



Medford City Council Meeting

Agenda

January 17, 2019

6:00 P.M.

Medford City Hall, Council Chambers
411 West 8th Street, Medford, Oregon

10. **Roll Call**

20. **Recognitions, Community Group Reports**

- 20.1 Employee Recognition
- 20.2 Employee of the Quarter
- 20.3 Quarter Travel Medford Update by Eli Matthews
- 20.4 Oregon Department of Transportation Update by Gary Leaming

30. **Oral Requests and Communications from the Audience**

Comments will be limited to 4 minutes per individual, group or organization. PLEASE SIGN IN.

40. **Public Hearings**

50. **Approval or Correction of the Minutes of the January 3, 2019 Regular Meeting**

60. **Consent Calendar**

- 60.1 COUNCIL BILL 2019-03 A resolution appointing representatives to voting positions as the City representatives on boards and commissions.
- 60.2 COUNCIL BILL 2019-04 An ordinance awarding a contract in an amount of \$819,211.80 to Insituform Technologies, LLC for installation of Cured in Place Pipe lining of deteriorating sewer pipes.
- 60.3 COUNCIL BILL 2019-05 An ordinance awarding a contract in an amount of \$1,756,202.35 to JRT Construction, LLC for the construction of the Larson Creek Trail Segment II improvements from Ellendale Drive to Black Oak Drive.

70. **Items Removed from Consent Calendar**

80. **Ordinances and Resolutions**

90. **Council Business**

- 90.1 Proclamations issued:
 - Dr. Martin Luther King, Jr. Day – January 21, 2019
 - Medford School Choice Week – January 20-26, 2019
- 90.2 Ward 4 Citizen Committee Appointment
- 90.3 Committee Reports and Communications

100. **City Manager and Staff Reports**

- 100.1 Further reports from City Manager

110. **Adjournment**



CITY OF MEDFORD AGENDA ITEM COMMENTARY

Item No: 60.1

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DEPARTMENT:	Mayor and Council	AGENDA SECTION:	Consent Calendar
PHONE:	(541) 774-2000	MEETING DATE:	January 17, 2019
STAFF CONTACT:	Donna Holtz, Executive Office Manager		

COUNCIL BILL 2019-03

A resolution appointing representatives to voting positions as the City representatives on boards and commissions.

SUMMARY AND BACKGROUND

Council is requested to consider approval of a resolution authorizing City representatives to vote on behalf of the City of Medford per Municipal Code 2.436 (6).

PREVIOUS COUNCIL ACTIONS

On January 18, 2018, the Council adopted resolution 2018-09 to designate Councilmembers and/or citizens as representatives of outside organizations. This resolution authorizes those appointed to vote on behalf of the City of Medford.

ANALYSIS

Appointments are made by the Council President. Boards and commissions listed below are not City of Medford boards and commissions, but instead include a member from the governing body of the City as a voting member of the board or commission. In these instances, the council member may act as a voting member of the Board, not as a council liaison. Those council members, when appropriate, should obtain direction from the entire council prior to voting on a matter.

Organization

Hospital Facilities Authority
Rogue Valley Area Commission on Transportation (RVACT)
Rogue Valley Council of Governments (RVCOG)
Rogue Valley Metropolitan Policy Organization (MPO)
Regional Rate Committee
(Regional Sewer)
Southern Oregon Regional Economic Development, Inc. (SORED)

FINANCIAL AND/OR RESOURCE CONSIDERATIONS

N/A

TIMING ISSUES

N/A

COUNCIL OPTIONS

Approve the resolution as presented.
Modify the resolution as presented.
Deny the resolution and provide direction to staff.

STAFF RECOMMENDATION

Staff makes no recommendation

SUGGESTED MOTION

I move to approve the resolution to appoint City representatives as voting members of the specified outside organizations.

EXHIBITS

Resolution

RESOLUTION NO. 2019-03

A RESOLUTION appointing representatives to voting positions as the City representatives on boards and commissions.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

That the Mayor and City Council hereby appoint the following representatives to voting positions as the City representative on the following boards and commissions:

Hospital Facilities Authority Board	Dick Gordon
Rogue Valley Area Commission on Transportation	Mike Zarosinski; Eric Zimmerman Alternate
Rogue Valley Council of Governments	Dick Gordon
Rogue Valley Metropolitan Policy Organization	Al Densmore; Eric Zimmerman Alternate
Regional Rate Committee	Mike Zarosinski & Tim D'Alessandro; Kevin Stine Alternate
Southern Oregon Regional Economic Development, Inc.	Kay Brooks; Alex Poythress Alternate

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2019.

