



Medford City Council Meeting

Agenda

January 3, 2019

6:00 P.M.

Medford City Hall, Council Chambers
411 West 8th Street, Medford, Oregon

Swearing In of New Councilmember

10. Roll Call

20. Recognitions, Community Group Reports

30. Oral Requests and Communications from the Audience

Comments will be limited to 4 minutes per individual, group or organization. PLEASE SIGN IN.

40. Public Hearings

50. Approval or Correction of the Minutes of the December 20, 2018 Regular Meeting

60. Consent Calendar

70. Items Removed from Consent Calendar

80. Ordinances and Resolutions

80.1 COUNCIL BILL 2019-01 An ordinance granting a 15-foot by 15-foot easement to Avista for the installation of a new natural gas system regulator in Bear Creek Park west of 516 N. Willamette Avenue.

80.2 COUNCIL BILL 2019-02 An ordinance awarding a contract in an amount of \$925,000.00 to Central Pipeline, Inc. for Americans with Disabilities (ADA) ramp repairs and replacements.

90. Council Business

90.1 Proclamations issued:
SORED I

90.2 Presentation of Plaques

90.3 Election of Council Officers

90.4 Boards and Commissions Appointments

90.5 Committee Reports and Communications

100. City Manager and Staff Reports

100.1 Citizens Request from December 20, 2018

100.2 Further reports from City Manager

110. Adjournment

Meeting locations are generally accessible to persons with disabilities. To request interpreters for hearing impaired or other accommodations for persons with disabilities, please contact the ADA Coordinator at (541) 774-2074 or ada@cityofmedford.org at least three business days prior to the meeting to ensure availability. For TTY, dial 711 or (800) 735-1232.



CITY OF MEDFORD
AGENDA ITEM COMMENTARY

Item No: 80.1

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DEPARTMENT: Parks, Recreation, Facilities **AGENDA SECTION:** Ordinances and Resolutions
PHONE: (541) 774-2483 **MEETING DATE:** January 3, 2019
STAFF CONTACT: Rich Rosenthal, Director

COUNCIL BILL 2019-01

AN ORDINANCE granting a 15-foot by 15-foot easement to Avista for the installation of a new natural gas system regulator in Bear Creek Park west of 516 N. Willamette Avenue.

SUMMARY AND BACKGROUND

City Council is asked to consider authorizing an easement to Avista for installation of a new natural gas system regulator in Bear Creek Park near the intersection of Siskiyou Boulevard and Willamette Avenue.

PREVIOUS COUNCIL ACTIONS

None

ANALYSIS

Avista is requesting an easement for a 15-by-15-foot section of Bear Creek Park west of the residence at 516 N. Willamette Avenue for the purpose of upgrading the natural gas pressure system in that area of the City of Medford.

According to Avista, the existing single-regulator system located in the front yard of 516 N. Willamette Ave. has reached the end of its useful life cycle and is no longer adequate to reliably maintain gas pressure between service zones at optimum levels for the long term. Avista wishes to install a new double-regulator station designed to maintain a natural gas flow up to 70 feet per second in what is a key location along its central Medford pipeline.

The current location is not large enough for the desired infrastructure, prompting Avista's request to use 225 square feet of parkland approximately 130 feet from the Bear Creek Greenway, 15 feet from the residence property line, and 18 feet from the Siskiyou Boulevard curb. There will also be a buried inlet isolation valve at least 50 feet away from the actual station location for emergency response in a location not on parkland.

Avista proposes to compensate the City \$3,037.50 for the utility easement. The requested site is an undeveloped area of Bear Creek Park not likely to be used for a park or recreation facility or specialty feature. The value for the easement was obtained from five recent sales of property in the neighborhood that ranged from \$10.69 to \$16.11 per square foot. Avista used the median price of \$13.50/square foot.

Gas pressure regulators emit sound that varies based on the rate of gas flow. According to an Avista decibel assessment, the noise generated will be no greater than 65 decibels, equivalent to normal speaking voices or a running dishwasher at a distance of 10 feet. The decibel level is significantly lower or entirely absent during warm-weather months when gas usage is low. In an effort to reduce noise, Avista intends to install a chain-link fence around the unit with slats facing the residence or with natural vegetation.

The Avista engineer in charge of the project contacted the property owner of 516 N. Willamette Avenue about the potential easement and the sound on Dec. 3, 2018. No objections were reported.

