

# MEDFORD PARKS & RECREATION

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To: Greg McKown, Assistant Director  
Tim Stevens, Parks Supervisor

From: Sue McKenna, Department Safety Committee Chair

Re: Annual Park Inspection Conducted by Department Safety Committee

Date: February 27, 2015

Each January the department safety committee conducts an inspection out in the parks. The inspection does not include playgrounds.

The department's safety committee makes recommendations based on what they have seen, it's up to the Parks and Facilities Management Divisions to determine what if anything should be done. The inspection findings and the committee's recommendations are as follows. Pictures corresponding to the numbers are attached.

- #1 Carnegie storage shed door hinges are broken. Recommendation is to repair hinges.
- #2 Metal spur on the underside of a bench located in Fichtner-Mainwaring Park along the path west of the soccer fields. Recommendation is to file down the metal spur.
- #3-5 Bolts are sticking out on the backside of signs at Orchard Hill Park. Recommendation is to cut the excess bolt off and check signs in all parks to see if this problem exists on other signs.
- #6-7 Gate hinge at Orchard Hill Park is missing and a wire is being used as a hinge. Recommendation is to remove the wire and replace with a gate hinge. The safety committee had a question as whose gate this is, the departments or the school's. The gate is used on a regular basis by department staff to perform maintenance duties.
- #8-12 Larson Creek path is in need of repair. Recommendation is to repair path as funds become available.
- #13-14 Lazy Creek path is in need of repair. Recommendation is to repair path as funds become available.



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WWW.PLAYMEDFORD.COM | PARKS@CITYOFMEDFORD.COM



- #15 Bolts are sticking out on the backside of a sign at the Skate Park. Recommendation is to cut the excess bolt off and check signs in all parks to see if this problem exists on other signs.
- #16 Open surface areas at Skate Park are a potential trip hazard. Recommendation is to fill area with decomposed granite or other type of fill.
- #17 Upper restroom chase at Bear Creek Park has broken cement on floor. Recommendation is to clean it up.
- Light tube box in the upper bathroom chase isn't labeled or the top closed.  
Recommendation is to mark the box as new blubs or if they are used properly labeled the box and have the end closed per DEQ requirements.
- #18 The upper restroom at Bear Creek Park chase area has several tennis court rollers (not all are shown in picture) that are lying around blocking access. Recommendation is to remove ones not being used and consider adding a system to hang the remaining ones up.
- #19 The blacktop picnic pad at the Bear Creek Pavilion has a drop off. Recommendation is to backfill the area with decomposed granite or other material.
- #20 Water fountain at Bear Creek Park needs repair. Work order has been submitted.
- #21-23 Bear Creek park lower restroom chase has rat poop in several areas. Recommend clean it up. It was reported a professional exterminator has been working on the problem.
- #24 Drinking fountain near the Bear Creek Park picnic area has been removed but pipes and bolts are sticking up. Recommendation is to place barricade over area until a new foundation is placed or the bolts and pipes can be removed.
- #25 Possible water leak behind stage at Bear Creek Park. A work order has been submitted to check for a leak.
- #26-27 The stage backdrops at Bear Creek Park in need of repair. Recommendation is to repair as needed.
- #28-30 The path is in need of repair at Holmes Park. Recommendation repair as funds become available.
- #31-33 Tears in the fabric at Holmes Park tennis courts. Recommendation is to remove loose torn material and evaluate the injury risk factor and consider closing the courts if needed until repairs can be made.
- #34 Holmes Park SE corner of path in need of repair. Recommendation is to repair path as funds are available.
- #35 Holmes Park backstop bottom portion of fence is curled up. Recommendation is to repair the bottom of the backstop fence.
- #36 Holmes Park area next to the entrance has a drop off. Recommendation is to backfill the area with decomposed granite or other material.
- #37 and #39 Ruhl Park has metal edging in poor repair between the path and turf/beds. Recommendation is that the metal edging be removed.

- #40 Ruhl Park basketball court has a hole/pipe where the old basketball backboard pole use to be. Recommendation is to grind old pipe down if needed and fill in the hole.
- #41, 43 and 44 Donahue-Frohnmyer Park path is in need of repair, Recommendation is that it be repaired as funds become available.
- #45-46 It was reported that this is a Water Commission project at Lone Pine Park. Recommendation is that the turf be repaired and fencing and posts be removed or if still working on the area put the fence back up around the project.
- #47-48 Kennedy Park path is too narrow for work crews to drive on causing turf damage and trip hazards. Recommendation is to widen the path with either blacktop, decomposed granite or other material.
- #49 The corner of Summit and Clark St in Jackson Park at the end of the sidewalk has more than a six inch drop off. Recommendation is to backfilled with decomposed granite or other material. Department vehicles enter park at this location on a daily basis.
- #50 A hole several inches deep next to the path north of the pool in Jackson Park is a potential trip hazard. Recommendation is to repair the turf as needed. This path gets lots of usage during the summer months.
- #51 Jackson Park path at the north end of the pool needs repair. Recommendation is to repair the path before it gets deeper and becomes a trip hazard.
- #52 Jackson Park bathroom chase has an old metal stand in poor condition that has sharp metal edges in spots. Recommendation is to remove the shelf as it doesn't seem to be used for anything.
- #53 Jackson Park bathroom chase electrical box has a screw missing in the top left corner of the panel and a screw sticking out about a 1/2" in the bottom right side of the panel cover. The bottom screw sticking out appears to be the wrong size and type of screw needed. Recommendation is the put proper screws in the panel cover.
- #54 Paint stored in Union Park bathroom chase. Recommendation is to it be move it to the Service Center paint storage area where in can be monitored for proper storage and disposal per DEQ regulations.