ATTEST: _____
City Recorder

Mayor



CITY OF MEDFORD AGENDA ITEM COMMENTARY

Item No: 60.2

www.ci.medford.or.us

DEPARTMENT: Public Works
PHONE: (541) 774-100
STAFF CONTACT: Cory Crebbin, Public Works Director

AGENDA SECTION: Consent Calendar
MEETING DATE: January 17, 2019

COUNCIL BILL 2019-04

An ordinance awarding a contract in an amount of \$819,211.80 to Insituform Technologies, LLC for installation of Cured in Place Pipe lining of deteriorating sewer pipes.

SUMMARY AND BACKGROUND

Council is requested to award a contract in the amount of \$819,211.80 to Insituform Technologies, LLC, for installation of Cured in Place Pipe (CIPP) lining in deteriorated sewer pipes at various locations in the City of Medford. The City is contracting this project due to the specialized nature of the work.

PREVIOUS COUNCIL ACTIONS

On June 15, 2017, Council approved Council Bill 2017-57 adopting the Biennial Budget which includes funds for this contract on page 8-38.

On January 18, 2018, Council approved Council Bill 2018-07 awarding a contract to Michels Corporation in the amount of \$577,970.05 for the lining of 12,101 feet of sewer pipe.

ANALYSIS

Two bids were received and Insituform Technologies, LLC, is the apparent low bidder with a bid of \$937,231.80. The bid was renegotiated due to a mistake by Insituform Technologies, LLC, and one bid item was reduced by \$118,020.00. The revised bid is \$819,211.80 as shown in the Schedule of Items in the contract. The other bid was submitted by Michels Corporation in the amount of \$998,818.60. The engineer's estimate was \$797,000.00.

Seventy sewer pipes, totaling 18,842 feet, will be lined as shown on exhibits "Special Provisions: Work To Be Done" and "Pipe Segment Location Map Index". Rehabilitation of deteriorated sewer pipes maintains flow and reduces potential for failures in the future. Trenchless technologies such as CIPP are less disruptive for citizens and have minimal impact on street pavement life.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS

Expenditure of \$819,211.80 which is included on page 8-38 of the 2017/2019 biennium budget.

TIMING ISSUES

The work will start after February 19, 2019, and is scheduled to be complete by June 6, 2019.

COUNCIL OPTIONS

- Approve the ordinance as presented.
- Modify the ordinance.
- Deny the ordinance and provide direction to staff regarding rehabilitation of the sewer collection system.

STAFF RECOMMENDATION

Approve the ordinance for a contract with Insituform Technologies, LLC.

SUGGESTED MOTION

I move to approve the ordinance for a contract in the amount of \$819,211.80 with Insituform Technologies, LLC, to line 70 sewer pipes with CIPP.

EXHIBITS

Ordinance
Bid Tabulation
Schedule of Items
Special Provisions: Work To Be Done
Pipe Segment Location Map Index
Contract on file in the City Recorder's Office

ORDINANCE NO. 2019-04

AN ORDINANCE awarding a contract in an amount of \$819,211.80 to Insituform Technologies, LLC for installation of Cured in Place Pipe lining of deteriorating sewer pipes.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

That a contract in an amount of \$819,211.80 for installation of Cured in Place Pipe lining of deteriorating sewer pipes, which is on file in the City Recorder's office, is hereby awarded to Insituform Technologies, LLC.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2019.

ATTEST: _____
City Recorder

Mayor

APPROVED _____, 2019.

