION 4. Section 10.813 of the Medford Code is amended to read as follows:

10.813 Agricultural Services and Animal Services.

\* \* \*

**C. Beekeeping.**

The City recognizes the many benefits of bees including pollination services and useable products such as honey and wax. The keeping of bees is permitted in the single-family residential districts, and commercial and industrial districts in the city limits subject to the following standards:

- (1) Registration with the Medford Planning Department is required in order to keep beehives within the city limits.
- (2) Number of Hives Permitted.
  - (a) A maximum of three hives on a property less than one acre.
  - (b) A maximum of six hives on a property between one and two acres.
  - (c) For properties over two acres, an additional three hives per acre are permitted.
- (3) A beekeeper who owns five or more hives is required by the State to register them with the Oregon Department of Agriculture.
- (4) Bees shall be kept in hives with removable frames or combs, which shall be kept in sound and usable condition.
- (5) For each colony permitted to be maintained under this ordinance, one temporary nucleus colony in a hive structure not to exceed one standard 9-5/8-inch-depth, ten-frame hive body may also be maintained on the same property.
- (6) Hives shall not be placed within a required front, side, rear, street side, or buffer yard.
- (7) When a beehive is located less than 20 feet from a property line, a flyway barrier at least six feet in height shall be maintained parallel to the property line for a minimum of five feet in either direction of the hive. The flyway barrier may consist of a wall, fence, dense vegetation or a combination thereof, such that bees will fly over rather than through the material to reach the colony.
- (8) A constant supply of fresh water shall be provided for the colonies on site within 15 feet of each

hive.

(9) Each beekeeper shall ensure that no wax comb or other material that might encourage robbing by other bees are left upon the grounds of the property. Such materials once removed from the site shall be handled and stored in sealed containers, or placed within a building or other insect-proof container.

(10) If the beekeeper serves the community by removing a swarm or swarms of honey bees from locations where they are not desired, the beekeeper shall be permitted to temporarily hive the swarm on their property for up to 30 days from the date acquired, at which time the hive limit requirements of Section C.2 apply once more.

(11) Products generated on site by bees, such as honey, shall be permitted to be sold on the property per applicable business license and/or home occupation regulations; however, no outdoor sales are permitted.

(12) A beekeeper shall not locate or maintain a hive on property owned by another person without first obtaining permission from the property owner or person lawfully in possession of the property.

(13) A beekeeper shall immediately replace the queen in a hive that exhibits aggressive characteristics, including stinging or attempting to sting without provocation.

(14) Only docile common honey bees shall be permitted. African honey bees or any hybrid thereof are prohibited.

(15) A person may not keep a hive that causes a threat to human or animal health, or interferes with normal use and enjoyment of public or private property.

(16) Violation of Section 10.813(C) constitutes a violation. Every day in which the violation exists constitutes a separate violation.

(17) A violation of Section 10.813(C) is declared to be a public nuisance, and may be abated in the manner provided for in Section 5.520 of the Medford Code.

PASSED by the Council and signed by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST: \_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

APPROVED \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

NOTE: Matter in **bold** in an amended section is new. Three asterisks (\* \* \*) indicate existing law which remains unchanged by this ordinance but was omitted for the sake of brevity.



## CITY OF MEDFORD

# PLANNING DEPARTMENT

### STAFF REPORT – LAND DEVELOPMENT CODE AMENDMENT

**Date:** April 9, 2015  
**To:** City Council April 16, 2015, hearing  
**From:** Carla Angeli Paladino, Planner III *CAP*  
**Reviewer:** John Adam, AICP, Senior Planner *JA*  
**Subject:** Beekeeping Amendments (File No. DCA-15-014)

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#### BACKGROUND

**Proposal:** The proposal will amend Chapter 10, Articles I, III, and V of the Municipal Code to allow provisions for beekeeping in all the single family residential zones as well as all commercial and industrial zones. The use will be prohibited in the multi-family residential zones.

**History:** On two occasions in the last two years, citizens have approached City Council and City staff regarding the issue of beekeeping. The requests were to modify the code in order to make beekeeping a permitted use in a larger number of zoning districts within the city limits. Currently, the Development Code only permits beekeeping in zones that have the Exclusive Agricultural overlay. The E-A overlay only covers approximately 120 acres on the parcels located west of Hillcrest Orchard. Beekeeping elsewhere is not permitted.

The topic of urban agricultural, which includes beekeeping, chickens, and other animal uses is not a new subject and has gained approval in many small and large cities across the country. Bees play a critical role as pollinators for one third of the world's crops. These small insects are important to food production and the allowance of urban beekeeping is one more way citizens can help sustain the bee population. Other cities in the Rogue Valley that allow beekeeping include Ashland, Talent, and Phoenix.

The Planning Commission discussed this topic at a study session on July 14, 2014, and authorized the staff to move forward with a text amendment for urban beekeeping.

**Authority:** A Land Development Code Amendment is a Class 'A' legislative decision. The Planning Commission is authorized to recommend and the City Council to approve amendments to Chapter 10 of the Municipal Code under Sections 10.102, 10.110, 10.111, and 10.122.

**Criteria:** Medford Land Development Code 10.184(2)

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## COMPLIANCE WITH APPROVAL CRITERIA

### 10.184(2). Class 'A' Amendment Criteria - Land Development Code Amendment.

The City Council shall base its decision on the following criteria:

#### Criterion 10.184(2)(a). Explanation of the public benefit of the amendment.

**Findings:** The allowance of urban agriculture has become an important topic in recent years as a focus on where food is grown and how it is grown has increased. Urban beekeeping is not a new concept and more and more cities across the country and globe are recognizing the positive impacts and necessity of honeybees. It is recognized that honeybees pollinate one third of the world's crops and humans' and animals' diets would be significantly altered with the loss of such insects. Research has shown that urban beekeeping is successful in helping to produce better tasting and more diverse honey and the survival rate of honeybees in urban environments is higher than in rural environments.

The amendment to allow for beekeeping in the city limits of Medford is beneficial to the environment, the local beekeepers interested in maintaining hives on their property, and the diverse flora that exist within the city limits and immediately adjacent.

**Conclusion:** The amendment provides changes to the code provisions to allow urban beekeeping within the city limits of Medford. Local beekeepers and honeybees benefit from this modification which in turn benefits the plant life and local food economy in the city and in the surrounding area. Criterion 10.184(2)(a) is satisfied.

#### Criterion 10.184(2)(b). The justification for the amendment with respect to the following factors:

##### Criterion 10.184(2)(b)(1). Conformity with applicable Statewide Planning Goals and Guidelines.

**Findings:** The following indicates compliance with the applicable Statewide Planning Goals. The applicable goals addressed include Goal 1: Citizen Involvement and Goal 2: Land Use Planning. Staff finds Goals 3–14 do not apply to this application and Goals 15–19 are not applicable to the City of Medford.

#### 1. Goal 1 – Citizen Involvement

The City has an adopted Citizen Involvement Element in compliance with Statewide Planning Goal 1. The topic was raised by interested citizens on two different occasions and it was brought forward and discussed among the Planning Commission members (a citizen-based Commission), who then initiated the amendment. City staff engaged members of the Southern Oregon Beekeepers Association early in the process to discuss the proposed language and help ensure the best product. This proposal highlights citizen involvement at its best.

Proposals such as these follow an established process that seeks to inform and involve the citizenry. Proposals are sent to the State (Department of Land Conservation and Development) for review and comment. The draft language is posted on the City's website to receive citizen input and feedback. Hearing notices are published in the Mail Tribune along with meeting agendas in order to engage citizen participation in the process and provide comments. The

review bodies (Planning Commission and City Council) will consider and vote on the proposed amendment during televised public hearings, providing an open forum to discuss the proposal.

**2. Goal 2 – Land Use Planning**

The City of Medford has an adopted Comprehensive Plan and Development Code that provide the basis for decisions and actions taken on land use matters. This proposal amends the code to expand the areas where urban beekeeping is permitted in the city limits. It is important to review land use regulations and make changes as necessary to further the goals and policies of the City's Comprehensive Plan.

**Conclusion:** The proposal is specific to modifying the Development Code rather than making changes to Comprehensive Plan policies. In broad terms, the proposal meets the Statewide Planning Goals identified above. Also, it highlights citizen involvement at its best. Criterion 10.184(2)(b)(1) is satisfied.

**Criterion 10.184(2)(b)(2). Conformity with goals and policies of the Comprehensive Plan considered relevant to the decision.**

**Findings:** The goals in the Comprehensive Plan noted below identify some of the broad categories addressed with the Development Code changes.

*Environmental Element – Physical Characteristics, Goal 1: To improve and maintain the quality of life in Medford by using land use planning strategies that has positive effects on the natural environment.*

*Environmental Element – Natural Resources, Goal 7: To preserve and protect plants and wildlife habitat in Medford.*

The introduction of urban beekeeping within the city limits of Medford will make positive impacts on the natural environment because of the pollination services bees provide to local plants and trees. The allowance of small scale beekeeping is an important step in helping the natural environment and promoting the many benefits provided by bees.

**Conclusion:** The proposed amendment broadly addresses some of the goals of the Comprehensive Plan and is necessary in order to modify the Development Code in order to make beekeeping a permitted use in a majority of the zoning districts in the City. Criterion 10.184(2)(b)(2) is satisfied.

**Criterion 10.184(2)(b)(3). Comments from applicable referral agencies regarding applicable statutes or regulations.**

**Findings:** The original draft proposal was e-mailed to the Department of Land Conservation and Development on January 30, 2015. The DLCD acknowledged receipt of the text amendment but no additional comments have been provided to Planning staff. The applicable local referral agencies identified in Section 10.146 of the Land Development Code were sent copies of the draft language on February 19, 2015. Planning staff has not received any comments from those agencies on the proposal.

**Conclusion:** Criterion 10.184(2)(b)(3) is satisfied.

**Criterion 10.184(2)(b)(4). Public comments.**

**Findings:** The amendment was proposed by a Medford resident and beekeeper and initiated by the Planning Commission at a study session on July 14, 2014. Planning staff solicited comments on draft language from members of the Southern Oregon Beekeepers Association (SOBA) and a personal contact who is also a long time beekeeper. The final draft language was posted on the City's website on March 2, 2015, providing an opportunity for the public to submit additional feedback on the amendment.

The Planning Department has received sixty-two e-mails to date from citizens regarding this topic. The majority of comments received are in support of this change while a handful of residents have expressed reservations and concerns about the amendment. The issues raised include topics related to life threatening bee allergies, hives in close proximity to bodies of water such as swimming pools and hot tubs, and a discomfort with the presence of bees that may disrupt enjoyment of a property owner's back yard.

**Conclusion:** Criterion 10.184(2)(b)(4) is satisfied.

**Criterion 10.184(2)(b)(5). Applicable governmental agreements.**

**Findings:** There are no governmental agreements that apply to the proposed code amendments.

**Conclusion:** Criterion 10.184(2)(b)(5) is not applicable.

**DISCUSSION:** The amendment is proposed to make beekeeping compatible with other urban uses. The use is permitted in all zoning districts except the multi-family residential districts, where the density of these zones may not be appropriate for beekeeping. Beekeepers are required to maintain setbacks per the code. A water source is required in close proximity to the hives to eliminate bees from seeking other bodies of water. There are provisions to regulate flight paths. Other provisions, such as the beekeeper's responsibility to replace aggressive queens, are also included in the proposal in order to make this use compatible with other permitted uses.

**RECOMMENDED ACTION:**

Based on the findings and conclusions that all of the approval criteria are either met or are not applicable, on March 26, 2015, the Planning Commission voted 8-0 to recommend adoption of DCA-15-014 per the staff report dated April 9, 2015, including Exhibits A through OOO.

**EXHIBITS:**

- A** Proposed Code Amendment as recommended by the Planning Commission
- B** Planning Commission Study Session Minutes, July 14, 2014
- C** Planning Commission Study Session Minutes, March 23, 2015
- D** Planning Commission Hearing Minutes, March 26, 2015
- E** Public comment received from P. Keith Newberry on March 10, 2015
- F** Public comment received from Blanche Douma on March 20, 2015
- G** Public comment received from Chris Ratt on March 24, 2015
- H** Public comment received from Ellen Wright on March 24, 2015
- I** Public comment received from John McGlothlin on March 25, 2015
- J** Public comment received from Susannah Perillat on March 25, 2015

**K** Public comment received from Marge Bernard on March 25, 2015  
**L** Public comment received from Christina Grace Dauterman on March 25, 2015  
**M** Public comment received from Mic Steve on March 25, 2015  
**N** Public comment received from RJ Dumanowski on March 25, 2015  
**O** Public comment received from Lorraine Petro on March 25, 2015  
**P** Public comment received from Michael Campbell on March 25, 2015  
**Q** Public comment received from Barry Karjala on March 25, 2015  
**R** Public comment received from Amanda Hartman on March 25, 2015  
**S** Public comment received from Emi Sprinkle on March 25, 2015  
**T** Public comment received from Suzanne Davis on March 25, 2015  
**U** Public comment received from Dakota Otto on March 25, 2015  
**V** Public comment received from Jody Parrott on March 25, 2015  
**W** Public comment received from Beatrice Bloyd on March 25, 2015  
**X** Public comment received from Kim Baxter on March 25, 2015  
**Y** Public comment received from Southern Oregon Beekeepers Association on March 25, 2015  
**Z** Public comment received from Alex Harding on March 25, 2015  
**AA** Public comment received from Lorraine Sack on March 25, 2015  
**BB** Public comment received from Sarah Red-Laird on March 25, 2015  
**CC** Public comment received from Jesse Botens on March 25, 2015  
**DD** Public comment received from Dean on March 25, 2015  
**EE** Public comment received from Willow Murawski on March 25, 2015  
**FF** Public comment received from Lauren Kemple on March 25, 2015  
**GG** Public comment received from Peggy Savage on March 25, 2015  
**HH** Public comment received from Peter Warren on March 25, 2015  
**II** Public comment received from Judith Platt on March 25, 2015  
**JJ** Public comment received from Juna Madrone on March 25, 2015  
**KK** Public comment received from Bret Jensen on March 25, 2015  
**LL** Public comment received from Vicki Ryder on March 25, 2015  
**MM** Public comment received from Kristina Lefever on March 26, 2015  
**NN** Public comment received from Jenny Kuehnle on March 26, 2015  
**OO** Public comment received from Robert Briggs on March 26, 2015  
**PP** Public comment received from Trina Voss on March 26, 2015  
**QQ** Public comment received from Gordon on March 26, 2015  
**RR** Public comment received from Leah Avital Cohen on March 26, 2015  
**SS** Public comment received from Dennis Morefield on March 26, 2015  
**TT** Public comment received from Carla David on March 26, 2015  
**UU** Public comment received from Andrea Pellicani on March 26, 2015  
**VV** Public comment received from Alan Bartl on March 26, 2015  
**WW** Public comment received from Kathy Karlovich on March 26, 2015  
**XX** Public comment received from Ignatius Vige on March 26, 2015  
**YY** Public comment received from Chuck Blanton on March 26, 2015  
**ZZ** Public comment received from Kit Botens on March 26, 2015  
**AAA** Public comment received from Summer Waters on March 26, 2015  
**BBB** Public comment received from Michael Lanning on March 26, 2015  
**CCC** Public comment received from Patricia O'Brien on March 26, 2015  
**DDD** Public comment received from Shari Shattuck on March 26, 2015

- EEE** Public comment received from Elke Zunker on March 26, 2015
- FFF** Public comment received from Michael Morgan on March 26, 2015
- GGG** Public comment received from Rhonda Brown on March 26, 2015
- HHH** Public comment received from Paul Garber on March 26, 2015
- III** Public comment received from Cathy Dewey on March 26, 2015
- JJJ** Public comment received from Vicki Ryder on March 27, 2015
- KKK** Public comment received from Ian Wessler on March 29, 2015
- LLL** Public comment received from Cathy Dewey on April 2, 2015
- MMM** Public comment received from James Ferguson on April 2, 2015
- NNN** Public comment received from Cathy Dewey on April 2, 2015
- OOO** "To Bee or Not to Bee" Article submitted by Cathy Dewey on April 2, 2015

**CITY COUNCIL AGENDA: April 16, 2015**

**EXHIBIT A**  
Beekeeping Amendment

The use of **Bold** text indicates new language and ~~Strikethrough~~ text indicates language to be removed.

