

Service Contract Amendment  
Eagle Trace Homeowners Association  
Prescott Park Gate  
Revise Gate Open and Close Schedule

On September 15, 2014, the **City of Medford** entered into an agreement with **EAGLE TRACE HOMEOWNERS ASSOCIATION** to provide the opening of the lower entrance gate to Prescott Park.

NOW, THEREFORE, the parties would like to amend the original agreement as follows:

Revise the open and close schedule to the following:

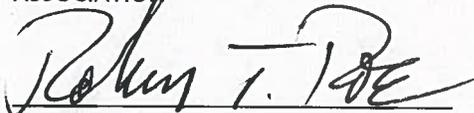
Daylight Savings Time – March 1 to October 31  
Open: 7:00 am (gate will be locked open)  
Close: 9:00 pm

Standard Time – November 1 to February 28  
Open: 8:00 am (gate will be locked open)  
Close: 5:00 pm

All other terms of the agreement remain in full force and effect.

ACCEPTANCE & SIGNATURES:

EAGLE TRACE HOMEOWNERS  
ASSOCIATION

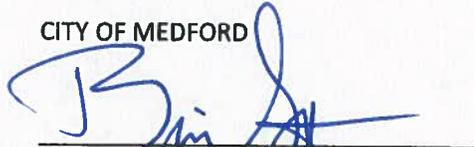


Signed

PRESIDENT  
Title

6/23/15  
Date

CITY OF MEDFORD



Signed

Director  
Title

6/23/15  
Date

RECORDED  
JUN 23 2015  
FINANCE DEPT

**CITY OF MEDFORD  
AGREEMENT PROCESSING CONTROL RECORD**

*T. Parks*

I. **INITIATING DEPARTMENT: COMPLETE SECTIONS I & II**

INITIATING DEPARTMENT PARKS & RECREATION DATE June 23, 2015

APCR PREPARED BY Jennifer Sparacino, Office Administrator DEPT HEAD *J. Sparacino*  
NAME TITLE SIGNATURE

AGREEMENT OR CONTRACT TITLE Service Contract Amendment

AGREEMENT OR CONTRACT PURPOSE Amend Prescott Park Gate Open/Close Contract

CONTRACT PARTIES City of Medford and Eagle Trace Homeowners Association

CONTRACT TERM BEGIN: 07/01/14 END: 06/30/16  1 YEAR  2 YEAR  MORE THAN 2 YEARS  
(PROJECTIONS ARE ACCEPTABLE)

DATE OF COUNCIL ACTION N/A

OTHER GOVERNMENT(S) AFFECTED None

WHO PREPARED THE AGREEMENT OR CONTRACT City of Medford

FINANCIAL IMPACT Approximately \$2,000 per year

BUDGET ACCOUNT NUMBER: 001-5204-652.22-11

BUDGET PROJECT NUMBER (if applicable): \_\_\_\_\_ BOLI: YES \_\_\_\_\_ NOXX \_\_\_\_\_

II. **CHECK YES TO ALL APPLICABLE SECTIONS BEFORE ROUTING TO RECORDER'S OFFICE FOR FURTHER PROCESSING (NO ACCEPTABLE FOR AGREEMENTS WITH OTHER GOVERNMENTAL ENTITIES)**

	YES	NO	N/A
FUNDING IS AVAILABLE <small>(DEPARTMENTS MUST CERTIFY UNENCUMBERED RESOURCES ARE AVAILABLE TO FULLY FUND THE CONTRACT)</small>	X		
COMPETITIVELY SOLICITED			X
OTHER PARTY HAS EXECUTED	X		
PERFORMANCE BOND OR OTHER SECURITY IS ATTACHED			X
INSURANCE CERTIFICATE(S) ATTACHED			X
LEGAL DESCRIPTIONS BEEN RECEIVED AND CHECKED			X
OTHER COMMENTS _____			

III. **PROVIDE TWO (2) COPIES OF COMPLETED APCR AND ATTACH TWO (2) COPIES OF AGREEMENT TO BE SIGNED**

CITY RECORDER: \_\_\_\_\_  
 DATE RECEIVED 6/26/15 APCR No. 288-15 DATE ROUTED 6/26/15

IV. LAW DEPT \_\_\_\_\_ DATE \_\_\_\_\_  
 V. **RETURN TO CITY RECORDER**

V. CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_  
 VI. **RETURN TO CITY RECORDER**

VI. **ACTION RECORD:**

CITY COUNCIL ACTION DATE \_\_\_\_\_ ORDINANCE NO. \_\_\_\_\_

MAYOR/CITY MANAGER/DEPT HEAD EXECUTION DATE \_\_\_\_\_

CITY RECORDER COMPLETION DATE 6/30/15

DISTRIBUTION: ORIGINAL: City Recorder's Office DEPT RETURNED TO: Parks