Mayor

BID TABULATIONS 2019 Wastewater Collection System Project In the City of Medford MSC-1902

Project; 2019 Wastewater Collection System Project In the City of Medford MSC-1902

Location: Various Streets in the City of Medford

Project No: MSC-1902

Date of Bid Opening: December 13, 2018

CITY OF MEDFORD

PUBLIC WORKS - OPERATIONS

**Peter Brown
Public Works Operations
Engineering Tech IV**



**Bidder Name
Insituform Technologies
Michels Corp.**

**Total Bid
\$937,231.80
\$998,818.60**

Item No.	Item Description	Unit of Measure	Estimated Quantity	Low Bidder Insituform Technologies		Michels Corp.
				Unit Bid	Amount	Unit Bid
1	MOBILIZATION	LS	1	\$15,000.00	\$15,000.00	\$26,258.00
2	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	\$44,309.00	\$44,309.00	\$40,000.00
3	EROSION CONTROL	LS	1	\$500.00	\$500.00	\$687.00
4	POLLUTION CONTROL PLAN	LS	1	\$500.00	\$500.00	\$432.00
5	MAINLINE VIDEO INSPECTION	LS	1	\$63,186.00	\$63,186.00	\$77,449.00
6	INTERNAL SERVICE REINSTATEMENT	EACH	281	\$625.00	\$175,625.00	\$207.00
7	CIPP LINER, 6 INCH	FOOT	3476.2	\$35.00	\$121,667.00	\$41.00
8	CIPP LINER, 8 INCH	FOOT	11728.4	\$27.00	\$316,666.80	\$35.00
9	CIPP LINER, 10 INCH	FOOT	2406.6	\$36.00	\$86,637.60	\$40.00
10	CIPP LINER, 12 INCH	FOOT	581.4	\$61.00	\$35,465.40	\$81.00
11	CIPP LINER, 18 INCH	FOOT	325	\$101.00	\$32,825.00	\$141.00
12	CIPP LINER, 24 INCH	FOOT	325	\$138.00	\$44,850.00	\$165.00
				Total Bid =	\$937,231.80	\$998,818.60

City of Medford Improvement Project

2019 Wastewater Collection System Project in the City of Medford

MSC-1902

The undersigned bidder understands that the quantities of work as shown herein are approximate only and are subject to increase or decrease and offers to do the work whether the quantities are increased or decreased at the unit prices stated in the following schedule, to wit:

SCHEDULE OF ITEMS

Note : Contractor must submit the attached First-Tier Subcontractor Disclosure Form within two hours of bid opening

Item No.	Item Description	Unit of Measure	Estimated Quantity	Unit Price (In Figures)	Total (In Figures)
1	MOBILIZATION	LS	1	\$15,000.00	\$15,000.00
2	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	\$44,309.00	\$44,309.00
3	EROSION CONTROL	LS	1	\$500.00	\$500.00
4	POLLUTION CONTROL PLAN	LS	1	\$500.00	\$500.00
5	MAINLINE VIDEO INSPECTION	LS	1	\$63,186.00	\$63,186.00
6	INTERNAL SERVICE REINSTATEMENT	EACH	281	\$205.00	\$57,605.00
7	CIPP LINER, 6 INCH	FOOT	3476.2	\$35.00	\$121,667.00
8	CIPP LINER, 8 INCH	FOOT	11728.4	\$27.00	\$316,666.80
9	CIPP LINER, 10 INCH	FOOT	2406.6	\$36.00	\$86,637.60
10	CIPP LINER, 12 INCH	FOOT	581.4	\$61.00	\$35,465.40
11	CIPP LINER, 18 INCH	FOOT	325	\$101.00	\$32,825.00
12	CIPP LINER, 24 INCH	FOOT	325	\$138.00	\$44,850.00
				Total Bid =	\$819,211.80

SPECIAL PROVISIONS

WORK TO BE DONE

The Work to be done under this Contract consists of rehabilitating existing pipes by furnishing and installing cured-in-place lining as shown, in the City of Medford, Oregon.

1. Cleaning of pipes.
2. Mainline video Inspection.
3. Install cured-in-place lining
4. Internal service reinstatement
5. Perform additional and incidental work as called for by the specifications and plans.

APPLICABLE SPECIFICATIONS

The Specification that is applicable to the work on this project is the 2008 edition of the "Oregon Standard Specifications for Construction".

All number references in these Special Provisions shall be understood to refer to the sections and subsections of the Standard Specifications and Supplemental Specifications bearing like numbers and to sections and subsections contained in these Special Provisions in their entirety.

CLASS OF PROJECT

This is a City of Medford Project.