Section 10.012 Definitions, Specific.

**Beekeeping Terms.**

**Bee.** Any stage of the common domestic honey bee, *Apis mellifera*.

**Beekeeper.** A person who raises honeybees; apiculturist.

**Beekeeping.** The rearing and breeding of honeybees; apiculture.

**Colony.** A hive and related equipment and appurtenances including bees, comb, honey, pollen, and brood.

**Hive.** A shelter constructed for housing a colony of honey bees.

**Swarm.** A group of bees when migrating with a queen to establish a new colony.

Section 10.314 Permitted Uses in Residential Land Use Classification.

PERMITTED USES IN RESIDENTIAL ZONING DISTRICTS	SFR 00	SFR 2	SFR 4	SFR 6	SFR 10	MFR 15	MFR 20	MFR 30	Special Use or Other Code Section(s)
6. NONRESIDENTIAL SPECIAL USES									
<b>(n) Beekeeping</b>	<b>Ps</b>	<b>Ps</b>	<b>Ps</b>	<b>Ps</b>	<b>Ps</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>10.813 (C)</b>

Section 10.337 Uses Permitted in Commercial and Industrial Zoning Districts.

02 AGRICULTURAL PRODUCTION-LIVESTOCK. This major group includes farms, ranches primarily engaged in the keeping, grazing, or feeding of livestock for the sale of livestock. As used herein, the term livestock refers only to cattle, sheep, and goats; also included are animal specialties, such as horses, bees, fish in captivity.

		C-S/P	C-N	C-C	C-R	C-H	I-L	I-G	I-H
021	Livestock, except Dairy and Poultry	X	X	X	X	X	X	X	X
024	Dairy Farms	X	X	X	X	X	X	X	X
025	Poultry and Eggs	X	X	X	X	X	X	X	X
027	Animal Specialties	X	X	X	X	X	X	X	X
<b>0279</b>	<b>-Beekeeping</b>	<b>Ps</b>							
029	General Farms, Primarily Livestock	X	X	X	X	X	X	X	X

The special use reference for beekeeping corresponds with Section 10.813, Agricultural Services and Animal Services.

Section 10.813 Agricultural Services and Animal Services.

**C. Beekeeping.**

The City recognizes the many benefits of bees including pollination services and useable products such as honey and wax. The keeping of bees is permitted in the single-family residential districts, and commercial and industrial districts in the city limits subject to the following standards:

1. Registration with the Medford Planning Department is required in order to keep beehives within the city limits.
2. Number of Hives Permitted.
  - a. A maximum of three hives on a property less than one acre.
  - b. A maximum of six hives on a property between one and two acres.
  - c. For properties over two acres, an additional three hives per acre are permitted.
3. A beekeeper who owns five or more hives is required by the State to register them with the Oregon Department of Agriculture.
4. Bees shall be kept in hives with removeable frames or combs, which shall be kept in sound and usable condition.

5. For each colony permitted to be maintained under this ordinance, one temporary nucleus colony in a hive structure not to exceed one standard 9-5/8-inch-depth, ten-frame hive body may also be maintained on the same property.
6. Hives shall not be placed within a required front, side, rear, street side, or buffer yard.
7. When a beehive is located less than 20 feet from a property line, a flyway barrier at least six feet in height shall be maintained parallel to the property line for a minimum of five feet in either direction of the hive. The flyway barrier may consist of a wall, fence, dense vegetation or a combination thereof, such that bees will fly over rather than through the material to reach the colony.
8. A constant supply of fresh water shall be provided for the colonies on site within 15 feet of each hive.
9. Each beekeeper shall ensure that no wax comb or other material that might encourage robbing by other bees are left upon the grounds of the property. Such materials once removed from the site shall be handled and stored in sealed containers, or placed within a building or other insect-proof container.
10. If the beekeeper serves the community by removing a swarm or swarms of honey bees from locations where they are not desired, the beekeeper shall be permitted to temporarily hive the swarm on their property for up to 30 days from the date acquired, at which time the hive limit requirements of Section C.2 apply once more.
11. Products generated on site by bees, such as honey, shall be permitted to be sold on the property per applicable business license and/or home occupation regulations; however, no outdoor sales are permitted.
12. A beekeeper shall not locate or maintain a hive on property owned by another person without first obtaining permission from the property owner or person lawfully in possession of the property.
13. A beekeeper shall immediately replace the queen in a hive that exhibits aggressive characteristics, including stinging or attempting to sting without provocation.
14. Only docile common honey bees shall be permitted. African honey bees or any hybrid thereof are prohibited.
15. Any person found in violation of the above standards is subject to the nuisance abatement laws identified in the Municipal Code (Section 5.520 or as amended).



**MINUTES**  
**PLANNING COMMISSION STUDY SESSION**  
**July 14, 2014**

The study session of the Medford Planning Commission was called to order at 12:00 p.m. in Room 151 of the Lausmann Annex on the above date with the following members and staff in attendance:

Commissioners: Michael Zarosinski, David McFadden, Bill Christie, Bill Mansfield and Alec Schwimmer (arrived at 12:05).

Staff: Bianca Petrou, Kelly Akin, John Adam and Carla Paladino.

Guest: Jesse Botens

Subjects: 1. Discussion of possible beekeeping Code amendment (per citizen request).

John Adam, Senior Planner, reported that twice in the past few months a citizen has approached the City requesting that the Planning Department change the code to allow beekeeping as an urban use. Staff is looking for the Planning Commission to either recommend initiation or put in on the next agenda for the Commission to initiate it as a Code amendment. Mr. Adam reviewed briefly the public safety, utility, duty, nuisance, scope and scale of beekeeping.

Commissioner Christie stated that he sees no use in beekeeping. His store sells a lot of bee supplies. It is an on-going adventure with the bee industry. He does not know about bringing them into an urban setting. He does not see the need.

Commissioner McFadden commented that if beekeeping was regulated in an SFR-10 or greater area the probability of problems increase dramatically. If a person has an acre of land in the City he may not be noticed.

Commissioner Christie reported that where he lives everyone has large lots. It is a rural setting. There are beehives in that area. He is thinking of neighborhoods in general whether it is acceptable. Bees swarm, the hives will move and they are agitating to see beehives in trees. Some people are allergic to bees.

Chair Zarosinski asked if the discussion was regarding people being able to put beekeeping in their back yards and rent them out or as a hobby. Mr. Adam said he understood it to be for hobby purposes, but with the ability to sell their excess honey.

Mr. Adam reported that Mr. Botens sent him an example of what some cities are limited to. Most cities limit it to three boxes; over an acre they were allowed no more than six boxes. A commercial operation would have hundreds or thousands of hives. He has raised bees in urban Seattle. They disburse four to five feet away.

Chair Zarosinski asked if beekeeping gets registered with the Department of Agriculture. Mr. Botens said varies by city and state. Most recently Ashland required registration and Portland has a registry.

Commissioner Mansfield stated that he tends to favor this. Is there any data about the danger to people in neighborhoods? Mr. Adam reported that he did not have any data at this time. Mr. Botens also reported that he did not have any data.

Commissioner Mansfield inquired whether honey bees' swarm and attack people? Mr. Botens replied that they do not swarm and attack people. The swarm to procreate and split the hive.

Commissioner Mansfield asked if there were a lot of folks in the area that would like to do this. Mr. Botens replied that he has found a lot of support. It is good for gardeners in the area. He has noticed in the last several years there are less and less bees in the area.

Chair Zarosinski state that there needs to be more information on beekeeping.

Bianca Petrou, Assistant Planning Director, inquired whether there was a lot size minimum that Mr. Botens would suggest. Mr. Botens replied that he supplied language as a starting point to Mr. Adam.

Commissioner Mansfield commented that the Commission should initiate the code. It is a healthy debate for the community.

Commissioner Schwimmer agreed. There needs to be reasonable management, lot size, best use and minimum issue regarding number of units.

Mr. Adam asked if this was the sort of item to put on the Planning Commission's agenda consent calendar as an initiation or what? Kelly Akin, Principal Planner replied that it is done all at once as an initiation and recommendation. There would be a study session on the text before the public hearing.

Commissioner Mansfield stated that if it goes to a public hearing he hopes that the proponents would bring data about health and safety that counter against the general fear that people have.

Mr. Adam has contacted the Oregon Beekeepers Association to see what resources they have.

Ms. Akin reported that staff had received Paul Shoemaker's resignation on Friday, July 11, 2014. He has moved out of the City.

The meeting was adjourned at 12:27 p.m.

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Submitted by:  
Terri L. Rozzana, Recording Secretary



**MINUTES**  
**Planning Commission Study Session**  
**March 23, 2015**

The study session of the Medford Planning Commission was called to order at 12:00 p.m. in Room 151 of the Lausmann Annex on the above date with the following members and staff in attendance:

**Commissioners:** David McFadden, Mark McKechnie, Patrick Miranda, Jared Pulver, Chris MacMillan, Bill Mansfield, Norman Fincher, and Tim D'Alessandro.

**Staff:** Jim Huber, Kelly Akin, John Adam, Carla Paladino and Kevin McConnell.

**Subjects:**

1. DCA-13-080/ZC-13-079 – A-A/A-R Overlays Code Amendment.
2. CP-13-076/CP-13-077/CP-13-078 – Airport Master Plan Adoption.
3. DCA-15-014 – Beekeeping.

1. **DCA-13-080/ZC-13-079 – A-A/A-R Overlays Code Amendment**
2. **CP-13-076/CP-13-077/CP-13-078 – Airport Master Plan Adoption**

John Adam, Senior Planner, reported that the airport has developed a new master plan and typically the City adopts the master plan and elements into the Comprehensive Plan by reference. The other item for discussion is beekeeping. A citizen petitioned beekeeping to the City Council for the Planning Department for a Code amendment.

Carla Paladino, Planner III, stated that the City will adopt the airports new master plan by reference into the City's Comprehensive Plan. Also, making adjustments to the development code related to the overlays (i.e. airport approach, airport radar and a new mapping category called the airport area of concern). In addition there will be zone map amendments. The General Land Use Plan Map shows the majority of the airport under the "Airport" map designation. There is outlying property owned by the County with different General Land Use Plan Map designations that will be changed from the current designation to the Airport designation. The Airport Master Plan's focus is the aviation facility and its surroundings along with meeting future demand needs.

There are three elements that will be amended in the Comprehensive Plan to incorporate the new airport update: 1) Environmental Element (avigation easements, deed restrictions and noise abatement); 2) Transportation Element; and Transportation System Plan.

The Development Code amendments would affect sections:

- 10.031 – Exemptions
- 10.146 – Referral Agencies
- 10.300 – Zoning Districts
- 10.349 – Airport Approach (application requirements)

CITY OF MEDFORD  
EXHIBIT # *C to CC airport*  
File # DCA-15-014

- 10.350 – Airport Radar Overlay
- 10.414 – Airport Area of Concern (NEW) (application requirements)

Chair McFadden asked if developments outside the airports fence would still come before the City? Ms. Paladino replied yes.

Chair McFadden asked if has reviewed the tall sign ordinance such as freeway signs, etc. that there are no existing conflicts with the airport master plan update?

The City's text changes were provided to the airport. Maps were not included. Staff received positive feedback from Bern Case, Airport Director. He agrees with the changes including avigation easements and the noise abatement changes.

Staff's next step is to update the maps and make sure the airport concurs with those changes. There is a scheduled hearing before the Planning Commission on Thursday, April 23, 2015. It will be presented to the City Council in June.

### **3. DCA-15-015 – Beekeeping**

Ms. Paladino reported that the proposal is to amend the Code to allow beekeeping in all single-family residential, commercial, and industrial zoning districts within the City limits.

There have been two citizen requests to the City Council to allow urban beekeeping. The current Code provides for beekeeping in the agricultural overlay only.

Cities across the Country allow urban beekeeping such as Seattle, New York, San Francisco and Austin, Texas. Cities in Oregon such as Ashland, Hillsboro and Portland allow beekeeping.

Jesse Botens launched the most recent amendment. Ms. Paladino has talked with Southern Oregon Beekeeper's Association, Sarah Red-Laird and Martin Seybold. Drafts were sent to them for their feedback. There were e-mails included in the agenda packet.

The proposed language includes defined terms, updated the permitted use chart, and added relief on the 20 foot front yard setback, allowing them to be at 10 feet.

Special use regulations would include a required free registration; number of hives permitted (3 hives per one acre or less and 6 hives over one acre); two types of hives would be allowed (Langstroth and a box type); flyway barrier will be required if hives are fewer than 20 feet from property line; water supply provided; swarm removal, sale of products; only docile bees are permitted.

Commissioner MacMillan asked if using the airport for bees is that one large parcel that would have only six hives? Ms. Paladino replied yes, although the airport is made up of many different lots.

Vice Chair Miranda commented that the airport is considered County. Ms. Paladino replied that the City regulates the airport and is operated by the County.

Commissioner D'Alessandro asked has the cost of enforcement been considered and who would enforce if there was a problem? Ms. Paladino reported the City has a Code Enforcement division that is part of the Police Department.

Commissioner McKechnie asked if the registration was free and is the flyway barrier described in the ordinance? Ms. Paladino replied that registration is free and the flyway barrier is described. Its purpose is to make bees will fly over rather than through the material to reach the colony.

Commissioner Mansfield asked if some people attending the public hearing be prepared to discuss the safety of beekeeping? Ms. Paladino replied that Jesse Boten as well as representatives from the Southern Oregon Beekeeper's Association will be present and have the knowledge of allergies and the impacts. Commissioner Mansfield said he hopes that someone will supply that information for the Commissioner's on Thursday evening.

Commissioner D'Alessandro asked what was the reason for allowing beehives in front of the house versus restricted to the rear section of the house? Ms. Paladino reported that it was originally allowed on the side and rear yards. The Southern Oregon Beekeeper's Association requested that beekeeping be allowed in the front yard because bees need sun. They can get moldy and diseased if in a dark back yard.

Commissioner D'Alessandro asked, with the above stated, could the majority use the back yard and people could request an exception based on those needs? Ms. Paladino replied that at this point it is going to be allowed outright. There is no process.

Kevin McConnell, Deputy City Attorney, asked that if there is going to be hives in the front yard has anyone talked to Ms. Paladino about requiring a posting for the public? Ms. Paladino commented that the City could require a posting.

