

ANNUAL BUDGET

NON-PERSONAL EXPENSE - DETAILED EXPLANATION

FUNCTION	ACTIVITY	PROGRAM OPERATION	CODE
Parks and Recreation	Parks & Recreation	Recreation	5202

ACCOUNT NUMBER	<u>001-5202-651.24-14</u>	ACCOUNT TITLE	<u>Postage</u>
		FY 2016	FY 2017
Recreation mailings, including tournament guide		\$ 2,000.00	\$ 2,000.00
Program guide		\$ 21,000.00	\$ 21,000.00

This account covers postage fees for the tri-annual program guide, postcards and brochures, program evaluation questionnaires and general mailings that promote or facilitate programs and services.

TOTAL BUDGET REQUEST

\$ 23,000.00 \$ 23,000.00