



CITY OF MEDFORD
AGENDA ITEM COMMENTARY

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Item No: 60.5

DEPARTMENT: Finance
PHONE: (541) 774-2030
STAFF CONTACT: Alison Chan, Finance Director

AGENDA SECTION: Ordinances and Resolutions
MEETING DATE: October 20, 2016

COUNCIL BILL 2016-137

A resolution adopting the seventh Supplemental Budget for the 2015-17 biennium.

SUMMARY AND BACKGROUND

The Finance Department is presenting a supplemental budget which will affect the General Fund, Police Public Safety Fund, Fire Apparatus Fund, Park Dedication Fund, Police Federal Forfeiture Fund and CDBG Fund. ORS 294.471 provides for a Supplemental Budget process.

PREVIOUS COUNCIL ACTIONS

The biennium budget was approved in June of 2015. This is the seventh supplemental budget of the biennium.

ANALYSIS

General Fund:

The City Manager's Office is requesting to recognize and appropriate \$79,760 of program income from the Neighborhood Stabilization Program (NSP). The corresponding appropriation is to increase grants for the same program.

The City Manager's Office is requesting to move an appropriation to a new category within the department. This supplemental budget will create the category in Capital Outlay and move \$10,660 of appropriation from Materials and Services for the Medford Room conference table.

The Police Department is requesting to recognize and appropriate the following:

- \$4,770 of unbudgeted revenue. Revenue was received from the sale of cell phones. The corresponding appropriation is \$4,770 for the purchase of new cell phones.
- \$5,680 of unbudgeted revenue from the sale of a vehicle. The corresponding appropriation is a Capital Outlay.

The Fire Department is requesting to recognize and appropriate the following:

- \$90,000 of unbudgeted revenue. The income was received from the State of Oregon for conflagration responses. The corresponding appropriation is in Personnel Services – Overtime.
- \$10,000 of unbudgeted revenue. The income was received from the sale of a fire truck. The appropriation is a \$10,000 transfer to Fire Apparatus Fund.

Police Public Safety Fund:

The Police Department is requesting to recognize and appropriate \$61,230 of unbudgeted revenue. Revenue was received from the Energy Trust of Oregon for the solar array installed at the new Police Headquarters. The corresponding appropriation is in the capital project for the headquarters and the secure garage (PD0076 and PD0077). The \$61,230 will offset costs and give fund 10 a higher ending fund balance.



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Fire Apparatus Fund:

The Fire Department is requesting to recognize and appropriate unbudgeted transfer revenue of \$10,000 into the Fire Apparatus Fund. The corresponding appropriation is Capital Outlay. The Fire Apparatus Fund is a reserve fund that accumulates money to purchase large capital items such as fire trucks. This \$10,000 is a result of the sale of a fire truck and placing it in this fund will increase the balance for future fire purchases.

Park Dedication Fund:

The Parks and Recreation Department is requesting to recognize and appropriate \$17,480 of unbudgeted revenue from the Portland Trailblazers and MODA Health. The corresponding appropriation is Capital Improvement for Fichtner Mainwaring Park.

Police Federal Forfeiture Fund:

The Police Department is requesting to recognize and appropriate \$2,720 of unbudgeted revenue. The corresponding appropriation is increased Capital Outlay. This \$2,720 is from the sale/auction of seized property and will be used toward the purchase of a replacement vehicle.

CDBG Fund:

The CDBG Fund is requesting to recognize and appropriate \$41,940 of program income and entitlement grants. The corresponding appropriation increases are in Social Service Grants... *fund homeowner repair program*

FINANCIAL AND/OR RESOURCE CONSIDERATIONS

The proposed resolution will increase or move appropriations as follows:

| | |
|--------------------------------|-------------------|
| General Fund | \$ 200,870 |
| Police Public Safety Fund | 61,230 |
| Fire Apparatus Fund | 10,000 |
| Park Dedication Fund | 17,480 |
| Police Federal Forfeiture Fund | 2,720 |
| CDBG Fund | <u>41,940</u> |
| Total | <u>\$ 334,240</u> |

\$7690 entitlement - above budgeted amount

\$34250 program income

- when home sold or refi funding comes back to City

Zero interest loan put on property as a 1.7%

TIMING ISSUES

None.

COUNCIL OPTIONS

Approve, modify or deny the resolution.

STAFF RECOMMENDATION

Staff recommends approval of the resolution.

SUGGESTED MOTION

I move to approve the resolution as outlined in the attached exhibit.

EXHIBITS

Resolution



Medford City Council Meeting

Agenda

October 20, 2016

12:00 Noon

Medford City Hall, Council Chambers
411 West 8th Street, Medford, Oregon

10. Roll Call

Employee Recognition

20. Approval or Correction of the Minutes of the October 6, 2016 Regular Meeting

30. Oral Requests and Communications from the Audience

Comments will be limited to 3 minutes per individual or 5 minutes if representing a group or organization. PLEASE SIGN IN.

40. Consent Calendar

40.1 COUNCIL BILL 2016- _____ A resolution initiating a minor amendment to the City of Medford *Comprehensive Plan* to include the updated Parks Leisure Services Plan (PLSP).

40.2 COUNCIL BILL 2016- _____ A resolution initiating the vacation of unimproved portions of Yamsay Drive and Farmington Avenue within the northerly portion of the Cedar Landing Planned Unit Development, lying north of Cedar Links Drive and west of Foothill Road.

40.3 COUNCIL BILL 2016- _____ An ordinance authorizing execution of a Deed Declaration to clarify use restrictions on airport property.

50. Items Removed from Consent Calendar

60. Ordinances and Resolutions

60.1 COUNCIL BILL 2016- _____ An ordinance authorizing execution of the Oregon Public Works Emergency Response Cooperative Assistance Agreement between the City of Medford and various government agencies.

60.2 COUNCIL BILL 2016- _____ An ordinance awarding a contract in an amount of \$144,138.14 to West Coast Pipeline for the construction of the Storm Water Treatment Wetland Project Phase I and Phase II.

60.3 COUNCIL BILL 2016- _____ An ordinance authorizing execution of an Intergovernmental Agreement with the Medford Rural Fire Protection District #2 for the City to provide fire department services to the District through June 30, 2027.

60.4 COUNCIL BILL 2016- _____ An ordinance authorizing execution of a Letter of Agreement with Teamsters Local Union No. 223 to modify Article 7 of the current agreement by eliminating the Certification Differential for Irrigation Backflow Tester and including Certified Landscape Irrigation Auditor.

60.5 COUNCIL BILL 2016- _____ A resolution adopting the seventh Supplemental Budget for the 2015-17 biennium.