Pipe ID #	Map Page #	Pipe Segment Post#	Diameter / Length					Upstream Manhole	Depth	Downstream Manhole	Depth	Pipe Type	Laterals to Reinstale	Protruding Laterals	Street / Cross Street	NOTES
			6"	8"	10"	12"	18"									
1	30389	4	1	320.1				1775	6.5'	1893	7.0'	CSP	6		N Fir St at W 1st St to W Jackson St	
2	30895	5	1	315.1				1632	8.0'	7224	8.5'	CSP	2		Easement N of Dakota Av to Alley W of Plum St to Alley W of Benson St	
3	31106	4	2	329.6				7463	3.0'	7003	7.0'	CSP	11		Alley behind 726 Oak St to W Jackson St East of Oak St	
4	31118	4	2	149.2				1885	3.5'	1850	3.5'	CSP	2		Easement between Narregan St and Alley, N. of Jackson	
5	32721	7	2	179.5				* 3792	8.0'	3803	7.5'	CSP	1		Hillcrest Rd between Sunrise Av and Barneburg Rd	*No manhole the City will Vac down to end cap prior to lining
6	32724	7	3	280.8				3853	7.5'	3854	8.0'	CSP	6	1	Easement at 1941 Westerlund Dr Easement at 1913 Westerlund	
7	32725	7	3	138.9				3854	8.0'	3855	4.5'	CSP	3		Westerlund Dr 188' E of Barneburg Dr to Easement at 1913 Westerlund	
8	32726	7	3	188.0				3855	4.5'	3804	4.5'	CSP	1		Westerlund Dr at Barneburg Dr to 188' E of Barneburg Dr	
9	32736	7	4	369.6				* 3794	6.0'	7527	5.5'	CSP	6		Berkeley Av at E Main St to 370' N of E Main St	* No manhole the City will Vac down to end cap prior to lining
10	32814	7	4	171.6				3950	4.0'	3951	5.5'	CSP	0		Hillcrest Rd at Lyman Av to 170' to the East of Lyman Rd	
11	32815	7	4	301.5				3949	4.5'	3950	4.0'	CSP	2		Hillcrest Rd 170' to the East of Lyman Rd to 100' East of Scheffel Av	
12	32816	7	5	306.4				3964	5.5'	3949	4.5'	CSP	8	2	Hillcrest Rd 100' East of Scheffel Av to 75' East of Black Oak Dr	
13	32842	7	5	175.4				3908	3.0'	3952	4.5'	CSP	0		Hillcrest Rd 120' to the West of Lyman Rd to Alley to the North	
14	35704	4	5	250.5				1774	6.5'	1775	6.5'	CSP	5		N Fir St at W 1st St to 250' South of W 1st St	
15	30058	1	6	333.6				6827	5.0'	5973	6.5'	CSP	1		Crater Lake Hwy 300' South of Delta Waters Rd to the North	** (pursuant to working on Hwy 62 obtain permit from ODOT)
16	30213	7	6	251.0				3980	5.0'	3703	5.0'	CSP	3		Easement at 232 Modoc Av to Easement at 300 Modoc Av	
17	31104	4	6	347.0				1920	3.0'	1919	4.0'	CSP	7		W Clark St to Easement to the South Access at 808 Oak St	
18	31130	4	7	393.1				1879	8.5'	1904	8.5'	CSP	12		Beatty St Between N Central Av and Edwards St	
19	31257	3	7	388.4				2124	2.5'	2125	7.0'	CSP	9	2	Duell Av Between Mace Rd and Scholarship Wy	
20	31261	3	8	486.0				2128	6.5'	2127	8.5'	CSP	2		Hwy 99 at Mace Rd to 486' S of Mace Rd	** (Obtain Permit) ** DEPOSITS IN PIPE REMOVE PRIOR TO INSTALL LINER
21	31393	3	8	299.4				2246	2.0'	2247	4.5'	CSP	12	2	Howard Between Mace Rd and Sunwood Dr	
22	31417	3	8	374.4				7391	4.5'	2238	4.0'	CSP	10		DeBarr Av between Howard Av and Seneca Av	
23	31617	6	9	334.3				2585	3.5'	2541	3.5'	CSP	2		Easement at 2432 Nieto Wy to Nieto Wy	
24	31727	6	9	258.1				2657	6.0'	2656	4.0'	CSP	2		Easement at 2533 Argonne Av to Mira Mar Av N of Argonne Av	
25	31728	6	9	246.2				2658	4.5'	2657	6.0'	CSP	3		Easement at 917 Black Oak Dr to Easement at 2533 Argonne Av	
26	31729	6	9	144.7				2682	5.0'	2658	4.5'	CSP	2		Black Oak Dr N of Argonne Av to Easement at 917 Black Oak Dr	
27	31842	6	10	152.2				2820	5.5'	2819	2.5'	CSP	1		Shannon Dr to Easement at Vacant lot SW of 2416 Nieto	
