

# TENANT / PROPERTY USE DESCRIPTION FORM - B

## PUBLIC WORKS-ENGINEERING

(For the following building permit applications only: Multi-family residential, truck/bus terminals, hotels/motels, parks, golf courses, schools, and long-term nursing care facilities. All other applications, use Form-A)

1. Date: \_\_\_\_\_ Building Permit No. \_\_\_\_\_
2. Applicant Name: \_\_\_\_\_ Phone No. \_\_\_\_\_
3. Applicant Address: \_\_\_\_\_
4. Address of Building Permit: \_\_\_\_\_
5. Name of Business or Tenant to be Located at this Address (if known): \_\_\_\_\_  
\_\_\_\_\_
6. Primary customer of the above business is:      Individuals    or    other businesses      (Circle one)
7. Tax Map No. & Tax Lot No. (if known):    37 \_\_\_\_\_ W \_\_\_\_\_
8. **PRIOR USE** of bldg/tenant space: \_\_\_\_\_
9. **\*DETAILED DESCRIPTION OF BUSINESS or INTENDED USE:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. SIZE of BUILDING AND TENANT SPACE:**

	Existing	Proposed
• Multi-family Residential (# dwelling units)	_____	_____
• Truck or Bus Terminal (# acres)	_____	_____
• Hotels/Motels (# rooms)	_____	_____
• Parks (# acres)	_____	_____
• Golf Courses (# of holes)	_____	_____
• Nursing Care Services (# of beds) (long-term care)	_____	_____
• Schools (# of students-capacity)	_____	_____

11. Will the **SEWAGE DISCHARGE** contain anything other than domestic/restroom waste? **Y / N**

12. **Signature of Applicant or Representative:** \_\_\_\_\_

**\*The applicant for a building permit shall be required to state in writing the intended use of the building in sufficient detail to enable the City Engineer to determine the appropriate "category-of-use" of the tenant space, building or development as defined in the Medford City Code. The "category-of-use" is used to calculate any street systems development charges that may be due as well as the monthly street utility fee. (Section 3.07 of Medford City Code).**

Please refer all questions regarding the above to the Engineering Division-Public Works, 411 W. 8th St., Modular Units, Medford, Ore 97501, 541-774-2100

PLANNING DEPT. USE:                      Processed by: \_\_\_\_\_                      SIC # \_\_\_\_\_