

CITY OF MEDFORD
AGREEMENT PROCESSING CONTROL RECORD

I. INITIATING DEPARTMENT: COMPLETE SECTIONS I & II

INITIATING DEPARTMENT **PARKS & RECREATION** DATE 3-15-2012

APCR PREPARED BY Dobey Elliott Parks Superintendent DEPT HEAD
NAME TITLE SIGNATURE

AGREEMENT OR CONTRACT TITLE Agreement with Medford BMX to use Public property

AGREEMENT OR CONTRACT PURPOSE BMX Track Usage Agreement

CONTRACT PARTIES City of Medford and Medford BMX (MBMX)

CONTRACT TERM BEGIN: 4/1/2012 END: 3/31/2013 1 YEAR 2 YEAR MORE THAN 2 YEARS
(PROJECTIONS ARE ACCEPTABLE)

OPTIONS TO RENEW

DATE OF COUNCIL ACTION N/A

OTHER GOVERNMENT(S) AFFECTED None

WHO PREPARED THE AGREEMENT OR CONTRACT City of Medford

FINANCIAL IMPACT \$0.00

BUDGET ACCOUNT NUMBER: N/A

BUDGET PROJECT NUMBER (if applicable): N/A BOLI: YES ___ NO ___

II. CHECK YES TO ALL APPLICABLE SECTIONS BEFORE ROUTING TO RECORDER'S OFFICE FOR FURTHER PROCESSING
(NO ACCEPTABLE FOR AGREEMENTS WITH OTHER GOVERNMENTAL ENTITIES)

	YES	NO	N/A
FUNDING IS AVAILABLE (DEPARTMENTS MUST CERTIFY UNENCUMBERED RESOURCES ARE AVAILABLE TO FULLY FUND THE CONTRACT)	___	___	X
COMPETITVELY SOLICITED	___	___	X
OTHER PARTY HAS EXECUTED	X	___	___
PERFORMANCE BOND OR OTHER SECURITY IS ATTACHED	___	___	X
INSURANCE CERTIFICATE(S) ATTACHED	X	___	___
LEGAL DESCRIPTIONS BEEN RECEIVED AND CHECKED	___	___	X
OTHER COMMENTS	___		

PROVIDE TWO (2) COPIES OF COMPLETED APCR AND ATTACH TWO (2) COPIES OF AGREEMENT TO BE SIGNED

III. CITY RECORDER:
DATE RECEIVED _____ APCR No. _____ DATE ROUTED _____

IV. LAW DEPT _____ DATE _____
RETURN TO CITY RECORDER

V. CITY MANAGER _____ DATE _____
RETURN TO CITY RECORDER

VI. ACTION RECORD:
CITY COUNCIL ACTION DATE _____ ORDINANCE NO. _____
MAYOR/CITY MANAGER/DEPT HEAD EXECUTION DATE _____
CITY RECORDER COMPLETION DATE _____
DISTRIBUTION: ORIGINAL: City Recorder's Office DEPT RETURNED TO: _____