The Parks and Recreation Commission reviewed the proposal on Dec. 11, 2018 and recommends Council approval.



**CITY OF MEDFORD
AGENDA ITEM COMMENTARY**

Item No: 80.1

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FINANCIAL AND/OR RESOURCE CONSIDERATIONS

City to receive \$3,037.50.

TIMING ISSUES

If approved, Avista intends to install the gas-pressure regulation system in 2019.

COUNCIL OPTIONS

Approve the ordinance as presented.

Modify the ordinance as presented.

Deny the ordinance and provide staff with direction.

STAFF RECOMMENDATION

Staff recommends approval of the ordinance.

SUGGESTED MOTION

I move to approve the ordinance authorizing an easement to Avista to install a natural gas pressure regulator in Bear Creek Park.

EXHIBITS

Ordinance

Easement

Decibel assessment

Photo of proposed gas pressure regulation system

ORDINANCE NO. 2019-01

AN ORDINANCE granting a 15-foot by 15-foot easement to Avista for the installation of a new natural gas system regulator in Bear Creek Park west of 516 N. Willamette Avenue.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

That a 15-foot by 15-foot easement, on file in the City Recorder's office, is hereby granted to Avista for the installation of a new natural gas system regulator in Bear Creek Park, west of 516 N. Willamette Avenue.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2019.

ATTEST: _____
City Recorder

Mayor

APPROVED _____, 2019.

Mayor

EASEMENT

For mutual benefits, the receipt of which is hereby acknowledged, The City of Medford, (Grantor), hereby grants to Avista Corporation, its successors and assigns (Grantee), a perpetual easement to construct, reconstruct, operate, and maintain a natural gas system regulator and all necessary related facilities over, across, and under the following described real property, to-wit:

See Attached Exhibit A (Legal Description); and Exhibit B (Map)

CONDITIONS

1. Purpose: Grantee shall have the right to construct, reconstruct, operate, maintain, repair, and replace a natural gas double-regulator station and accompanying fence, together with all necessary fixtures and appurtenances, "facilities" on, under, along, and across a 15' x 15' Easement as described on attached Exhibit A and more specifically shown on attached Exhibit B, which is incorporated herein and attached hereto.
2. Access and Damage: Grantee shall have access over and across the above described property and the adjoining property of the Grantor for the purpose of installation, repair, and maintenance of said facilities, provided the Grantee repairs any damage or compensates the Grantor for any damage to said properties as a result of such access, installation, repair, and maintenance. The Grantor is not obligated to remove interference caused by third party encroachments, and each party has the right but not the obligation to remove third party encroachments.
3. Clearing and Maintenance: Grantee shall have the right to cut, trim and remove any and all brush and branches on the above described property of the Grantor, that in the opinion of the Grantee, could interfere with the safe and reliable operation of the Grantee's facilities as described herein, or that could interfere with the exercise of Grantee's rights as granted herein.

EXHIBIT "A"

Commencing at the Northwest corner of Lot 5, Block 1 of Earhart Park Subdivision, according to the Official Plat thereof, now of record in Jackson County, Oregon; thence along the west line of said Lot 5, South 00°00'15" West (record South 00°00'40" West) 9.50 feet to the southerly right-of-way line of Siskiyou Boulevard as said boulevard is described in warranty deed recorded as Volume 509, Page 279 of the deed records of Jackson County, Oregon for the POINT OF BEGINNING; thence continue along the west line of said Lot 5, South 00°00'15" West 15.00 feet; thence leaving said west line and along a line parallel with the southerly right-of-way line of the aforesaid Siskiyou Boulevard, North 89°59'45" West 15.00 feet; thence North 00°00'15" East 15.00 feet to the southerly right-of-way line of the aforesaid Siskiyou Boulevard; thence along said right-of-way, South 89°59'45" East 15.00 feet to the point of beginning.
(basis of bearing for this description is Survey No. 16815)

