

2017

PARENT GUIDE



Medford Parks & Recreation Day Camps
 Santo Community Center, Rooms 11, 16, & 18
 701 N. Columbus Ave. Medford, OR 97501
 541-774-2400 www.playmedford.com

Welcome!

Thank you for choosing Medford Parks & Recreation Summer Day Camps. We have many exciting and enriching activities planned for your camper that will guarantee an unforgettable summer! This guide provides details about the summer camp at the Santo Community Center. Please contact us if you have any further questions.

| WEEK | DATES | THEMES | Trips & Events (subject to change) |
|---------|--------------|------------------------------|-----------------------------------------------------------------|
| Week 1 | Jun 19-23 | Summer Sizzlin | Movies |
| Week 2 | Jun 26-30 | AARGH Mateys Pirates Week | Family Fun Center |
| Week 3 | Jul 5-7 | Stars & Stripes | Water Slide/ Slip n Slide |
| Week 4 | Jul 10 - 14 | Out of this World | Lava Lanes |
| Week 5 | Jul 17-21 | Artful Antics | Oregon Hills Parks |
| Week 6 | Jul 24-28 | Going Green | Emigrant Lake Water Slides |
| Week 7 | Jul 31-Aug 4 | Get Active | Rogue Air / Hawthorne Spray Park |
| Week 8 | Aug 7-11 | Great Outdoors Week | Campers Night Out <i>(40 campers Max, must pre-register)</i> |
| Week 9 | Aug 14-18 | Einstein Week | Science Works/Garfield Park |
| Week 10 | Aug 21-25 | Super Hero Week | Don Jones Spray Park |
| Week 11 | Aug 28-Sep 1 | Good Bye Summer | Talent Show / BBQ |

Medford Parks & Recreation Day Camp Philosophy

Day camps are structured to ensure safe, age appropriate activities that build social skills, spark new interests, and promote physical activity.

Scholarships

The Play Everyday Scholarship is made possible by the Medford Parks & Recreation Foundation. Scholarship applications are available at the Santo Community Center front desk. Partial scholarships are awarded on a first come, first served basis. Use one form per family. **Child/family must live within the Medford**

Camp Refund Policy

- In order to receive a full refund (100%), we must receive a written request to drop your child from the program no later than 5 business days before camp starts.
- In order to receive a partial refund (50%), we must receive a written request at least 3 days before camp starts.
- There are no refunds for camp within the 48 hours prior to

Sign-in and Sign-out

- Upon arrival at camp, each participant **must** check-in at the parent information table in Room 18.
- All campers **must** be signed out prior to leaving the camp site at the end of each day in their designed group rooms.
- Campers can only be released to individuals who are listed on the **Camper Contact Card**. (If you need to update information to the contact card, please see the recreation staff)
- **Photo identification** will be asked to be seen by recreation

Time: 9am–5pm **Location:** Santo Center

Cost: \$88/ Week 3 \$55

Camp Age Groups

- Pioneers: 5-6
- Explorers: 7-9
- Trailblazers: 10-12

AM Extended Care

7:30-9am
\$15/week

PM Extended Care

5-6pm
\$10/week

What to Bring Daily

- **Meals** – In the morning we have a designated time for campers to eat a snack that they have brought from home. For lunch, we have access to the Medford School District **free Summer Lunch Program** at Jackson Elementary. We accompany groups of kids to the school cafeteria to eat lunch daily. The program also provides an afternoon snack throughout the summer. There are drinking fountains available; however, a water bottle is recommended daily.
- **Clothing**— Campers should be in appropriate clothing for outdoor play. during camp. (For recommended clothing on for pool use, please see the next page.)
- **Shoes**— We do not recommend flip-flops or other open-toed shoes, “Heelies” skate shoes are prohibited.
Please leave all toys, electronics and games at home.

Daily Schedule—Please arrive at 8:45 am

Summer Day Camps are filled with fun games, sports and crafts at scheduled times throughout the day. Every Monday, parents receive a parent calendar listing the activities for the week, including special theme days, field trips and other special events. **Please have your camper at camp at the start of the camp day so child they do not miss out on important announcements.**

Parent/Staff Communication

Communication is vital to keeping the program innovative and safe. Drop by anytime, and please feel free to express your concerns, ideas or comments with a camp director or supervisor. Near the end of the summer, we will ask you to complete an anonymous *Parent Evaluation* of our program. The feedback we receive helps us make any necessary adjustments to the program.

