Medford City Council Meeting

Agenda

July 20, 2017
12:00 Noon
Medford City Hall, Council Chambers
411 West 8th Street, Medford, Oregon

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10. Roll Call

Employee Recognition

Employee of the Quarter

20. Approval or Correction of the Minutes of the July 16, 2017 Regular Meeting

30. Oral Requests and Communications from the Audience
Comments will be limited to 4 minutes per individual, group or organization. PLEASE SIGN IN.

30.1 Friends of Medford Parks & Recreation Awards

40. Consent Calendar

40.1 COUNCIL BILL 2017-80 An ordinance awarding a contract to Professional Credit Services to perform collection services for the City of Medford.

40.2 COUNCIL BILL 2017-81 An ordinance amending section 8.765 of the Medford Municipal Code to revise the name of the Park Dedication Fund.

40.3 COUNCIL BILL 2017-82 - An ordinance authorizing execution of an Agreement between the City of Medford and AFSCME Local 2621 representing Medford Municipal Employees Association concerning wages, hours, fringe benefits, and other working conditions retroactive from July 1, 2017, through June 30, 2020.

50. Items Removed from Consent Calendar

60. Ordinances and Resolutions

60.1 COUNCIL BILL 2017-83 An ordinance authorizing execution of an Intergovernmental Agreement with the Medford School District for the maintenance of Wilson School Neighborhood Park.

60.2 COUNCIL BILL 2017-84 A resolution approving the Building Director's selection of eligible properties for abatement pursuant to the Housing Receivership Ordinance of the City of Medford.

60.3 COUNCIL BILL 2017-85 A resolution designating a portion of City-owned property near the Service Center at 821 N. Columbus Avenue, and the tax lots are identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200 as a campground under the terms of ORS 446.265.

COUNCIL BILL 2017-86 An ordinance authorizing execution of Amendment No. 1 to the Hope Village Operational Agreement with Rogue Retreat to allow for expansion of the Hope Village area.

60.4 COUNCIL BILL 2017-87 A resolution authorizing application to the State of Oregon to expand the Medford Urban Enterprise Zone to include additional commercial and industrial zoned lands.

70. Public Hearing

70.1 COUNCIL BILL 2017-88 An ordinance authorizing exemption from competitive bidding for a single stage blower from Turblex, Inc. for the Aeration Basin Improvement Project.

80. Council Business

80.1 Priorities for General Fund Grants

90. City Manager and Other Staff Reports

90.1 Quarterly Travel Medford update by Eli Matthews

90.2 Transportation System Plan Outreach by Matt Brinkley

90.3 Proposed Citizen Advisory Committee by Matt Brinkley

90.4 Further reports from City Manager

100. Propositions and Remarks from the Mayor and Councilmembers

100.1 Proclamations issued: None

100.2 Further Council committee reports

100.3 Further remarks from Mayor and Councilmembers

110. Adjournment to the Evening Session

The evening meeting has been cancelled as there are no items for Council consideration.

CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 40.1

DEPARTMENT: Finance/Court
PHONE: (541) 774-2033
STAFF CONTACT: Alison Chan, Finance Director

AGENDA SECTION: Consent Calendar
MEETING DATE: July 20, 2017

COUNCIL BILL 2017-80
An ordinance awarding a contract to Professional Credit Services to perform collection services for the City of Medford.

SUMMARY AND BACKGROUND
Medford Municipal Court is requesting approval of a contract with Professional Credit Services for Municipal Court collection services. The proposed contract is for two years with a single two year renewal option.

PREVIOUS COUNCIL ACTIONS
On January 19, 2012 Council Bill 2012-07 was approved authorizing an agreement with Alliance Receivables Management (Alliance) for collection services related to Municipal Court.

ANALYSIS
The City of Medford's Municipal Court uses a collection agency for citations that remain unpaid. For the past 16 years the City of Medford has used Alliance Receivables Management. Staff believes it would be beneficial for the City of Medford's Municipal Court to change collection agencies. In the last 4 years the Municipal Court has seen the collection rate with Alliance gradually decline from 40% to 36% leading staff to conclude it would be beneficial to change.

Staff is recommending the City contract with Professional Credit for collection services. The City of Medford Utility Department has been using Professional Credit since the fall of 2015 and is pleased with the service and results. Professional Credit is listed on the State of Oregon Contract list and thus a formal request for proposals is not needed for this contract. The headquarters for Professional Credit are in Springfield, Oregon and they maintain an office in Medford. All accounts currently on a payment plan with Alliance will remain with Alliance. All other accounts will be canceled and transitioned to Professional Credit.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
The contract stipulates that all funds collected by Alliance would be submitted to the City of Medford. In accordance with the terms of the contract, the City would pay Alliance 23% of those collected fees. Staff estimates the 23% fee to be $84,000 per year, $168,000 per biennium and is within the amount budgeted.

TIMING ISSUES
The current collection contract expired June 30, 2017.

COUNCIL OPTIONS
Approve, modify or deny the ordinance.

STAFF RECOMMENDATION
Staff recommends approval of the ordinance.

SUGGESTED MOTION
I move to approve the ordinance contracting with Professional Credit Services for collection services.

EXHIBITS
Ordinance
Contract is on file in the City Recorder's Office

ORDINANCE NO. 2017-80

AN ORDINANCE awarding a contract to Professional Credit Services to perform collection services for the City of Medford.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

Section 1. That a contract to perform collection services for the City of Medford, which is on file in the City Recorder's office, is hereby awarded to Professional Credit Services.

Section 2. The contract shall be for a period of two years, with a single two-year renewal option.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2017.

ATTEST: _____ _____
City Recorder Mayor

APPROVED _____, 2017. _____
Mayor

CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 40.2

DEPARTMENT: Finance
PHONE: (541) 774-2033
STAFF CONTACT: Alison Chan, Finance Director

AGENDA SECTION: Consent Calendar
MEETING DATE: July 20, 2017

COUNCIL BILL 2017-81
An ordinance amending section 8.765 of the Medford Municipal Code to revise the name of the Park Dedication Fund.

SUMMARY AND BACKGROUND
The Finance Department is requesting an amendment to the Medford Municipal Code Section 8.765 changing the title of the Park Dedication Fund to the Park Improvement Fund. This change is necessary as a result of the creation of the Park Dedication Fund that occurred in December of 2016.

PREVIOUS COUNCIL ACTIONS
On December 15, 2016 Council authorized the creation of the Park Improvement Fund and the Park Southeast Area SDC Fund. Up to that point, all restricted revenue for the Parks department was accounted for in the Park Dedication Fund. This was SDC revenue, car rental tax revenue and transient lodging tax revenue. After the December action the Park Dedication Fund became the Park SDC Fund, the Park Southeast Area SDC Fund was new and the Park Improvement Fund was new.

ANALYSIS
The Park Improvement Fund was created by Council on December 15, 2016. Revenue to be accounted for in this fund is the Car Rental Tax and Transient Lodging Tax. This requested change in the Code simply renames the Park Dedication Fund to the Park Improvement Fund.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
None.

TIMING ISSUES
None.

COUNCIL OPTIONS
Approve, modify or deny the ordinance.

STAFF RECOMMENDATION
Staff recommends approval of the ordinance.

SUGGESTED MOTION
I move to approve the ordinance amending sections 8.765 the Medford Municipal Code.

EXHIBITS
Ordinance

ORDINANCE NO. 2017-81

AN ORDINANCE amending section 8.765 of the Medford Municipal Code to revise the name of the Park Dedication Fund.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

SECTION 1. Section 8.765 of the Medford Code is amended to read as follows:

8.765 Administration.
(1) Park ~~Dedication~~ **Improvement** Fund. The Finance Director shall deposit all of the proceeds of the car rental tax as they are received into the Park ~~Dedication~~ **Improvement** Fund. The Park ~~Dedication~~ **Improvement** Fund shall be used for the purpose of financing capital improvements within the Leisure Services Plan for the City of Medford for development of park facilities.
***

PASSED by the Council and signed by me in authentication of its passage this ____ day of _____, 2017.

ATTEST: _____ _____
City Recorder Mayor

APPROVED _____, 2017 _____
Mayor

NOTE: Matter in **bold** is new. Matter ~~struck out~~ is existing law to be omitted. Three asterisks (* * *) indicate existing law which remains unchanged by this ordinance but was omitted for the sake of brevity.

CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 40.3

DEPARTMENT: Human Resources
PHONE: 541-774-2010
STAFF CONTACT: Mike Snyder, Director

AGENDA SECTION: Consent Calendar
MEETING DATE: July 20, 2017

COUNCIL BILL 2017-82
An ordinance authorizing execution of an Agreement between the City of Medford and AFSCME Local 2621 representing Medford Municipal Employees Association concerning wages, hours, fringe benefits, and other working conditions retroactive from July 1, 2017, through June 30, 2020.

SUMMARY AND BACKGROUND
A three year agreement with AFSCME Local 2621 Representing Medford Municipal Employees Association expired June 30, 2017. The proposed three year agreement July 1, 2017 - June 30, 2020 provides consistency with Council direction from executive session, May 25, 2017 regarding hours and other working and total compensation with wages and fringe benefits.

PREVIOUS COUNCIL ACTIONS
On August 14, 2014 – Council Bill 2014-100 was approved authorizing an agreement with AFSCME Local 2621 Representing Medford Municipal Employees Association.

ANALYSIS
The proposed agreement provides for:

1. Salary increases: 2% effective 7/1/17, 2% effective 7/1/2018, and 2% effective 7/1/2019.

2. Health insurance: Under the current agreement, the cap for health insurance is $1,500 per month. Effective July 1, 2017, the cap for the City contribution to insurance premium would be set at $1,520 per month. The cap would then increase to $1,540 per month effective July 1, 2018, and to $1,560 per month effective July 1, 2019.

3. Additional amendments were proposed and ratified by the bargaining group. These amendments have minimal financial impact and provide for clarity within the agreement.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
The total compensation cost of the proposed action has been estimated by the Finance Department to be approximately $40,000 for the first year of the agreement, approximately $41,700 for the second year of the agreement, and approximately $43,400 for the third year of the agreement. Funds for the contract increases are available in the proposed 2017-2019 biennial budget.

TIMING ISSUES
If the Council chooses not to approve this proposed agreement, negotiations with the bargaining unit will need to be re-opened.

COUNCIL OPTIONS
Approve or deny the ordinance.

STAFF RECOMMENDATION
Staff recommends approval of the ordinance authorizing the agreement with AFSCME Local 2621 Representing Medford Municipal Employees Association.

SUGGESTED MOTION
I move to approve the ordinance authorizing the agreement with AFSCME Local 2621 Representing Medford Municipal Employees Association.

EXHIBITS
Ordinance
Agreement on file in City Recorder's office.

ORDINANCE NO. 2017-82

AN ORDINANCE authorizing execution of an Agreement between the City of Medford and AFSCME Local 2621 representing Medford Municipal Employees Association concerning wages, hours, fringe benefits, and other working conditions retroactive from July 1, 2017, through June 30, 2020.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

That execution of an Agreement between the City of Medford and AFSCME Local 2621 representing Medford Municipal Employees Association concerning wages, hours, fringe benefits and other working conditions retroactive from July 1, 2017, through June 30, 2020, which is on file in the City Recorder's office, is hereby authorized.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2017.

ATTEST: _____ _____
City Recorder Mayor

APPROVED _____, 2017. _____
Mayor

CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 60.1

DEPARTMENT: Parks, Recreation, Facilities **AGENDA SECTION:** Ordinances and Resolutions
PHONE: (541) 774-2483 **MEETING DATE:** July 20, 2017
STAFF CONTACT: Rich Rosenthal, Director

COUNCIL BILL 2017-83
An ordinance authorizing execution of an Intergovernmental Agreement with the Medford School District for the maintenance of Wilson School Neighborhood Park.

SUMMARY AND BACKGROUND
The City Council is asked to approve an Intergovernmental Agreement (IGA) with the Medford School District designating 6.5 acres of Wilson Elementary School grounds as a neighborhood park.

PREVIOUS COUNCIL ACTIONS
On June 15, 2017, City Council approved Council Bill 2017-57 adopting the 2017-19 biennial budget and making appropriations thereunder, including park maintenance funding.

ANALYSIS
Implementation Goal 5-A(2) of the 2016 Leisure Services Plan (LSP) directed the Department to "pursue partnerships with the Medford School District to maximize public use of recreation facilities on school sites, especially athletic fields and gymnasiums, and to utilize school grounds as parks in areas where parkland distribution deficiencies exist."

The LSP identified the north-central portion of the city limits as deficient in access to parkland, as depicted in the LSP Parkland Gap Map. Few suitable open tracts of potential parkland are available in the area, and staff determined a County-owned property near the airport is not a feasible option due to development restrictions. Consequently, designating Wilson Elementary School as a neighborhood park site, which the City helped develop in partnership with the District in the 1970s, would fill the void and serve 938 residences within a half-mile radius.

Over the past three months, the Department has worked with District staff on the proposed five-year IGA that would allow the City to designate 6.5 acres of District property as Wilson School Neighborhood Park, including two existing ballfields and a quarter-mile track oval.

The IGA assists the Department in meeting its LSP level-of-service goals of adding 79 acres of neighborhood parkland and 16.45 miles of trails by 2026.

The City would be responsible for costs associated with park maintenance and turf management for the duration of the five-year agreement, although the District would continue to pay for utilities. If approved, the City would provide picnic tables, a portable restroom and signage – items of functionality traditionally found in neighborhood parks. Additionally, the Department would improve the condition and ongoing care of the ballfields, which are needed to address the practice-field needs of the growing number of youth hardball teams in Medford.

The park maintenance expenses are approximately $15,000 per year, which is a fraction of the cost of acquiring and developing other options in this area of the City. The ongoing expenses are:

Item	Annual Cost
In-House Labor	$8,000
Fertilizer and materials	$4,000
Contracted mowing	$1,800
Portable restroom rental	$1,200
Total	**$15,000**

If the IGA is approved, Wilson would represent the 27th developed park in the City's park system.

The School District approved the contract. The Medford Parks and Recreation Commission reviewed the contract at its June 27 regular meeting and it recommends City Council approval.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
Approximately $30,000 for the biennium, budgeted in the Park Maintenance Division (Division 5130).

TIMING ISSUES
If approved, Wilson School Park would be classified as a City neighborhood park through at least June 30, 2022.

COUNCIL OPTIONS
Approve, modify or deny the ordinance.

STAFF RECOMMENDATION
Staff recommends approval of the ordinance.

SUGGESTED MOTION
I move to approve the ordinance authorizing the Wilson School Neighborhood Park intergovernmental agreement with the Medford School District.

EXHIBITS
Ordinance
LSP Parkland Gap Map
Wilson School Neighborhood Park IGA
Wilson School Neighborhood Park Map

ORDINANCE NO. 2017-83

AN ORDINANCE authorizing execution of an Intergovernmental Agreement with the Medford School District for the maintenance of Wilson School Neighborhood Park.

