

MEDFORD PARKS & RECREATION PILLARS

What We're Known For

COMMUNITY ENRICHMENT

We provide opportunities for activities, life-long learning and stewardship of quality public spaces that enhance the lives of the community we serve. We work, so many can play.

EXCELLENCE

We're laser focused and consistently challenge ourselves to perform every task at the highest level capable by each team member, inspired to do better and be better. We enlist national accreditation standards, which enable the department to implement best practices in all functions of the organization.

EXCEPTIONAL CUSTOMER SERVICE

Our staff is empowered to make informed decisions and provide creative solutions for our customers. Many of these decisions are gained through experiences and creating a culture based on listening and balancing needs in order to exceed our customer's expectations.

INNOVATION

The department encourages an organizational culture that values new ideas and is not afraid of change or a different way of doing things. We're nimble enough to move resources to meet the changing needs of our customers, community and staff.



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MEDFORD PARKS & RECREATION

CAREER OPPORTUNITY:

The city of Medford, Oregon
Is seeking an experienced
professional to serve as:

RECREATION SUPERVISOR

(Adult and Youth Athletics)
\$50,197 - \$64,058
With outstanding benefits

Apply by: September 23, 2015
(First review, open until filled)

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WHY APPLY?

Located in scenic southern Oregon, the City of Medford is a growing community that is a great place to live and raise a family. An increasingly diverse economy and a low cost of living help make southern Oregon an ideal locale to live, work and play.

This is an exciting time to join the Medford Parks and Recreation team. The Department is experiencing a period of unprecedented growth in participation that is augmented by state-of-the-art facilities.

If you are interested in making a positive difference in the community, have a can-do attitude and possess outstanding organizational skills, this is the right position for you!

THE COMMUNITY

Medford is located in Southern Oregon approximately 20 miles from the California border on the I-5 corridor. With a population of 78,000, Medford is the demographic and economic hub of the southern Oregon region. The City is expected to grow in population to 112,000 by 2027.

Southern Oregon is a great place to live, with a commitment to quality of life, countless outdoor recreation opportunities and a vibrant culture.

Medford is conveniently located just two hours from the Oregon Coast, 30 minutes from the Mt. Ashland ski area and only minutes away from the worldfamous Rogue River, which provides fishing, rafting and boating opportunities.

The stunning scenery of Crater Lake National Park is located only 80 miles from Medford. It is the deepest lake in North America.

DEPARTMENT LEADERSHIP

Brian Sjothun is in his 11th year as Medford's Parks and Recreation Director. His progressive leadership has ushered in a new and exciting era for the department and for the community.



Sjothun has coordinated capital improvement projects in excess of \$50 million, and he has helped cultivate a variety of funding mechanisms for new or improved facilities.

Prior to his arrival in Medford, Sjothun spent 16 years with the Woodburn (Ore.) Recreation & Parks Department, including

eight years as Recreation Services Director. He holds a master's degree in public administration is a Certified Parks and Recreation Professional (CPRP) through NRPA.

Rich Rosenthal, CPRP, Assistant Parks and Recreation Director, is in his eighth year overseeing recreation operations. He holds a master's degree in management from Southern Oregon University, where he served in a wide-ranging role for the Department of Intercollegiate Athletics for 12 years until 2006. He is an elected member of the Ashland City Council.

MPRD is a progressive and innovative organization that overachieves on a daily basis.

THE DEPARTMENT

The Medford Parks and Recreation Department is a progressive and innovative organization that overachieves on a daily basis.

Participation in Medford Parks and Recreation programs and services has more than tripled over the past decade. Revenue from athletics leagues, programs and tournaments accounts for over half of the Department's overall recreation revenues.

During the 2014-15 fiscal year, five full-time Recreation Division employees and several dozen part-time staffers coordinated or operated 300 programs, classes, services or sports leagues.

The construction of U.S. Cellular Community Park fueled popularity of MPRD's adult softball program, which is the largest in Oregon. In 2014, nearly 400 teams registered to compete in at least one of the four seasons of play.

MPRD is the primary service provider in the Rogue Valley for adult volleyball, adult soccer and youth indoor soccer leagues. The Department also specializes in providing youth day camps, an afterschool program, summer concerts and movies, summer swim lessons and a wide array of enrichment classes. The Department's most important promotional tool is the 40-page program guide, which is distributed to over 41,000 households in Medford three times each year.

In October 2012, Medford became one of only 109 nationally agencies in the United States having gained certification from the Commission for Accreditation of Parks and Recreation Agencies (CAPRA), which represents the department operates according to "best practices".



SUPPLEMENTAL QUESTIONS

The following questions are designed to help you present your qualifications for this position. Your responses to these questions will be used to determine whether you are among the most qualified of the applicants and should continue in the selection process. Responses should be complete, concise and specific. Clarity and completeness of answers are factors that will be considered in the evaluation process. Address each question separately.

1. This position will require you to be an "innovator" within a department that is currently experiencing growth in facilities and programs. Please describe how you have been able to expand programming and participation in the past 3-5 years of your work experience.
2. Describe your experience in developing and/or managing program budgets.
3. Describe one of your most successful athletics-related programs or events. What made it successful? How did you market/promote it?
4. What is your experience/role in running youth or adult tournaments? What are the fundamentals of running a great tournament?
5. What is your philosophy of customer service? Give an example of how you demonstrate it with customers, co-workers and superiors.
6. What approaches would you take in attracting state, regional or national tournaments and events to U.S. Cellular Community Park?

Deadline for submission of supplemental questions is Wed., Sept. 23, 2015 at 4 p.m.

Responses should be submitted in conjunction with a City of Medford employment application to the Human Resources Department: 411 W. 8th St., Medford OR 97501 or online at ci.medford.or.us.

Review of responses will begin Sept. 24, 2015.

Medford Parks and Recreation Department contact:
Rich Rosenthal, Asst. Director | 541-774-2483 | richard.rosenthal@cityofmedford.org