Pool Use

Campers at the Santo Community Center will be able to use Jackson Pool on Tuesdays, Thursdays & Fridays. Lifeguards and camp staff are on deck to assure safety in the pool at all times.

Swimsuit, towel, sunscreen, and flip flops are recommended for children who choose to use the pool. Please have your camper prepared prior to coming to camp with their swimsuits underneath their clothing and sunscreen pre-applied. Let the recreation staff know if your child requires a **life jacket** to participate. Jackson Pool is equipped with life jackets for free use. **All campers who use the pool must be able to dress themselves and carry their belongings**

Swim Lesson Option

For an additional fee, campers may attend group swim lessons at Jackson Aquatic Center and will be walked to lessons by a camp director. Only available at the Santo Community Center Location. Campers must be registered for the **9 am** or **9:30 am** lesson for this option. **Parents are responsible to communicate to staff if and when their child has swim lessons that week.**



Field Trips

Field trips are usually on Wednesdays, unless otherwise noted. An informational sheet will be distributed the first day of each week.

Campers must wear their camp **T-shirt** on field trips to ensure safety and group identification away from camp. Campers receive their t-shirts on the first day of the first session they attend. Please note that campers receive one t-shirt per summer. Sneakers or tennis shoes should also be worn on field trip days

Transportation to field trips are provided by First Student School Transportation Services. Please complete the **booster seat request** on the camper contact form if your child requires a booster seat. **Staffing** will be increased on all field trips and campers will be put into small groups and assigned a counselor to ensure safety while on the field trip.

We will receive **sack lunches** from the summer lunch program to bring on all trips that occur during lunchtime. If you choose to **send money** with your child, please keep in mind that camp staff can not be responsible for handling your child's money.

Please see the front page of this guide for summer field trip listings.

Rules & Discipline Policy

We are very excited to have your child(ren) involved in our Day Camp program. Please review our basic rules with your child, so they understand what will happen in the event that behavioral problems arise. We do not anticipate any problems, but parents and campers should be aware of rules and the consequences.

Rules and Expectations of Day Campers

1. Upon arrival to the program site, sign-in with the program staff.
2. Be ready to try each activity every day.
3. Participants should refrain from bringing personal items from home. Cell phones and other electrical devices should be left at home. *The City of Medford is not responsible for lost, stolen, or damaged items.*
4. Use appropriate language.
5. Respect all other campers, as well as the Recreation Staff and the rules they enforce at all times.
6. Report any illness, injury, or problem to any staff member.
7. Participants are expected to remain under the supervision of the staff at all times.
8. All equipment should be treated with care and used for its proper purposes.
9. Any act of violence may lead to immediate removal from camp.

In the event that a child does not follow the rules the following consequences have been developed:

1. Remind the participant of the rules and explain that each rule is expected to be followed.
2. Time out will be given for a length of time determined by camper's age. Behavior will be documented.
3. Contact is made to the participant's parent and a behavior contract will be signed by parent and camper.
4. Participant may be removed from camp with out refund.

Recreation staff reserves the right to determine consequences based on the gravity of the incident.

The discipline policy must be signed by parent on the reverse side of the Camper Contact Card.

Camp Staff

Camp staff are employees of the City of Medford. They are selected for their experience working with children and their desire to help youth grow emotionally, mentally and physically. Camp staff is subjected to a rigorous background check, drug screening and a reference check. In addition they go through a comprehensive and intensive staff training before beginning work at camp. *Camp staff are not permitted to baby-sit campers outside of camp.*

Friday Theme Days!

Every Friday at camp is a themed dress-up day. Please look on the back page to see what the theme is for each week. Campers that participate get a chance to win special privileges and/or prizes. Check the calendar on the back of this page for a listing of all Friday theme days. Please talk to a counselor for more information.



Leaders In Training Program

This Program provides youth ages 13-15 years the chance to develop leadership skills and learn the basics of being a camp counselor. **L.I.T.s** are learning to promote personal and professional growth, teach life skills, and allow teens to enjoy meaningful experiences that could eventually lead to future employment. These participants work indirectly with the kids under the direct supervision of a program leader.



