

**Recreation Coordinator – Youth Sports
Interview Exercises**

1. **Scheduling Exercise:** Please set up a youth baseball tournament brackets on the attached excel spreadsheet that meets the following criteria:
 - a. 14U – 6 teams, 12U - 11 teams, 10U - 5 teams
 - b. 3 game guarantee over a two day period
 - c. Time slots are 2 hours

2. **Presentation Exercise:** Produce a presentation to a local service group to recruit volunteer coaches and officials for the youth flag football league. The presentation needs to be a maximum of seven minutes including time for audience questions. This will be an opportunity for you to show your organizational and presentation skills, along with knowledge of the program. We will have a laptop and projector available.

3. **Programming Exercise:** Create a program that Medford Parks and Recreation currently does not offer. Please provide a budget, purpose of the program, a promotion plan and why it would benefit the community. Be prepared to field questions about the program during the interview.

