



# REQUEST TO ENERGIZE AN ELECTRICAL INSTALLATON



## REQUESTING SUPERVISING ELECTRICIAN INFORMATION

Name of supervising electrician: \_\_\_\_\_ Date of request: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Supervising electrician's license number: \_\_\_\_\_ Date installation was completed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Electrical permit no.: \_\_\_\_\_ *If a temporary permit is posted at the job site, please include a copy of it with this form.*

## EMPLOYING ELECTRICAL CONTRACTOR INFORMATION

Name of electrical contractor: \_\_\_\_\_ License no.: \_\_\_\_\_  
 Business address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Fax: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ E-mail: \_\_\_\_\_

## CUSTOMER INFORMATION

Customer's name: \_\_\_\_\_  
 Customer's address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Address of installation if different than customer's address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

## INSPECTING AUTHORITY INFORMATION

Authority having jurisdiction to inspect: \_\_\_\_\_ Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

## RECEIVING ELECTRIC UTILITY INFORMATION

Name of electric utility receiving request: \_\_\_\_\_ Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

## REASON FOR REQUEST

- A.** Restoring electrical service that was interrupted or disconnected because of either a:  
 Service change or  Uncontrollable event, such as fire, flood, or severe weather;  
 or  
**B.** Electrical service at a remote location needs to be:  
 Initialized  Restored

## COMPLETION INSTRUCTIONS AND SIGNATURE

### Supervising electrician

**Note:** After sending this form to the electric utility named above, you **must** send a copy of this form to:  
**(1)** the electrical contractor, **(2)** the customer, and  
**(3)** the inspecting authority.

Supervising electrician's signature

Date

### Electrical contractor

**Note:** By close of business on the first business day following energizing of a completed installation in response to the above request, you **must:** **(1)** notify the authority having jurisdiction that the installation has been energized, and **(2)** request that the authority inspect the completed installation.

### Electric utility

**Note:** Please consider notifying the inspecting authority identified in this request when an installation is energized *before* inspection.