

City of Medford – Capital Improvement Projects Update October 23, 2015

PR0056 - U.S. Cellular Community Park – Phase IV (5-74)

Project Goal: The completion of three additional playing fields along with associated parking and infrastructure as described in the approved master plan.

Project Assigned to: Pete Young & Brian Sjothun

Recent Project Milestones:

- **October 19, 2015- Hydro-seeded and temporary irrigation installed for topsoil storage area in advance of ending the 1200-C sediment control permit**

Upcoming Project Milestones:

- Add water supply for volunteer’s riparian restoration plantings.

Funds Budgeted	\$400,000
Funds Expended	(\$9,697)
Encumbrances	(\$32,943)
Balance Remaining	\$357,360

General Fund Projects:

PR0061 – Pedestrian/Bicycle Path Renovation (5-60)

Project Goal: This project is to repair/replace damaged sections of City owned pathways.

Project Assigned to: Tim Stevens

Project Start: April 2016

Anticipated Completion: June 2016

Funds Budgeted	\$60,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$60,000

PR0093 – Neighborhood Street Tree Program (5-61)

Project Goal: A partnership with residents for the installation and care of street trees in identified neighborhoods.

Project Assigned to: Adam Airoidi

Project Start: July-September 2015

Anticipated Completion: June 2017

Recent Project Milestones:

- August 11 – Tree committee begins logistical planning and public outreach for plantings beginning in the late fall of 2015.

Funds Budgeted	\$20,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$20,000

PR0094 – Hilfiker Wall Replacement (5-62)

Project Goal: Continue with restoration necessary to the Hilfiker wall located just south of U.S. Cellular Community Park, along the Bear Creek Greenway.

Project Assigned to: Pete Young

Project Start: Carry-Forward from 2013/15

Anticipated Completion: June 2017

Funds Budgeted	\$10,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$10,000

PR0105 – Hawthorne Park (5-63)

Project Goal: Implementation of master plan items in order to rehabilitate Hawthorne Park.

Project Assigned to: Pete Young

Project Start: Carry-Forward from 2013/15

Anticipated Completion: September 2015

Recent Project Milestones:

- **October 17, 2015- Grand Opening of park**

Upcoming Project Milestones:

- **November 30, 2015 – complete 60-day maintenance period of turf grass areas.**
- **October 30, 2015 - Complete punch list items on all phases**
- **October-November – Supplemental budget to adjust funds from previous biennium required to balance the project accounting.**

Funds Budgeted	\$200,000
Funds Expended	(\$406,442)
Encumbrances	(\$720,311)
Balance Remaining	(\$926,753)

PR0107 – Grade & Rock Upper Road to Prescott Park Towers (5-64)

Project Goal: This project is to provide for improvements to the upper road sections within Prescott Park and connects to the public safety tower.

Project Assigned to: Tim Stevens

Project Start: April 2016

Anticipated Completion: June 2016

Funds Budgeted	\$35,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$35,000

PR0108 – Bear Creek Park Dump Area Clean-up (5-65)

Project Goal: The project is to reorganize dump area to create sustainable dump area utilizing bin disposal of wood waste and lawn debris.

Project Assigned to: Tim Stevens & Brian Robinson

Project Start: October 2015

Anticipated Completion: June 2016

Recent Project Milestones:

- **October 14, 2015 – Established open contract with Biomass to remove woody waste.**

Upcoming Project Milestones:

- **November-December, 2015 – Biomass to remove woody waste.**

Funds Budgeted	\$50,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$50,000

PR0109 – Holmes Park Tennis Court Renovation (5-66)

Project Goal: This project will rebuild and resurface two (2) tennis courts at Holmes Park.

Project Assigned to: Tim Stevens & Brian Robinson

Project Start: September 2015

Anticipated Completion: June 2016

Recent Project Milestones:

- **September 17, 2015 – Council awarded bid to Copeland Paving.**
- **October 12-16, 2015 – Temporary work zone was established. Existing fencing and asphalt was removed.**

Upcoming Project Milestones:

- **October 20, 2015 – Cement treatment of tennis court, basketball court, and covered area subsoil.**
- **October 26-29, 2015 – Pave tennis court, basketball court, and covered area.**

Funds Budgeted	\$260,000
Funds Expended	(\$4,085)
Encumbrances	(\$217,483)
Balance Remaining	\$38,432

PR0110 – Toro Sentinel Central Irrigation Control (5-67)

Project Goal: This project is to standardize all City of Medford parks to the Toro Sentinel Central Irrigation Control system.

