



**CITY OF MEDFORD**  
**AGENDA ITEM COMMENTARY**

Item No: **40.1**

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**DEPARTMENT:** City Manager's Office  
**STAFF CONTACT:** Glenda Wilson  
**STAFF PHONE:** 541-774-2000

**AGENDA SECTION:** Consent  
**MEETING DATE:** February 21, 2013

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**COUNCIL BILL 2013-26**

A resolution authorizing the transfer of \$7,500 from the City Manager Material & Services Account to the Parks & Recreation Material & Services Account for the banner program.

**ISSUE STATEMENT & SUMMARY:**

The management of the City Banner Program was transferred from the City Manager's Office to the Parks & Recreation Department. This action will transfer the budgeted funds to the Parks & Recreation accounts.

**BACKGROUND:**

The City of Medford assumed management of the Banner Program from the Medford Urban Renewal Agency in 2010. At that time, the program was managed and budgeted in the City Manager's office. The program has been transferred to the Parks & Recreation Department requiring a transfer of budget funds to that department's account.

**A. Council Action History**

None

**B. Analysis**

This action will transfer budgeted funds from one department to another. There is no increase in overall budget.

**C. Financial and/or Resource Considerations**

The total effect of this supplemental budget is to transfer \$7,500 of appropriation from City Manager's Office to Parks & Recreation Department.

**D. Timing Issues**

N/A

**STRATEGIC PLAN:**

N/A

**COUNCIL OPTIONS:**

1. Approve the transfer.
2. Modify or deny the transfer.

**STAFF RECOMMENDATIONS:**

Staff recommends approving the transfer as presented.

**SUGGESTED MOTION:**

I move to adopt the resolution authorizing the appropriations transfer.

**EXHIBITS:**

Appropriation Transfer Request.