

## **INSTRUCTOR GUARD JOB DESCRIPTION**

**MAIN FUNCTION:** Instruct swimming lessons and lifeguard open swim, rentals and special events.

### **REQUIRED**

**CERTIFICATION:** Must have current American Red Cross Lifeguard, YMCA Lifeguard, International Lifeguard Training Program, or Starfish Aquatics Institute StarGuard training, First Aid, and CPR for the Professional Rescuer certifications, and current Water Safety Instructor certification or previous experience teaching swimming lessons.

**MINIMUM SKILLS:** Demonstrate personal swimming ability, ability to deal with people tactfully but firmly, ability to manage discipline situations smoothly. Physical ability to execute water rescue and artificial respiration for a reasonable length of time. Must be proficient in swimming and able to react quickly and calmly in an emergency situation. Ability to conduct oneself in a professional manner.

### **DUTIES & RESPONSIBILITIES:**

1. The instructor guard position is one of dual responsibility under the direct supervision of the Management Team. The instructor guard is responsible for teaching assigned swim lesson classes and lifeguarding during open swims and aquatic rentals and special events.
2. Works to prevent injuries and water rescue situations through the enforcement of policies, rules and regulations governing the conduct of guests using the aquatic center.
3. Must go into action immediately when in doubt of a guests safety. Never take a chance with a life by waiting. Prevent injuries and a near drowning before it happens.
4. Assists with hourly pool water chem tests and life jackets.

5. Maintains discipline to insure pleasure and safety of all guests at the aquatic facility.
6. Attend and participate in all staff trainings and meetings.
7. Assists in the clean-up of the entire pool facility.
8. Checks baskets and assists cashier and other staff as needed.
9. Cautions and educates swimmers against dangerous situations.
10. Enforce the rules and regulations of the pool and protect misuse and vandalism.
11. Instructor guard will not carry out any other activities except those specified while on duty.
12. Instructor guard may only be relieved by a staff member approved by a management team member.
13. Check the pool area immediately after the pool is closed to ensure all guests are off the deck and equipment is properly stored.
14. Must carry a Fox 40 whistle while on duty unless teaching lessons. Whistle should only be used in an emergency situation.
15. Be proficient with the emergency procedures and department policies at the aquatic center.
16. Must be in proper uniform at all times while on duty. Aquatic Management Team will determine proper uniform.
17. Take part in the promotion of the aquatics plan and other recreational programs.
18. Ability to conduct themselves in a professional manner and be part of the aquatic staff team.

19. Responsibilities may be change by the Aquatics Management Team at anytime.

**RESPONSIBLE TO:** Direct supervision from the Aquatics Management Team.