#### **Other business.**

Kelly Akin, Principal Planner, stated that several weeks ago she sent out an application form for the Commissions that came from the City Manager's Office and she needs the Planning Commission's comments back on March 31, 2015. Ms. Akin's comments were lengthy because she wanted to make sure the residency and employment requirements were clear.

April 9, 2015 will be a busy meeting for the Planning Commission. There are five hearings.

There will be a Planning Commission study session on Monday, April 6, 2015 for the Urban Growth Boundary expansion. Commissioner MacMillan and Commissioner McKechnie were not present at the March 12, 2015, Planning Commission meeting so they will need to review the record if they intend to participate. The meeting is viewable on the City's website under Online Video Center.

Mr. Adam asked that if the Commissioner's read the approved minutes would that count as being caught up? Mr. McConnell replied that he did not know if minutes alone would be sufficient. Just to be safe they should view the online video of the meeting.

Commissioner Pulver asked if Joe Slaughter could provide the number of acres in each MD area as opposed to how much total land is being proposed to be brought in?

Commissioner Mansfield stated that Greg Holmes from 1000 Friends of Oregon testified that the land figures that were proposed to be brought in, is above what LCDC will permit. Is that true? Mr. Adam stated that it is looking like that. Staff also has the number of acres that were requested for inclusion during the hearing.

Jim Huber, Planning Director, reported that the record was left open for two weeks. It closes Thursday, March 26, 2015. Staff has not so far discovered any arguments that would respond to the too much acreage. Mr. Holmes's comment remains unchallenged at this point.

Commissioner D'Alessandro stated that the maps that were used while the public was testifying he struggled trying to identify some of the areas, especially in MD-9. If it could be a coding system colored per section or something in the mapping. An identifier of the section being discussed would be helpful.

Mr. McConnell reported that identifying issues and making things clear for the next public hearing like the double-counting issue and making maps clear is appropriate for the study session. Getting into discussions about what land is in and out should be left for the public hearing.

Vice Chair Miranda asked if it would be possible for staff to create map that highlights the sections people were talking about. Mr. Adam replied that should not be a problem.

Commissioner Pulver asked what is the goal for the study session on Monday, April 6, 2015? Mr. McConnell stated that staff is identifying issues and clarify items that the Planning Commission would need to be able to make a proper recommendation when they go to the next public meeting in council chambers. Making maps easier to read is a good item to have so that the Planning Commission does not struggle with it.

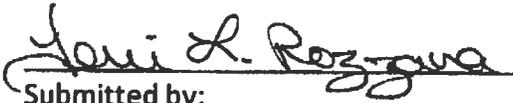
Chair McFadden commented that he finds in-depth discussion is difficult in council chambers. It is hard for a group to craft anything. Mr. McConnell asked what about another venue like the Carnegie Library? Have a big round table. It is not a public hearing, but it is a public meeting.

Mr. Adam reported that staff has set up a meeting with Mr. McConnell, Chair McFadden and Vice Chair Miranda to discuss what can actually happen during the meeting. The special study session on Monday, April 6, 2015, is going to be in the Medford Room 330 at City Hall. If the Commission wants a bigger venue then staff can look into obtaining the Carnegie Library. Chair McFadden replied that with the importance of this issue, it is his opinion that the Medford Room will be too small. Mr. Adam stated that staff could investigate setting up a table in council chambers with microphones so that people in the audience could be there for the study session. Staff will work on that.

Commissioner Pulver asked if staff was waiting for the study session to receive additional direction and would not modify the recommendation until after that meeting? Mr. Adam replied yes. Staff will be seeking direction from the Planning Commission to bring back a proposal.

Mr. Huber commented that there will be three new items that the Planning Commission would see. Written testimony that comes in until the record closes, eliminating acreage and who requested to be included who were not recommended in the beginning.

The meeting was adjourned at 12:58 p.m.



Submitted by:

Terri L. Rozzana, Recording Secretary



**MINUTES**  
**Planning Commission Meeting**  
**March 26, 2015**

The regular meeting of the Medford Planning Commission was called to order at 5:30 p.m. in the Council Chambers on the above date with the following members and staff in attendance:

Commissioners Present

David McFadden, Chair  
Patrick Miranda, Vice Chair  
Tim D'Alessandro  
Norman Fincher  
Bill Mansfield  
Mark McKechnie  
Jared Pulver  
Alec Schwimmer

Staff

Jim Huber, Planning Director  
Kelly Akin, Principal Planner  
John Adam, Senior Planner  
Kevin McConnell, Deputy City Attorney  
Terri L. Rozzana, Recording Secretary  
Carla Paladino, Planner III

Commissioners Absent

Chris MacMillan, Excused Absence

**10. Roll Call**

**20. Consent Calendar/Written Communications. None.**

**30. Minutes.**

30.1 The minutes for March 12, 2015, were approved as submitted.

**40. Oral and Written Requests and Communications. None.**

**50. Public Hearing.**

**New Business**

Chair McFadden stated that tonight's meeting will be conducted as a legislative hearing. There will be no statement from Kevin McConnell, Deputy City Attorney. Mr. McConnell confirmed the statement.

50.1 **DCA-15-014** Consideration of a Class 'A' legislative code amendment to amend Chapter 10 of the Municipal Code to provide provisions for beekeeping in the city limits. (City of Medford, Applicant).

Carla Paladino, Planner III, reviewed the approval criteria, background on the amendment, proposed language and compliance with applicable criteria.

Commissioner D'Alessandro asked what constitutes one hive in the Langstroth hive. Ms. Pal-

adino replied that it is the entire structure.

Commissioner McKechnie asked what distance the water source has to be. Ms. Paladino stated no more than 15 feet from the hive.

Commissioner Pulver asked is if bee hives are allowed in the County. Ms. Paladino reported they are.

The public hearing was opened and the following testimony was given.

- a. Scott Allison, 891 Beswick Way, Ashland, Oregon, 97520. Mr. Allison has been a beekeeper for three years. It is important for the City to support this amendment. Bees provide pollination for a major portion of the food source. Honey bees are pretty docile.
- b. Jesse Boten, 210 Fordham Court, Medford, Oregon, 97504. Mr. Boten commented that hive boxes shown in the staff presentation were exceptionally large; they typically get no taller than waist high. The proposed amendment is a good way for Medford to be at the leading edge.
- c. Sharon Schmidt, 4601 S. Pacific Highway, Phoenix, Oregon, 97535. Ms. Schmidt is from the honey festival. There is a problem of keeping bees alive. Anything they can do to increase the bee population will be time well spent.
- d. Ryan King, 555 North 5th Street, Jacksonville, Oregon, 97530. Mr. King did his graduate work at SOU and worked with the City of Ashland to do a similar amendment. Part of his thesis at SOU was to set up a beekeeping program at the University. There is a lot of fear associated with bees, especially with children. It would be great for Medford to approve this amendment.
- e. Dolly Warden, 255 Colver Road, no. 88, Talent, Oregon, 97540. Ms. Warden stated that it is essential that these bees keep living. We need to make sure there is an ordinance for honey bees in the City of Medford.
- f. Dean MacEanis, 1312 Spring Street, Medford, Oregon, 97504. Mr. MacEanis reported that bees are very docile. Neighbors near his bee hives are excited that their gardens have flourished. This amendment is a great idea. He appreciates the City considering this amendment.
- g. Vicki Ryder, 2105 Dellwood Avenue, Medford, Oregon, 97504. Ms. Ryder does not want bees next door to her or in her backyard. She does not want to worry about her grandchildren being stung by bees. She does not want bees.
- h. Bob King, 3436 Creek View Drive, Medford, Oregon, 97504-9625. Mr. King stated that we get 35 percent of our food from bee pollination. The bees are non-aggressive unless they are disturbed. Many cities allow bees: New York, Chicago, and San Francisco. There are many wild colonies along Larson Creek. Local honey is good for combating local allergies. He hopes that

the Planning Commission will approve this amendment.

- i. Ellen Wright, 97 Pine Street, Ashland, Oregon. Ms. Wright wanted to make sure that a letter from Southern Oregon Beekeepers Association was in the record. They are a regional branch of the State beekeepers association. The Association strongly supports the effort to allow urban beekeeping.

Chair McFadden asked in regard to Ms. Ryder's concerns if the Southern Oregon Beekeepers Association feels that registration is adequate or would the Association recommend stronger action. Ms. Wright stated that the Association would recommend the registration over requiring hearings. It is important for the City and neighbors to know where the hives are. Ashland uses the registry.

Vice Chair Miranda asked whether there were guidelines in the Southern Oregon Beekeepers Association documentation that states how small or large a hive can be. Ms. Wright answered that twelve stacks would be very unusual. She does not believe there is any reason to restrict it. The only reason it would get tall is if there was a phenomenal honey flow coming in.

Commissioner Mansfield asked if it was true that it is a small percentage of people with that are allergic to honey bees. Ms. Wright confirmed the statement. Ms. Wright will look that up and submit the statistics.

Vice Chair Miranda asked how population in the hives is controlled. Ms. Wright reported by beekeeper management practices.

The public hearing was closed.

Commissioner Pulver stated that his understanding of the nuisance abatement is that if there was a complaint, the City deemed that the offender needed to correct it, and if not, the City would take action with an associated fine. Ms. Paladino confirmed. There is no specific language on how the City would extract the hives if there was an issue. That may be something to consider when forwarding it to the City Council.

Mr. McConnell stated that in this ordinance he does not see where the City could take extraction action. It needs to be discussed and language needs to be included explaining how the City could take action.

Commissioner Schwimmer asked Mr. McConnell if the property owner has a civil cause of action based on a nuisance standing in order to enforce the abatement of the bees. Mr. McConnell confirmed this, but pointed out that civil legal action is a long and expensive process. People who complain will want the City to do something about it.

Motion: Based on the findings and conclusions that all of the approval criteria are either met or are not applicable, the Planning Commission initiates and forwards a favorable recom-

mendation for adoption of DCA-15-014 to the City Council per the staff report dated March 19, 2015, including all Exhibits, with Exhibit A amended, plus revisions regarding nuisance abatement to be worked out by staff.

Moved by: Vice Chair Miranda

Seconded by: Commissioner McKechnie

Commissioner D'Alessandro asked if the language would be sent back to the Planning Commission for review or go to the City Council. Mr. McConnell replied that it would go to City Council.

Commissioner Schwimmer stated that the City drafted legislative changes based on compelling city interest for a public good. There has been testimony tonight that there are reasons why the City should approve this ordinance. There are health issues related to the enactment of this ordinance. The City has to weigh the benefit against that. The City has taken steps to mitigate that by placing height limitations, restrictions on setbacks and making sure there is water. The Deputy City Attorney has expressed concerns regarding the abatement process and how the City would have the power to step in and remove bees when a resident complains because the bees do not behave. This enactment will allow better control of the bees. It is his position for the City to enact this ordinance.

Commissioner Pulver stated that it is important for the City to have the ability to take action in a clean and expedited fashion. Whatever language that needs to be added to make that clean should be done. He struggles with the front yard option for location of hives. He also struggles with these in a commercial and industrial setting. He does not see those settings as being favorable for having hives.

Vice Chair Miranda reported that he thinks this will be good for the City and the citizens.

Commissioner McKechnie stated that he is comfortable with the 20-foot front yard setback. It is his opinion this is good for Medford. He supports the idea in case there is a problem with a hive a neighbor has a reasonable remedy to address that without having to go through a long list of items. He is in favor of staff working with the City Council to make it more straightforward.

Mr. McConnell stated that the nuisance abatement is there in case there is a need. As far as determining what bees were causing the nuisance, the City would have to be able to do that before taking anyone's hives. There is a due process. The City would have to prove its case by preponderance of the evidence. If the City could not make the case the bees that were causing the problem came from the neighbors hives then the hives stay.

Roll Call Vote: Motion passed, 8-0.

**60. Report of the Site Plan and Architectural Commission.**

60.1 Commissioner Schwimmer reported that the Site Plan and Architectural Commission met on Friday, March 20, 2015. They approved the final order for In-N-Out restaurant. They heard

consideration of plans to construct a 972 square foot addition to an existing 1,200 square foot shop building, situated at the northwest corner of a 2.09 acre lot, on the west side of Crater Lake Highway between Commerce Drive and Coker Butte Road. The applicant requested relief from installing three street lights. Kevin McConnell, Deputy City Attorney, stated an exception would not be necessary in this case as the applicant made a Nolan-Dolan argument regarding proportionality. He said there may be a nexus here but not rough proportionality. He added there is no Nolan-Dolan analysis in the Public Works Department Staff Report so based on that this Commission could accept the applicant's request for an exception to the street lights requirement. The Commission approved the exception of the street light requirement stated in the Public Works Department Staff Report.

**70. Report of the Joint Transportation Subcommittee. None.**

**80. Report of the Planning Department.**

80.1 Kelly Akin, Principal Planner, reported that the Planning Commission's next meeting is Monday, April 6, 2015. This is a special study session that will be on the Urban Growth Boundary testimony that they heard on Thursday, March 12, 2015. Staff is supposed to get direction from the Planning Commission on how to proceed for the hearing that will follow.

There is business scheduled for the next two months for the Planning Commission. Those meetings will take place on Thursday, April 9, 23, May 14 and May 28, 2015.

Last week the City Council approved the text amendment allowing administrative revisions to Site Plan and Architectural Review and Conditional Use Permit approvals.

Chair McFadden inquired who was going from the Planning Commission to the APA Conference in Seattle, Washington. Ms. Akin replied that Commissioner Schwimmer would be attending. Chair McFadden asked whether the approval allowed for two Planning Commissioner's to attend. Ms. Akin replied that the approval allows for two Planning Commissioner's to attend the APA Conference. Vice Chair Miranda stated that he was supposed to attend but found out that he would be in Arizona during the dates of the Conference.

**90. Messages and Papers from Chair of Planning Commission. None.**

**100. Remarks from the City Attorney. None.**

**110. Propositions and Remarks from the Commission. None.**

**120. Adjournment.**

The meeting was adjourned at 6:45 p.m. The proceedings of this meeting were digitally recorded and are filed in the City Recorder's office.

Submitted by:

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Terri L. Rozzana  
Recording Secretary

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David McFadden  
Planning Commission Chair

**Approved: April 9, 2015**

**Carla G. Paladino**

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**From:** Praline M. McCormack  
**Sent:** Tuesday, March 10, 2015 9:00 AM  
**To:** Carla G. Paladino  
**Subject:** FW: "Legalize" beekeeping in Medford, Oregon - file number (DCA-15-014)

-----Original Message-----

From: Planning Department  
Sent: Tuesday, March 10, 2015 7:39 AM  
To: Praline M. McCormack  
Subject: FW: "Legalize" beekeeping in Medford, Oregon - file number (DCA-15-014)

-----Original Message-----

From: P. Keith Newberry [mailto:pknewberry@comcast.net]  
Sent: Sunday, March 08, 2015 6:30 PM  
To: Planning Department  
Subject: "Legalize" beekeeping in Medford, Oregon - file number (DCA-15-014)

I am writing in support of Legalizing Beekeeping in Medford, Oregon. I have been a beekeeper for 3 years and continually learn the importance of our bee populations.. In most instances, because of new threats (hive beetles, mites, wax moths, and other new diseases), bee colonies cannot survive without the direct assistance of beekeepers. These are very new threats not experience 10-20 years ago. Think what the nation would be like without the help of our bees? A huge percentage of farmer's crops would not be pollinated and would be subject to huge crop loss. Honey bees, if treated correctly, are very gentle and provide a very valuable service to us.