Photo—Video Release

Your child could be part of our promotional campaign! The Parks and Recreation Department may take video and photos of participants for publicity purposes. Photos / Video of participants are used in the City's Recreation Guide, e-newsletter publications, and for our summer day camp commercials on Charter Communications. Please see the photo-video release portion of the Camp-er Contact Card to initial permission. If you do not want your child (ren) to participate please state that on the contact card and let the camp director know.



LEGO ENGINEERING CAMP

Lego is a fun way for campers to learn about engineering, science, and math, all while having fun building and designing. Participants enjoy a week long engineering project and some other fun building challenges to stretch the brain and look at LEGO pieces differently. Camp includes outdoor play and some special events.

Ages: 7-12

Session 1: Jun 26-30

Session 2: Jul 10-14

Session 3: Jul 24-28

Session 4: Aug 14-18

Time: 9am-4pm

Place: Cascade Christian High School

Fee: \$85



CRAFTWORKS CAMP

A specialty camp designed for budding artists, creative children, and everyone in between. These camps have different themes each week, focusing on various artistic elements, skills and techniques. In true summer camp style, we will also spend time outdoors engaged in games and free play.

Grades: Entering 1st-6th

Date: Jul 10-Aug 11

Time: 9am-5pm

Place: Orchard Hill Elementary School

Fee: \$85 per week

Before Care Available! 8-9am: \$10 per week

Week 1: Jul 10-14 Animal Portraits

Week 2: Jul 17-21 Watercolor & Acrylics

Week 3: Jul 24-28 Zentangle Art

Week 4: Jul 31-Aug 4 Collage & Mixed Media

Week 5: Aug 7-11 Textured Art Projects

PARENT'S NIGHT OUT

Enjoy a night on the town while your children bounce, create and play at the Santo Center. Children receive a pizza dinner, time in the bounce houses, a chance to do crafts and watch an age appropriate movie.

Day: Fri **Dates:** Jun 9 | Jul 14 | Aug 18 **Ages:** 4-12

Time: 6-10pm

Location: Santo Center, Main Hall

Fee: \$15

FOUR DAY SUMMER CAMPS

Join us for an action-packed kid cooking camp that provides your child with skills needed to make healthy snacks, breakfasts, lunches and dinners. Camps often include extra fun activities like cooking contests, fitness activities, nutrition games, cooking videos, and more.

Session 1: Jul 17-20

Time: 2-5pm

Ages: 6-8

Cost: \$145

Session 2: Aug 14-17

Time: 2-5pm

Ages: 9-12

Cost: \$145



A CAPRA ACCREDITED AGENCY
NATIONALLY RECOGNIZED FOR EXCELLENCE
IN PARKS AND RECREATION SERVICES

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Rooms 11, 16, & 18
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541-774-2400

www.playmedford.com

Summer 2017 (All activities subject to change)

| | Monday Movie & a Smoothie Day | Tuesday Pool Day | Wednesday Field Trip / Special Event Day | Thursday Pool Day | Friday Theme Days/ Pool Day | Saturday Movies in the Park |
|---------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------|-----------------------------------|--------------------------------------------------|
| June | 19 | 20 | 21 Movies | 22 | 23 Tie Dye | 24 Moana Bear Creek Park |
| | 26 | 27 Storytime with Jackson County Library | 28 Family Fun Center | 29 | 30 Pirates Day | 1 |
| | 3 No Program | 4 No Program  | 5 Water Slide/ Slip N Slide | 6 | 7 Red White and Blue | 8 Lego Batman Movie Bear Creek Park |
| July | 10 | 11 Storytime with Jackson County Library | 12 Lava Lanes | 13 | 14 Crazy Hair Day | 15 Beauty and the Beast Bear Creek Park |
| | 17 | 18 Storytime with Jackson County Library | 19 Oregon Hills Park | 20 | 21 Pjs | 22 Pete's Dragon Lone Pine Park |
| | 24 | 25 Storytime with Jackson County Library | 26 Emigrant Lake Water Slides | 27 | 28 Green Day | 29 Trolls Lewis Park |
| | 31 | 1 Storytime with Jackson County Library | 2 Rogue Air/ Hawthorne Park | 3 | 4 Sports Gear | 5 Aladdin Holmes Park |
| August/Sept. | 7 | 8 Storytime with Jackson County Library | 9 Campers Night Out (40 campers Max) | 10 | 11 Twin Day | 12 Sing Howard Park |
| | 14 | 15 Storytime with Jackson County Library | 16 Science Works/ Garfield Park | 17 | 18 Career Day | 19 |
| | 21 | 22 Storytime with Jackson County Library | 23 Don Jones Spray Park | 24 | 25 Super Hero Day | 26 |
| | 28 | 29 Storytime with Jackson County Library | 30 Talent Show/ BBQ | 31 | 1 Decades/ Throwback Day | |
| | | | | | | |