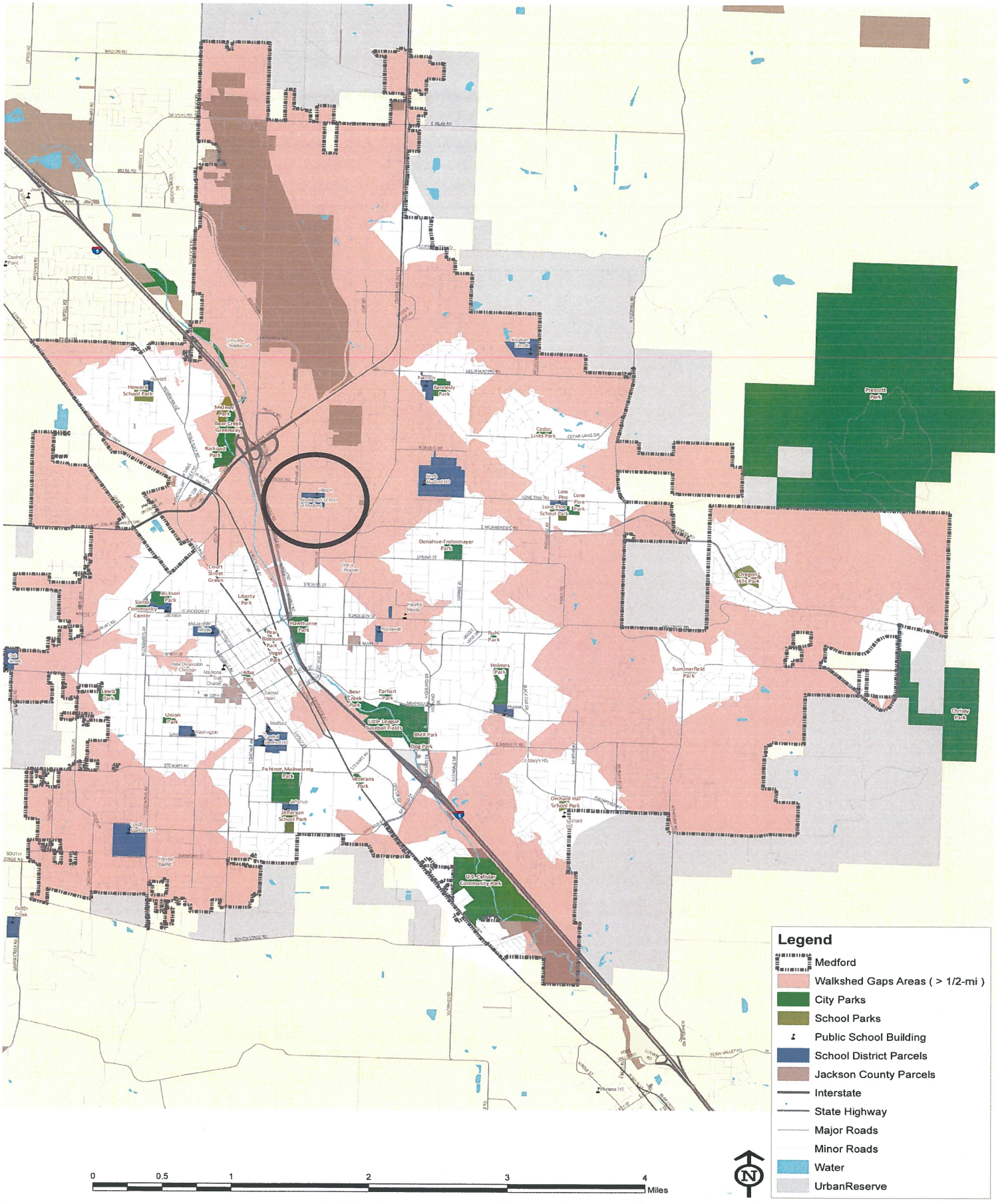
THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

That execution of an Intergovernmental Agreement with the Medford School District for the maintenance of Wilson School Neighborhood Park, which is on file in the City Recorder's office, is hereby authorized.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2017.

ATTEST: _____ _____
City Recorder Mayor

APPROVED _____, 2017. _____
Mayor



Map 8: Parkland Gaps (areas farther than 1/2-mi.)

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT made and entered into in duplicate this _____ day of _____, 2017 by and between the CITY OF MEDFORD, a municipal corporation of the State of Oregon, hereinafter called "CITY", and MEDFORD SCHOOL DISTRICT 549C, a school district in Jackson County, Oregon, hereinafter called "DISTRICT".

WHEREAS, the DISTRICT owns real property known as Wilson Elementary School in Jackson County, Oregon, hereinafter termed the "Property";

WHEREAS, CITY and DISTRICT deem it appropriate to enter into an Intergovernmental Agreement for usage of the Property under the authority granted to the parties by ORS 190.010 to 190.030;

WHEREAS, the CITY's 2016-25 Leisure Services Plan identifies the need for a neighborhood park to serve residents living within a half-mile radius of the Property;

WHEREAS, the CITY wishes to utilize the Property, in cooperation with the DISTRICT, as a public park facility, and to that end, providing park amenities and levels of park maintenance consistent with a neighborhood park;

NOW, THEREFORE, the parties agree as follows:

1. The DISTRICT hereby grants permission to the CITY to designate the Property outlined in Exhibit A as "Wilson School Neighborhood Park" as set forth below and as contained in Exhibit A.

2. This Agreement is valid through June 30, 2022, unless terminated or amended in writing. Agreement may be extended if both parties agree.
    a. During the term of this Agreement, and during any renewal thereof, CITY will use Property for public park and recreation purposes only.

3. CITY shall provide and maintain, at its expense, the following items typical of a public park at locations designated in Exhibit A:
    a. Benches
    b. Picnic tables
    c. Portable restroom

4. DISTRICT agrees to allow CITY to install signage designating the identified Property area as "Wilson School Neighborhood Park" at CITY expense at the location designated in Exhibit A. Sign design and dimensions shall be approved by the DISTRICT prior to installation.

5. CITY shall be responsible for costs associated with:
    a. Mowing, tree care
    b. Maintenance of grass areas, ballfields and track oval

c. Portable restroom service
d. Fertilizer

6. DISTRICT shall be responsible for:
    a. Utilities
    b. Irrigation maintenance and mechanical control
    c. Pesticide and fertilizer application
    d. Perimeter fence maintenance
    e. Field scheduling

7. Property area must remain unlocked during non-school hours unless a security situation warrants otherwise.

8. CITY shall have priority use of ballfields for Junior Giants baseball team practices and CITY-sanctioned baseball programs provided that the usage does not conflict with DISTRICT or DISTRICT-contracted after-school programs.
    a. CITY shall coordinate field usage through DISTRICT scheduling process.

9. CITY agrees to defend, indemnify and hold harmless DISTRICT's officers, agents and employees, from and against any and all liability, including but not limited to claims, damages, demands, expenses, fees, fines, penalties, suits, proceedings, actions and costs of actions, including but not limited to attorneys' fees for trial and on appeal, and for preparation of the same arising out of the CITY's, its officers', agents', employees', students', and participants' acts or omissions arising out of or related to the use of the DISTRICT Property, subject to the limits in the Oregon Tort Claims Act.

    Provided, however, that CITY shall not be required to indemnify DISTRICT against liability for damages arising out of death or bodily injury to persons or damage to property caused solely by the negligence or criminal acts of DISTRICT, its officers, agents, employees, students or participants.

    DISTRICT agrees to defend, indemnify and hold harmless CITY's officers, agents and employees, from and against any and all liability, including but not limited to claims, damages, demands, expenses, fees, fines, penalties, suits, proceedings, actions and costs of actions, including but not limited to attorneys' fees for trial and on appeal, and for preparation of the same arising out of the DISTRICT's, its officers', agents', employees', students', and participants' acts or omissions arising out of or related to the use of the DISTRICT Property, subject to the limits in the Oregon Tort Claims Act.

    Provided, however, that DISTRICT shall not be required to indemnify CITY against liability for damages arising out of death or bodily injury to persons or damage to property caused solely by the negligence or criminal acts of CITY, its officers, agents, employees, students or participants.

10. Each Party shall obtain at its own expense and maintain continuously in effect during the term of this Agreement the following minimum insurance (including self-insurance):
    a. Commercial general liability insurance on an "occurrence" policy form covering Bodily Injury and Property Damage and blanket contractual liability. Such insurance shall be primary and non-contributory, and provide limits of at least $1,000,000 per occurrence and a General Aggregate of at least $2,000,000. Each Party shall name the other Party, its officers, employees and agents as Additional Insured's by endorsement.
    b. Commercial automobile liability insurance for bodily injury and property damage covering vehicles operated by Owner. Such insurance shall provide a combined single limit per accident of at least $1,000,000.
    c. Workers compensation insurance meeting statutory requirements of Oregon Workers Compensation Law for employees of owning Party, as well as employers liability insurance with limit of at least $500,000.

11. The DISTRICT agrees to have all construction, reconstruction, alteration, or installation contracts involving the subject Property be written to include indemnity and insurance requirements in favor of both Parties.

12. This agreement may be terminated by either Party by providing at least 90 days written notice of termination to the other Party.
    a. This agreement may be amended from time to time by the Parties. Such amendments shall be in writing executed by both Parties.
    b. Unless both Parties otherwise agree in writing, a Party shall submit proposed amendments to the other within 30 days before the suggested change is proposed to take place to enable both parties to review and make a final decision on the proposed amendments.

13. Official notices required or permitted under this Agreement shall be addressed as follows:

To DISTRICT:
Medford School District 549C
815 S. Oakdale St.
Medford, OR 97501

To CITY:
City of Medford
Parks and Recreation Department
701 N. Columbus Ave.
Medford, OR 97501

By _____
Gary H. Wheeler
Mayor

By _____
Brad Earl
Chief Operating Officer

Wilson School Neighborhood Park - Exhibit A

CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 60.2

DEPARTMENT: Legal
PHONE: (541) 774-2020
STAFF CONTACT: Kevin McConnell, Deputy City Attorney
Sam Barnum, Building Director
Sgt. Don Lane, MPD

AGENDA SECTION: Ordinances and Resolutions
MEETING DATE: July 20, 2017

COUNCIL BILL 2017-84
A resolution approving the Building Director's selection of eligible properties for abatement pursuant to the Housing Receivership Ordinance of the City of Medford.

SUMMARY AND BACKGROUND
A resolution approving the Building Director's selection of the following properties eligible for abatement pursuant to the Housing Receivership Ordinance of the City of Medford ("the Ordinance"):

1) 1039 Cherry Street
2) 1866 Springbrook Road
3) 1212 W 10th Street
4) 24 N Orange Street

The Building Director ("the Manager") has determined that each property listed above is in violation of building or housing code(s), and that the violations constitute a threat to the public's health, safety, or welfare. If the Council approves the selection of properties, the Manager shall deliver a notice of the City's intention to file an application for the appointment of a receiver to all interested parties for each property. If the interested parties fail to respond to the notice within 60 days or fail to correct the violations as agreed, the Manager may come back before Council and request approval for the selection of a receiver to perform an abatement.

Ordinance 2016-142, passed by Council in December of 2016 implements the Oregon Housing Receivership Act (ORS 105.420 to 105.455). Its purposes include ensuring that residential properties comply with the City's building and housing codes, combating urban blight and community deterioration, and protecting the public's health, safety, and welfare.

If the Manager determines that a property is in violation of building or housing code(s), and in the exercise of reasonable discretion determines that the violation is a threat to the public health, safety, or welfare, the Manager may apply to the Jackson County Circuit Court for the appointment of a receiver to abate the violation and rehabilitate the property. Before doing so, the Manager must obtain the Council's approval for the selection of a property, the selection of a receiver to perform an abatement of the property, and notify all interested parties of the City's intent to file an application for the appointment of a receiver. A receiver may be a city department, urban renewal agency, or entity such as a non-profit corporation whose primary purpose is improvement of housing conditions within the City.

If no party with an interest in the property corrects the code violations in the time provided by law, the court will appoint the receiver. A receiver's authority is very broad under the Ordinance and the Oregon Housing Receivership Act. A receiver may, among other things, take possession and control of the property, modify or terminate tenancies, charge and collect rents, pay expenses to maintain property, dispose of abandoned property, enter into contracts to abate & rehabilitate the property, and enter into financing agreements with public or private lenders to obtain funding to abate the property. If the costs of abatement are not paid, the court's receivership order constitutes a lien on the property. Thereafter, the lien may be foreclosed in accordance with state law or City ordinance.

The City anticipates that the use of this Ordinance will compel owners and/or lienholders that have routinely ignored building and housing code violation citations to complete required repairs, therefore increasing the chance that these properties will then be offered for sale.

PREVIOUS COUNCIL ACTIONS
City Council approved Ordinance 2016-142 pertaining to receivership and Ordinance 2016-56 to adopt the International Property Maintenance Code on December 1, 2016.

City Council passed Resolution 2017-25 on March 16, 2017 and Resolution 2017-53 on June 1, 2017 approving the Building Director's selection of eligible properties for abatement pursuant to the Housing Receivership Ordinance.

ANALYSIS
The Manager has determined that the following properties listed below are in violation of a building or housing code that threatens the public health, safety, and welfare. The Manager's detailed reports and summaries of code enforcement and police activities are listed as Exhibits A through D.

1) 1039 Cherry Street
The Manager's detailed report and summary of code enforcement & police activity is attached as Exhibit A.

Building/Housing Code violations
Extensive fire damage. House was boarded up due to a fire on February 3rd, 2016. Fire damage on roof members, as well as smoke stains and damage around doors/windows. Multiple broken windows and water damage.

Violation #1 Unsafe Structure
IPMC 108.1.5 Dangerous Structure or Premises

Violation #2 Exterior Damage
IPMC 304.13 Window, skylight, and door frames

Violation #3 Derelict Structure
IPMC 108.1.3 Structure Unfit for Human Occupancy

Summary of Code Enforcement & Police Activity from January 2012 through April 2017.
16 calls for service
Vacant and boarded for many years.
Uncontrolled weed violation, abated by City.
Calls for service involve multiple reports of burglary, and reports of theft and a missing child.

2) 1866 Springbrook Road
The Manager's detailed report and summary of code enforcement & police activity is attached as Exhibit B.

Building/Housing Code violations
Violation #1 Exterior Structure
Holes in foundation; missing vents
IPMC 302.5 Rodent Harborage
IPMC 309.1 Infestation

Violation #2 Plumbing
Plumbing between buildings is unsupported, unprotected and lacks insulation
IPMC 504.3 Plumbing system hazards
IPMC 506.2 Lack of maintenance
IPMC 108.1.5 Dangerous structure or premises

Violation #3 Derelict Structure
IPMC 108.1.3 Structure unfit for human occupancy

Summary of Code Enforcement & Police Activity from January 2012 through January 2017.
189 calls for service
Multiple reports of inoperable vehicles, junk, and tall weeds on the property.
Calls for service involve dozens of reports involving code violations, and multiple reports involving warrant arrests, trespass, 911 hang-ups and various person and property offenses.

3) 1212 W 10th Street
The Manager's detailed report and summary of code enforcement & police activity is attached as Exhibit C.

Building/Housing Code violations
Violation #1 Exterior Structure
Holes in foundation, missing vents.
Exposed foundation due to missing siding.
Dryer vent unsealed.
IPMC 302.5 Rodent Harborage
IPMC 309.1 Infestation
IPMC 304.5 Foundation Walls
IPMC 304.6 Exterior Walls

Violation #2 Plumbing
Plumbing vent pipe unsecured
IPMC 504.3 Plumbing System Hazards
IPMC 506.2 Maintenance
IPMC 108.1.5 Dangerous Structure or Premises

Violation #3
Electrical wiring unprotected and routed on surface of structure.
IPMC 604.3 Electrical system hazards

Violation #4 Derelict Structure
IPMC 108.1.3 Structure unfit for human occupancy

Summary of Code Enforcement & Police Activity from January 2012 through January 2017.
62 calls for service.
Multiple reports of unlawful accumulation of junk and garbage, transient activity.
Calls for service involve approximately two dozen complaints regarding ordinance violations, multiple warrant arrests, and multiple reports of trespass.

4) 24 N Orange Street
The Manager's detailed report and summary of code enforcement & police activity is attached as Exhibit D.

Building/Housing Code violations
Violation #1 Unsafe Structure
May 19, 2017 fire, extensive damage
IPMC 108.1 Hazardous Property to be Condemned

Violation #2 Damaged Structures
IPMC 108.1.5 Dangerous Structure of Premises

Violation #3 Plumbing
Standing sewage leaking into front yard
IPMC 504.1 Plumbing Systems and Fixtures
IPMC 504.3 Plumbing System Hazard

Summary of Code Enforcement & Police Activity from January 2012 through January 2017.
409 calls for service
Over 200 calls involving a wide array of complaints involving ordinance violations and animal complaints.