We are in a critical stage with honey bee populations. Please do some research on the plight on the honey bee. We need your help in doing the right thing.. Legalize Beekeeping in Medford, Oregon..

Thanks in advance for your consideration!!!

P. Keith Newberry  
4402 Dove Cove  
Corinth, MS 38834  
662 287-0112

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Friday, March 20, 2015 7:42 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Beekeeper-friendly City Ordinance

**From:** Blanche Douma [mailto:blanchedouma@charter.net]  
**Sent:** Thursday, March 19, 2015 8:47 PM  
**To:** Planning Department  
**Subject:** Beekeeper-friendly City Ordinance

*Hello,*

*I am sending this in reference to File No. DCA-15-014.*

*I will be unable to attend the hearing on March 26, but would like to submit my support of establishing Medford as a Bee-friendly City.*

*Our bees (especially the honeybee) are in peril, and I believe immediate measures need to be implemented, to provide a safer environment for them, and supplying them with food and water to aid in their survival.*

*I have made it a priority with my garden, to provide a 'water station' for bees, to not use any poison sprays on my property, and to have plantings that will bloom over the entire growing season, with flowers that provide pollen and nectar for the bees. Adoption of this ordinance will hopefully encourage others to do as much.*

*Please enter this submission in my absence.*

*Thank you,  
Blanche A. Douma*

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Tuesday, March 24, 2015 7:21 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Support

*Debbie*

**From:** Chris Ratt [mailto:ratboy5000@gmail.com]  
**Sent:** Monday, March 23, 2015 8:48 PM  
**To:** Planning Department  
**Subject:** Support

I support the SOBA in keeping bees in city limits.

After reading about the shortage of bees in Southern Oregon and the impact that it is having on Harry & David and other orchards big and small was very shocking. Until now I have always took it for granted that honey bees were everywhere doing what they do best. I never thought that they needed a keeper. After this article was released a few of my friends started talking about the importance of honey bees and their impact on human life. Who would have thought that a bee holds the key to our food supply. Speaking for my friends, We as home owners in the city of Medford Oregon would like to help save and keep bees on our property.

Thank you for your time.

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Tuesday, March 24, 2015 12:18 PM  
**To:** Carla G. Paladino  
**Subject:** FW: Bee and Beekeeper friendly ordinance in Medford - File number (DCA-15-014)

FYI

*Cheryl Adams* | Office Administrator Planning Department | City of Medford | 541.774.2398

*My current work schedule is 8 am to 2 pm. sometimes I will not be able to get back to you the same day. Sorry for any inconvenience this may cause. Cheryl*

**From:** Ellen Wright [mailto:ewright42@gmail.com]  
**Sent:** Tuesday, March 24, 2015 12:03 PM  
**To:** Planning Department  
**Subject:** Bee and Beekeeper friendly ordinance in Medford - File number (DCA-15-014)

I am writing in **SUPPORT** of the effort to make it easier to keep bees in Medford. I applaud the Medford Planning Commission, and the Medford City Council, for considering this change.

Many major cities support beekeepers: Atlanta, New York, Seattle, Portland, Denver, Spokane, Chicago, San Francisco, Toronto, Vancouver. Recently Santa Monica and Redondo Beach have taken decisive action and legalized urban beekeeping. It has recently been allowed in Ashland, and Salem. It would be wonderful if Medford also supported these amazing creatures and the benefits they bring to all of us.

I've copied this information from the Oregon State University website in support of your effort:

### Importance of Urban Beekeeping

- *There are very few feral honey bees left. With the commercial honey bees dying off from pesticides and diseases, urban beekeepers help preserve their existence.*

*Honey bees pollinate the neighborhood fruit trees and vegetable gardens. They also produce honey and beeswax.*

### Some Factsoids

- *Look at your plants! You already have honey bees, bumble bees, other native bees on many of your flowers. These honey bees typically fly 2 miles and more from their hives to forage for nectar and pollen and may easily come from outside the city limits.*
- *Over 1/3 of the food we eat could not exist without the pollination of honeybees*
- *Hives are kept at both the Oregon Governor's estate in Salem and the White House in Washington, D.C. Hives are allowed in New York City. Portland, OR allows any number of hives with as long as the beekeeper gets signatures from neighbors and registers the hives.*

### Stings

- *Honey bees are not aggressive insects. They sting only when people come too close to their hives...and probably won't even sting then. Foragers don't want to do anything except forage. They will sting if you step on them barefoot. It's beekeepers who typically get stung by honey bees.*
- *YELLOW JACKETS ARE NOT BEES! Honeybees are often confused with aggressive yellow-jackets, wasps and bald-faced hornets. People who are stung in the summer and fall are stung by hornets, especially yellow jackets. One of the biggest enemies of honeybees is yellow-jackets who kill them, eat them, rob their hives of honey, and eat their brood.*

I am an urban beekeeper in Ashland OR. I have been keeping 2-3 hives in a downtown backyard for 3 years without any issues. My neighbors LOVE the bees (and enjoy getting honey in thanks each fall).

Ellen Wright  
97520  
541 941 1894

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 8:34 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Bee ordinance comments

**From:** John McGlothlin [mailto:jmcglothlin@charter.net]  
**Sent:** Wednesday, March 25, 2015 8:31 AM  
**To:** Planning Department  
**Subject:** Bee ordinance comments

I would like to voice my opposition to the proposed ordinance that would allow bee hives in the city. My (and my wife's) opposition stems from an experience we had year before last with neighbors who had two hives in their back yard next to the fence that separates our lots.

The bees zeroed in on our hot tub as a water source and soon there would be a swarm on our deck and on the hot tub ever day and we would have to scoop out fifty or more dead ones every morning (they can get under the cover). This, it turns out, is a common phenomenon and you can confirm this by Goggling 'honey bees and hot tubs'. Seems they zero in on water sources and, once having done so, pass this on to the hive and then you are stuck with them. I bet the same would be true of pools. While the bees were in residence we couldn't really use our tub and were surrounded by swarms of bees on our deck. As the hives were illegal I was able to get the neighbors to remove them but it was not a good thing (unfortunately I no longer have the photos I took showing the bees on the hot tub).

I saw in the paper that the proposed ordinance would require a six foot barrier to as to prevent bees from flying into neighbors' yards but I can also testify that that isn't a solution as we already had a six foot solid fence and the bees swarmed not only on our deck and hot tub but on all our flowering trees and plants (and no, I'm not talking about a few pollinators as one gets naturally; I'm talking about enough bees to make an audible buzz). Thus, I challenge the notion that a "flyway" is going to do the trick.

In short, I don't think bee hives are as benign as those who are supporting this change imply. I would hope that you'd look beyond the interests of those who enjoy the hobby and also consider those of us who don't want to have our yards taken over by bees.

John W. McGlothlin  
649 Carrington Ave.  
Medford

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 9:56 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Bee friendly! !!

**From:** Susannah Perillat [mailto:1omsweetom@gmail.com]  
**Sent:** Wednesday, March 25, 2015 9:43 AM  
**To:** Planning Department  
**Subject:** Bee friendly! !!

Hello Medford bee friendly!

I am in support of making Medford a bee friendly town!

we have had bees in our family all our life they are wonderful addition to life bee friendly yay!

Susannah Perillat

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 10:52 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Bee Keeping in the city limits

-----Original Message-----

**From:** Marge Bernard [mailto:margebernard@gmail.com]  
**Sent:** Wednesday, March 25, 2015 10:23 AM  
**To:** Planning Department  
**Subject:** Bee Keeping in the city limits

I would like to voice my opinion on urban beekeeping. Bee's have been proven to be gentle and easy to handle in an urban as well as rural setting. The increased awareness of the importance in helping our pollinators is critical at this time in our world. To encourage more awareness can only be a good thing. As long as the hives are situated in a suitable spot on the property the neighbors should only notice an increased amount of pollination in their gardens and around their fruit trees. Unless feeling threatened a bee will not sting. It is the wasps that many people are frightened of, and give bees a bad name. On a recent trip to Nepal I saw many times bee hives right in the middle of town, on the main street. Those folks had no complaints or fears of the bees, and were walking right by them on a regular basis, as did we, with no problems. I have also been around amazing bee hives, bees, and beekeepers in Ashland who are proving to be very responsible in their handling of the bees and conscientious of the safety concerns of their neighbors.

Marge Bernard  
Bee Keeper for 4 years

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 10:52 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: beekeeping in Medford "File Number DCA-15-014".

-----Original Message-----

From: christina [mailto:chr8585@gmail.com]  
Sent: Wednesday, March 25, 2015 10:27 AM  
To: Planning Department  
Subject: beekeeping in Medford "File Number DCA-15-014".

Please allow beekeeping in Medford. Beekeepers are responsible people dedicated to improving our health and environment. Without bees and other important pollinators our food options would be seriously compromised and most likely our continued existence. The educational opportunities of living near a beekeeper are priceless, especially for the young, our next generation.

Please support this great opportunity. Take New York City as a great example! When I lived there one of my greatest moments were hearing a rooster crow!

Respectfully,  
Christina Grace Dauterman, Beekeeper

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 10:52 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Beekeeping in Medford

**From:** Mic Steve [mailto:mickeymacmac@gmail.com]  
**Sent:** Wednesday, March 25, 2015 10:29 AM  
**To:** Planning Department  
**Subject:** Beekeeping in Medford

File number DCA-15-014 I am writing in favor of the ordinance of keeping honey bees within Medford City limits. Ecologically this is sound practice and has been proven to work by other surrounding cities. I applaud the foresight and vision of city planners. Thank you,  
Michael D. Stevenson  
1444 Lawnridge  
Medford, Oregon

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 10:52 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Bee Keeping Support (DCA 15-014)

**From:** R J DUMANOWSKI Owner [mailto:dumanowski@centurylink.net]  
**Sent:** Wednesday, March 25, 2015 10:37 AM  
**To:** Planning Department  
**Subject:** Bee Keeping Support (DCA 15-014)

I support DCA 15-014 the bee keeping ordinance to allow bee keeping in Medford. I actually read the measure. It is well composed and addresses every area I believe an urban Bee keeper will need to be aware of to be a good neighbor to people and bees.

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 10:53 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: bee keeping within city limits

**From:** Lorraine Petro [mailto:andreanhigh@live.com]  
**Sent:** Wednesday, March 25, 2015 10:45 AM  
**To:** Planning Department  
**Subject:** bee keeping within city limits

I support bee keeping within city limits File Number DCA-15-014".

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 12:00 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Please Allow Bee Keeping in Medford!

**From:** Michael Campbell [mailto:mcampbell1112@gmail.com]  
**Sent:** Wednesday, March 25, 2015 11:31 AM  
**To:** Planning Department  
**Subject:** Please Allow Bee Keeping in Medford!

To whom it may concern,

I'm writing in reference to File Number DCA-15-014.

Bees are extremely beneficial to our local habitat, and while I am not one myself, I know many beekeepers who are extremely passionate about their trade.

Allowing bees to be maintained in a controlled environment would be extremely beneficial to our city.

I urge you to lift the ban on bees in Medford!

Thank you.

Michael Campbell

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 12:01 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: In City Beekeeping.

-----Original Message-----

From: Barry Karjala [mailto:bearman67@gmail.com]  
Sent: Wednesday, March 25, 2015 11:39 AM  
To: Planning Department  
Subject: In City Beekeeping.

I am writing in support of residential beekeeping. I am not a beekeeper but I do know of the benefits that bees bring to my garden. These days when honey bees are in decline we need to support any action we can do to help. Thank you.  
Barry Karjala.

Sent from my iPad

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 12:01 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: please lift the bee ban

**From:** amanda hartman [mailto:amanda.l.hartman@hotmail.com]  
**Sent:** Wednesday, March 25, 2015 11:44 AM  
**To:** Planning Department  
**Subject:** please lift the bee ban

Bees are the foundation of the circle of life. It is time to bring them back into our neighborhoods.  
Thank you for your time.  
Amanda Hartman

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 12:01 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Supporting allowing beekeeping in the city of Medford Number DCA-15-014

**From:** Emi Sprinkle [mailto:emisprinkle@yahoo.com]  
**Sent:** Wednesday, March 25, 2015 11:44 AM  
**To:** Planning Department  
**Subject:** Supporting allowing beekeeping in the city of Medford Number DCA-15-014

Hi,

My name is Emi Sprinkle, and I live in Medford. I wanted to write you to let you know that I would like to support this amendment to allow beekeeping in the city. I am a beekeeper and have two hives out in the country because I cannot have them in the city.

Bees are so important for the health of our environment and pollination and they really need human intervention to make it year to year. I think allowing a limited amount of hives for hobbyists to work with, should pose no threat to the general population and should support both agriculture (the many orchards and gardens around) and it would enable beekeepers like me to keep an eye on our hives and intervene in a more timely manner if something is amiss. As it is now, I have to travel 15 minutes outside city limits, and am not able to make it very regularly, therefore making it difficult for me to help my bees survive.

Please let me know if I can help with anything in this process, my phone number is 541-690-6706, I am not able to make it to the meeting tomorrow, but I am planning on coming to the meeting in April.

Very grateful,

Emi Sprinkle,  
Bee Hobbyist

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 12:01 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: DCA-15-014 Beekeeping

**From:** Suzanne [mailto:suzanne@mighty.net]  
**Sent:** Wednesday, March 25, 2015 11:55 AM  
**To:** Planning Department  
**Subject:** DCA-15-014 Beekeeping

I was pleased to read the article in the Medford Tribune stating that the city was considering allowing beekeeping.

I hope that the planning commission will sincerely consider family beekeeping within the city limits of Medford. In doing so, I urge you to allow for at least two or three hives, otherwise a beekeeper has no way of evaluating or comparing if a hive is doing well or in the process of dying out. I have been involved in hobby beekeeping for over 14 years and have found bee hives to a peacefully and pleasant addition to my gardens. Despite many visitors each year to my yard and hives, we have had no bee "attacks." (We've had a child visiting that should have been eaten for throwing rocks, but sadly wasn't even stung)

Please consider;

- Bees exist within the city limits by design of nature.
- Everyone I ever spoken to is "Allergic to being stung". *(However, very few individuals would go into anaphylactic shock if stung and they know who they are and carry epinephrine pens with them at all times.)*
- There is no associated noise or odor with bee hives.
- Bees are educational and excellent projects for children and families
- Bees are declining as a species and need our help to survive
- Bees co-exist nicely with most animals other than horses or skunks

Thank you, Suzanne Davis, 541-727-7325

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 1:40 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: yes to bees-File Number DCA-15-014

**From:** Dakota [mailto:dakotatwocrows@yahoo.com]  
**Sent:** Wednesday, March 25, 2015 1:19 PM  
**To:** Planning Department  
**Subject:** yes to bees-File Number DCA-15-014

I fully support bees within the city limits. They are certainly in the news lately and for good reason.

Bees are declining and they are essential to our food supply. What better reasons to have them live everywhere.

Yes to Bees...