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Darrell L. Huck

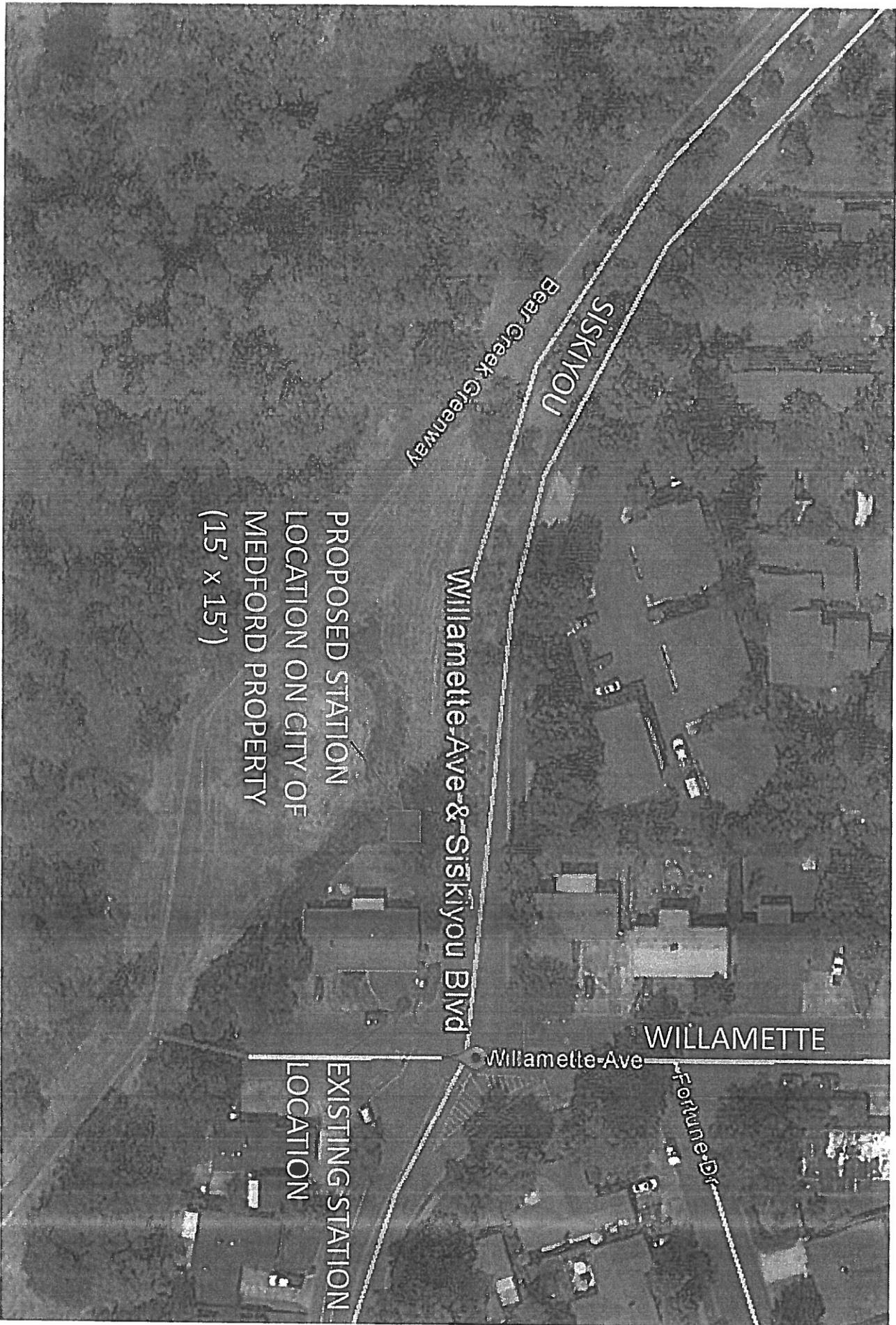
OREGON
FEBRUARY 4, 1983
DARRELL L. HUCK
2023

EXPIRES: 6/30/2019

Darrell L. Huck
L.S. 2023 – Oregon
Expires 6/30/2019
Hoffbuhr & Associates, Inc

STA 2412 – SISKIYOU & WILLAMETTE - MEDFORD

EXHIBIT B



Avista Utilities Facility Decibel Assessment

RE: Avista Utilities facility proposed to be located on City of Medford Parks property on Siskiyou Boulevard west of Willamette Avenue between public right-of-way and bicycle path.