***All activities subject to change without notice.



Camper Contact Card

Camper Name: _____ Age: _____ Camp Location: _____

Camper Name: _____ Age: _____

Camper Name: _____ Age: _____

Parent / Guardian's Name: _____ Home Phone: _____ Cell Phone: _____

Address: _____ City: _____ Zip Code: _____

Special Medical Conditions / Needs: _____

Emergency Contacts / Camper Release Information: Provide the name(s) and telephone number(s) of individuals, who are emergency contacts if you cannot be reached and are authorized to pick up your child from camp. I.D. will be asked to be seen for before releasing a child.

Name: _____ Home Phone: _____ Cell Phone: _____

Relationship: _____

Name: _____ Home Phone: _____ Cell Phone: _____

Relationship: _____

Name: _____ Home Phone: _____ Cell Phone: _____

Relationship: _____

Parents/Guardians, emergency contacts, and the authorized individuals listed above are the ONLY individuals allowed to pick up your child(ren) from camp and will be asked for picture identification before the release of a camper. **IF AN INDIVIDUAL IS NOT ON THIS LIST, HE OR SHE WILL NOT BE ALLOWED TO PICK UP YOUR CHILD(REN).** I authorize the following adults to pick-up my child(ren) from camp as necessary should he/she need to leave camp early due to illness, injury, or behavior, and at the end of the session. I have informed them that they are listed here and might be contacted.

Parent / Guardian Signature: _____  Date: _____

Late Fee Policy: A fee of \$5.00 will be assessed for each 15 minute increment past 6:00 p.m. that you pick your child up from extended care.

I understand the above stated Late Fee Policy. (Please Initial): _____ 

Photo Release: Your child could be part of our promotional campaign! The Parks and Recreation Department may take and use photos of participants for publicity purposes. Photos of participants are used in the City's Recreation Guide, other media and e-newsletter publications. I hereby grant the City of Medford permission to use my, or my child's, likeness, name, voice and words in any broadcast, telecast or print media account of this event or activity. (Please Initial or write NO): _____ 

Transportation Information: My child, _____, needs a booster seat to be transported by vehicle for field trips or any other day camp activities. Please Initial): _____ 

I believe that all the information on this document is current and correct. If I have changes, I will notify camp staff of any modifications as soon as possible.

Parent / Guardian Signature: _____  Date: _____



Rules & Discipline Policy

We are very excited to have your child(ren) involved in our Day Camp program. The program has rules that all campers are expected to abide by. We hope that you will review our rules with your child in order for them to understand what will happen in the event that behavioral problems arise. We do not anticipate any problems, but parents and campers should be aware of the following rules and the consequences.

Rules and Expectations of Summer Day Campers

1. Upon arrival to the program site, sign-in with the program staff.
2. Participants should refrain from bringing personal items from home.
The City of Medford is not responsible for lost, stolen, or damaged items.
3. Use appropriate language.
4. Respect all other campers, as well as the Recreation Staff and the rules they enforce at all times.
5. Report any illness, injury, or problem to any staff member.
6. Participants are expected to remain under the supervision of the staff at all times.
7. All equipment should be treated with care and used for its proper purposes.
8. We expect all campers to try scheduled activities unless requested not to participate by parent.
9. Any act of violence may lead to immediate removal from the camp.

In the event that a child does not abide by the before mentioned rules the following consequences have been developed:

1. Remind the participant of the rules and explain that each rule is expected to be followed.
2. Time out will be given for a length of time determined by camper's age. Behavior will be documented.
3. Contact is made to the participant's parent and a behavior contract will be signed by parent and camper.
4. Participant may be removed from camp.

Recreation staff reserves the right to determine consequences based on the gravity of the incident.

By signing below I understand and agree to abide by the policies stated above. If my child chooses to not follow the camp behavior guidelines, I am aware of the consequences that will ensue based on the severity of the incident.

Parent Name (Please Print): _____

Parent Signature: _____ Date: _____