Dakota Otto  
Talent OR

"All things ready, if the mind be so." ~ William Shakespeare

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 1:40 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: File Number DCA-15-014

**From:** jody parrott [mailto:braincounselor@yahoo.com]  
**Sent:** Wednesday, March 25, 2015 1:39 PM  
**To:** Planning Department  
**Subject:** File Number DCA-15-014

I am in favor of amending the beekeeping laws with Medford City Limits. Please allow the ammendment to pass. I will also be at the planning meeting regarding this issue, to cast my vote in person.  
thank you for your time

Jody Parrott  
842 W 13th ST  
Medford, OR 97501

CITY OF MEDFORD  
EXHIBIT # *V to CC report*  
File # *DCA-15-014*

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 2:24 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: It is important to care for the people who care for you.

**From:** Beatrice M Bloyd [mailto:beatrice1134@hotmail.com]  
**Sent:** Wednesday, March 25, 2015 1:56 PM  
**To:** Planning Department  
**Subject:** It is important to care for the people who care for you.

Bee keepers make it possible for us to protect this valuable resource. it is rather obvious that no entity can truly control bee hives, we also cant assure their continuance. especially when the chemical companies come up with more and better ways to kill all insects. beneficial insects such as lady bugs and bees also get caught up in the process. I think it is important to acknowledge that with out bees, life as we know it would cease to exist in less than ten years.

bees kept in hives by beekeepers have a greater rate of survival that feral hives. Domestic or feral, the bees determine by their own system where they will choose to be. Please lift the ban that frustrates the dedicated bee keepers in our area. It is a nice hobby, and it enriches our society.

Sincerely Beatrice M. Bloyd.

Sent from Windows Mail

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 2:25 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Beekeeping

**From:** SOBA [mailto:sobeekeepers@gmail.com]  
**Sent:** Wednesday, March 25, 2015 2:04 PM  
**To:** Planning Department  
**Subject:** Fwd: Beekeeping

----- Forwarded message -----

**From:** <[juniperhillfarm@digitalpath.net](mailto:juniperhillfarm@digitalpath.net)>  
**Date:** Wed, Mar 25, 2015 at 10:56 AM  
**Subject:** Beekeeping  
**To:** [planning@ci.medford.or.us](mailto:planning@ci.medford.or.us)  
**Cc:** [sobeekeepers@gmail.com](mailto:sobeekeepers@gmail.com), Karen <[unshackled@sbcglobal.net](mailto:unshackled@sbcglobal.net)>

To whom it may concern,

I am new to beekeeping, recently bought my first hive and am eagerly awaiting the arrival of my bees on April 11th. There are so many reasons why keeping bees is a good thing, whether out in the country or within the city limits. Disease and pesticides have decimated the bee population in the US making the hobby beekeeper one of the ways we can keep them healthy. Bees pollinate, they make products that we benefit from, they are a part of the circle of life. Beekeepers who live within the city limits take extra measures to ensure the safety of their bees and of the surrounding neighborhood. I think it's extremely important to continue to allow bees to be kept within Medford. I don't have the statistics or the specialized knowledge to give to you, I'm only a person who believes that bees are an important resource and anything stopping them from continuing to do their work is wrong.

Thanks for listening, Kim Baxter

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 2:26 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Letter in support of allowing beekeeping in Medford

**From:** SOBA [mailto:sobeekeepers@gmail.com]  
**Sent:** Wednesday, March 25, 2015 2:05 PM  
**To:** Planning Department  
**Subject:** Letter in support of allowing beekeeping in Medford

March 24, 2015

Carla Angeli Paladino

200 South Ivy Street, Lausmann Annex, Room 240

Medford OR 97501

Dear Ms Paladino,

The Southern Oregon Beekeepers Association is asking that you **support** the amendment of Sections 10.012, 10.314, 10.337, 10.707, and 10.813 of the Medford Land Development Code to provide provisions for beekeeping in the city limits.

One out of every three bites of food we eat are thanks to a bee's pollination service. They pollinate nearly 100 crops in the US, and also provide pollination service to wildflowers, shrubs, and trees that beautify our neighborhoods and wild areas.

Honey bees are in decline as a result of many factors, chief among them the lack of good forage, the increased use of pesticides in agriculture, and the resulting susceptibility to disease and pests. Honey bees do well in urban environments where there is a variety of forage year-round and less exposure to agricultural pesticides.

Allowing urban or hobby beekeeping within the city could increase the number of pollinators working in the many agricultural fields surrounding Medford.

Managed bee hives swarm less frequently than feral hives because beekeepers manage the hives to prevent swarming.

Supporting beekeeping within the city limits is investing in a stronger and healthier bee population. Southern Oregon Beekeepers Association urges you to adopt the amendments that allow beekeeping in the city limits. Healthy bees mean healthy people!

Southern Oregon Beekeepers Association is a regional branch of the Oregon State Beekeepers Association. Our mission is to provide our membership with a forum for sharing knowledge and mutual interest in beekeeping, and to educate and promote the benefits of beekeeping to our community.

We have over 100 active members in Jackson and Josephine counties, and reach over 500 people with our monthly newsletter.

Best regards,

**Southern Oregon Beekeepers Association**

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 3:40 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Beekeeping - File Number DCA-15-014

**From:** Alex Harding [mailto:hardinga@sou.edu]  
**Sent:** Wednesday, March 25, 2015 3:10 PM  
**To:** Planning Department  
**Subject:** Beekeeping - File Number DCA-15-014

City of Medford Planning,

My name is Alexandra Harding, and I am writing to indicate my support of the proposed changes to the Medford Land Development Code with regard to urban beekeeping.

I am currently a student at Southern Oregon University in both the MS in Environmental Education and the Masters of Arts in Teaching programs. After I am done with my degrees, I plan to stay in the medford area and to teach middle and high school.

I have several generations of family living in Medford. Some of us have moved away, but always seem to return home. My grandmother who lives in Medford has kept large garden for as long as I can remember. She taught me from a young age the benefits of growing our own food, and sharing it with our neighbors.

I am a young person and a budding beekeeper, and I can see the many benefits of allowing bees to be kept in city limits. I believe that many people who oppose keeping bees do so out of unnecessary fear of being stung. If bees are kept according to the proposed code changes, the risk to the public is extremely minimal. I would say that beekeeping poses much less risk than keeping dogs or other potentially dangerous animals in the city. They also provide many more benefits.

A few of the benefits of having bees in our neighborhoods:

- Pollination of city plants, gardens and nearby crops (pears)
- Honey and other hive products
- Happy beekeepers
- Learning opportunities relating to agriculture and supporting local food production

Thank you for taking the time to consider these changes.

Alexandra Harding  
Age 24

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Wednesday, March 25, 2015 4:48 PM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Hello

**From:** lorrainesck@aol.com [mailto:lorrainesck@aol.com]  
**Sent:** Wednesday, March 25, 2015 4:13 PM  
**To:** Planning Department  
**Subject:** Hello

I understand that there is a bee keeping ban in Medford, Oregon. Please STOP this ban!!!! Thank you Mrs. Sacks

CITY OF MEDFORD  
EXHIBIT # AA to CC report  
File # DCA-15-014

## Carla G. Paladino

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**From:** Sarah@beegirl.org  
**Sent:** Wednesday, March 25, 2015 7:44 PM  
**To:** Planning Department  
**Cc:** Carla G. Paladino  
**Subject:** Beekeeping in Medford City Limits DCA-15-014

Dear Planning Commissioners,

Thank you for your agreement in hearing testimony to amend the current City of Medford beekeeping ordinance. The ordinance, as is, is not conducive to the future pollination needs of gardens, flowers, shrubs, and trees within city limits. I am in full support of the current proposed amendment to Chapter 10 of the city code. (DCA-15-014)

While the bees' cousin, the aggressive yellow jacket wasp often gives bees a bad reputation, honey bees are docile nectar and pollen loving creatures that can benefit your constituents.

Among the benefits to allowing beekeeping in an urban setting are:

- An increase in pollination resulting in an increase in plant diversity and food production,
- An increase in plant health and robustness,
- An increase in biodiversity,
- Promotion of local production of honey, beeswax and other hive products, and
- Opportunities for education of the public regarding the environmental contribution of pollinators in general, and bees specifically.

While I am traveling out of state for work, and will not be able to attend the meeting, I am sending two representatives from our organization to support the amendment and be available for questions. Please do not hesitate to reach out to me at any point with questions or concerns.

Thank you for your consideration.

Sincerely,

**Sarah Red-Laird**  
**Bee Girl, Executive Director**  
**American Beekeeping Federation, Kids and Bees Program Director**  
**International Bee Research Association, Bee World Program US Ambassador**

"Beekeeping Education // Honey Bee Conservation"

(541) 708-1127  
[beegirl.org](http://beegirl.org)  
[facebook.com/sarahbeegirl](https://www.facebook.com/sarahbeegirl)

#loveyourbees

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:09 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: File Number DCA-15-014

**From:** JESSE BOTENS [mailto:[jessebotens@gmail.com](mailto:jessebotens@gmail.com)]  
**Sent:** Wednesday, March 25, 2015 7:55 PM  
**To:** Planning Department  
**Subject:** File Number DCA-15-014

I support Beekeeping inside Medford.

Jesse

CITY OF MEDFORD  
EXHIBIT # CC to CC report  
File # DCA-15-014

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**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:10 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: DCA-15-014

**From:** Jesse [mailto:igloo\_boy68@yahoo.com]  
**Sent:** Wednesday, March 25, 2015 7:57 PM  
**To:** Planning Department  
**Subject:** DCA-15-014

To Whom It May Concern:

I would like to voice my support in favor of beekeeping inside the city limits of Medford.

Dean

Sent from my Samsung Galaxy Tab®|PRO

CITY OF MEDFORD  
EXHIBIT # DD to CC report  
File # DCA-15-014

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:10 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: DCA-15-014 Backyard bees

**From:** Willow Murawski [mailto:willowcoyote@yahoo.com]  
**Sent:** Wednesday, March 25, 2015 8:25 PM  
**To:** Planning Department  
**Subject:** DCA-15-014 Backyard bees

i am in support of the proposed ordinance recommended by planning staff that aims to end the ban on hives in Medford. i live in ashland next door to a bee keeper, in a neighborhood of about .25 acre lots, and am fairly allergic to bee stings. the bees from next door like a lot of the flowers i grow. in addition, these bees drink from my ornamental fountain in huge numbers during the warm months of the year, flying in and out all day long. i have never been stung and coexist with these bees just fine. i wish people would keep bees instead of dogs. there is no end to irresponsible owners and dog barking. i wish ashland had the same dog ordinances that you have established in medford.

willow murawski  
875 beswick way, ashland, oregon  
541.708.0307

"some days you just can't get rid of a bomb" -adam west, batman movie 1966  
<http://prettyfyit.blogspot.com/#>

CITY OF MEDFORD  
EXHIBIT # EE to CC report  
File # DCA-15-014

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:23 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Bee Keeping ordinance

**From:** Lauren Kemple [mailto:lauren.kemple@gmail.com]  
**Sent:** Wednesday, March 25, 2015 9:30 PM  
**To:** Planning Department  
**Subject:** Bee Keeping ordinance

Dear planning commission,

I am writing to ask that you support the bee keeping ordinance in Medford.

As a gardener, environmental educator, and concerned citizen, it is important to me that our city has as many pollinators as possible.

I am unable to attend the public hearing tomorrow, but I hope that you will support moving this ordinance forward.

Thank you so much for your time!

Sincerely,  
Lauren Kemple

--

OSU SOREC  
Stream Wise program coordinator

503-467-9631

Please note, my usual work days are Mondays and Thursdays. Please call if you need an immediate response. Thank you!

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:23 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: file# DCA-15-014 Beekeeping in Medford

**From:** peg.savage@lycos.com [mailto:peg.savage@lycos.com]  
**Sent:** Wednesday, March 25, 2015 9:45 PM  
**To:** Planning Department  
**Subject:** file# DCA-15-014 Beekeeping in Medford

To Medford Planning Department,

I am in support of lifting the ban to raise bees within Medford city limits. I am a novice (1 yr) bee keeper in Ashliand. Wow, what a great learning process. Gaining knowledge of the bees anatomy, learning of the flowering plants they like best. Understanding the subtle cues the bees give to stay or go away. Most of all, the respect you gain by witnessing their every day miracles. Children and Adults need to gain respect for bees by witnessing their daily miracle through hands on bee keeping.

Consider lifting the ban for a certain amount of time. lets say, 5 years. If problems arise, make changes at that point.

Thank you for your consideration,

Peggy Savage

CITY OF MEDFORD  
EXHIBIT # GG to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:23 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: support for bees: File Number DCA-15-014

-----Original Message-----

From: Peter Warren [mailto:peter@nomad.org]  
Sent: Wednesday, March 25, 2015 9:51 PM  
To: Planning Department  
Subject: support for bees: File Number DCA-15-014

Please support the ordinance to legalize bee keeping in Medford.

Peter Warren

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:24 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: [Possible Spam] PLEASE LEGALIZE BEEKEEPING IN MEDFORD

**Importance:** Low

**From:** Yehudit Shemesh [mailto:freshspring@gmail.com]  
**Sent:** Wednesday, March 25, 2015 10:03 PM  
**To:** Planning Department; Yehudit Platt  
**Subject:** [Possible Spam] PLEASE LEGALIZE BEEKEEPING IN MEDFORD  
**Importance:** Low

To the Medford Planning Commission and City Council:

I urge you to take all steps to legalize and encourage beekeeping in Medford. There are so many environmental challenges in our entire ecosystem, and one of the vital ones is the diminishing bee population. Let's do everything we can to foster the well-being and thriving of bees in our natural, urban, and farming environments in and around Medford. The viability of our food supply depends on these vital contributors to it.

Sincerely,  
Judith Platt

"If you think organic food is expensive, have you priced cancer lately?"  
-- Joel Salatin, Founder, Polyface Farms

CITY OF MEDFORD  
EXHIBIT # II to CC report  
File # DCA-15-014

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:24 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Support the Bee Keeping Ordinance

**From:** Juna Madrone [mailto:jberrymadrone@gmail.com]  
**Sent:** Wednesday, March 25, 2015 10:38 PM  
**To:** Planning Department  
**Subject:** Support the Bee Keeping Ordinance

Dear Medford Planning Commission and City Counsel:

Please do all that you can for the support and legalization of beekeeping in our area. Vote to support the bee keeping ordinance, File Number DCA-15-014. As pollinators, bees represent a cornerstone of our food supply. The viability of many of our crops are solely dependent upon bees. By taking this step to protect our local bee population you are protecting our future.

Thank You for your consideration,

Juna Berry Madrone

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:26 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: File Number DCA-15-014 - legalize beekeeping in Medford!

**From:** Bret Jensen [mailto:bret@evanscreekhoneyfarm.com]  
**Sent:** Wednesday, March 25, 2015 10:47 PM  
**To:** Planning Department  
**Subject:** File Number DCA-15-014 - legalize beekeeping in Medford!

I'm writing in support of the proposed modifications to the municipal code that would re-legalize beekeeping within the city limits of Medford.

I've lived in areas where beekeeping was not permitted (Costa Mesa, CA), permitted with restrictions (Walnut Creek, CA), and essentially unrestricted (unincorporated Jackson County, OR). I've also kept bees myself for years. It is my experience that domestic honeybees kept by an urban beekeeper pose little to no nuisance risk, certainly no more so than the feral honeybees which are common throughout California and Oregon - including within the city of Medford! Over the years the EFU acreage within Medford city limits has dwindled down to zero. This has resulted in the counterintuitive situation where urban beekeeping is permitted in Ashland, Phoenix, Talent, and as far as I know every other city within Jackson County, as well as Los Angeles, Portland, and even New York City... but not Medford. Over the years I've watched the community of experienced beekeepers - along with the rural population in general - grow older and smaller as a group. And as a member of beekeeper's associations in the places I've lived, I have met many people who would like to begin keeping bees. These newcomers to beekeeping should form the next generation of beekeepers. But increasingly these people live in town rather than in rural areas, and sometimes they cannot keep bees on their own property on account of municipal restrictions. Medford should join the growing number of cities which have removed restrictions on beekeeping within city limits, and allow citizens of Medford who want to keep bees to do so!