Decibels: Facility is designed for natural gas flow of less than 70 feet per second through an above grade steel piping to help mitigate noise. This facility will include two inch inlet piping and four inch outlet piping. These pipe sizes are designed for loads that should not exceed 50 feet per second which will further minimize noise. During the winter, when gas usage is higher, the facility will experience noise no greater than 60-65 dBA at a distance of ten feet (equivalent to speaking voices). As summertime use for natural gas is significantly less than colder months there will be little to no noise from the facility.

Painful Acoustic Trauma	140	Shotgun blast
	130	Jet engine 100 feet away
	120	Rock concert
Extremely Loud	110	Car horn, snowblower
	100	Blow dryer, subway, helicopter, chainsaw
	90	Motorcycle, lawn mower, convertible ride on highway
Very Loud	80	Factory, noisy restaurant, vacuum, screaming child
Loud	70	Car, alarm clock, city traffic
	60	Conversation, dishwasher
Moderate	50	Moderate rainfall
Faint	40	Refrigerator
	30	Whisper, library
	20	Watch ticking
	dB levels	

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Utilities

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CITY OF MEDFORD AGENDA ITEM COMMENTARY

Item No: 80.2

www.cityofmedford.org

DEPARTMENT: Public Works **AGENDA SECTION:** Ordinances and Resolutions
PHONE: (541) 774-100 **MEETING DATE:** January 3, 2019
STAFF CONTACT: Cory Crebbin, Public Works Director

COUNCIL BILL 2019-02

AN ORDINANCE awarding a contract in an amount of \$925,000.00 to Central Pipeline, Inc. for Americans with Disabilities (ADA) ramp repairs and replacements.

SUMMARY AND BACKGROUND

The City Council is requested to approve a contract with Central Pipeline, Inc. to construct Americans with Disabilities (ADA) Ramp repairs and replacements on various streets scheduled to receive asphalt overlays in 2019. The City contracts for some concrete work when it exceeds the capacity of Public Works crews.

Federal guidance was issued defining an asphalt overlay as an "alteration" requiring installation or replacement of ADA ramps when work is performed. Accomplishing this concrete work with a separate contract will result in performing the asphalt overlays on schedule.

PREVIOUS COUNCIL ACTIONS

On December 21, 2017, the Council approved Council Bill 2017-144 for a contract in the amount of \$888,888.88 to Brown Contracting, Inc., for 140 ramps that were installed during the period of January through July 2018.

On June 15, 2017, the Council approved Council Bill 2017-57 adopting the Biennial Budget 2017-2019 which includes this project on page 8-34.

ANALYSIS

Central Pipeline, Inc. was the apparent low bidder at \$925,000.00. Roxy Ann Rock, Inc. bid \$998,900.00, and Brown Contracting, Inc. bid \$1,153,423.00. Because each ramp is unique, no engineers estimate is created as the contractor is responsible for ensuring that each ramp installed meets ADA specifications. Unit costs for each location is utilized to determine total cost.

A total of 142 ramps will be installed as shown on the exhibit "Special Provisions: Work To Be Done." This work is necessary to meet the federal requirement that ADA ramps must be installed or upgraded to meet current ADA standards when a street is overlaid with asphalt.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS

Expenditure of \$925,000.00, which is included on pages 8-34 of the 2017-2019 budget.

TIMING ISSUES

The work will start after January 8, 2019, and is scheduled to be complete by May 10, 2019.

COUNCIL OPTIONS

- Approve the ordinance as presented.
- Modify the ordinance.
- Deny the ordinance and provide direction to staff regarding ADA ramp installation.

STAFF RECOMMENDATION

Approve the ordinance for a contract with Central Pipeline, Inc.



CITY OF MEDFORD AGENDA ITEM COMMENTARY

Item No: 80.2

www.cityofmedford.org

SUGGESTED MOTION

I move to approve the ordinance for a contract in the amount of \$925,000.00 to Central Pipeline, Inc., for ADA Ramps.

EXHIBITS

Ordinance

Bid Tabulation

Special Provisions: Work To Be Done

Contract on file in the City Recorder's Office

ORDINANCE NO. 2019-02

AN ORDINANCE awarding a contract in an amount of \$925,000.00 to Central Pipeline, Inc. for Americans with Disabilities (ADA) ramp repairs and replacements.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

That a contract in an amount of \$925,000.00 for ADA ramp repairs and replacements, which is on file in the City Recorder's office, is hereby awarded to Central Pipeline, Inc.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2019.