28	32192	10	10	178.1				3243	6.0'	3249	5.5'	CSP	5		Ashland Av at E 11th St to 178' N of E 11th St	
29	32423	5	10	163.8				3459	8.0'	3505	10.0'	CSP	3		Grape St at W 8th St to 164' to the North	
30	32642	8	11	441.0				3726	5.0'	3727	4.5'	CSP	5		Easement MH behind (access from creek) 2386 Siskiyou Blvd to Easement at 2456 Siskiyou Blvd	
31	32645	8	11	320.0				3727	4.5'	3688	4.5'	CSP	1		Easement behind 548 Amber Cir to Easement behind 2386 Siskiyou Blvd (access from next to creek)	
32	32647	8	11	108.0				3688	4.5'	3729	6.5'	CSP	0		Easement behind 548 Amber Cir to Easement behind 2325 Greenbrook Dr (access if from next to creek)	
33	32671	10	11	393.4				3752	5.0'	3756	5.5'	CSP	8		Highland Dr 245' N of Siskiyou Blvd to Roxy Ann Pl	
34	32762	10	12	356.1				3878	6.0'	3879	3.5'	CSP	9		Easement at 115 S Keene way to Easement at 135 S Keene Way	
35	32780	10	12	430.0				3878	6.0'	3827	4.5'	CSP	11		Easement at 135 S. Keene Way to Highland Dr at Barneburg Rd	CONCRETE STAKE IN CUT OUT PRIOR TO INSTALL LINER
36	32813	7	12	130.0				3952	4.5'	3953	4.0'	CSP	1		Hillcrest Rd between Lyman Av and Kensington Sq.	
37	32856	7	13	458.4				3981	7.5'	3980	5.0'	CSP	6	1	Woodlawn Av W of S Modoc Av to Easement at 232 Modoc Av	
38	33107	7	13	228.0				4243	4.0'	4542	3.5'	CSP	3		Hillcrest Rd 100' East of Eastover Ter to Eastover Ter	
39	34228	11	14	424.0				5481	6.5'	5494	10.0'	VCP	11	1	Howard St at E Jackson St to Bennett Av	
40	34493	9	14	228.0				5870	7.0'	5871	9.5'	CSP/PVC	1		Easement From Black Rock Coffee to Biddle Rd 530' N of Morrow Rd	
41	35319	1	14	246.8				6829	6.0'	6827	5.0'	CSP	0		Crater Lake Hwy South of Delta Waters Rd to North of Delta Waters Rd	** (pursuant to working on Hwy 62 obtain permit from ODOT)
42	35320	1	15	278.6				6841	7.5'	6829	6.0'	CSP	3	2	Crater Lake Hwy 120' North of Delta Waters Rd to the North	
43	35321	1	15	175.5				6838	7.0'	6842	5.5'	CSP	3	1	Easement between Crater Lake Hwy N of Delta Waters Rd to Burger King	** (pursuant to working on Hwy 62 obtain permit from ODOT)
44	35377	2	15	176.5				6918	7.0'	7644	8.0'	TSP	1		Cardinal Av form Aviation Wy to 1873' West of Aviation Wy	
45	35380	2	15	472.7				6916	4.5'	6924	7.5'	TSP	7		Easement South of Cardinal Av between Lear and Aviation	
46	35505	2	16	237.6				6906	7.5'	7433	7.5'	TSP	0		Cardinal Av between Cardinal Av and Commerce Dr	
47	35670	2	16	184.6				6924	7.5'	6918	7.0'	TSP	2		Aviation Wy South of Cardinal Av to 180' South of Cardinal	
48	35685	6	16	302.1				2819	2.5'	2585	3.5'	CSP	3		Easement 2416 Nieto Wy to Easement at 2432 Nieto Wy	
49	35708	4	16	260.0				7463	3.0'	1920	3.0'	CSP	11	1	Easement at 808 Oak St to Alley behind 726 Oak St	
50	35749	7	17	160.3				3804	4.5'	3805	5.5'	CSP	4		Barneburg Rd N of E Main St to Westerlund Dr	
51	35832	1	17	408.0				6842	5.5'	6841	7.5'	CSP	4	1	Crater Lake Hwy 400' North of Delta Waters Rd to the North	** (pursuant to working on Hwy 62 obtain permit from ODOT)
52	35873	2	17	257.1				7644	8.0'	6906	7.5'	TSP	0		Cardinal Av between Cardinal Av and Commerce Dr	
53	36038	7	17	120.1				3951	5.5'	3952	4.5'	CSP	0		Hillcrest Rd at Lyman Av to 120' to the West of Lyman Rd	
54	36940	3	18	272.3				7011	3.5'	2114	3.0'	CSP	10	3	De Hague St at Wyatt Dr to the East	
55	39873	1	18	309.0				5973	6.5'	11417	6.0'	CSP	2		Crater Lake Hwy 600' South of Delta Waters Rd to the North	** (permit Hwy 62) GIS map shows old ID number 34604