As an aside, there has been some question about whether the keeping of bees should be permitted in multifamily zoned structures. Keeping bees on a second- or third- floor balcony, or a rooftop, is in many ways an ideal situation. The flight path to and from the hive will be above ground level, and a balcony is a secure and protected place for the hives. The likelihood of bees kept on a balcony or rooftop ever becoming a nuisance is even lower than the already low probability of them becoming a nuisance when kept at street level. There is no practical reason to restrict urban beekeeping to single-family zoned property when domestic honeybees can both thrive and be practically invisible when kept in a multifamily structure.

Bret Jensen  
Rogue River, OR

From: Vickie [mailto:javimist@aol.com]  
Sent: Wednesday, March 25, 2015 10:55 PM  
To: Mayor and Council  
Subject: [Possible Spam]  
Importance: Low

Mr. Matthews,

What city department would be considering allowing bee hives in Medford backyards?

Having recently experienced the dangers of bee hives in backyards, I am very concerned.

My mother has a dog that came close to dying, twice, this past year from bee stings. The neighbors bees covered the lawn and the dog stepped on them. My mother and her husband could not enough being outdoors due to the heavy bee population in their yard.

After the second life threatening experience with her dog, my mother spoke with the neighbor. Although disappointed, he chose to get rid of his bees.

What would a family do if they had a child that was allergic to bees? I can't imagine asking people to stay indoors because bees have overtaken their yards.

I would appreciate it if you could let me know who will be making this decision. I see it as having the potential of being life threatening. At the least, taking away the joy of spending time outdoors.

Thank you,

Vickie Ryder  
[Javimist@aol.com](mailto:javimist@aol.com)

CITY OF MEDFORD  
EXHIBIT # LL to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:26 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: Beekeeping Ordinance

**From:** Kristina Lefever [mailto:kristinalefev@gmail.com]  
**Sent:** Thursday, March 26, 2015 12:12 AM  
**To:** Planning Department  
**Subject:** Beekeeping Ordinance

I am writing in support of the proposed beekeeping ordinance. File Number DCA-15-014. Please vote yes to allow beekeeping in the City of Medford.  
Thank you!

*Kristina Lefever*

CITY OF MEDFORD  
EXHIBIT # MM to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 7:26 AM  
**To:** Carla G. Paladino  
**Cc:** John K. Adam  
**Subject:** FW: beekeeping

-----Original Message-----

From: Jenny Kuehnle [mailto:loveyouearth@icloud.com]  
Sent: Thursday, March 26, 2015 6:41 AM  
To: Planning Department  
Subject: beekeeping

To Whom it May Concern,

As a beekeeper in the city limits of Talent, I would like to write in support of allowing beekeeping in Medford. I have two beehives in our backyard, pretty close to our house. The bees have never bothered anyone. No one in my family or any of my neighbors have been stung by our bees. No bees have ever gone into our house, even though we tend to leave our back door opened all summer. They truly do 'make a beeline' directly to the flowers and don't bother anything else.

Beekeeping has been a great experience for me and my neighbors. The flowering plants in our yard have never looked better. Bees bring a vibrancy to a place like nothing else.

Urban beekeeping is on the rise and is a very important piece of protecting the Earth's ecology and our food web. Many of the foods we eat on a daily basis require pollination from bees. Please let Medford residents keep bees!

Sincerely,  
Jenny Kuehnle

CITY OF MEDFORD  
EXHIBIT # NW to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:20 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Bee keeping

**From:** Robert Briggs [mailto:rebriggspm@gmail.com]  
**Sent:** Thursday, March 26, 2015 7:50 AM  
**To:** Planning Department  
**Subject:** Bee keeping

I hope you pass the amendment to allow bee keeping within the city limits. As you know the bee population is in decline and we need to do all that we can to assure their survival.

Thank you  
R Briggs

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:21 AM  
**To:** Carla G. Paladino  
**Subject:** FW: File Number DCA-15-014

**From:** Trina Voss [mailto:trina.voss@gmail.com]  
**Sent:** Thursday, March 26, 2015 7:54 AM  
**To:** Planning Department  
**Subject:** File Number DCA-15-014

Dear Planning Commission,

I am writing to ask you to support the bee keeping ordinance, File Number DCA-15-014. I live outside of Portland, Oregon which allows beekeeping. I assure you we do not have rampant bee emergencies. :-) I will be getting my first hive next month. Bees are quiet, safe, educational, and beneficial.

Because the weather this spring has warmed suddenly, we are having many trees and plants bloom at the same time as California. That is a problem, because commercial producers plan to move their bees from state to state in timing with the blooms. Most of the commercial bees will not be moved to Oregon in time to pollinate many of our crops. That means we will have a devastated harvest, at a time we can expect incredibly low production of food crops from California and high prices due to the drought there. The way to counter problems like this, and to provide a more stable food source and economic base is to encourage native pollinators and honeybee hives that live in the state all year. While both populations are much lower than the commercial hives that are moved several times a year, they provide an important safety net and help to even out seasonal variations over time.

Some of the things I love about Oregon are the freedoms we experience here, the close ties to nature, and an understanding of food production that people in some parts of the country simply don't have. Please continue to support these ideas.

Trina Voss  
Estacada, Oregon

CITY OF MEDFORD  
EXHIBIT # PP to CC report  
File # DCA-15-014

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**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:21 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Bee keeping vote

**From:** RC [mailto:inforoc@wildblue.net]  
**Sent:** Thursday, March 26, 2015 8:14 AM  
**To:** Planning Department  
**Subject:** Bee keeping vote

Dear Public Officials,  
You will be considering bee keeping in Medford in a day or two. At first blush it appears to be an issue that is not important. But please consider that without the major pollinator in the world, bees, we would not have fruits, grains, many vegetables, flowers and so on. I know that most Medford citizens do not think about just what happens in their gardens, be it vegetable, flower or fruit, but the little bee keeps such crops productive and fruitful.

More bees would assure full potential of the citizens home gardens and could only help the city.  
Thank you for your reflection on this.  
Respectfully,  
Gordon

CITY OF MEDFORD  
EXHIBIT # QQ to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:22 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Support Bee keeping please!

**From:** Leah Avital Cohen [mailto:leahavital1318@gmail.com]  
**Sent:** Thursday, March 26, 2015 8:29 AM  
**To:** Planning Department  
**Subject:** Support Bee keeping please!

Bee keeping is vital! Please support keeping bee keeping alive!

Thank you!  
Linda Cohen

--  
Leah Avital Cohen  
Peace Garden Preschool & Kindergarten

" We are each of us angels with only one wing...And we can only fly embracing each other"  
Luciano De Crescenzo

CITY OF MEDFORD  
EXHIBIT # RR to CC report  
File # DCA-15-014

## Carla G. Paladino

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:22 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Bee keeping in Medford

-----Original Message-----

From: bznhny@mind.net [mailto:bznhny@mind.net]  
Sent: Thursday, March 26, 2015 9:00 AM  
To: Planning Department  
Subject: Bee keeping in Medford

RE: File Number DCA-15-014

To whom it may concern:

I kept bees in the Jackson County area for many years. A number of times I attended meetings where restrictions on bee keeping were the topic, often resulting in action against bee keeping in city limits.

Much of the discussion was often about the dangerous nature of bees.

The voices most heard were those of individuals that I can only describe as appearing to have a phobia for bees and little knowledge or concern beyond the fact that bees can sting you. Indeed, they seemed to dislike any 'bug' in their vicinity, which is very unfortunate.

One of the bee keepers in the area looked up death records in the United States for a time in the mid 90's and found that deaths from lightning strike (for reference) to be 81 for the year in question. Deaths for the same year from stings (including all stinging things) were only reported as 40 for the same year. Unfortunately, I can not cite the reference for that information.

What struck me was that we are less than half as likely to die from bee stings as from being struck by lightning! In hindsight, it would have been nice to know the number of deaths for the same year from dog bites.

In addition, bee keepers have the skills and equipment to deal with many of the common insects that are a problem for their friends and neighbours, such as hornets and wasps. I personally took care of such problems many times without resorting to toxic chemicals and without charge. In my experience, many bee keepers do the same.

The importance of bees to the garden and agriculture in general is well known. The importance of small bee keepers to the general understanding and sustainability of bee keeping is tremendous.

In my opinion, it is a dis-service to the community to listen to the voice of fear from a few. That is a path that leads to a community that does nothing, stagnates and cannot move forward in any way.

Please keep in mind that there are some agricultural areas within city limits that require pollination for crop production, as well as many gardens that benefit from the presence of bees.

Please listen to the voices of reasonable people, not fear mongers.

CITY OF MEDFORD  
EXHIBIT # SS to CC report  
File # DCA-15-014

Regulation of bee keeping should be limited to maximum hives for small lots within built-up areas, at most. Complaints about bee keepers where action can be taken against the bee keeper should be limited to immediate neighbours. No further regulation should be considered.

Dennis Morefield

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:22 AM  
**To:** Carla G. Paladino  
**Subject:** FW: i support beekeeping in medford!

**From:** Carla David [mailto:cardavid@yahoo.com]  
**Sent:** Thursday, March 26, 2015 9:03 AM  
**To:** Planning Department  
**Subject:** i support beekeeping in medford!

Please support the ordinance allowing beekeeping in Medford~

Thank you,  
Carla David  
4550 Little Applegate Rd  
Jacksonville OR 97530

## Carla G. Paladino

---

**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:24 AM  
**To:** Carla G. Paladino  
**Subject:** FW: new ordinance

**From:** Andrea Pellicani [mailto:artspace@sonic.net]  
**Sent:** Thursday, March 26, 2015 9:04 AM  
**To:** Planning Department  
**Subject:** new ordinance

Dear Planning Commission Members,

Please support the bee keeping ordinance. File Number DCA-15-014. This is a smart move to maintain bee populations in Rogue Valley and assure food security.

Thank You,

Andrea

Andrea Pellicani  
[www.andreapellicani.com](http://www.andreapellicani.com)  
e-mail: [artspace@sonic.net](mailto:artspace@sonic.net)  
707-525-8673

"Let Nature Be our Teacher"

**Carla G. Paladino**

---

**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:24 AM  
**To:** Carla G. Paladino  
**Subject:** FW: File Number DCA-15-014

**From:** Alan Bartl [mailto:abartl@sonic.net]  
**Sent:** Thursday, March 26, 2015 9:06 AM  
**To:** Planning Department  
**Subject:** File Number DCA-15-014

Dear Planning Commission Members,

Please support the bee keeping ordinance. File Number DCA-15-014. This is a smart move to maintain bee populations in Rogue Valley and helpful to local farmers.

Thank You,

Alan Bartl

CITY OF MEDFORD  
EXHIBIT # *VV to CC report*  
File # *DCA-15-014*

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**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 9:24 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Bee Keeping Ordinance

**From:** Kathy Karlovich [mailto:wp\_kathy@yahoo.com]  
**Sent:** Thursday, March 26, 2015 9:22 AM  
**To:** Planning Department  
**Subject:** Bee Keeping Ordinance

Please pass the bee keeping ordinance, File Number DCA-15-014. We need to do everything we can to support the bee population in Southern Oregon!

Kathy Karlovich  
Ashland, OR

CITY OF MEDFORD  
EXHIBIT # WW to CC report  
File # DCA-15-014

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**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 11:01 AM  
**To:** Carla G. Paladino  
**Subject:** FW: bee keeping ordinance, File Number DCA-15-014

**From:** Ig Vige [mailto:IgnatiusVige@aol.com]  
**Sent:** Thursday, March 26, 2015 10:42 AM  
**To:** Planning Department  
**Subject:** bee keeping ordinance, File Number DCA-15-014

I am writing to request your support of the bee keeping ordinance, File Number DCA-15-014 which will legalize beekeeping here in Medford. On behalf of the bees and all that they offer our lives in the way of pollination and food production, please help this ordinance to move forward to a City Council vote on April 16th.

Kind thanks,  
Ignatius Vige  
1314 Center Dr. #B-241  
Medford OR 97501

CITY OF MEDFORD  
EXHIBIT # XX to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 11:02 AM  
**To:** Carla G. Paladino  
**Subject:** FW: DCA-15-014

**From:** chuck blanton [mailto:chuck.blanton@gmail.com]  
**Sent:** Thursday, March 26, 2015 10:48 AM  
**To:** Planning Department  
**Subject:** DCA-15-014

Hello,

I am writing to urge you to consider allowing beekeeping in Medford, Oregon. I know that all involved have and are still working hard to allow the beekeepers in Medford the chance to improve the local flora and fauna, insure a healthy and stable food supply, protect our most important pollinators.

Thank you,  
Chuck Blanton

CITY OF MEDFORD  
EXHIBIT # 49 to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 11:47 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Bee Hive Purposal

**From:** Botens, Kit L [mailto:Kit.Botens@providence.org]  
**Sent:** Thursday, March 26, 2015 11:25 AM  
**To:** Planning Department  
**Subject:** Bee Hive Purposal

Hello,

I wanted to write a short note in support of the proposal for legalization of beekeeping in Medford. I am unable to attend the planning commission meeting this evening, but feel strongly that the potential gain to sustaining the bee population for benefits in crop population, plant propagation, and the numerous resources they provide in medicine, food, and resources.

Thank you for your consideration of this proposal.

Thanks,

**Dr. Kit Botens, PharmD, RPh, CGP - Informatics and Lead Pharmacist**

Providence Health & Services | PMMC | Medford, OR 97504

Phone: 541-732-6746 | Email: [kit.botens@providence.org](mailto:kit.botens@providence.org)

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**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 12:43 PM  
**To:** Jim E. Huber; John K. Adam; Carla G. Paladino  
**Subject:** FW: in support of the bee keeping ordinance, File Number DCA-15-014  
**Attachments:** image001.png

*Cheryl Adams* | Office Administrator Planning Department | City of Medford | 541.774.2398

*My current work schedule is 8 am to 2 pm. sometimes I will not be able to get back to you the same day. Sorry for any inconvenience this may cause. Cheryl*

**From:** Summer Waters [mailto:summer@summerwaters.com]  
**Sent:** Thursday, March 26, 2015 12:10 PM  
**To:** Planning Department  
**Subject:** in support of the bee keeping ordinance, File Number DCA-15-014

Hello,

I am writing to support the bee keeping ordinance. File Number DCA-15-014. We need more bees and other pollinators in our valley. Please support the bee keeping ordinance. Thank you for your consideration.