Numerous complaints regarding the unlawful accumulation of junk. Owner and/or interested party refused to abate nuisance, and appealed City's determination to the City Council. On January 5, 2017, the City Council affirmed the City's decision, denied the appeal and ordered abatement. The owner and/or interested party failed to abate the property. City applied for and obtained a search warrant to abate the nuisance at the property on January 20, 2017. The City's contractor completed the abatement on January 24, 2017, removing approximately 40 yards of garbage. Property boarded-up.

Multiple incidents of transient activity before and after boarding of property. Other calls for service involve dozens of reports of person and property offenses, trespass, drugs, and warrant arrests.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
At this stage, none. Upon Council approval of the Manager's selection of a property, the Manager will deliver a notice of the City's intention to file an application for the appointment of a receiver to all interested parties for each property and await a response. If compliance is not gained, the Manager may come back before Council and request approval for the selection of a receiver to perform an abatement.

TIMING ISSUES
None.

COUNCIL OPTIONS
Approve, modify, or deny the resolution.

STAFF RECOMMENDATION
Staff recommends approval of the resolution.

SUGGESTED MOTION
I move to approve the resolution approving the Manager's selection of properties eligible for abatement pursuant to the Housing Receivership Ordinance and further direct the Manager to deliver a notice of the

City's intention to file an application for the appointment of a receiver to all interested parties for each property.

EXHIBITS
Resolution
Map
Exhibit A- Manager's report/summary of code enforcement and police activity- 1039 Cherry Street
Exhibit B- Manager's report/summary of code enforcement and police activity- 1866 Springbrook Road
Exhibit C- Manager's report/summary of code enforcement and police activity- 1212 W 10th Street
Exhibit D- Manager's report/summary of code enforcement and police activity- 24 N Orange Street

RESOLUTION NO. 2017-84

A RESOLUTION approving the Building Director's selection of eligible properties for abatement pursuant to the Housing Receivership Ordinance of the City of Medford.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON, that:

Section 1. The Building Director's selection of eligible properties for abatement pursuant to the Housing Receivership Ordinance attached as Exhibit 1 is hereby approved.

Section 2. The Building Director shall deliver a notice of the City's intention to file an application for the appointment of a receiver to all interested parties for each property pursuant to Medford Municipal Code section 9.420.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2017.

ATTEST: _____ _____

City Recorder Mayor

EXHIBIT 1

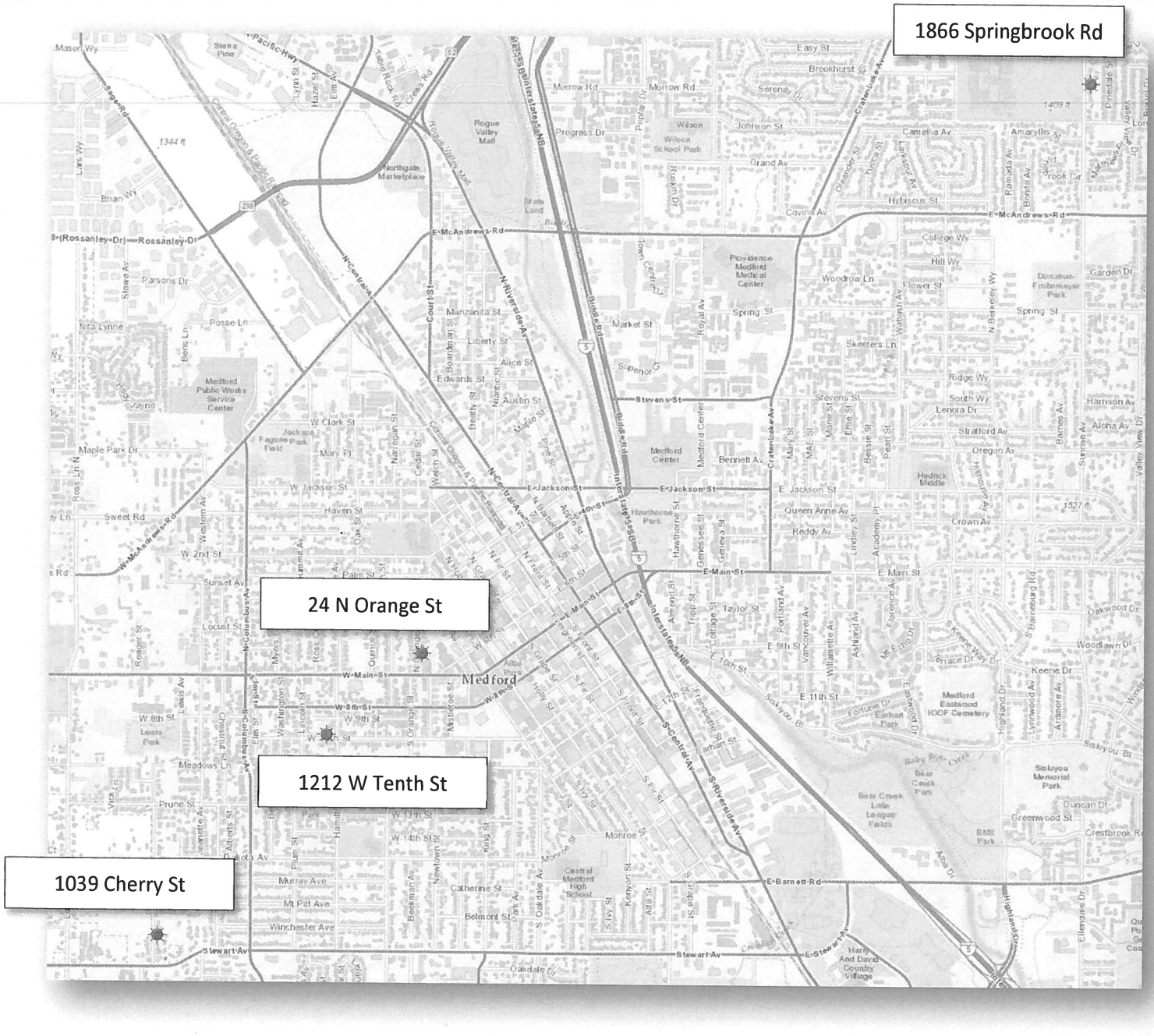
1. 1039 Cherry Street
   Map 372W36BB Taxlot 2700

2. 1866 Springbrook Road
   Map 371W17DC Taxlot 2600

3. 1212 W 10th Street
   Map 372W25CA Taxlot 13600

4. 24 N Orange Street
   Map 372W25AC Taxlot 14100

Abatement pursuant to the Housing Receivership Ordinance of the City of Medford
07/20/2017



BUILDING SAFETY DEPARTMENT

CITY OF MEDFORD
LAUSMANN ANNEX
200 SOUTH IVY STREET
MEDFORD, OREGON 97501

TELEPHONE: (541) 774-2025
FAX: (541) 618-1726
E-MAIL: building@cityofmedford.org

Property Address: 1039 Cherry St
Medford, OR 97501

Map & Taxlot: 372W36BB2700

Property Owner &/or Responsible: Ruth Blakely
1352 E 6th Street
National City, CA

91950-2619

The City of Medford Building Safety Department has identified the following violations of the Property Maintenance Code which must be addressed. This is only a list of what is currently known to the City of Medford and is based upon only an external visible inspection. If other violations of the Property Maintenance Code are discovered, including but not limited to inside of the structure, the City of Medford does not waive its right to pursue correction of those defects at that time.

Violation #1: Unsafe Structure

House fire damage, severity unknown. Smoke stains and burn damage around windows.

IPMC 108.1.5 Dangerous structure or premises

For the purpose of this code, any structure or premises that has any or all of the conditions or defects described below shall be considered dangerous.

(1) Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirement for existing buildings.

(3) Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that is it likely to partially or completely collapse, or to become detached or dislodged.

(6) The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

Exhibit A

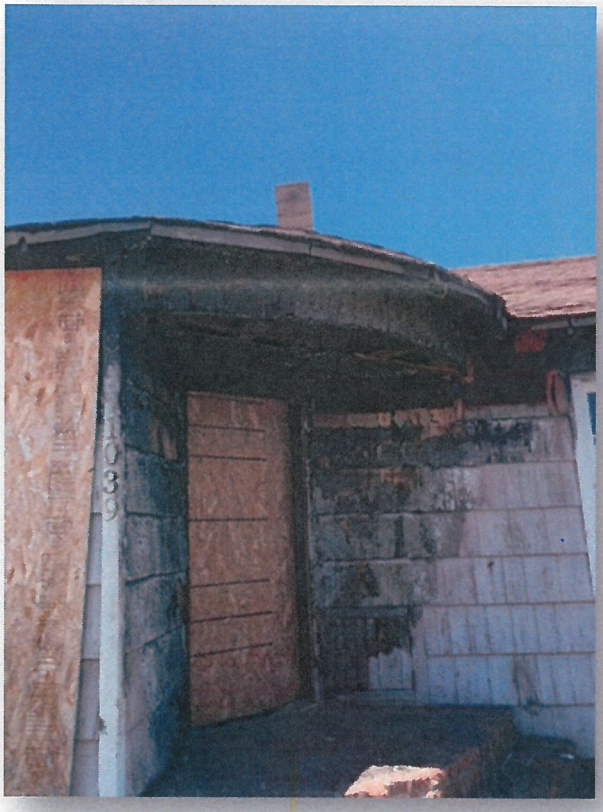
(9) A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.

ORSC R105.1 Required

A permit shall be obtained through application to the building official when constructing, enlarging, altering, repairing, moving or changing the occupancy, or installing any electrical, gas, mechanical or plumbing system regulated by this code.

Violation #2: Exterior

Multiple windows broke out, water damage from rain possible.



IPMC 304.13 Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.

CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

1039 Cherry St

CODE ENFORCEMENT ACTIVITY

Unknown how long property has been boarded up

Post board-up

7/2016 Report of tall weeds; no answer to weed letter; abated by City contractor.

CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

1039 Cherry St

POLICE ACTIVITY/
CALLS FOR SERVICE 7/2012 THRU 7/2017

House was boarded up due to a house fire on 2/3/16. Per Building Official, fire damage on roof members, smoke stain & damage around doors & windows, with multiple broken windows and water damage.

AFTER BOARD-UP FEBRUARY 3, 2016 THRU 2017

ORDINANCE X 2

AGENCY ASSIST X 1

BURGLARY X 1

PRIOR TO BOARD-UP 2012 THRU FEBRUARY 3, 2016

ORDINANCE X 1

MISSING CHILD X 1

SUSPICIOUS X 2

CIVIL X 2

THEFT X 1

AGENCY ASSIST X 1

MEDICAL ASSIST X 1

BURGLARY X 3

BUILDING SAFETY DEPARTMENT

CITY OF MEDFORD
LAUSMANN ANNEX
200 SOUTH IVY STREET
MEDFORD, OREGON 97501

TELEPHONE: (541) 774-2025
FAX: (541) 618-1726
E-MAIL: building@cityofmedford.org

Property Address: 1866 Springbrook Rd
Medford, OR 97504

Map & Taxlot: 371W17DC2600

Property Owner &/or Responsible: HSBC Bank USA
N A Ocwen Loan Servicing LLC
3451 Hammond Ave 150
Waterloo, IA 50704

The City of Medford Building Safety Department has identified the following violations of the Property Maintenance Code which must be addressed. This is only a list of what is currently known to the City of Medford and is based upon only an external visible inspection. If other violations of the Property Maintenance Code are discovered, including but not limited to inside of the structure, the City of Medford does not waive its right to pursue correction of those defects at that time.

Violation #1: Exterior Structure

Holes in or missing foundation vents

IPMC 302.5 Rodent harborage - 309.1 Infestation

All structures and *exterior property* shall be kept free from rodent harborage and *infestation*. Where rodents are found they shall be promptly exterminated by *approved* processes which will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent infestation.

Exhibit B

Violation #2: Plumbing

Plumbing between buildings is unsupported, unprotected and not insulated

IPMC 504.3 Plumbing system hazards

> Where it is found that a plumbing system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper installation, deterioration or damage or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

IPMC 506.2 Maintenance

> Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

IPMC 108.1.5 Dangerous structure or premises.

For the purpose of this code, any structure or premises that has any or all of the conditions or defects described below shall be considered dangerous.

(1) Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.

(9) A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.

CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

1866 Springbrook Rd

POLICE ACTIVITY/
CALLS FOR SERVICE 7/2012 THRU 7/2017

AFTER BOARD-UP JANUARY 15, 2016 THRU 2017

ORDINANCE X 30

TRESPASS X 11

UNSECURE PREMISE X 1

SUSPICIOUS X 7

EXTRA PATROL X 2

WARRANT ARREST X 1

WARRANT X 1

CRIMINAL MISCHIEF X 1

CIVIL X 2

PRIOR TO BOARD-UP 2012 THRU JANUARY 15, 2016

ORDINANCE X 49

WELFARE CHECK X 3

DOMESTIC X 3

REPOSSESSION X 1

PUBLIC ASSIST X 1

DISORDERLY CONDUCT X 6

TRESPASS X 3

DRUG LAWS X 12

AGENCY ASST X 10

CUSTODIAL INTERF X 1

WARRANT ARREST X 8

WARRANT X 3

THREAT X 1

CIVIL X 15

THEFT X 2

SUSPICIOUS X 3

UNAUTH USE OF MOTOR VEHICLE X 2

UNAUTH ENTRY OF MOTOR VEHICLE X 1

RECOVERED STOLEN VEHICLE X 1

DOG BITE X 1

911 HANGUP X 7

CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

1866 Springbrook Rd

CODE ENFORCEMENT ACTIVITY

Property is bank-owned but previous owner continued to reside here off and on, or sublet the main house to third party and collect rent

Pre board-up

7/2012	Report of junk accumulation, stored inop vehicles, no trash service. ADU was added above the carport and zoned for sleeping only. ADU is not to be rented as separate dwelling, however, a stove and sink have been illegally installed in the ADU without permits and it is being occupied. Bank abated junk accumulation.
8/2012	Joint inspection with Building Dept. regarding illegal ADU activity
6/2014	Report of property again being an eyesore. Carport full of junk, high/dry weeds, inop vehicles in the driveway, occupied motorhome.
7/2014	Citation issued for storage of inop vehicle.
5/2015 thru 1/2016	Continuous reports of inop vehicles in driveway, junk and garbage on the property, and citations issued for all of the above. Also citations issued to bank for failing to provide garbage service as the owner of the property. Issued multiple citations on behalf of Building Department to both bank and previous owner between October 2015 and January 2016.
1/2016	Water shut off – property posted substandard, occupants removed. Property posted for abatement of junk accumulation.

Post board-up

1/2016	House boarded/secured.
4/2016	Property breached, contractor re-secured. Over $18,000 in fines attached to this property.
5/2016	Violations abated by bank.

BUILDING SAFETY DEPARTMENT

CITY OF MEDFORD
LAUSMANN ANNEX
200 SOUTH IVY STREET
MEDFORD, OREGON 97501

TELEPHONE: (541) 774-2025
FAX: (541) 618-1726
E-MAIL: building@cityofmedford.org

Property Address:	1212 W Tenth St Medford, OR 97501
Map & Taxlot:	372W25CA13600
Property Owner	Kim Pitzl
&/or Responsible:	1212 W Tenth St Medford, OR, 97501

The City of Medford Building Safety Department has identified the following violations of the Property Maintenance Code which must be addressed. This is only a list of what is currently known to the City of Medford and is based upon only an external visible inspection. If other violations of the Property Maintenance Code are discovered, including but not limited to inside of the structure, the City of Medford does not waive its right to pursue correction of those defects at that time.

Violation #1: Exterior Structure

Holes in or missing foundation vents, siding missing – exposing foundation. Dryer vent unsealed.

IPMC 302.5 Rodent harborage - 309.1 Infestation

All structures and *exterior property* shall be kept free from rodent harborage and *infestation*. Where rodents are found they shall be promptly exterminated by *approved* processes which will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent infestation.

IPMC 304.5 Foundation walls

All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests.