CITY OF MEDFORD AGENDA ITEM COMMENTARY

Item No: 60.3

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DEPARTMENT: Public Works Department
PHONE: (541) 774-2100
STAFF CONTACT: Cory Crebbin, P.E., Public Works Director

AGENDA SECTION: Consent Calendar
MEETING DATE: January 17, 2019

COUNCIL BILL 2019-05

An ordinance awarding a contract in an amount of \$1,756,202.35 to JRT Construction, LLC for the construction of the Larson Creek Trail Segment II improvements from Ellendale Drive to Black Oak Drive.

SUMMARY AND BACKGROUND

Council is requested to authorize a construction contract with JRT Construction, LLC, to build the Larson Creek Greenway Segment II project.

The Larson Creek Greenway Segment II Project, hereinafter referred to as "Project", will connect the segment of the Larson Creek Greenway that goes west from Ellendale Drive to the segment that goes east from Black Oak Drive. The City received a Connect Oregon V grant for \$868,000 in 2014 to construct this project.

Public Works received and opened bids for the Project on December 13, 2018, and JRT Construction, LLC, submitted the lowest responsible bid of \$1,756,202.35. Seven (7) bids were received with one removed from consideration and deemed non-responsive. The six (6) responsive bids are shown on the Bid Tabulation exhibit.

The project will extend the Larson Creek Trail from Ellendale Drive to Black Oak Drive approximately 3,500 feet, and includes an asphaltic multi-use path and two pedestrian bridges which are 80 feet long and 100 feet long.

Some of the Environmental permitting, Right-of-Way acquisition, and Stakeholder milestones were:

- Public Works' staff met approximately 14 times with Hilldale Estates representatives between November 2014 and December 2018 to collaborate, share, and discuss project details. These meetings resulted in reducing the path from 12 feet to 10 feet; located the path as far south as possible; and provided a decorative black powder coated fence.
- April 2017: Public Works Engineering submitted a Conditional Use Permit (CUP) application to City of Medford Planning Department to construct Larson Creek Greenway improvements within the riparian corridor.
- July 2017: Public Works Engineering receives approval of the CUP application with recommendations from the Planning Commission to reduce the path width from 12 foot wide to 10 foot and work with homeowners along the path route to help protect their privacy.
- August 2017: Public Works received approval of Department of State Lands waterway or wetland Removal/Fill permit. Additionally, the US Army Corps of Engineers deemed no additional permits were required.
- September 2018: Public Works received a Flood Development Permit from the City of Medford Planning Department for work within the flood plain.
- Right-of-Way Acquisition: Public Works coordinated with the Barnett Townhomes, Rogue Valley Manor, St. Mary's School, John Duke Trust, Capital Income, and the Knights of Columbus to revise the existing Larson Creek Greenway Segment II easements. Communications included meetings, emails, and phone calls that began in January 2018 with agreements being executed in December 2018.

PREVIOUS COUNCIL ACTIONS

On June 15, 2017, Council approved Council Bill 2017-57 adopting the biennial Budget which includes funds for this contract on page 8-55.