With Appreciation,  
Summer Waters, LAc, NTP, CGP  
Nutritional Therapy Practitioner  
Certified GAPS Practitioner  
Acupuncturist, Herbalist  
RV WAPF Chapter Leader  
[www.SummerWaters.com](http://www.SummerWaters.com)  
541-326-8952

Savor Your Health, Nourish Your Soul, Transform Your Life



CITY OF MEDFORD  
EXHIBIT # AAA to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 12:44 PM  
**To:** Jim E. Huber; John K. Adam; Carla G. Paladino  
**Subject:** FW: Support for beekeeper ordinance

Cheryl Adams | Office Administrator Planning Department | City of Medford | 541.774.2398

My current work schedule is 8 am to 2 pm, sometimes I will not be able to get back to you the same day. Sorry for any inconvenience this may cause. Cheryl

-----Original Message-----

**From:** Michael Lanning [mailto:lanningmi@yahoo.com]  
**Sent:** Thursday, March 26, 2015 11:56 AM  
**To:** Planning Department  
**Subject:** Support for beekeeper ordinance

File Number: DCA-15-014

To Whom This May Concern:

I am writing you in support of the upcoming beekeeper ordinance in Medford, Oregon. Bees are a vital part of our ecosystem. With the recent climate changes I feel the hives are important to the pollination cycle of the valley. This type of ordinance has been successful in other cities as well.

Thank you,  
Michael Lanning

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 1:05 PM  
**To:** Carla G. Paladino  
**Subject:** FW: Bee Ordinance

-----Original Message-----

From: Patricia O'Brien [mailto:obrienlegg@msn.com]  
Sent: Thursday, March 26, 2015 12:54 PM  
To: Planning Department  
Subject: Bee Ordinance

As a member of Portland Urban Beekeepers, Our family, one who graduated from SOU and is now living and working in Medford and one who will be in pre-nursing at SOU in the fall, are in great support of our southern Oregon friends and their efforts to permit backyard beekeeping in city limits.

It is good for pollination in food production and therefore good for your dinner plates.

Bon appetite!

Patricia O

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 1:49 PM  
**To:** Carla G. Paladino  
**Subject:** FW: File Number DCA-15-014

**From:** Shari Shattuck [mailto:shari55@jeffnet.org]  
**Sent:** Thursday, March 26, 2015 1:30 PM  
**To:** Planning Department  
**Subject:** File Number DCA-15-014

I am a new beekeeper, still in my first year of beekeeping. I have hives in the City of Ashland, right in downtown. My neighbors are completely unaware of my bees until I tell them about it. No one has complained and I have noticed an increase in the production of my fruit and vegetable garden since acquiring bees. I have a six foot fence separating the hives from the street (10' setback) and trees which direct the flight path upward, over any passing pedestrians' heads. I am writing to encourage the City of Medford to legalize the keeping of bees within the city limits. All nearby gardeners will benefit from having beekeepers in the neighborhood, whether they want to grow flowers or food crops.

Thank you,  
Shari Shattuck  
541-951-9265

CITY OF MEDFORD  
EXHIBIT # DOD to CC report  
File # DCA-15-014

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**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Thursday, March 26, 2015 1:49 PM  
**To:** Carla G. Paladino  
**Subject:** FW: DCA-15-014

**From:** Elke Zunker [mailto:edzmonster@yahoo.com]  
**Sent:** Thursday, March 26, 2015 1:32 PM  
**To:** Planning Department  
**Subject:** DCA-15-014

I am writing in support for beekeeping here in Medford. Bees are a vital part in our community, since they pollinate all our crops and flowers throughout our valley. With all the dangers with pesticides harming our bees, I am supporting having the hives here in the city. Members of this community would like to have a beehive in their backyard, and it would so help not just them, but all members of this city. Bees are vital, without them, we would not have the wonderful food we eat every day. They are what allows us to have it with their pollination!

Thank you for your time.

Elke Zunker  
1012 S Peach St  
Medford, OR 97501

CITY OF MEDFORD  
EXHIBIT # EEE to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Friday, March 27, 2015 7:16 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Planning Commission - Bees in Medford

**From:** Michael Morgan [mailto:mjmrgn9797@gmail.com]  
**Sent:** Thursday, March 26, 2015 4:32 PM  
**To:** Planning Department  
**Subject:** Planning Commission - Bees in Medford

I think residents should be able to have bees on their property.  
Just figure out the details

Michael Morgan  
2619 Eaton Dr  
97504

CITY OF MEDFORD  
EXHIBIT # FFF to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Friday, March 27, 2015 7:17 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Beekeeping

**From:** Rhonda Brown [mailto:rhondavous901@gmail.com]  
**Sent:** Thursday, March 26, 2015 6:06 PM  
**To:** Planning Department  
**Subject:** Beekeeping

Hi there, just wanted to join the voices of support for beekeeping! More than a hobby, we need bees as much as they need our support. Let's keep bees in our lives!

Best, Rhonda  
541.999.7913  
Registered Voter  
1775 Hull Rd  
Medford, OR 97501

CITY OF MEDFORD  
EXHIBIT # GGG to CC report  
File # DCA-15-014

**Carla G. Paladino**

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**From:** Planning Department  
**Sent:** Friday, March 27, 2015 7:17 AM  
**To:** Carla G. Paladino  
**Subject:** FW: More bees, please!

-----Original Message-----

From: p-garber@riseup.net [mailto:p-garber@riseup.net]  
Sent: Thursday, March 26, 2015 9:34 PM  
To: Planning Department  
Subject: More bees, please!

Yes, please allow beekeeping in Medford!!!!

Paul Garber  
950 Bellview Ave  
Ashland, OR 97520

**Carla G. Paladino**

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**From:** Jim E. Huber  
**Sent:** Friday, March 27, 2015 11:55 AM  
**To:** John K. Adam; Carla G. Paladino  
**Subject:** FW: Bee Hives in the City Limits of Medford

I've received a few of these today. Let's include them in the record that will go to CC.

Jim

**From:** Mayor and Council  
**Sent:** Friday, March 27, 2015 8:37 AM  
**To:** Chris J. Corcoran; Clay B. Bearnsom; Contact Corcoran; Daniel L. Bunn; Dick W. Gordon; Eli G. Matthews; Gary H. Wheeler; Kevin H. Stine; Michael \_ . Zarosinski; Tim \_ . Jackle  
**Cc:** Bill W. Hoke; Crystal L. Palmerton; Eric P. Swanson; Glenda P. Wilson; Lynette M. ONeal; Jim E. Huber; Kelly A. Akin  
**Subject:** FW: Bee Hives in the City Limits of Medford

This message was received in the Mayor and Council's email box.

Thank you.

*Winnie Shepard*  
Mayor and City Manager's Office  
411 West 8<sup>th</sup> Street  
Medford, OR 97501  
(541) 774-2003

**From:** Cathy Dewey [<mailto:cathydewey@gmail.com>]  
**Sent:** Thursday, March 26, 2015 2:13 PM  
**To:** Mayor and Council  
**Subject:** Bee Hives in the City Limits of Medford

I live in the city limits of Medford in a subdivision. I'm also highly allergic to bee stings. I have to carry special medical products when working outside in my yard due to this extreme allergy. Please take in to consideration that lot sizes aren't that large and with every house being able to have 3 bee hives, I could have 9 hives bordering my property. This will definitely become a health hazard for those citizens who have life threatening allergies to bee stings like myself. Oregon, as a State, banned smoking in public places due to health effects on exposed individuals. This is allowing a next door neighbor who puts in 3 bee hives, (possible exposure to 9 hives if both side lot neighbors and the house behind me get hives) to possibly cause my death. I'm very upset with the individuals who say, "They can't imagine anyone being against their neighbor having 3 bee hives".

I hope you will take my concern seriously.

Cathy Dewey

CITY OF MEDFORD  
EXHIBIT # III to CC rep. vt  
File # DCA-15-014

## Carla G. Paladino

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**From:** Jim E. Huber  
**Sent:** Friday, March 27, 2015 11:58 AM  
**To:** John K. Adam; Carla G. Paladino  
**Subject:** FW: [Possible Spam]

**Importance:** Low

-----Original Message-----

From: Vickie [mailto:javimist@aol.com]  
Sent: Friday, March 27, 2015 11:43 AM  
To: Jim E. Huber  
Subject: [Possible Spam]  
Importance: Low

Mr Huber,

I am not familiar with protocol but would appreciate it if you would forward this email to the appropriate department or person.

I attended the city planning commissioner's meeting on Thursday, March 26, 2015. I was the only person present who was opposed to beehives on properties in the city of Medford.

I have had the experience of knowing that my mother's dog came close to death twice due to the bee stings of honeybees from the neighbor's beehives. That neighbor when spoken to was very considerate and did get rid of his honeybee hives. The bees went away, the backyard became enjoyable again and my mother wasn't worried about her dog being stung again.

The neighbor was at last night's meeting supporting beehives in backyards of residential areas. He told me that he did not believe his honey bees stung my mother's dog. My mother was outside with the dog at the time the dog was stung and she knows the difference between honeybees and other types of bees. Those bees would cover the ground of my mother's backyard swarming and enjoying her beautiful landscaping making parts of her days to unbearable to be outside. She was unable to enjoy her yard and fearful that another bee sting would kill her dog.

I know the planning commissioners did not take this seriously which was very disturbing to me. I'm not sure why there's denial that a honey bee sting doesn't have the potential to kill pets, people and be a nuisance to a person who might have a lot of flowers in their yard that bees love.

I experienced watching my mother fearful of losing a dog she loves, not being able to enjoy a yard she loves and huge veterinary bills to save her dog's life.

Having lived 63 years, I can say, most people do not like bees. Bees can cause a lot of fear and anxiety. My concern is not for myself but anyone who has no choice but to live with the threat and fear of having bees invade their space. Bees don't stay on their side of the fence.

CITY OF MEDFORD  
EXHIBIT # JJJ to CC report  
File # DCA-15-014

I'm grateful to find out that my mother and her husband are selling their home and by the time their neighbor decides to put more beehives in his backyard they will no longer live there. They will not have to fear the loss of their dog. I do feel bad that the new buyers will find their backyard unusable at times.

There needs to be some protection for people like my mother who, according to the veterinarian, would lose her dog the next time.

Thank you,

Vickie Ryder  
541-779-4855

**Carla G. Paladino**

---

**From:** Planning Department  
**Sent:** Monday, March 30, 2015 8:07 AM  
**To:** Carla G. Paladino  
**Subject:** FW: Legal Beekeeping

-----Original Message-----

From: ian wessler [mailto:idw@opendoor.com]  
Sent: Sunday, March 29, 2015 11:58 AM  
To: Planning Department  
Subject: Legal Beekeeping

Dear Planning Commission members,

I have been keeping hives in the Ashland City limits for several years now and I only have positive things to relate to you about the whole endeavor. My neighbors all like to ask about the bees and make comments about good 'bee weather', or talk about flowers they've noticed more this year than last. I am trying to keep two or three healthy hives going. One neighbor, who has never tended to anything related to bees helped me catch and transfer a swarm into my hive boxes. He loved it.

Please do what you can to create ordinances that allow people to keep bees within the city limits of Medford.

Thank you, Ian Wessler

CITY OF MEDFORD  
EXHIBIT # KIKK to CC report  
File # DCA-15-014

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**Carla G. Paladino**

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**From:** Mayor and Council  
**Sent:** Thursday, April 02, 2015 9:05 AM  
**To:** Chris J. Corcoran; Clay B. Bearnson; Contact Corcoran; Daniel L. Bunn; Dick W. Gordon; Eli G. Matthews; Gary H. Wheeler; Kevin H. Stine; Michael J. Zarosinski; Tim J. Jackle  
**Cc:** Carla G. Paladino; Jim E. Huber; Bill W. Hoke; Crystal L. Palmerton; Eric P. Swanson; Glenda P. Wilson; Lynette M. O'Neal  
**Subject:** FW: Bee Hives in the city limits of Medford

This message was received in the Mayor and Council's email box.

Thank you.

*Winnie Shepard*

Mayor and City Manager's Office  
411 West 8<sup>th</sup> Street  
Medford, OR 97501  
(541) 774-2003

**From:** Cathy Dewey [mailto:cathydewey@gmail.com]  
**Sent:** Wednesday, April 01, 2015 7:42 PM  
**To:** Mayor and Council; Dick W. Gordon; Kevin H. Stine  
**Subject:** Bee Hives in the city limits of Medford

I live in the city limits of Medford in a subdivision. I'm also highly allergic to bee stings. I have to carry special medical products when working outside in my yard due to this extreme allergy. Please take in to consideration that lot sizes aren't that large and with every house being able to have 3 bee hives, I could have 9 hives bordering my property. This will definitely become a health hazard for those citizens who have life threatening allergies to bee stings like myself. Oregon, as a State, banned smoking in public places due to health effects on exposed individuals. This is allowing a next door neighbor who puts in 3 bee hives, (possible exposure to 9 hives if both side lot neighbors and the house behind me get hives) to possibly cause my death. I'm very upset with the individuals who say, "They can't imagine anyone being against their neighbor having 3 bee hives".

I hope you will take my concern seriously

Cathy Dewey

**Carla G. Paladino**

---

**From:** Mayor and Council  
**Sent:** Friday, April 03, 2015 8:16 AM  
**To:** Chris J. Corcoran; Clay B. Bearnson; Contact Corcoran; Daniel L. Bunn; Dick W. Gordon; Eli G. Matthews; Gary H. Wheeler; Kevin H. Stine; Michael L. Zarosinski; Tim L. Jackle  
**Cc:** Carla G. Paladino; Jim E. Huber; Bill W. Hoke; Crystal L. Palmerton; Eric P. Swanson; Glenda P. Wilson; Lynette M. O'Neal  
**Subject:** FW: Support for Beekeeping Code Amendment

This message was received in the Mayor and Council's email box.

Thank you.

*Winnie Shepard*  
Mayor and City Manager's Office  
411 West 8<sup>th</sup> Street  
Medford, OR 97501  
(541) 774-2003

**From:** James ferguson [mailto:jmsfrgsn@sbcglobal.net]  
**Sent:** Thursday, April 02, 2015 9:01 PM  
**To:** Mayor and Council  
**Subject:** Support for Beekeeping Code Amendment

I am writing to express my support for the Beekeeping Code Amendment scheduled to be before the Medford City Council on April 16, 2015.

I believe that the proposed changes to allow a limited number of beehives to be kept within the City of Medford is reasonable, balanced and is a progressive recognition of the importance of pollinators in our community and Southern Oregon. Adoption of the proposed changes will be a positive reflection upon the City of Medford and the health of our environment.

Although I am not a beekeeper, in anticipation of this ordinance being implemented I look forward an increase in vigorous, healthy bees in my garden.

James D. Ferguson  
132 Heather Court  
Medford 97504

Sent from my iPad

## Carla G. Paladino

---

**From:** Mayor and Council  
**Sent:** Friday, April 03, 2015 8:17 AM  
**To:** Chris J. Corcoran; Clay B. Bearnson; Contact Corcoran; Daniel L. Bunn; Dick W. Gordon; Eli G. Matthews; Gary H. Wheeler; Kevin H. Stine; Michael J. Zarosinski; Tim J. Jackle  
**Cc:** Carla G. Paladino; Jim E. Huber; Bill W. Hoke; Crystal L. Palmerton; Eric P. Swanson; Glenda P. Wilson; Lynette M. O'Neal  
**Subject:** FW: to BEE or not to bee! As news of falling honey bee numbers hits the headlines again, Karin Alton and Francis Ratnieks explain why encouraging urban beekeeping may not be the answer  
**Attachments:** urban\_beekeeping\_the\_biologist.pdf

This message was received in the Mayor and Council's email box.

Thank you.