Exhibit C

IPMC 304.6 Exterior Walls

All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

Violation #2: Plumbing

Plumbing vent pipe not secured

IPMC 504.3 Plumbing system hazards

Where it is found that a plumbing system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper installation, deterioration or damage or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

IPMC 506.2 Maintenance

Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

IPMC 108.1.5 Dangerous structure or premises.

For the purpose of this code, any structure or premises that has any or all of the conditions or defects described below shall be considered dangerous.

(9) A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.

Violation #3: Electrical

Electrical wiring routed on surface of structure, unprotected

IPMC 604.3 Electrical system hazards

Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

1212 W 10th St

POLICE ACTIVITY/
CALLS FOR SERVICE 7/2012 THRU 7/2017

AFTER BOARD-UP NOVEMBER 19, 2015 THRU 2017

ORDINANCE X 8

TRESPASS X 6

SUSPICIOUS X 2

WARRANT ARREST X 2

CIVIL X 4

PRIOR TO BOARD-UP 2012 THRU NOVEMBER 19, 2015

ORDINANCE X 16

WELFARE CHECK X 1

DOMESTIC X 3

DISORDERLY CONDUCT X 1

TRESPASS X 2

WARRANT ARREST X 7

SUBJECT STOP X 3

EXTRA PATROL X 1

THREAT X 1

SUSPICIOUS X 4

SEX OFFENDER REGIST X 1

CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

1212 W 10th St

CODE ENFORCEMENT ACTIVITY

Pre board-up

6/2015 Report from patrol of large junk and garbage accumulation in the back yard; abated by deceased property owner's husband.

9/2015 Report from Water Commission that water was shut off and meter will most likely be pulled.

10/2015 Confirmed that Safeguard services the property at this point, notified them of issues at the property so that they can create a work order to conduct an inspection & have property secured.

11/2015 Property breached. Large amount of garbage & dog feces found in back yard as well as 5 people inside the house. Safeguard was contacted and MPD also posted the property for possible abatement if Safeguard failed to respond.

Property ultimately abated & secured by City as further trespassing occurred and Safeguard did not respond.

Post board-up

12/2015 Property breached, contractor re-secured.

1/2016 Safeguard placed their identification on front of property, winterized, changed lock on back door, and placed lock box on front door.

BUILDING SAFETY DEPARTMENT

CITY OF MEDFORD
LAUSMANN ANNEX
200 SOUTH IVY STREET
MEDFORD, OREGON 97501

TELEPHONE: (541) 774-2025
FAX: (541) 618-1726
E-MAIL: building@cityofmedford.org

Property Address: **24 N Orange St**
Medford, OR 97501

Map & Taxlot: 372W25AC14100

Property Owner: Robert Gale Flyte
24 N Orange St
Medford, OR 97501

The City of Medford Building Safety Department has identified the following violations of the Property Maintenance Code which must be addressed. This is only a list of what is currently known to the City of Medford and is based upon only an external visible inspection. If other violations of the Property Maintenance Code are discovered, including but not limited to inside of the structure, the City of Medford does not waive its right to pursue correction of those defects at that time.

Violation #1: Unsafe Structure

House fire in attic area, severity unknown.

IPMC 108.1 General

When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

Exhibit D

Violation #2: Damaged Structures

House fire in attic area, smoke stains around perimeter of house at eves.

IPMC 108.1.5 Dangerous structure or premises.

For the purpose of this code, any structure or premises that have any or all of the conditions or defects described below shall be considered dangerous:

(3) Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

(6) The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

(9) A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.

(10) Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the code official to be a threat to life or health.

Violation #3: Plumbing

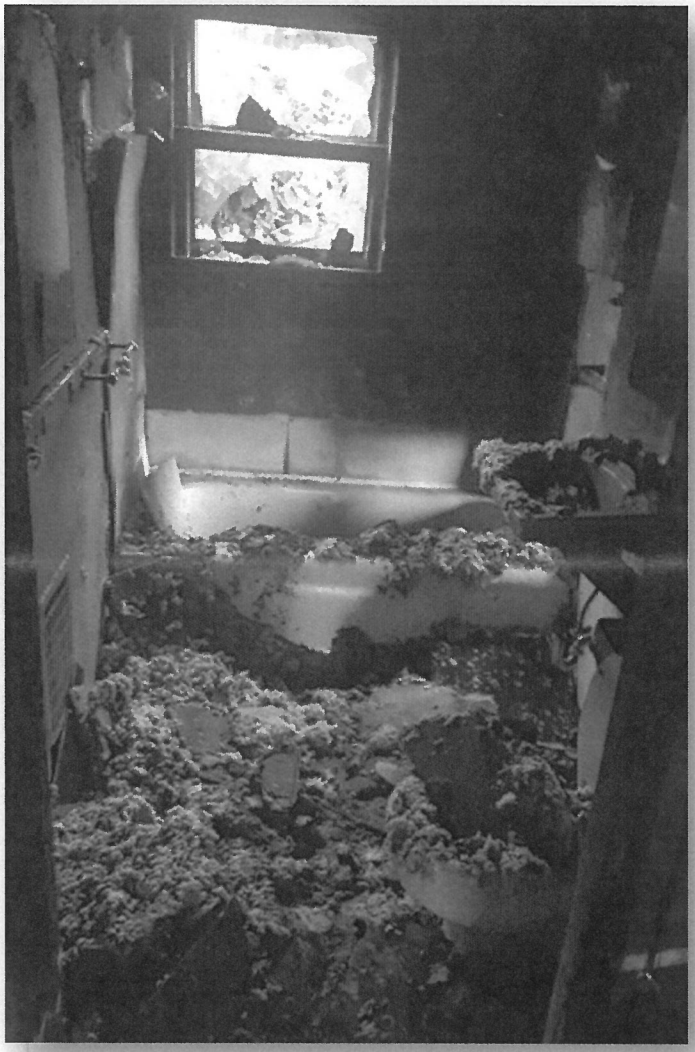
The structure was found to have standing sewage under the house leaking out into the front yard. Corrections to be made and verified by licensed plumber.

IPMC 504.1 Plumbing Systems and Fixtures

All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition.

IPMC 504.3 Plumbing system hazard.

Where it is found that a plumbing system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, inadequate venting, cross connections, back-siphonage, improper installations, deterioration or damage or for similar reasons.



CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

24 N Orange St

POLICE ACTIVITY/
CALLS FOR SERVICE 7/2012 THRU 7/2017

AFTER BOARD-UP JANUARY 24, 2017

ORDINANCE X 35

TRESPASS X 8

SUSPICIOUS X 3

ASSAULT X 1

AGENCY ASST X 1

BURGLARY X 1

PRIOR TO BOARD-UP 2012 THRU JANUARY 24, 2017

ORDINANCE X 121

WELFARE CHECK X 4

ASSAULT X 1

ASSAULT W/WEAPON X 1

DOMESTIC X 6

DISORDERLY CONDUCT X 8

SUICIDAL X 1

TRESPASS X 39

THEFT X 11

BURGLARY X 1

WARRANT ARREST X 13

WARRANT X 1

RECOVERED STOLEN VEHICLE X 1

CRIMINAL MISCHIEF X 2

HARASSMENT X 1

911 HANGUP X 3

MEDICAL ASSIST X 12

DRUG LAWS X 9

AGENCY ASST X 3

SUBJECT STOP X 3

THREAT X 1

SUSPICIOUS X 29

NOISE X 4

FRAUD X 1

CIVIL X 2

ANIMAL COMPLAINT X 78

DOG BITE X 2

INDECENT EXPOSURE X 1

LOST PROPERTY X 1

CITY OF MEDFORD
411 W. 8TH ST
MEDFORD, OR 97501

Medford Police Dept.

PHONE: (541) 774-2200
Web Page: police@ci.medford.or.us

24 N Orange St

CODE ENFORCEMENT ACTIVITY

Pre board-up

8/2013	Report from neighbors of large junk accumulation in the back yard; abated by property owner.
1/2014	Report from patrol of large junk accumulation in the back yard; abated by property owner.
10/2014	Report received & confirmed from tenant of raw sewage at location. Abated by property owner.
12/2014	Report received & confirmed of occupied RV and large junk accumulation. Also found new sewage issue in front yard. Abated by property owner.
2/2015	Report received & confirmed of occupied RV and another junk accumulation. Abated by property owner.
5/2015	Report received of junk accumulation again in front of the property.
10/2015	Report received of junk/garbage again in the front yard. Abated by property owner.
3/2016	Report again received of sewage. Inspection conducted also revealed very large garbage & household trash accumulation. Illegal rental of ADU.
10/2016	Property posted for abatement. Also working with Legal on warrant in order to abate occupied property. Owner appealed to City Recorder and also to Council; denied by both.

Post board-up

1/24/2017	Property completely secured.
5/2017	House fire at property.

CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 60.3

DEPARTMENT: City Manager's Office
AGENDA SECTION: Ordinances and Resolutions
PHONE: (541) 774-2009
MEETING DATE: July 20, 2017
STAFF CONTACT: Kelly A. Madding, Deputy City Manager

COUNCIL BILL 2017-85
A resolution designating a portion of City-owned property near the Service Center at 821 N. Columbus Avenue, and the tax lots are identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200 as a campground under the terms of ORS 446.265.

COUNCIL BILL 2017-86
An ordinance authorizing execution of Amendment No. 1 to the Hope Village Operational Agreement with Rogue Retreat to allow for expansion of the Hope Village area.

SUMMARY AND BACKGROUND
In January 2017, the City entered into an agreement with Rogue Retreat, a Medford-based non-profit organization. Rogue Retreat was approved to operate a pilot transitional housing project, named Hope Village, for one year on City-owned land near the Service Center at 821 N. Columbus Avenue. Since that time Rogue Retreat has leased adjacent private properties to expand their facility. (See site plan) This necessitates an amendment to the Hope Village Operational Agreement and a new Resolution designating the new tax lots as a campground under the terms of ORS 446.265.

PREVIOUS COUNCIL ACTIONS
On November 17, 2016 the Council approved Resolution No. 2016-140 and Ordinance No. 2016-141. Resolution No. 2016-140 designated a portion of City-owned property near the Service Center at 821 N. Columbus Avenue as a campground under the terms of Oregon Revised Statutes 446.265. Ordinance No. 2016-141 authorized a contract with Rogue Retreat to manage a transitional housing campground located near the Service Center at 821 N. Columbus Avenue. On January 18, 2017 the City entered into the Hope Village Operational Agreement with Rogue Retreat to manage a transitional housing campground located near the Service Center at 821 N. Columbus Avenue, called Hope Village.

ANALYSIS
Rogue Retreat is leasing an additional three privately owned tax lots thus expanding the physical area of Hope Village. This addition necessitates an amendment to the Hope Village Operational Agreement with Rogue Retreat. The primary changes delineate the City's and Rogue Retreat's responsibilities related to Hope Village as a whole as opposed to the City-owned and privately owned properties. The proposed amendments to the Hope Village Operational Agreement include:

- Recital B: The addition of three tax lots to expand the original Hope Village area. The proposed tax lots are illustrated in the attached maps. The tax lots are identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200. The additional land will bring the total area of Hope Village to approximately 1.61 acres. The City-owned portion of Hope Village will be known as "City Property", and Hope Village encompassing all of the tax lots will be known as "the Site."
- Recital D: Rogue Retreat will compensate the City for the City-owned property, one dollar per year.
- Section 3: Added language - Nothing in this agreement supersedes the relationship between Rogue Retreat and the property owner of the tax lots are identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200.
- Section 4.5: Language change specifies that the City has a right to do work on only the City-owned property not on the Site.
- Section 5.1.1: Language change makes it clear that the Rogue Retreat shall not make any permanent structural changes or additions to the City-owned property only, not the Site, as the City does not want to interfere in the agreement between Rogue Retreat and the private property owner (the lessor).

- Section 5.3: Clarifies that City will only perform maintenance, if needed, on City-owned property. If the private property is not maintained in a safe and sanitary condition, City may invoke Section 9, Termination.
- Section 5.4.5: New section stating that Rogue Retreat's Hope Village does not have to comply with the City's parking and landscaping requirements. As such the parking area will not be paved and there will be no landscaping associated with the parking area.
- Section 6.3.1: Clarification that fencing will be required around entire Site. Changes the allowable number of gates into the Site to two at the request of Rogue Retreat.
- Section 7.2: Allows City of Medford Public Works employees to have the right to access only the City-owned property for public infrastructure maintenance.
- Section 9.6: Language would allow the City to terminate the Agreement without prior notice if the Contractor abandons any tax lot associated with Hope Village.
- Section 11: Language is added to clarify that the Rogue Retreat's obligations upon termination of the Agreement apply only to the City-owned land. Language is added to clarify that if the agreement is terminated the campground designation per Oregon Revised Statute 446.265 is removed from the Site.
- Section 12: Specifies that the City's property insurance only applies to the City-owned property, not the entire Site.
- Section 13: Specifies that prior to commencement of work on City-owned property (not private property) a Letter of Credit, approved by the City, in the amount of $20,000, shall be provided to the City.

In addition a new Resolution is proposed for adoption that designates a portion of City-owned property near the Service Center at 821 N. Columbus Avenue, and the tax lots are identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200 as a campground under the terms of ORS 446.265.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
None.

TIMING ISSUES
Rogue Retreat is eager to proceed with this project as soon as possible.

COUNCIL OPTIONS
Approve, modify, or deny the ordinance.

STAFF RECOMMENDATION
Staff recommends approval of the ordinance.

SUGGESTED MOTION
I move to approve the ordinance authorizing execution of the Hope Village Operational Agreement – Amendment #1.

EXHIBITS
Resolution
Ordinance
Hope Village Operational Agreement
Site Plan
Map of the Site

RESOLUTION NO. 2017-85

A RESOLUTION designating a portion of City-owned property near the Service Center at 821 N. Columbus Avenue, and the tax lots are identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200 as a campground under the terms of ORS 446.265.

WHEREAS, Rogue Retreat, the managers of a transitional housing community known as Hope Village, have leased property adjacent to the City-owned property that was originally designated a campground via Resolution No. 2016-140 and seek to expand Hope Village; and

WHEREAS, the expansion is associated with tax lots are identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200; and

WHEREAS, once Hope Village is built and functioning, it will be self-governed and managed to provide a sense of community and individual empowerment; and

WHEREAS, in addition to the basic services such as restrooms, showers, and a group kitchen facility, Hope Village will provide residents with a Community Center and a safe place for homeless individuals as they seek ways to improve their situation; and

WHEREAS, local organizations have coalesced to help Hope Village develop into a functioning community with a positive vision for the future, now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON, that:

A portion of City-owned property near the Service Center at 821 N. Columbus Avenue, and the tax lots identified as 372W24CD8900, 372W24CD9000 and a portion of 372W24CD9200 is designated as a campground under the terms of ORS 446.265.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2017.

ATTEST:_____ _____

City Recorder Mayor

ORDINANCE NO. 2017-86

AN ORDINANCE authorizing execution of Amendment No. 1 to the Hope Village Operational Agreement with Rogue Retreat to allow for expansion of the Hope Village area.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

Section 1. That execution of Amendment No. 1 to the Hope Village Operational Agreement with Rogue Retreat to allow for expansion of the Hope Village area, which is on file in the City Recorder's office, is hereby authorized.

Section 2. To the extent that any of the services provided by Rogue Retreat might otherwise be bid pursuant to ORS Chapter 279, the City Council acting in its capacity as the Local Contract Review Board hereby declares this contract to be exempt.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2017.

ATTEST: _____ _____
City Recorder Mayor

APPROVED _____, 2017. _____
Mayor

HOPE VILLAGE OPERATIONAL AGREEMENT

AMENDMENT NO. 1

This is Amendment No. 1 (the "Amendment") to the Hope Village Operational Agreement effective January 18, 2017 (the "Agreement") executed by and between the City of Medford, an Oregon Municipal Corporation and Rogue Retreat, a non-profit organization registered with the State of Oregon Federal Tax ID No.: 93-1261999.

For good and sufficient consideration including the terms and conditions of the Amendment, the parties agree as follows:

The Agreement is hereby amended (new language is indicated by underlining and deleted language is indicated by [brackets]).