Project Assigned to: Brian Robinson

Project Start: January-March 2017

Anticipated Completion: June 2017

Funds Budgeted	\$50,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$50,000

Park Dedication Fund Projects:

PR0004 – Howard Park Master Plan (5-70)

Project Goal: Develop an update to the master plan for this neighborhood park. The master plan is to reflect changes in recreational amenities for neighborhood parks and to place improvements to the update in the future Six-Year Capital Improvement Project List.

Project Assigned to: Brian Sjothun & Pete Young

Project Start: August 31, 2015

Anticipated Completion: June 2016

Recent Project Milestones:

- **October 5, 2015 – First community master plan meeting led by John Galbraith and Associates.**
- **September 15, 2015 – Meeting with Howard Elementary staff completed by John Galbraith and Associates.**
- **September 22, 2015 – First meeting with Parks and Recreation Commission by John Galbraith and Associates.**

Upcoming Project Milestones:

- **November 2, 2015 – Second community master plan meeting to be led by John Galbraith and Associates.**

Funds Budgeted	\$30,000
Funds Expended	(\$228)
Encumbrances	(\$17,500)
Balance Remaining	\$12,272

PR0007 – Kennedy Park Improvements (5-71)

Project Goal: Complete improvements for this neighborhood park per the approved master plan.

Project Assigned to: Pete Young

Project Start: July-September 2015

Anticipated Completion: September 2016

Recent Project Milestones:

Upcoming Project Milestones:

Funds Budgeted	\$515,000
Funds Expended	(\$0)
Encumbrances	(\$12,245)
Balance Remaining	\$502,755

PR0012 – Donahue-Frohnmayr Park Master Plan (5-72)

Project Goal: Develop an update to the master plan for this neighborhood park. The master plan is to reflect changes in recreational amenities for neighborhood parks as well as incorporate the 3-acres of property received by Jackson County Housing Authority. Once completed, place improvements to the update in the future Six-Year Capital Improvement Project List.

Project Assigned to: Brian Sjothun & Pete Young

Project Start: August 31, 2015

Anticipated Completion: June 2016

Recent Project Milestones:

- **October 6, 2015 – First community master plan meeting led by John Galbraith and Associates.**
- **September 21, 2015 – Meeting with City staff and John Galbraith and Associates.**
- **September 22, 2015 – First meeting with Parks and Recreation Commission by John Galbraith and Associates.**

Upcoming Project Milestones:

- **November 3, 2015 – Second community master plan meeting to be led by John Galbraith and Associates.**

Funds Budgeted	\$30,000
Funds Expended	(\$228)
Encumbrances	(\$17,500)
Balance Remaining	\$12,272

PR0022 – Leisure Services Plan Update (5-73)

Project Goal: To complete an update to the department’s Leisure Services Plan and Park System Development Charge Methodology.

Project Assigned to: Brian Sjothun & Pete Young

Project Start: **September 10, 2015**

Anticipated Completion: **June 2016**

Recent Project Milestones:

- **October 20, 2015 – Meeting with Parks and Recreation staff with LSP consultant Steve Duh of Conservation Technix.**
- **October 20, 2015 – Meeting with Parks and Recreation Commission with LIS Plan consultant Steve Duh of Conservation Technix.**

Upcoming Project Milestones:

- **Mid November, 2015 – Stakeholder sessions with consultant Jean Akers of Conservation Technix.**

Funds Budgeted	\$100,000
Funds Expended	(\$91)
Encumbrances	(\$72,005)
Balance Remaining	\$27,904

PR0069 – Prescott Park (5-75)

Project Goal: Continue with the implementation of the master plan that was approved in January 2009. Funding will be used to obtain proper land-use approvals, design and construction of multi-use trails.

Project Assigned to: Brian Sjothun & Pete Young

Project Start: **Carry-Forward from 2013/15**

Anticipated Completion: **September 2016**

Recent Project Milestones:

- **October 21, 2015 - County Park Commission moved to recommend the County Commissioners approve the Comprehensive Plan Map amendment to adopt a public parks master plan for Prescott Park.**

Upcoming Project Milestones:

- On-Going – Fundraising for construction by Rogue Valley Mountain Bike Association.
- On-Going – Development of maintenance agreement with Rogue Valley Mountain Bike Association to be completed.
- **January** – Land-use hearing with Jackson County.

Funds Budgeted	\$70,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$70,000

PR0073 – Playground Replacement (5-76)

Project Goal: To complete replacement and renovation of playground at Jackson Park.