*Winnie Shepard*

Mayor and City Manager's Office  
411 West 8<sup>th</sup> Street  
Medford, OR 97501  
(541) 774-2003

**From:** Cathy Dewey [mailto:cathydewey@gmail.com]

**Sent:** Thursday, April 02, 2015 7:40 PM

**To:** City Manager's Office; Mayor and Council; Mayor and Council; Kevin H. Stine

**Subject:** to BEE or not to bee! As news of falling honey bee numbers hits the headlines again, Karin Alton and Francis Ratnieks explain why encouraging urban beekeeping may not be the answer

I have attached an article from the journal, "The Biologist" which features two scientists: Francis Ratnieks and Dr. Karen Alton. I have copied a few of the paragraphs I thought the most pertinent to the City Council on their upcoming vote below:

"High colony density in the capital land, an influx of inexperienced beekeepers also run the risk of spreading certain honey bee diseases, especially American foulbrood (AFB), which is a highly contagious bacterial infection of honey bee larvae. AFB is rare in Britain, but a high density of hives managed by novice beekeepers creates a situation in which it could easily spread if it got started. In addition, honey bees can annoy the neighbors by stinging and swarming. Novice beekeepers may be unlikely to have the experience needed to requeen colonies that are defensive with more gentle stock. The honey bee is just one of many insect species that visit flowers. Having a high density of honey bee hives is not only bad for honey bees, but may also affect bumble bees and other species. Research has shown that in bumble bees, workers are likely to be smaller where they co-occur with honey bees, suggesting competition for food sources between these bee species (Goulson and Sparrow, 2009). Keeping a hive of bees is a significant undertaking. The RSPCA investigates the suitability of a potential new dog or cat owner before allowing a pet to be adopted, with a detailed questionnaire and an interview and home visit. However, anyone can obtain a colony of bees without prior training on how to care for them or even any advice on where to safely site the hive. Bee hives have even been given away in raffles. Channeling concern Clearly, there are better ways to help our declining bee populations than encouraging beekeeping to the point of overpopulation in certain areas. One practical alternative is to focus the amazing enthusiasm and concern the public has for bees towards improving habitat and growing more flowers. It would help not only honey bees but all bees and flower-visiting insects."

Also, will bee hives be allowed only 10 feet from public schools? Will there be an ordinance requiring a water source for the hive? I've read that bees need a close water source and if a bee keeper has no close water source, the bees will congregate near neighbor's swimming pools.

I sent an earlier email regarding my bee sting severe allergy and began to investigate bee hives in urban areas.

Thanks for your time,

Cathy Dewey



# BEE BEE

As news of falling honey bee numbers hits the headlines again, Karin Alton and Francis Ratnieks explain why encouraging urban beekeeping may not be the answer

oney bees, although still a common insect, have declined significantly in number over the past century. This winter's losses of honey bee colonies were the worst since records began six years ago, according to a survey carried out by the British Beekeepers Association. The number of managed hives in England is also believed to have fallen from 300,000 to 135,000 in the past 60 years (Defra; National Bee Unit database, and in Potts *et al.*, 2010).

Urban beekeeping, however, has never been more popular. But instead of providing a helpful solution to the reduced population of honey bees, more city hives could be doing more harm than good.

Many causes for the decline in bee numbers have been suggested, including factors that are likely – and unlikely, such as mobile phones. Most bee scientists, however, would probably rank agricultural intensification (large areas of high intensity farming) as the main cause (Goulson *et al.*, 2008).

Since World War II the spread of intensive farming has greatly reduced areas rich in wildflowers, such as hay meadows. This is especially significant in the UK, where 75% of the total land is agricultural. Honey bees have many pests and diseases, including two species that have recently 'jumped ship' from the Asian honey bee, *Apis cerana*.

But honey bee diseases do not affect other species, and the general decline of wildlife in the UK (*State of Nature*, 2013), cannot be due to newly introduced honey bee pests. Although lab-based research shows that neonicotinoid insecticides

can harm bees, the effects in the field, where bees forage mainly on non-treated flowers, are less clear. The three bumble bee species now extinct in Britain were last seen in 1864, 1941 and 1988, well before the introduction of neonicotinoids some 20 years ago.

### Campaigns take flight

Over the past few years the loss of honey bees has attracted a great deal of attention from the media, the general public and organisations and businesses, many of which want to help



Honey bees can fly at speeds of up to 15mph (24km/h)

For example, The Co-operative launched 'Plan Bee' in 2009 and *The Daily Telegraph* launched its 'Bring Back Bees' campaign in 2010.

Various organisations, including The British Beekeepers Association, Urban Bees and Friends of the Earth, encourage people to take up beekeeping, often combined with the advice that towns are good for bees thanks to all the flowers in gardens and parks.

Inmidtown, an organisation that represents the interests of 570 London businesses, gives away free hives to put on rooftops as a way to help bees, and to 'boost office morale'. Many restaurants, galleries and shops, such as The Tate Modern and Fortnum and Mason, and city firms, including Lloyd's of London, use rooftop hives as a means of publicly greening their business or as a team building exercise for staff.

But is this actually a good idea? Surveys being carried out at the University of Sussex's Laboratory of Apiculture and Social Insects (LASI) on garden and wild flowers and crops requiring pollination show that honey bees are common, making up between 20% and

### BIOGRAPHY



Francis Ratnieks is professor of apiculture and head of the Laboratory of Apiculture and Social Insects at the University of Sussex. He took his PhD at Dyce Laboratory for Honey Bee Studies at Cornell University. He is the author of 220 research articles on bees and social insects, and his experience includes owning 180 hives, producing comb honey, rearing queens and pollinating almonds.



Dr Karin Alton took a zoology degree at the University of Nottingham, then a PhD in entomology. She has been a researcher at the Laboratory of Apiculture and Social Insects at the University of Sussex for five years and has a special interest in bees, flowers and public outreach.

60% of all flower-visiting insects. Geographically widespread and – weather permitting – active for most of the year, the honey bee may have declined in number but is in no imminent danger of becoming extinct, unlike some other critically endangered insects in the UK.

Most importantly, it is flowers that provide the pollen and nectar that are the main food for bees. If there is a growing shortage of flowers due to agricultural intensification and urbanisation, will increasing the number of hives help honey bees? Would we try to help the population of elephants in a region of Africa by introducing more elephants if it was known that there was a food shortage?

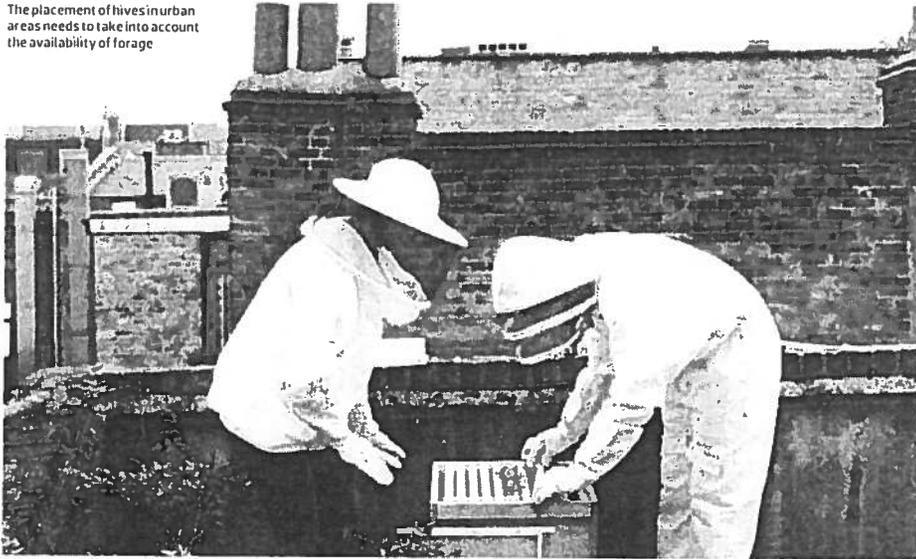
### A buzz in the city

Most of the promotion of beekeeping is directed at urban areas, especially London. Data from BeeBase, a register of apiaries maintained by the UK's National Bee Unit (NBU), shows that in five years, from 2008-13, the number of beekeepers in Greater London tripled from 464 to 1,237, and the number of hives doubled from 1,677 to more than 3,500.

At approximately 10 hives per km<sup>2</sup>, hive density in London is much higher than the 5.6 per km<sup>2</sup> in Brighton, or 0.9 per km<sup>2</sup> in England and Wales as a whole. Research shows densities of wild or feral colonies of 0.1-10 per km<sup>2</sup> (Ratnieks *et al.*, 1991). There are, of course, situations in which much higher densities occur, but generally only for a brief time and in an area with abundant food or the need for intense pollination. For example 250 to 500 per km<sup>2</sup> (2.5 to five hives per hectare) can be found where crops such as apples or almonds require pollination. Beekeepers often move a large number of hives to areas of abundant nectar

CITY OF WINDFORD  
 EXHIBIT # 000 To CC  
 File # DCA-15-014

The placement of hives in urban areas needs to take into account the availability of forage



production, such as the citrus groves of Florida, but the hives are moved out once the citrus stops blooming.

With the number of urban hives on the increase, there needs to be sufficient food. Although urban areas have gardens, parks and other green areas, they also have a high proportion of buildings, roads and other non-green areas. And many green areas, such as amenity grass, have few flowers.

A certain area of flowers is also needed to support a colony of honey bees. A research project carried out by LASI student Mihail Garbuzov as part of his PhD on 'Helping the honey bee and insect pollinators in urban areas' gives some insight.

It compared 32 varieties of garden flowers for attractiveness to insects. The most attractive to honey bees was borage, with an average of 9.6 honey bees and 0.31 bumble bees per m<sup>2</sup> at peak bloom. Lavender is also attractive to bees, and 13 varieties were compared. They varied from 0-1.8 (average 0.6) honey bees and 0.2-4.0 (average 2.0) bumble bees per m<sup>2</sup>. Many of the 32 plants attracted very few insects at all.

A strong honey bee colony at its summer peak can have 65,000 workers, but a more typical size for a strong colony would be 30,000. Assuming that a third of these are foragers and that half of them

(5,000) are out foraging at any time in good weather, they would spread out over 1,087m<sup>2</sup> of borage (0.11 hectares or 0.11% of a square km) or about 8,333m<sup>2</sup> of lavender (0.8333 hectares or 0.83% of a square km). However, each plant is not in bloom all the time. With a peak bloom of three to four weeks in a foraging season of 30-40 weeks (March-October), then the actual area needed across the whole season would be up to 10 times as much.

This would indicate that for each new hive placed in London, the equivalent of one hectare of borage or 8.3 hectares of lavender

Within the hive, the brood is kept at 34°C. Bees either ventilate the hive or huddle together to conserve heat



## CREATING HABITATS

Commercial businesses, rather than placing bee hives on their rooftops, could invest in community projects with the emphasis on habitat creation schemes.

For instance, residents at Westcott Park Community Garden in West London, left, have spent £4,000 on plants to ensure their bee hive has year round forage.

There are other promising examples of promoting bee forage. The London Mayor's Office supports the Pocket Parks Programme, which aims to deliver 100 new

or enhanced 'small areas of inviting public space' across the city by March 2015.

The Parks for People programme, initiated by the Heritage Lottery Fund, has invested £10m in improving London's parks and green spaces. Burgess Park in Southwark has acquired new large scale prairie-style planting schemes.

Friends of the Earth is offering a free pack of wildflower seeds with each donation to their Bee Cause campaign. See [www.foe.co.uk](http://www.foe.co.uk) for details.

is needed. With the number of colonies of honey bees increasing from 1,677 to 3,745 in just six years, these additional 2,068 hives would need 2.1 km<sup>2</sup> of borage or 17.2 km<sup>2</sup> of lavender. Clearly, this, or the equivalent in other flower varieties, has not been provided, and neither would it be practical to do so.

London recommends planting PlantLocks (a metal plant box to which one can lock bicycles) with bee friendly plants to increase the amount of forage for the new hives it gives out. However, while they are a great way to secure a bike and at the same time provide some greenery and flowers, 28,000 PlantLocks filled with borage would be required for each additional hive. In the city of Exeter the roof of the Princesshay shopping centre in May became home to two bee hives, with more to follow later this year. The well meaning centre manager has also set up three raised beds with bee-friendly plants on the roof, but totalling less than 20m<sup>2</sup>.

In 2012, nationwide honey yields dropped dramatically due to the wet and cold summer and London, which usually fares better than most regions, was hit the worst. In fact, some beekeepers are known to have reluctantly moved their hives out of London due to declining honey crops. At various allotments across the capital, the number of beekeepers is now being restricted as there are considered to be too many hives.

High colony density in the capital and an influx of inexperienced beekeepers also run the risk of spreading certain honey bee diseases, especially American foulbrood (AFB), which is a highly contagious bacterial infection of honey bee larvae. AFB is rare in Britain, but a high density of hives managed by novice beekeepers creates a situation in which it could easily spread if it got started.

In addition, honey bees can annoy the neighbours by stinging and swarming. Novice beekeepers may be unlikely to have the experience need to requeen colonies that are defensive with more gentle stock.

The honey bee is just one of many insect species that visit flowers. Having a high density of honey bee hives is not only bad for honey bees, but may also

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affect bumble bees and other species. Research has shown that in bumble bees, workers are likely to be smaller where they co-occur with honey bees, suggesting competition for food sources between these bee species (Goulson and Sparrow, 2009).

Keeping a hive of bees is a significant undertaking. The RSPCA investigates the suitability of a potential new dog or cat owner before allowing a pet to be adopted, with a detailed questionnaire and an interview and home visit. However, anyone can obtain a colony of bees without prior training on how to care for them or even any advice on where to safely site the hive. Bee hives have even been given away in raffles.

### Channelling concern

Clearly, there are better ways to help our declining bee populations than encouraging beekeeping to the point of overpopulation in certain areas. One practical alternative is to focus the amazing enthusiasm and concern the public has for bees towards improving habitat and growing more flowers. It would help not only honey bees but all bees and flower-visiting insects. It also means many more people can get involved - to help bees all you need is a garden, or even a window box; plant the right flowers and the bees will fly many miles to find them.

Within the city boundaries of London there is plenty of scope to make green spaces and gardens more flower rich. Within a 5km radius of Holborn Circus there is nearly 6km<sup>2</sup> (600 ha) of amenity grassland (GGL, 2010), much of which could be improved for wildlife just by reducing mowing.

The colourful annual and perennial

planting schemes featured at the 2012 Olympic Park have boosted enthusiasm for meadow-style plantings, and TV programmes such as Sarah Raven's *Bees, Butterflies and Blooms* encouraged local councils and the public to consider switching

Honey bee queens mate at the beginning of their life with 10-20 males, and store the active sperm in their body for as long as they live

from costly bedding plants to more insect friendly flowers.

The surge of interest in beekeeping may well tail off

naturally, probably to be

replaced by enthusiasm for another topical issue. But in the meantime we should not continue to encourage more hives within urban areas, and especially in London, with scant regard for the flowers that provide bees' food.

It is encouraging that so many people and organisations want to help bees, a popular symbol of nature. But it would be better to channel this into providing flowers and habitat. Beekeeping is also a fascinating activity, and we would not want to discourage people from taking it up. But it should probably not be seen as a way of helping bees, and people should go into it with careful preparation and investment.

To have bees you don't need a bee hive. Just plant bee-friendly flowers such as marjoram, borage and lavender in your garden.