Recitals

A. Medford City Council authorized the City Manager to take the steps necessary to site a pilot project for transitional housing for homeless individuals [on City-owned land at 820 N. Columbus ("the Site")] using the Tiny House Village model.

B. The following map lots and areas make up the entirety of Hope Village, known as the "Site":

a. Area known as the City Service Center located at 821 N. Columbus Ave, Medford OR, 0.45 acres;
b. All of 372W24CD Tax Lot 8900, 0.26 acres
c. All of 372W24CD Tax Lot 9100, 0.20 acres
d. A portion of 372W24CD Tax Lot 9200 0.70 acres

[The Site encompasses an approximately .45 acre] The area owned by the City in the vicinity of the area known as the City Service Center located at 821 N. Columbus Ave, Medford OR is hereinafter known as "City-owned property". All of 372WCD Tax Lots 8900 and 9100 and a portion of 372W24CD Tax Lot 9200 shall be known as "Private Property." The Site, totaling 1.61 acres, is depicted in attached Exhibit A.

D. In consideration of one dollar ($1.00) per year paid by Contractor to City, receipt of which is hereby acknowledged, the parties agree as follows:

3. Relationship of Parties:

The operation shall be the sole business of Contractor and not a joint venture or endeavor with City. Contractor is an independent contractor and shall never be deemed to be engaged in any partnership with City or to be performing services for the benefit of City. Contractor is not to be deemed an employee or agent of City and has no authority to make any binding commitments or obligations on behalf of City except to the extent expressly provided herein. Further, by execution of this Agreement, the City does not acquire any obligations, except those specifically identified in this Agreement related to the use of the

property by Contractor, granting Contractor the right to use city-owned property for the purposes set forth below.

Nothing is this agreement supersedes the relationship between the lessee and lessor of the maplots known as 372W24CD8900, 372W24CD9100, and 372W24CD9200.

4. Services:

4.5 City's Right to Do Work. City reserves the right to do work as required on the City-owned property [within the Contract area]. The work referenced herein may include but is not limited to capital improvements intended to maintain the property for use as may be needed after the termination of this Agreement. Every effort will be made by City to coordinate such work with Contractor to minimize any adverse effect to the operations of Contractor.

5. Improvement and Maintenance of Site:

5.1.1 Unauthorized Permanent Changes Prohibited. Contractor shall not make any permanent structural changes or additions to the [Site] City-owned property without first obtaining written consent of the City of Medford City Manager.

5.3 Site and Grounds Maintenance. During the term of this Agreement, Contractor shall operate and maintain the Village in a safe and sanitary condition, including providing routine and on-going cleaning of the grounds and undertaking all necessary repairs and maintenance as provided by City Code, regulations or administrative orders. All maintenance costs, except for those expressly assumed (in writing) by City, shall be paid by contractor. If Contractor fails to maintain the [Site] City-owned property in safe and sanitary conditions, per this agreement, City may, at its discretion, perform the maintenance work and bill Contractor at normal City rates, or cause the maintenance work to be done and bill Contractor for the actual cost. During the term of this Agreement, Contractor shall be responsible for performing regular, scheduled preventative maintenance. If Contractor fails to maintain private property in safe and sanitary condition, per this agreement, City may invoke Section 9.3 Termination for Cause, of this agreement.

5.5 Waiver of City Requirements: Parking Lot Paving and Landscaping. Section 10.746 of the Medford Municipal Code is waived which requires parking lot paving and parking lot landscaping.

6. Internal Regulations:

6.3.1 Contractor will construct fencing around the perimeter of the [property] Site per the attached Site Plan (Exhibit "A"). The fencing shall be of a type which provides privacy to Village residents and screens the Village from view from public-rights-of-way and neighboring properties, such as chain link fencing with slats. [The main gate shall be the sole] There shall be no more than two gates for entrance and exit to the Village, will be monitored by the village resident assigned to the Gate House and will be locked between the hours of 10 pm to 8 am. All visitors or guests must sign in on the security log and be accompanied by a village resident or member of the Hope Village Steering Committee.

7. City's Right of Access:

7.2 City of Medford Public Works employees shall have the right to access the [Site] City-owned property at all times for on-going, routine, and frequent maintenance of public infrastructure on- site.

9. Termination. Notwithstanding any other provisions hereof to the contrary, the Contract may be terminated as follows:

9.6 No Notice Required. The Contract terminates automatically, without notice, one year from the date of first occupancy. City may terminate the Contract prior to that date without prior notice upon 1) Contractor's abandonment of any property associated with the Site [the site], 2) Contractor's failure to have in force any insurance required by the Contract, 3) if Contractor breaches the City's security requirements, or 4) if Contractor fails to maintain any certificate or license required for performance of the Services.

11. Remedies and Parties' Obligations upon Termination:

11.2.1 Contractor shall vacate the Site as quickly as is reasonably possible, but in no event more than 45 days following notice of termination or, where notice is not required, upon actual termination; remove any property of Contractor, including any and all temporary structures that it owns; perform any cleanup, alterations or other work required to leave the [Site] City-owned property in clean and usable condition; and deliver any and all keys to City.

11.2.2 Pertaining only to the City-owned property: On the 46th day following notice of termination, or actual termination where no notice is required, City may re-enter, take possession of the operating areas, and remove any persons' property by legal action or by self-help with the use of reasonable force and without liability for damages. City may deny access to all residents, except for the limited purposes of removing their personal property. Access may be limited to regular business hours. Any personal property of Contractor and/or residents remaining [on Site] forty five (45) days after termination of this Agreement for any reason shall be deemed abandoned by Contractor, title to such property shall vest in City, and City may make any disposition of such personal property as it deems appropriate. City may charge Contractor for the reasonable costs incurred in disposing of such personal property.

11.5 Upon termination of the Agreement the Site shall cease to be a campground per ORS 446.265.

12. Indemnity and Insurance Obligations:

12.3.3 Property Insurance. City shall continue to provide "All Risk" property insurance coverage for all buildings and personal property owned by City and located at the [Site] City-owned property. However, City reserves the right to pursue the recovery of expenses from Contractor for any damage to the building or personal property resulting from Contractor's negligence on City-owned property. City does not assume responsibility for any damage to property owned by Contractor.

13. Security Requirement: Prior to commencement of work on the [Site] City-owned property, Contractor shall provide a Letter of Credit, approved by City, in the amount of $20,000, to insure the adequate clean-up of the [Site] City-owned property following Termination.

Except as expressly amended above, all other terms and conditions of the Agreement remain in full force and effect.

1. The parties expressly affirm and ratify the Agreement as herein amended.

City of Medford

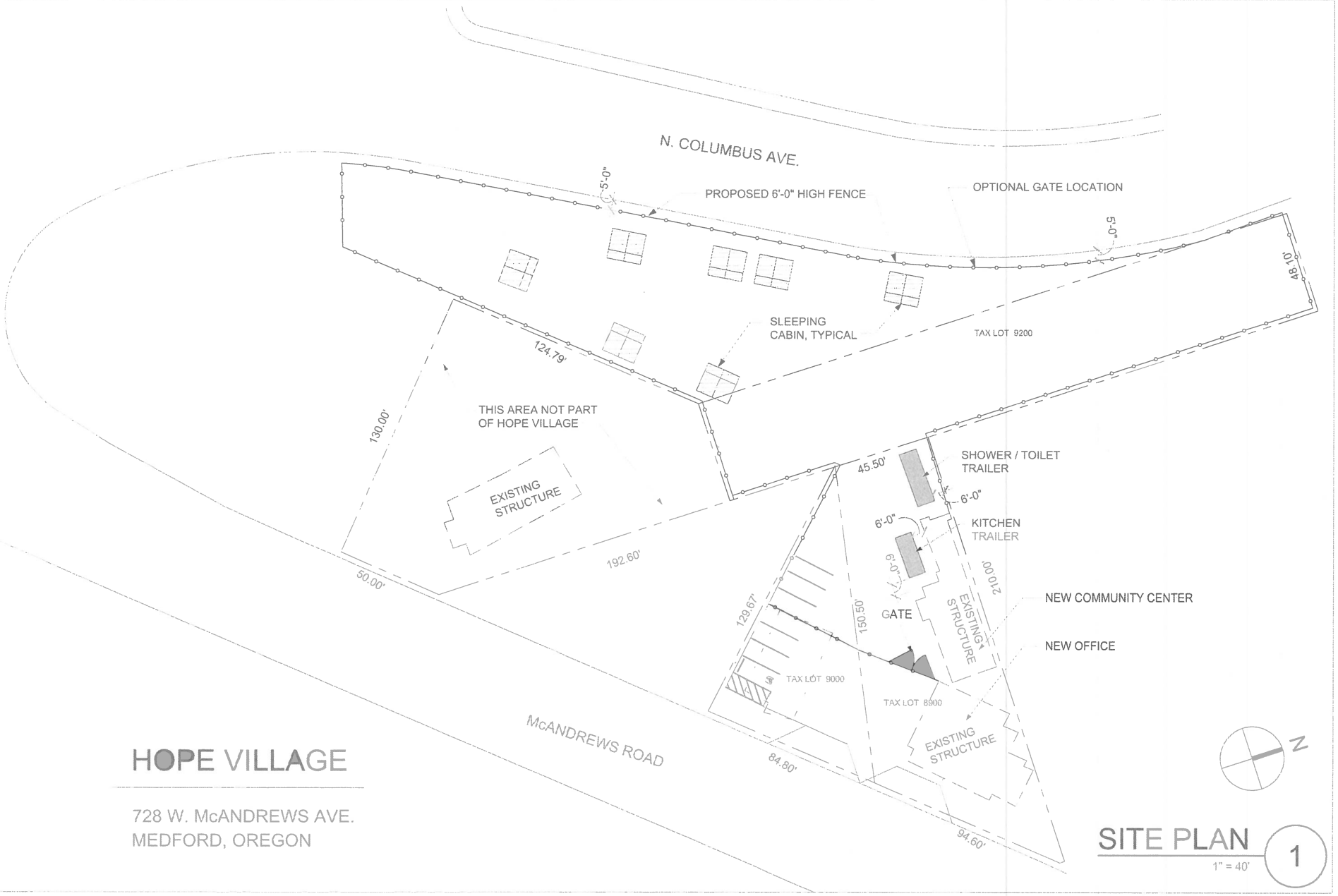
_____ Date: _____

Gary Wheeler, Mayor

Rogue Retreat

_____ Date: _____

Thomas Fischer, Rogue Retreat Board Chairman



HOPE VILLAGE

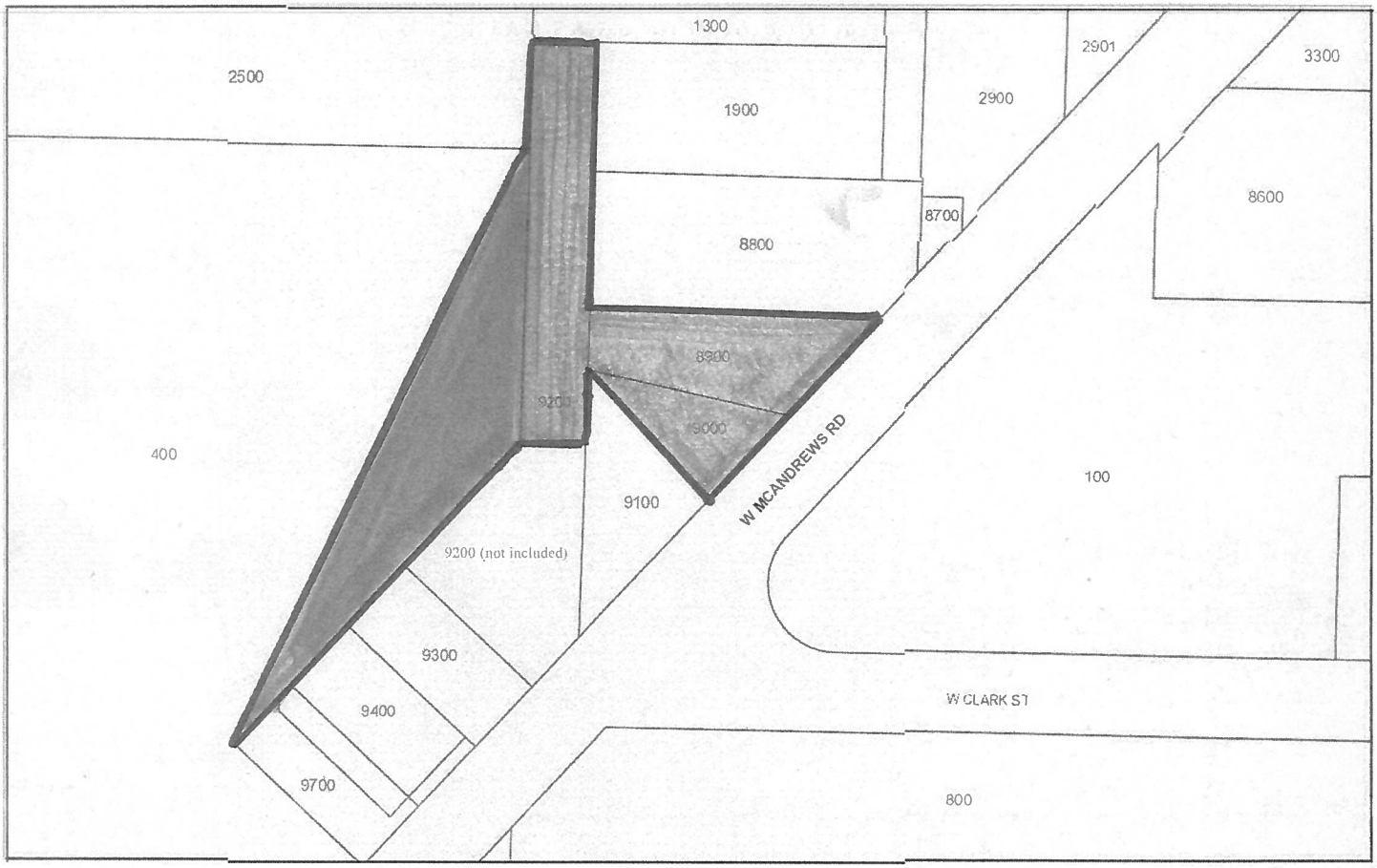
728 W. McANDREWS AVE.
MEDFORD, OREGON

SITE PLAN

1" = 40'

1

HOPE VILLAGE OPERATIONAL AGREEMENT AMMENDMENT: ADDITIONAL TAX LOTS DESIGNATED AS URBAN CAMPGROUND



June 21, 2017

BLUE: CURRENT CAMPGROUND DESIGNATION
GREEN: ADDITIONAL CAMPGROUND TAX LOTS:
Map 372W 24CD- Tax lots 8900, 9000 and partial 9200

1:1,200
0 0.01 0.02 0.04 mi
0 0.015 0.03 0.06 km

Jackson County Gis
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CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 60.4

DEPARTMENT: City Manager
PHONE: (541) 774-2009
STAFF CONTACT: Kelly A. Madding, Deputy City Manager

AGENDA SECTION: Ordinances and Resolutions
MEETING DATE: July 20, 2017

COUNCIL BILL 2017-87
A resolution authorizing application to the State of Oregon to expand the Medford Urban Enterprise Zone to include additional commercial and industrial zoned lands.

SUMMARY AND BACKGROUND
Council is being requested to consider authorizing an amendment to the Medford Urban Enterprise Zone area by including 140.8 acres available for such designation.

The Medford Urban Enterprise Zone was first designated in 1997 and then re-designated in 2008. The City's re-designation application at the time specified that the City's Urban Enterprise Zone area was defined as, "all lands zoned commercial or industrial." A map and tax lot list was created for all of the lands being redesignated in the enterprise zone at that time. Over the past nine years there have been changes in the City's zoning map in areas zoned commercial or industrial. For example, there have been zone changes and annexations that have created additional commercially and industrially zoned lands since 2008. Those lands are currently not considered eligible for the enterprise zone benefit because the addition of those lands has not been approved by Oregon Economic and Community Development Department (OECDD). The City must go through an amendment process to include those lands have been zoned commercial or industrial since 2008.