ATTEST: _____
City Recorder

Mayor

APPROVED _____, 2019.

Mayor

BID TABULATIONS ADA Ramps 2019 in the City of Medford

Project; ADA Ramps 2019 in the City of Medford
Location: Various Streets in the City of Medford
Project No: MST-1904
Date of Bid Opening: November 15, 2018

Peter Brown
Public Works Operations
Engineering Tech IV



CITY OF MEDFORD
PUBLIC WORKS - OPERATIONS

Bidder Name	Total Bid
Central Pipeline Inc.	\$925,000.00
Brown Contracting Inc.	\$1,153,423.00
Roxy Ann Rock Inc.	\$998,900.00

Item No.	Item Description	Unit of Measure	Estimated Quantity	Low Bidder Central Pipeline Inc.		Brown Contracting Inc.	Roxy Ann Rock Inc.
				Unit Bid	Amount	Unit Bid	Unit Bid
1	MOBILIZATION	LS	1	\$93,000.00	\$93,000.00	\$110,000.00	\$185,299.50
2	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	\$90,000.00	\$90,000.00	\$25,123.00	\$45,159.00
3	TEMPORARY PEDESTRIAN ACCESS ROUTING	LS	1	\$24,000.00	\$24,000.00	\$15,000.00	\$31,480.00
4	EROSION CONTROL	LS	1	\$1,500.00	\$1,500.00	\$4,000.00	\$43,816.00
5	REMOVAL OF CONCRETE WALKS AND NO CONCRETE REPLACEMENT	SQFT	500	\$5.00	\$2,500.00	\$8.00	\$6.60
6	COLD PLANE PAVEMENT REMOVAL, 0 - 4 INCHES DEEP	SQYD	150	\$60.00	\$9,000.00	\$170.00	\$63.25
7	4 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SQYD	50	\$80.00	\$4,000.00	\$100.00	\$126.00
8	6 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SQYD	700	\$85.00	\$59,500.00	\$110.00	\$84.00
9	CONCRETE CURBS, CURB AND GUTTER	FOOT	2600	\$60.00	\$156,000.00	\$55.00	\$55.75
10	CONCRETE WALKS	SQFT	25000	\$12.00	\$300,000.00	\$12.00	\$14.10
11	STANDARD VALLEY GUTTER	SQYD	100	\$185.00	\$18,500.00	\$80.00	\$219.50
12	EXTRA FOR NEW SIDEWALK RAMPS	EACH	142	\$1,000.00	\$142,000.00	\$2,900.00	\$499.00
13	ADDITIONAL WORK AS AUTHORIZED*	LS	Lump Sum	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
				Total Bid =	\$925,000.00	\$1,153,423.00	\$998,900.00

* "Extra Work as Authorized" means additional work tasks not specifically required or implied by the Contract that an authorized City representative specifically requests in writing for a contractor to perform. Executing a construction contract is not a specific request for a contractor to perform any additional work.

SPECIAL PROVISIONS

WORK TO BE DONE

The Work to be done under this Contract consists of removal of concrete sidewalks and curb and gutter and install 142 new ADA compliant ramps at various locations, in the City of Medford, Oregon.

1. Removal of concrete sidewalks and curb and gutter.
2. Install new concrete sidewalks and curb and gutter including ADA compliant ramps.
3. In accordance to pedestrian disruption limitations as stated on TM844.
4. Perform additional and incidental Work as called for by the Specifications and Plans.

This project includes work at the following locations:

2019 ADA Ramp Locations				
	Street	From	To	ADA Ramps to install
1	W 4TH ST	S COLUMBUS AV	S OAKDALE AV	29
2	W 8TH ST	MISTLETOE ST	S CENTRAL AVE	25
3	W 10TH ST	S COLUMBUS AV	HAMILTON ST	19
4	BIDDLE RD	MORROW RD	E MCANDREWS RD	9
5	BLACK OAK DR	E BARNETT RD	SUN OAKS DR	5
6	DELTA WATERS RD	CRATER LAKE AV	TAHITIAN AV	14
7	HOWARD ST	E JACKSON ST	BENNETT AV	4
8	E MAIN ST	BEAR CREEK	PORTLAND AVE	30
9	MURPHY RD	BARNETT RD	SISKIYOU BL	5
10	SPRING ST	CRATER LAKE AV	WABASH AV	2
			Total	142