CITY OF MEDFORD AGENDA ITEM COMMENTARY

Item No: 60.3

www.ci.medford.or.us

On November 20, 2014, Council approved Council Bill 2014-139 authorizing Intergovernmental Agreement (IGA) No. 30143 between the City of Medford and the Oregon Department of Transportation (ODOT) for Larson Creek Trail Segment II Improvements. This IGA authorized the City of Medford to design and construct multi-use path improvements between Ellendale Drive to Black Oak Drive.

ANALYSIS

The overall purpose of the project is to provide an alternate pedestrian and bicycle route parallel to Barnett Road. Barnett Road right-of-way is limited in width, constrained by utility poles, and is predominantly developed. It is cost prohibitive to add bicycle lanes to the existing facility. A multi-use trail that links the Bear Creek Greenway (at the west end) to neighborhoods along Larson Creek and eventually North Phoenix Road (at the east end) was proposed in lieu of bike lanes along Barnett Road. The project will provide a safer, off-street travel alternative for bicycling and walking that maintains connections to key destinations within the community. Development of the trail corridor was established as a priority in the Medford Transportation Plan (TSP) in 2003.

Subsequent recommendations by the Medford Bicycle Advisory Committee confirmed the corridor as a high priority project and noted its importance as a non-motorized alternative to Barnett Road. In 2007, the City completed the Larson Creek Multi-Use Path Route Assessment which serves as the Master Plan for the project. The City completed the first segment of the trail (Bear Creek Greenway to Ellendale Drive) in 2014 and in 2015 began work for the second segment (Ellendale Drive to Black Oak Drive).

FINANCIAL AND/OR RESOURCE CONSIDERATIONS

The construction contract is \$1,756,202.35. ODOT is providing \$868,000 of Connect Oregon V grant funding with the remaining funds coming from State Gas Tax. The Project is in the budget on page 8-55.

TIMING ISSUES

A construction contract will be awarded following Council approval and the contractor has 180 calendar days to complete the Project once construction starts. The completion deadline is October 18, 2019.

COUNCIL OPTIONS

Approve the ordinance as presented.

Modify the ordinance as presented.

Deny the ordinance and provide direction to staff regarding the Larson Creek Greenway.

STAFF RECOMMENDATION

Staff recommends approval of the ordinance for a contract with JRT Construction, LLC.

SUGGESTED MOTION

I move to approve the ordinance for a contract in the amount of \$1,756,202.35 to JRT Construction, LLC, for the Larson Creek Trail Segment II Improvements from Ellendale Drive to Black Oak Drive.

EXHIBITS

Ordinance

Bid Tabulation

Site Map

Contract documents are on file in the City Recorder's office

ORDINANCE NO. 2019-05

AN ORDINANCE awarding a contract in an amount of \$1,756,202.35 to JRT Construction, LLC for the construction of the Larson Creek Trail Segment II improvements from Ellendale Drive to Black Oak Drive.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

That a contract in an amount of \$1,756,202.35 for the construction of the Larson Creek Trail Segment II improvements from Ellendale Drive to Black Oak Drive, which is on file in the City Recorder's office, is hereby awarded to JRT Construction LLC.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2019.

ATTEST: _____
City Recorder

Mayor

APPROVED _____, 2019.

Mayor

Project: Larson Creek Segment II

Location: Ellendale Drive to Black Oak Drive

Project No: M653

Date of Bid Opening: December 13, 2018

Proj Mgr: D. Hart / J. Wilcox

CITY OF MEDFORD



JRT Construction	\$1,756,202.35
Suulutaaq Inc.	\$1,769,644.00
Knife River Materials	\$1,839,912.00
Central Pipeline Inc.	\$1,859,024.50
Legacy Contracting Inc.	\$2,006,666.15
LeDuke Construction LLC	\$2,222,828.00



Scale: 1" = 300'

CITY OF MEDFORD - ENGINEERING DEPARTMENT

Larson Creek Trail Segment II
Ellendale Drive To Black Oak Drive
Exhibit Map

DRAWN BY: CSH	DATE	PROJECT NO.
CHECKED BY:	DATE	
APPROVED	DATE	SHEET NO. 1
REVIEWED CITY TRANSPORTATION MANAGER	DATE	
REVIEWED BY CITY ENGINEER	DATE	
APPROVED BY ORDINANCE NO.	DATE	