Enterprise zones are discrete areas of up to 12 square miles in size that are sponsored by one or more local government. Each zone designation lasts up to 11 years, then zones must be re-authorized and Medford can only have one enterprise zone at a time.

They are intended to offer tax and other incentives to induce additional investment and employment by non-retail businesses in areas meeting certain measures of economic hardship. They have proven to be Oregon's key offering in the pursuit of business growth and expansion. Their effectiveness is due to a typically short-term but immediate benefit for the business project's cash flow.

The Oregon enterprise zone offers a property tax exemption for eligible businesses. The enterprise zone exempts only new property that an eligible business firm might build. A qualifying investment entails the creation of new full-time employment in the zone, the greater of one new job or a 10 percent increase. An enterprise zone exemption is temporary, usually lasting only three years, after which time the property induced by these incentives is available for assessment into the future. An extension of the exemption period to four or five years in total (or even longer under very special circumstances) is possible in some cases. The basic three year period of the standard tax exemption on new property is effectively automatic and is not discretionary. Rather, it is an as-of-right benefit that affords a degree of financial certainty to eligible business firms that increase their employment.

The primary beneficiaries of enterprise zone benefits are manufacturing and other industrial oriented facilities serving other businesses. Most commercial or retail-type operations are ineligible.

PREVIOUS COUNCIL ACTIONS
The City of Medford's first enterprise zone was approved by the OECDD on July 1, 1997. On March 20, 2008 the City Council adopted Resolution 2008-52 authorizing the re-application for the State designation of the Medford Urban Enterprise Zone. The State approved the continuation of the City's Urban Enterprise Zone in April, 2008.

ANALYSIS
There are area requirements the City has to meet to maintain the enterprise zone designation. Even with the proposed new area additions the City continues to meet the statutory area requirements illustrated in Oregon Revised Statute 285C.090:

State Requirements	City of Medford
EZ no more than 12 square miles.	8.43 square miles
Greatest distance between any two points within the EZ – no more than 12 miles.	7.8 miles
Unconnected EZ areas must be no more than 5 miles apart.	0.9 miles

The steps to amend an enterprise zone boundary are: 1) the City must consult with local taxing districts; 2) the City Council must adopt a resolution authorizing the application to the State for the enterprise zone amendment; and 3) the City must develop a map and a narrative description of the proposed enterprise zone properties. The city sent out notices of the public hearing to all applicable taxing districts on June 26, 2017.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
Seventy-eight companies have taken advantage of the Medford Urban Enterprise Zone since its inception. Some of those companies have utilized the benefit more than once. The total investment made within the enterprise zone is $144,027,549 since 1997 and $25,658,359 since 2008. This roughly translates to a City property tax increase of just over $4 million dollars since 1997. A case can be made that without the enterprise zone benefit the City would not have received or continued receiving the property tax increase from those investments because those investments would not have been made. Finally, there is often criticism for incentives like this, that business expand or locate using the benefit then leave when the benefit has expired. There has only been one business that has received the enterprise zone benefit from the Medford Urban Enterprise Zone and then left after three years, and that company was acquired by another firm.

There is no on-going cost for the City to administer the enterprise zone as Southern Oregon Regional Economic Development Inc. (SOREDI) is the zone manager. The only cost to the City is preparing the materials required by OECDD.

TIMING ISSUES
Area amendments to an enterprise zone can occur anytime. However, the impetus for submitting an amendment at this time is there is a business that wants to locate in the city on a piece of industrially zoned land that is not within the City of Medford Urban Enterprise Zone. This particular parcel was not industrially zoned in 2008, therefore it is currently not in the City's enterprise zone.

COUNCIL OPTIONS
Approve, modify or deny the resolution or motion.

STAFF RECOMMENDATION
Staff recommends that the City Manager submit an area amendment to the City of Medford Urban Enterprise Zone adding all of the commercial and industrially zoned lands that have either been annexed into the city or been rezoned since 2008.

SUGGESTED MOTION

I move to authorize the City Manager to submit an area amendment to the City of Medford Urban Enterprise Zone adding all of the commercial and industrially zoned lands that have either been annexed into the city or been rezoned since 2008.

EXHIBIT

Resolution
Sample taxing district letter
2008 Adopted Enterprise Zone Map
Existing and Proposed Enterprise Zone Map
Proposed Enterprise Zone Map
Map and tax lot list on file in the City Recorder's Office

RESOLUTION NO. 2017-87

A RESOLUTION authorizing application to the State of Oregon to expand the Medford Urban Enterprise Zone to include additional commercial and industrial zoned lands.

WHEREAS, the City of Medford has an enterprise zone to encourage business investment, industrial expansion, job creation, higher incomes for local residents, and greater diversity of economic activity; and

WHEREAS, the designation of these properties will encourage industrial development and job creation with above average wages within the City of Medford; and

WHEREAS, the proposed enterprise zone expansion meets statutory limits on size and configuration, and a legal description of the proposed land will be included with the application; and

WHEREAS, the property included in the enterprise zone expansion is within the City of Medford and a map of the proposed properties is attached as Exhibit "A" attached hereto; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

That the City Manager is authorized to submit an application to expand the Medford Urban Enterprise Zone to the State of Oregon to include the properties in Exhibit "A" thereby providing incentive for development within the technology section, industrial sector, industrial expansion and retention, and job creation with above average wages within the City of Medford.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2017.

ATTEST:_____ _____

City Recorder Mayor

OFFICE OF
THE CITY MANAGER
E-mail: citymanager@ci.medford.or.us

CITY OF MEDFORD
411 WEST 8TH STREET
MEDFORD, OREGON 97501

TELEPHONE (541) 774-2000
FAX: (541) 618-1700
www.ci.medford.or.us

NOTICE TO LOCAL TAXING DISTRICTS FOR PROPOSED ENTERPRISE ZONE BOUNDARY CHANGE AND PUBLIC HEARING INVITATION

Subject: Change to the Medford Urban Enterprise Zone Boundary

Dear :

This letter is to inform you that the City of Medford is seeking a boundary change to the Medford Urban Enterprise Zone. We will submit documentation to Business Oregon (state Business Development Department) for it to determine that the boundary change satisfies statutory requirements.

Notice and Invitation to Public Hearing

Your district is being notified of this boundary change because the enterprise zone as amended would include all or parts of one or more tax code areas, in which your district levies taxes on property value. In an enterprise zone, certain types of business firms that create new jobs may receive exemptions of limited duration exemptions on qualified new property that they invest in the zone.

The hearing is scheduled for July 20, 2017 at the Medford City Hall, 411 West 8th Street, Medford, OR 97501, Council Chambers from 12:00 to 1:30 p.m.

In lieu of or in addition to sending participants to this meeting, your district is welcome to submit written comments using the contact information below. For questions or providing commentary please contact:

Kelly Madding
Deputy City Manager
541-774-2000 or
kelly.madding@cityofmedford.org

An Enterprise Zone

Enterprise zones are discrete areas up to 12 square miles in size that are sponsored by one or more local governments. Each zone designation lasts up to 11 years. They are intended to induce additional investment and employment by non-retail businesses in areas meeting certain measures of economic hardship. They have proven to be Oregon's key offering in the pursuit of

business growth and expansion. Their effectiveness is due to a typically short-term but immediate benefit for the business project's cash flow.

General program information is available online at: www.oregon4biz.com/Oregon-Business/Tax-Incentives/Enterprise-Zones

This enterprise zone amendment will add 0.22 square miles or 143.4 acres of industrially and commercially zoned lands scattered throughout the city.

Exemptions from Property Taxes

An Oregon enterprise zone exempts only new property that an eligible business firm might build or install (i.e. tenant improvements) in the enterprise zone at some future time. A qualifying investment entails the creation of new fulltime employment in the zone—the greater of one new job at a business new to the zone or a 10-percent increase at a business currently in the zone.

A standard enterprise zone exemption is temporary, usually lasting only three years, after which time the property induced by these incentives is available for assessment. An extension of the exemption period to four or five years in total (or even longer under very special circumstances) is possible in some cases, subject to the agreement of the local governments sponsoring the zone, higher compensation for new employees and possibly additional local requirements.

These property tax exemptions are not available to all businesses. Most commercial or retail type operations that compete locally are ineligible. Rather, the primary beneficiaries of enterprise zone benefits are manufacturing and other types of facilities serving other business operations.

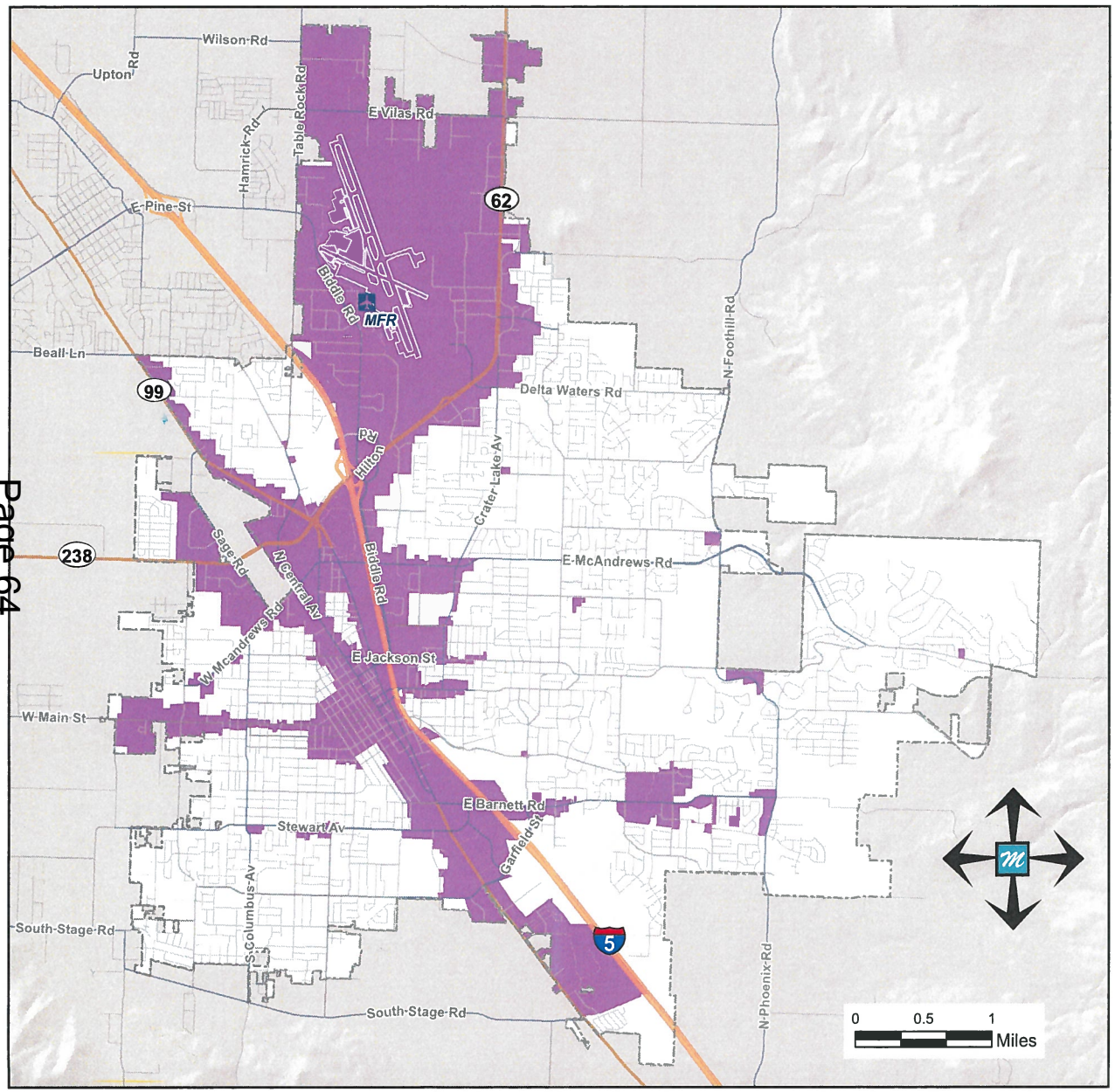
C: Special Districts Association of Oregon

PRELIMINARY AGENDA

Public Hearing Regarding Application Proposed Boundary Change to the Medford Urban Enterprise Zone

July 20, 2017
12:00 noon

Medford City Hall
Council Chambers
411 West 8th Street,
Medford, OR 97501



City of Medford — ENTERPRISE ZONE PROJECT

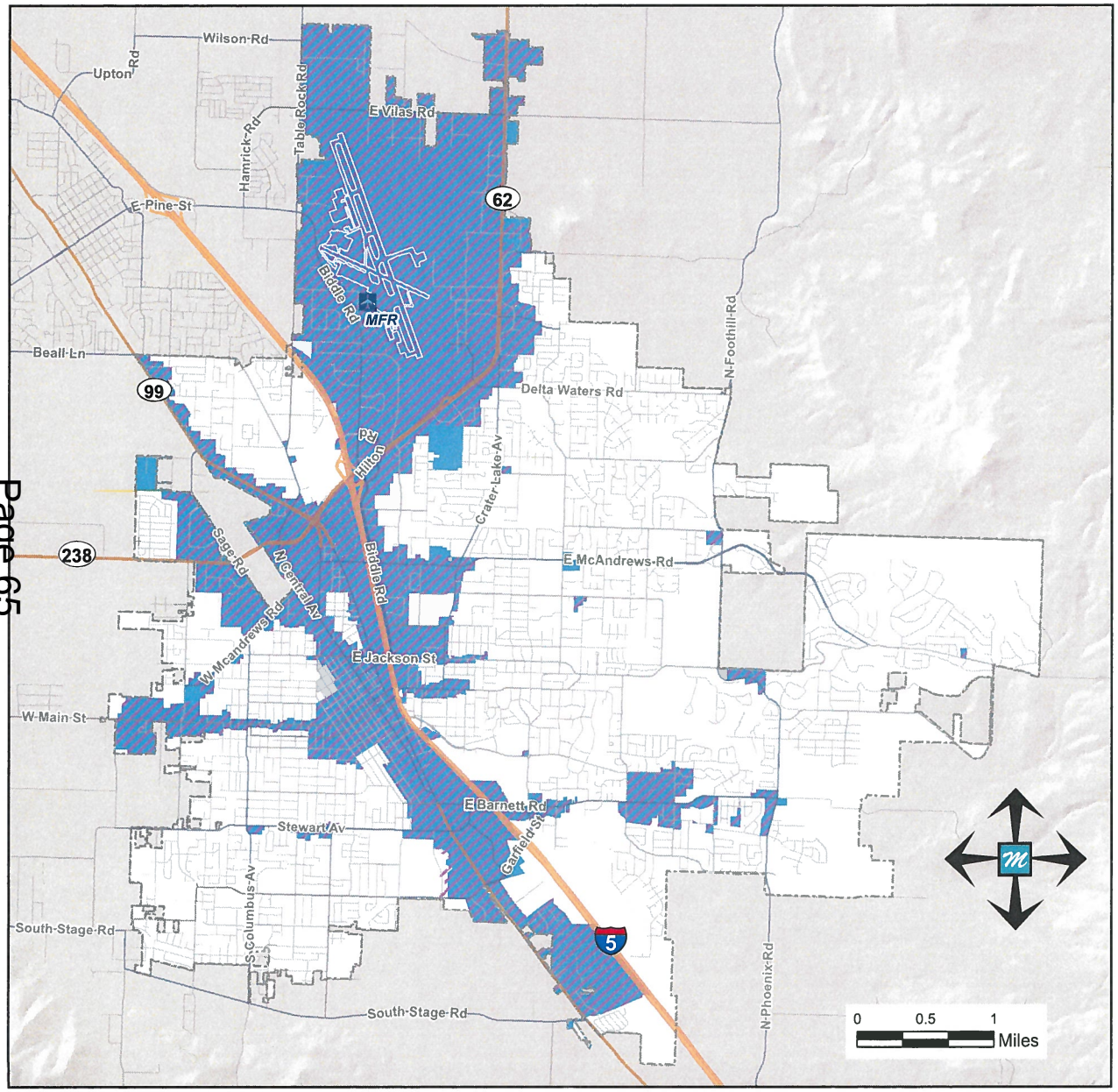
2008 Adopted Enterprise Zone

Legend

- 2008 Adopted Enterprise Zone
- City Boundary

Date: 06/07/2017

No guarantee or warranty is expressed or implied in terms of data accuracy or legitimacy. This product is intended for use as public information and precise interpretations of the official record should be solicited from the City of Medford.