Project Assigned to: Tim Stevens & Brian Robinson

Project Start: August 17, 2015

Anticipated Completion: June 2016

Recent Project Milestones:

- **October 15, 2015 – Received preliminary site plan from Playcraft with staff selected components.**

Upcoming Project Milestones:

- **October – Selection of playground equipment.**
- **November – Bid advertised.**

Funds Budgeted	\$80,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$80,000

PR0076 - Chrissy Park (5-77)

Project Goal: Begin development of the current Chrissy Park property as outlined in the community development master plan completed by staff and approved by the Parks & Recreation Commission in 2006.

Project Assigned to: Brian Sjothun

Project Start: Carry-Forward from 2013/15

Anticipated Completion: N/A

Upcoming Project Milestones:

- Funding is reserved for future construction of this park.
- Staff does not anticipate work on this project during the 2015-17 biennium.

Funds Budgeted	\$290,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$290,000

PR0079 – Trail & Pathway Development (5-78)

Project Goal: Continue development of phases for trail development within current or to be constructed facilities as outlined by the Leisure Services Plan.

Project Assigned to: Pete Young & Brian Sjothun

Project Start: October 2015 Anticipated Completion: September 2016

Recent Project Milestones:

Upcoming Project Milestones:

- **January 2016 – Land-use hearing with Jackson County.**

Funds Budgeted	\$187,500
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$187,500

PR0080 – Oregon Hills Park (5-79)

Project Goal: Continue with the implementation of the approved master plan for this East Medford park site, as outlined in the Leisure Services Plan.

Project Assigned to: Pete Young

Project Start: September 2015 Anticipated Completion: June 2017

Recent Project Milestones:

- **October – Development of priority items for phase identified.**

Upcoming Project Milestones:

- **October-November – Contract with landscape architect for construction drawings.**
- **December-January – Review and completion of construction drawings.**
- **February – Bid documents advertised.**
- **April – Award bid.**
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Funds Budgeted	\$615,000
Funds Expended	(\$1,042)
Encumbrances	(\$0)
Balance Remaining	\$613,958

PR0092 – Aquatic Facilities (5-81)

Project Goal: To develop aquatic facilities as outlined in the Leisure Services Plan.

Project Assigned to: Brian Sjothun

Project Start: Carry-Forward from 2013/15

Anticipated Completion: June 2017

Upcoming Project Milestones:

- Funding is reserved for future direction as recommended by the Parks & Recreation Commission.
- Staff does not anticipate work on this project during the 2015-17 biennium.

Funds Budgeted	\$106,800
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$106,800

PR0095 – SE Area Plan (5-82)

Project Goal: To acquire land and develop parks and trails within the SE Area Plan.

Project Assigned to: Brian Sjothun

Project Start: September 2015

Anticipated Completion: June 2017

Upcoming Project Milestones:

- Staff continues to work with developer on acquisition and construction of a future 3-acre park for this area.
- This is an on-going project, as all Park System Development Charges collected in this area must be spent in this area.

Funds Budgeted	\$400,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$400,000

PR0096 – Cedar Links Park (5-83)

Project Goal: To begin development of the approved master plan for this neighborhood park.

Project Assigned to: Brian Sjothun

Project Start: Carry-Forward from 2013/15

Anticipated Completion: N/A

Upcoming Project Milestones:

- Funding is reserved for future construction of this park.
- Staff currently does not anticipate work on this project during the 2015-17 biennium.

Funds Budgeted	\$5,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$5,000

Community Park Reserve Fund Projects

PR0111 – U.S. Cellular Community Park Turf Replacement (5-84)

Project Goal: To begin replacement of worn turf within high traffic areas of the playing fields.

Project Assigned to: Tim Stevens & Rich Rosenthal

Project Start: August 7, 2015

Anticipated Completion: June 2016

Recent Project Milestones:

Upcoming Project Milestones:

- **November – Agreement with Field Turf for replacement of identified areas.**
- **December – Work to begin.**

Funds Budgeted	\$50,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$50,000

Cemetery Fund Projects

PR0085 – IOOF/Eastwood Cemetery Road Upgrade (5-80)

Project Goal: The purpose is to provide renovation to the existing road structures within the IOOF/Eastwood Cemetery property.

Project Assigned to: Tim Stevens & Brian Robinson

Project Start: April 2016

Anticipated Completion: June 2016

Funds Budgeted	\$30,000
Funds Expended	(\$0)
Encumbrances	(\$0)
Balance Remaining	\$30,000