City of Medford — ENTERPRISE ZONE PROJECT

Existing and Proposed Enterprise Zones

Legend

- 2008 Adopted Enterprise Zone
- Proposed Enterprise Zone
- City Boundary

Date: 06/07/2017

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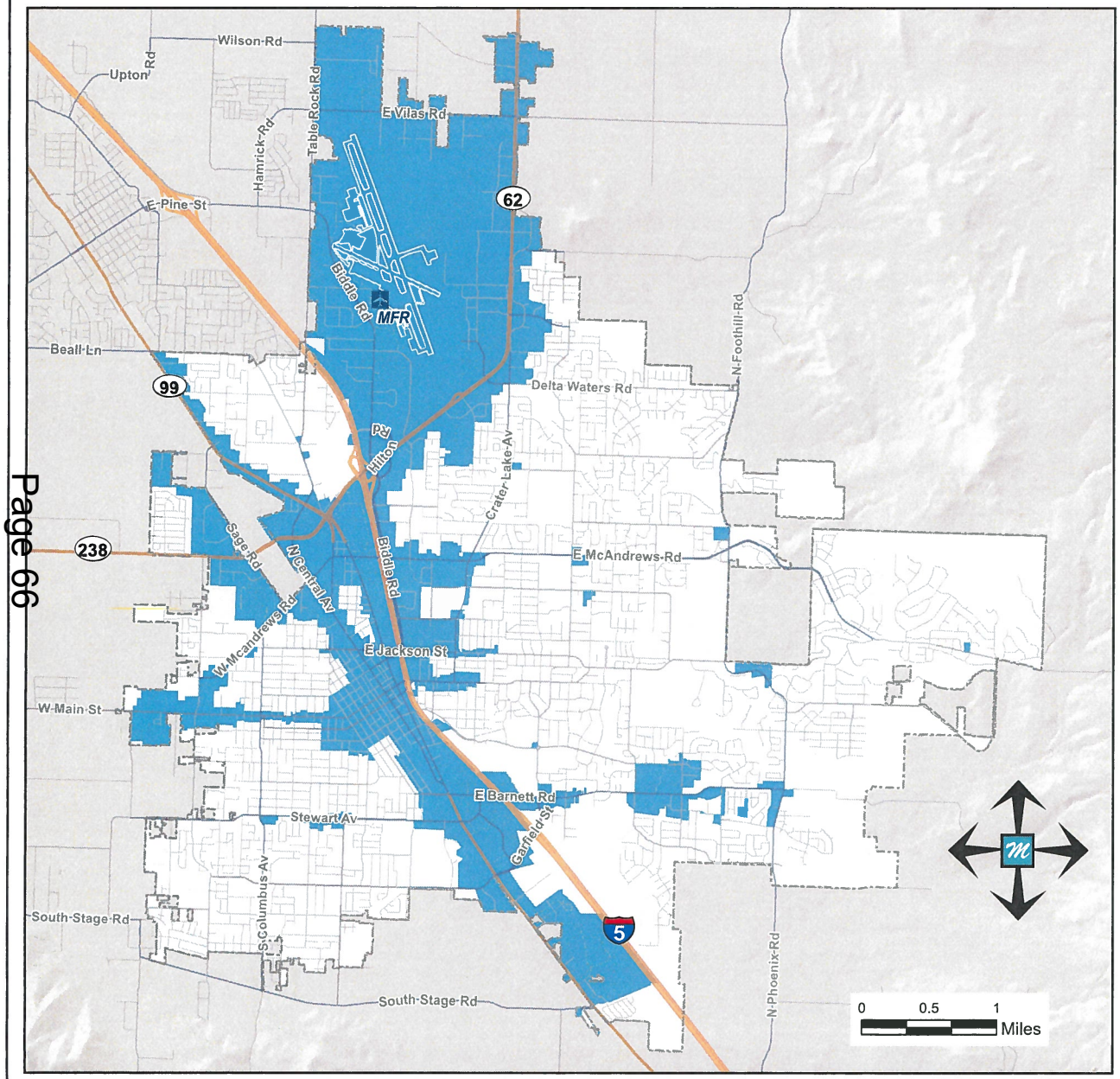

City of Medford — ENTERPRISE ZONE PROJECT

Proposed Enterprise Zone

Legend

- Proposed Enterprise Zone
- City Boundary

Date: 06/07/2017

No guarantee or warranty is expressed or implied in terms of data accuracy or legitimacy. This product is intended for use as public information and precise interpretations of the official record should be solicited from the City of Medford.

CITY OF MEDFORD
AGENDA ITEM COMMENTARY

www.ci.medford.or.us

Item No: 70.1

DEPARTMENT: Public Works
PHONE: (541) 774-2100
STAFF CONTACT: Cory Crebbin, Public Works Director

AGENDA SECTION: Public Hearing
MEETING DATE: July 20, 2017

COUNCIL BILL 2017-88
An ordinance authorizing exemption from competitive bidding for a single stage blower from Turblex, Inc. for the Aeration Basin Improvement Project.

SUMMARY AND BACKGROUND
The Public Works Department is seeking an exemption from competitive bidding in order to specify a particular brand name in the construction contract to be awarded at a later date.

The Public Works Department Water Reclamation Division (WRD) has an Aeration Basin Improvements project currently being designed. The design is approximately 60% complete. The project objective is to optimize the existing aeration system to allow for greater operational flexibility, redundancy, and efficiency. One key element in meeting this objective is the installation of an additional single stage blower to provide compressed air for aeration. The design consultant, Brown and Caldwell, recommends the WRD seek a *brand name or mark exemption* from competitive bidding for procurement of a blower from the same manufacturer as the existing blower.

PREVIOUS COUNCIL ACTIONS
On September 4, 2014, Council Bill 2014-11 was awarded authorizing a contract with Brown and Caldwell to perform predesign, hydraulic profile and blower evaluation at the Regional Water Reclamation Facility (RWRF).

On October 6, 2016, Council Bill 2016-127 was awarded authorizing a contract in an amount of $605,823 to Brown and Caldwell for detailed design services for the Aeration Basin Project.

ANALYSIS
Medford Municipal Code (MMC) 2.609 and 2.613 allow for exemption from competitive bidding if the efficient utilization of existing equipment or supplies requires a compatible product of a particular manufacturer or seller. The WRD has an existing single stage blower manufactured by Turblex, Inc. The existing Turblex blower has been in service for approximately 15 years without significant mechanical failure. Procuring a blower manufactured by the same company that provided the original blower will result in the most efficient utilization of the existing equipment for the following reasons:

- Plant staff has successfully operated the existing Turblex blower for 15 years. They are familiar with its parts, integration with other systems at the plant, and maintenance.
- Interchangeability of parts will streamline maintenance and operation of the equipment.
- Operational similarity will ensure the most efficient use of the new equipment.
- The scope of the project includes provision of a highly sophisticated, computerized control logic system. The control system for the new blower must be compatible with the control system for the existing Turblex blower in order for the aeration system to function properly. The control logic will be the same for each blower and will be familiar to city staff and Supervisory Control and Data Acquisition (SCADA) support contractors.

Specification of the blower by brand name meets the following findings required by MMC 2.613(2):

(a) It is unlikely that such exemption will encourage favoritism in the award of public contracts or substantially diminish competition for public contracts. *The aeration basin construction contract of which this equipment is a part of will be competitively bid.*

(b) The specification of a product by particular manufacturer would result in substantial cost savings to the City. *A second Turblex blower will ensure compatibility with the existing equipment and the resulting familiarity of personnel with this equipment will significantly reduce the likelihood of potentially expensive permit violations if the primary equipment fails. SCADA expenses will also be reduced.*

(c) Efficient utilization of existing equipment or supplies requires acquisition of compatible equipment or supplies. *Having two blowers from the same manufacturer reduces parts inventory, increases maintenance staff familiarity, and reduces the number of vendors which must be coordinated with; all of which lower life-cycle cost.*

FINANCIAL AND/OR RESOURCE CONSIDERATIONS
None at this time. This is only a request to specify a manufacturer for the blower.

TIMING ISSUES
Approval at this time will allow Brown and Caldwell to complete the project specifications in anticipation of advertising the project for construction bids in October 2017.

MMC 2.605(1)b requires advertisement in at least one newspaper of general circulation in the area where the contract is to be performed in a timely manner to allow competing vendors a reasonable opportunity to make proposals. Notice was advertised in the Mail Tribune on July 2, 2017.

COUNCIL OPTIONS
Approve, modify or deny the ordinance.

STAFF RECOMMENDATION
Approve the ordinance.

SUGGESTED MOTION
I move to approve the ordinance authorizing a brand name or mark exemption from competitive bidding for the procurement of a single stage blower manufactured by Turblex, Inc.

EXHIBITS
Ordinance
Brown and Caldwell recommendation memo
Notice published in the Mail Tribune

ORDINANCE NO. 2017-88

AN ORDINANCE authorizing exemption from competitive bidding for a single stage blower from Turblex, Inc. for the Aeration Basin Improvements Project.

WHEREAS, this exemption is not likely to encourage favoritism in awarding public contracts or substantially diminish competition for public contracts and is likely to result in substantial costs savings; now, therefore,

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

Section 1. An exemption from competitive bidding for a single stage blower from Turblex, Inc. for the Aeration Basin Improvements Project is hereby authorized.

Section 2. This exemption is granted under the provisions of Medford Code Section 2.613.

PASSED by the Council and signed by me in authentication of its passage this ____ day of _____, 2017.

ATTEST: _____ _____
City Recorder Mayor

APPROVED _____, 2017. _____
Mayor

Brown AND Caldwell

6500 SW Macadam Avenue, Suite 200
Portland, OR 97239

Phone: 503-244-7005
Fax: 503-244-9095

Memorandum

Subject: Turblex Blower Procurement

Date: June 13, 2017

To: Tom Suttle, Construction Manager

From: Dan Laffitte, Project Manager

Executive Summary

Medford Municipal Code (MMC) 2.613 authorizes the City of Medford to grant an exemption from competitive bidding if "efficient utilization of existing equipment or supplies requires acquisition of compatible equipment or supplies." The addition of a new single stage blower as part of the RWRF's Aeration Basin Improvements Project meets this requirement. Procuring a blower manufactured by the same company (Turblex) that provided the original blower will result in the most efficient utilization of the existing equipment for the following reasons:

- Staff familiarity and the interchangeability of parts will streamline maintenance and operations.
- Operational similarity will ensure efficient startup and use of the new equipment.
- Both blowers will operate under a common master control program and the local control panel for each will be provided by the same manufacturer. Control logic will be the same for each blower and will be similar to the logic with which City staff and their IT support team is already familiar.
- The recommended manufacturer has a long and successful track record with a good reputation for quality and service in North America. Other candidate providers have few US installations.

Additional Background

The objective of the RWRF's Aeration Basin Improvements Project (WAR 1401) is to optimize the existing aeration system to allow for greater operational flexibility, redundancy, and reliability during periods when process units and equipment are down for maintenance. One key element in meeting this objective is the installation of a new single stage blower. In this regard, we recommend that the City of Medford consider an exemption from competitive bidding and that a new blower of the same make and model be installed. Such an exemption is permitted under state and local law and would benefit the City of Medford by ensuring efficiency and avoiding potential risks involved with installing a competitor's blower alongside the existing Turblex blower.

Medford Municipal Code (MMC) 2.613(2) provides that products may be specified based on findings, including "efficient utilization of existing equipment or supplies requires acquisition of compatible equipment or supplies." Under the foregoing provisions, the City of Medford has authority to exempt the blower from competitive bidding.

Plant staff have been successfully operating the existing Turblex blower for fifteen years. They are familiar with its parts, its integration with other systems at the plant, and its maintenance. Purchasing a matching blower from Turblex would eliminate the additional time and effort required to learn a new system, integrate

that system into current practices, and reduce the possibility of unforeseeable complications due to plant staff's unfamiliarity with a different manufacturer's equipment.

The scope of the project includes provision of a local control panel (LCP) for each blower and a master control panel (MCP) for sequencing and loading both blowers in response to oxygen demand at the aeration basins. For the aeration system to function as intended, it is necessary that the controls of the LCPs and MCP be tightly integrated. To this end, it is essential that the MCP and LCPs for the new and existing Turblex blower be provided by a single manufacturer with a proven track record of delivering equipment control programs that are stable and optimized for efficiency. Moreover, Turblex control panels are all based on the same programmable logic controller (PLC) and operator interface hardware. Control panels provided by other vendors would likely be dissimilar and based on different components.

At present, there is only one other known competitor to Turblex in the single stage blower market. This competitor was incorporated within approximately the last five years, does not have an established track record in North America, and has no known installations in the United States that are similar. Comparatively, Turblex has been well established for over twenty years, their track record for successful installations far exceeds contract requirements, and their in-house ability to provide service and maintenance beyond the installation and start up is well proven.

Looking into the future, the plant will be able to adjust to future needs of the City of Medford more effectively if they have two blowers known to operate similarly and are backed by a well-reputed manufacturer. Each blower can be used interchangeably when portions of the aeration basin system must be taken offline for maintenance. Additionally, interchangeability of parts between the blowers and streamlined maintenance operations contribute to the efficient utilization that would come from matching blowers.

NOTICE OF PUBLIC HEARING

The City of Medford will hold a public hearing for the purpose of taking comments on the City's draft findings for an exemption from the competitive bidding requirements for a brand name or mark exemption for procurement of a Turblex KA10SV-GL210 variable pitch single-speed blower. The hearing will be held in the City Council Chambers during the **City Council Meeting, Thursday, July 20, 2017 at 12:00 Noon**. All interested persons are invited to attend and be heard. You can obtain a copy of the draft findings from the City of Medford website on the Purchasing page at www.ci.medford.or.us or by email purchasing@cityofmedford.org.

Memorandum

To: Mayor & Council

CC: Donna Holtz, Executive Office Manager

From: Michael Zarosinski, Council President

Date: July 6, 2017

Re: Priorities for General Fund Grants

On Thursday, June 29, Donna Holtz, Kelly Madding, Angela Durant and I met with Robert Bartalini to discuss priorities for general fund grants. Currently, essential safety net services are defined as including, but not limited to, emergency care, rape crisis intervention, substance abuse treatment, medical care, legal services, shelter for women and children, and programs for the homeless with current priorities for scoring defined as programs promoting education, prevention, intervention, and treatment, with an emphasis on children, families, and seniors.

A question for us as a Council is do we want to define our own current priorities and possibly identify specific projects. For example, to start the conversation during the meeting I brought up the possibility of prioritizing a program for storage of house-less persons' belongings to help mitigate impacts in our public areas.

There was some interesting feedback regarding such an approach by Robert Bartalini, who as a long-time participant in the general fund grants brought up issues of prioritizing programs for populations that are not permanent to Medford, creating advantages for non-established entities to serve a non-existent program and neglecting the needs of other deserving programs that have partnered with the City for many years. Those are all valid concerns that we should evaluate and provide direction and determine if we want to provide specific and/or general priorities, or simply allow the process to work as it has in the past.

Attached for your information is a summary of the past funding awards, a summary of the services funded last biennium, Resolution 2000-59 funding of essential services, a list of pros and cons for setting priorities, Council's short term goals and the tentative schedule for the grant program.

Kevin did not attend the meeting but wanted to make sure we have a clearly defined statement of what essential safety net services are to avoid those who don't qualify from completing applications.

Differing Definitions of Essential Safety Net Services:

Grant Application and score sheet – "promoting education, prevention, intervention, and/or treatment, with emphasis on children, families, and seniors".

Website & Subcommittee orientation information – "including, but not limited to, emergency care, rape crisis intervention, substance abuse treatment, medical care, legal services, shelter for women and children, and programs for the homeless. In 2005, the Council added services for seniors to the original definition" (??) (The original resolution 2000-59 includes seniors).

PAST FUNDING AWARDS

Agency	2007-2009		2009-2011		2011-2013		2013-2015		2015-2017	
	Amount Reqstd	Amount Funded	Revised Amount Reqstd	Amount Funded	Amount Reqstd	Amount Funded	Adjusted Request	Amount Rec'd	Amount Reqstd	Amount Funded
ACCESS, Inc.- Food Share	$ 123,000	$ 73,400	$ 123,000	$ 116,850	$ 117,000	$ 67,314	$ 71,750	$ 43,500	$ 76,500	$ 50,000
ACCESS, Inc.- Fresh Alliance	$ 61,500	$ 24,100	$ 61,500	$ 30,750	$ 31,000	$ 16,437	$ 20,500	$ 16,500		
ACCESS, Inc.-Senior/Disabled Outreach	$ 53,850	$ 32,900	$ 53,850	$ 35,000	$ 35,000	$ 16,702	$ 17,425			
Addictions Recovery Center								$ -	$ 50,000	$ 7,500
American Red Cross	$ 6,000	$ 2,500	$ 5,000	$ 2,500	$ 3,000	$ 1,384				
ARC - Lifespan					$ 10,000	$ -			$ 20,000	
ARC of Jackson County - (KWMF)	$ 5,000	$ 1,800	$ 3,000	$ 1,500	$ 3,000	$ 912		$ -		
ARC of Jackson County - Families/Community					$ 20,000	$ -				
BearHugs Foundation	$ 48,000	$ -								
CASA of Jackson County, Inc.	$ 15,000	$ 10,700	$ 8,000	$ 7,200	$ 10,000	$ 5,820	$ 20,000	$ 14,223	$ 20,000	$ 20,000
Center for NonProfit Legal Services	$ 69,600	$ 52,500	$ 55,150	$ 27,580	$ 55,160			$ -	$ 42,000	
Children's Advocacy Center	$ 24,000	$ 17,500	$ 18,702	$ 14,960	$ 16,000	$ 8,081	$ 10,000	$ 9,012	$ 10,000	$ 10,000
Children's Dental Clinic of Jackson County	$ 19,400	$ 16,800	$ 17,520	$ 8,760	$ 20,720	$ 6,507	$ 12,000	$ 7,280	$ 20,160	$ 10,080
Compass House, Inc.									$ 44,969	
Community Health Center	$ 100,000	$ 82,600	$ 96,000	$ 72,000	$ 72,000	$ 38,273	$ 40,000	$ 40,000	$ 96,000	
Community Works, Inc. - Dunn House	$ 89,740	$ 67,000	$ 74,806	$ 37,400	$ 39,250	$ 20,239	$ 22,000	$ 14,522	$ 20,000	$ 20,000
Community Works, Inc. - Helpline	$ 17,564	$ 11,600	$ 17,564	$ 8,780	$ 9,220		$ 8,000	$ 3,422	$ 6,000	$ 6,000
Community Works, Inc. - Life Skills Training	$ 20,300	$ -								
Community Works, Inc. - Parent Ed Program	$ 6,273	$ -								
Community Works, Inc. - Sexual Assault	$ 10,150	$ 3,500	$ 7,100	$ 3,550	$ 3,740	$ 1,904	$ 2,000	$ 1,422	$ 3,000	$ 3,000
Community Works, Inc. - Youth and Family	$ 22,624	$ 5,200	$ 20,300	$ 8,620	$ 9,060	$ 3,134				
Community Volunteer Network - RSVP									$ 10,150	$ 5,070
Community Volunteer Network - Foster Grandparent									$ 10,150	
Consumer Credit Counseling Svcs of S.O.	$ 4,000	$ -								
DASIL			$ 20,000	$ 10,000	$ 12,000					
Easter Seals Oregon	$ 10,000	$ 1,100	$ 10,000	$ 5,000			$ 20,160	$ 10,787	$ 20,000	
Easter Seals Oregon - Recreational Activities			$ 10,000	$ -						
Gleaning Network of Southern Oregon			$ 60,000	$ -						
Goodwill of Southern Oregon	$ 25,000	$ -								
Habitat for Humanity/Rogue Valley	$ 11,000	$ -								

PAST FUNDING AWARDS

Agency	2007-2009		2009-2011		2011-2013		2013-2015		2015-2017	
	Amount Reqstd	Amount Funded	Revised Amount Reqstd	Amount Funded	Amount Reqstd	Amount Funded	Adjusted Request	Amount Rec'd	Amount Reqstd	Amount Funded
Hearts With a Mission							$ 20,160	$ 13,387	$ 20,000	$ 19,550
Help Now	$ 25,000	$ -	$ 18,100	$ -	$ 20,225	$ -	$ 4,500	$ 1,246	.	
Hope Equestrian Center								$ -		
JC Sexual Assault Res. Team (SART)	$ 7,500	$ 4,200	$ 7,500	$ 5,250	$ 16,000	$ 8,272			$ 16,000	$ 16,000
Kids Health Connection	$ 70,000	$ 17,300								
Kids Health Connection (La Clinica)			$ 15,000	$ 7,500						
Kids Unlimited of Oregon	$ 30,000	$ 6,700	$ 30,000	$ 15,000	$ 20,000	$ 9,729			$ 24,000	
Magdalene Home			$ 20,000	$ 10,000						
Maslow Project					$ 40,000	$ 20,785	$ 35,000	$ 23,912	$ 40,000	$ 40,000
Medford School District	$ 8,000	$ -								
Medford School District - Project Dove			$ 8,000	$ -						
Medford Senior Center	$ 30,000	$ 9,200	$ 30,000	$ 18,000	$ 30,000	$ 13,560	$ 30,000	$ 15,622	$ 30,000	$ 12,000
Mediation Works					$ 15,000	$ -		$ -		
Mediation Works - Detention Center Program	$ 7,490	$ -								
Mediation Works - Family Mediation Program	$ 16,400	$ -								
Mediation Works - Harrassment Program			$ 40,000	$ -						
Mediation Works - Student Peer Mediation	$ 30,750	$ -								
Mediation Works - Victim Offender Program	$ 25,748	$ -								
OnTrack, Inc.	$ 37,716	$ 24,300	$ 37,716	$ 18,860	$ 36,000	$ 14,457	$ 30,000	$ 12,422	$ 30,000	$ 13,500
Pathway Enterprises, Inc.			$ 5,000	$ -			$ 7,200	$ 3,060		
Planned Parenthood of Southern Oregon	$ 5,000	$ -	$ 5,000	$ -						
Rogue Retreat							$ 24,400	$ 10,077	$ 30,000	$ 9,000
Roots and Wings Child Development	$ 2,000	$ -							$ 20,000	
RV Manor Com Ser - FGP	$ 15,000	$ 3,700	$ 10,000	$ 5,000	$ 8,000	$ 2,810	$ 16,240	$ 8,222		
RV Manor Com Ser - RSVP	$ 14,000	$ 4,700	$ 12,000	$ 6,000	$ 10,000	$ 3,419	$ 16,240	$ 7,422		
RVCOG - Food & Friends	$ 40,000	$ 32,000	$ 40,000	$ 34,000	$ 40,000	$ 22,695	$ 40,000	$ 25,722	$ 37,000	$ 25,900
SMART - Start Making a Reader Today	$ 22,000	$ -								
Southern Oregon Adolescent Study & Trt Center	$ 12,730	$ -	$ 6,090	$ -						
Southern Oregon Child Study & Trt Center	$ 11,760	$ 2,100	$ 6,300	$ -						
Southern Oregon Drug Awareness	$ 5,000	$ -	$ 3,000	$ -						

PAST FUNDING AWARDS

Agency	2007-2009 Amount Reqstd	2007-2009 Amount Funded	2009-2011 Revised Amount Reqstd	2009-2011 Amount Funded	2011-2013 Amount Reqstd	2011-2013 Amount Funded	2013-2015 Adjusted Request	2013-2015 Amount Rec'd	2015-2017 Amount Reqstd	2015-2017 Amount Funded
St.Vincent de Paul							$ 35,500	$ 18,440	$ 50,000	$ 25,000
The Family Nuturing Center - Crisis Nursery	$ 37,010	$ 2,800	$ 20,000	$ 7,940	$ 10,000	$ 3,194			$ 73,627	
The Rose Circle Mentoring Network		$ -							$ 10,000	
The Salvation Army-Family Service Office	$ 20,000	$ 14,100	$ 20,000	$ 10,000	$ 10,000	$ 4,891				
The Salvation Army-Hope House (Transitional S	$ 40,000	$ 25,700	$ 40,000	$ 22,000	$ 22,000	$ 9,681			$ 15,000	$ 7,500
The Salvation Army-Transportation Assistance									$ 5,000	
WinterSpring Center, Transforming Grief & Loss	$ 10,000	$ -	$ 4,000	$ -						
YMCA			$ 15,000	$ -	$ 40,000	$ -		$ -		
YMCA (Grants Pass) College Dreams			$ 20,000	$ -						
Total	**$ 1,265,105**	**$ 550,000**	**$ 952,198**	**$ 510,060**	$ 783,375	$ 300,200	$ 503,075	$ 300,200	**$ 849,556**	**$ 300,100**

White cell = Determined not to be an essential safety net service.

2015-2017 GRANT FUNDING SUMMARY

AGENCY	GRANT AMT	CATEGORY
Fresh Start Detox and Sobering (aka Addictions Recovery Center)	$ 7,500.00	Addiction
Maslow Project	$ 40,000.00	Homeless
Hearts with a Mission	$ 19,550.00	Homeless
St. Vincent de Paul	$ 25,000.00	Homeless
Salvation Army Hope House	$ 7,500.00	Homeless
Rogue Retreat - Operating Funds	$ 9,000.00	Homeless
OnTrack	$ 13,500.00	Medical Svcs
RVCOG - Food and Friends	$ 25,900.00	Seniors
Medford Senior Center	$ 12,000.00	Seniors
Community Volunteer Network - RSVP	$ 5,070.00	Seniors
Community Works - Sexual Assault Victim Services	$ 3,000.00	Sexual Assault
J.C. Sexual Assault Response Team	$ 16,000.00	Sexual Assault
Community Works - Helpline	$ 6,000.00	Sexual Assault
ACCESS	$ 50,000.00	Nutrition
CASA of Jackson County	$ 20,000.00	Women & Children
Community Works - Dunn House Shelter	$ 20,000.00	Women & Children
J. C. Child Abuse Task Force - Children's Advocacy Center	$ 10,000.00	Women & Children
Children's Dental Clinic - Sponsor a Smile	$ 10,080.00	Women & Children
	$ 300,100.00	

SUMMARY		
Homeless	34%	$ 101,050.00
Women & Children	20%	60,080.00
Nutrition	17%	50,000.00
Seniors	14%	42,970.00
Sexual Assault	8%	25,000.00
Medical Svcs	4%	13,500.00
Addiction	2%	7,500.00
	100%	$ 300,100.00

RESOLUTION NO. 2000-59

A RESOLUTION emphasizing the City Council's desire to participate in the funding of essential services which support a safe and healthy community.

WHEREAS, limited resources are available for grants to agencies providing services to maintain Medford as a safe and healthy community; and

WHEREAS, a safe and healthy community is one that provides effective and responsive emergency assistance to those persons who are unable to feed or shelter their families and those who are confronted with situations that they cannot alleviate by themselves; and

WHEREAS, a safe and healthy community is characterized by the presence of both primary health care and illness prevention services and affords its citizens with affordable access, regardless of income, to high quality primary health care services; and

WHEREAS, a safe and healthy community is one that provides supportive services for families and victims through senior services, parenting education, child care, and programs addressing situations of crisis, crime and abuse; and

WHEREAS, a safe and healthy community is characterized by a commitment to substance abuse education, prevention and treatment; and

WHEREAS, a safe and healthy community is one that recognizes and preserves human dignity and affords justice, and equal access to justice to each of its members; and

WHEREAS, it is critical to ensure that essential safety net services, including emergency services, preventative and primary health care, supportive services for families and victims, alcohol and drug prevention and treatment, legal services and public safety, continue to be provided to Medford residents; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON, that in order to maintain a safe and healthy community, it is the desire of the Council to emphasize grant funding to agencies which provide essential safety net services to the residents of Medford.

PASSED by the Council and signed by me in authentication of its passage this 6th day of April, 2000.

ATTEST /s/ Glenda Owens
Deputy City Recorder

/s/ Lindsay D. Berryman
Mayor

SETTING GENERAL FUND GRANT PRIORITIES PROS & CONS	
PROS	CONS
• Designate funding to meet identified 1-2 yr short term goals: see attached	• Some programs leverage dollars for additional funding
• Could create a process of prioritization for each biennium	• Other programs may suffer who are dependent on City funding
• Helps narrow the focus of what we want to accomplish	
• Helps grant committee scoring and selection process	
• Gives applicants clear definitions of applicable programs the City will support	

Short Term Goals, the Council wants to focus on during the next two years.

There are essentially four buckets that cover a majority of the short-term goals identified in the Leadership Survey in addition to what was developed during the first joint leadership retreat.

Those buckets include:

1. **Pursuing a shared Vision for the City**
2. **Housing/Homelessness**
3. **Economic Development/Downtown Redevelopment**
4. **City Infrastructure**

Short Term Goals (1-2 Years)

1. Create Vision (8)
    - Find an identity for Medford (2)
    - Create a destination community
    - Educate Community about what is good about Medford
2. Address Homelessness Situation (7)
    - Shelter
    - Housing Crisis/ Affordable Housing
    - Homelessness Strategy
3. Extend MURA (6)
    - Decide then move on…
    - Should MURA be extended
4. Downtown (4)
    - Vision/Redevelopment (2)
    - Downtown Housing -Public/Private Partnership(2)
5. Facility Development (2)
    - More public facilities in all areas of the city (bathrooms, sidewalks)
    - More flashing crosswalks
    - More bike paths/trails in West Medford and Downtown
    - Address abandoned or sitting empty commercial buildings
6. UGB Amendment Passed (2)
7. Work to Shorten Council Meetings and Number of Meetings (2)
8. Establish Core Values for the organization
9. Improve Collegiality
10. Council Focus on Policy, Staff focus on Day-to-Day
11. Council Members Refer Citizen operational questions directly to Staff
12. Economic Development
13. How to Spend Marijuana Money
14. Event Center Consideration
15. Convene a Revenue Committee
16. Recreation/Aquatics Facility

City of Medford

2017-2019 Grant Application and Subcommittee Schedule

Date	Time	Meeting	Location	Meal
Thursday, July 20		City Council Meeting ▪Define Council goals/priorities	Chambers	
Monday, July 24	5 p.m.	Form Grant Subcommittee		
Thursday, July 27	8 a.m.	Open Grant Submittal (with priorities)		
Friday, August 25	5 p.m.	Grant Application Deadline	City Manager's Office	
Wednesday, September 6	5:30	Meeting #1 ▪Orientation - Receive Binders	Medford Room	No
Wednesday, September 13	6 p.m.	Meeting #2 ▪ Applicant Presentations	Medford Room	5:30
Friday, September 15	6 p.m.	Meeting #3 ▪ Applicant Presentations Cont.	Medford Room	5:30
Wednesday, September 20	6 p.m.	Meeting #4 ▪Grant Application Discussion	Medford Room	5:30
Tuesday, September 26	9 a.m.	Subcommittee Score Sheets Due	City Manager's Office	
Tuesday, October 3	6 p.m.	Meeting #5 ▪Review scores / FINAL DECISION	Medford Room	5:30

7/3/2017