City of Medford
Community Development Block Grant Program

2019/20 Action Plan

This Plan Covers the Period Beginning
July 1, 2019 and Ending June 30, 2020

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Medford is an entitlement community receiving annual grant funding from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program. The grant funds are allocated annually based on the goals, objectives and strategies documented in the 2015-19 Consolidated Plan. The Consolidated Plan is a comprehensive planning document that identifies the city's overall housing and community development needs for assisting low- to moderate-income (LMI) persons and families and provides a framework for annual decisions on the use of CDBG funds.

The 2019/20 Action Plan outlines specific projects, programs, and administrative and planning activities that can help increase and improve affordable housing, address homelessness, and stimulate economic development through vocational training and job skills during the program year July 1, 2019 through June 30, 2020. The proposed actions serve to help the City accomplish the goals and objectives of the Consolidated Plan through performance outcomes documented in the Action Plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Consolidated Plan outlines a set of five-year objectives and strategies that the City aims to accomplish through annual entitlement funds and subrecipient leverage. Partnership and collaboration with agencies from the nonprofit and private sector are essential to achieving outcomes through implementation of targeted projects and programs. The following goals and objectives serve as a foundation for annual funding allocations to accomplish outcomes also presented below:

Goal 1 Improve the Condition and Availability of Affordable Housing

Objective 1 Improve and maintain living conditions, safety and long-term affordability of rental and/or homeowner housing occupied by low/moderate-income and special needs households

Objective 2 Create more opportunities for low/moderate-income and special needs residents to secure affordable and livable rental and/or homeowner housing

Goal 2 **Improve the ability of low/moderate-income (LMI) and special needs residents to become self-sustaining**

Objective 1 Improve the opportunities of low/moderate-income and special needs residents to become self-sustaining through the availability and accessibility of essential support services offered directly through public service agencies

Goal 3 **Improve living conditions by addressing community development projects that improve public infrastructure, public facilities, and neighborhood revitalization**

Objective 1 Improve community infrastructure and facilities, reduce blighting influences, and preserve and build community through neighborhood revitalization in low/moderate-income neighborhoods

Table 1 - Five-Year Goal Outcome Indicators

Goal 1	Objective 1	Homeowner Housing Rehabilitated	76 Units
	Objective 2	Tenant-based Rental Assistance/Rapid Re-housing	35 Households
Goal 2	Objective 1	Homeless Person/Overnight Shelter	1,875 Persons
		Public Service Activities other than LMI Housing Benefit	7,166 Persons
Goal 3	Objective 1	Public Facility or Infrastructure Activities other than LMI Housing Benefit: 6,030 persons	6,030 Persons
		Public Facility or Infrastructure Activities for LMI Housing Benefit	50 Households
		Buildings Demolished/Blight Removal	27 Properties

Click here to access the City of Medford 2015-19 Consolidated Plan.

Entitlement jurisdictions receiving HUD funds are accountable for performance outcomes measured annually. The City is allocating CDBG funds to 12 projects and programs during the 2019/20 program year to achieve outcomes referenced in Section **AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e).**

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's past performance and relevant actions to address homelessness, increase affordable housing and stimulate vocational training opportunities contribute to the projects and activities presented in the Action Plan.

Homelessness. One of City Council's 2017/19 biennial goals has been to work within the Continuum of Care (CoC) to ensure homeless mitigation strategies are completed and acted on. Over the course of the previous year, City Manager Sjothun and other staff members from the Planning and Police departments continued to participate on the CoC Board and workgroups including the Homeless Task Force, Housing Pipeline, and Services and Housing. This commitment resulted in the City allocating 2018 CDBG administration and planning funds to complete a Homeless System Action Plan with the following primary objectives:

- Leverage recent momentum to accelerate innovation and regional collaboration
- Gain a better understanding of the drivers of homelessness
- Assess strengths and challenges and highlight best practices
- Identify goals and strategies for the City and potential partners
- Develop performance-based funding strategies to accomplish goals
- Share goals and strategies with the larger region for potential adoption

The Homeless System Action Plan may provide the City with an evaluation tool that can direct future CDBG allocations that are both appropriate and effective in addressing homelessness.

In addition; during the City's previous program year, the Housing and Community Development Commission, the advisory body to Council during the 2018/19 CDBG grant competition, recommended the prioritization of proposals that participated in the Homeless Management Information System (HMIS). This effort resulted in St. Vincent de Paul's agreement to participate in HMIS. Implementation is expected during the 2019 program year, as the agency continues to work with the CoC. This type of performance is expected to have a positive impact on effectively using CDBG resource to reduce homelessness.

Affordable Housing. Working with the CoC and several other community partners has increased the City's awareness of the need for all housing types on the housing continuum including shelter options, transitional housing, and permanent supportive and permanent housing. A severe lack of resources resulted in City Council adopting a Construction Excise (CET) Tax for affordable housing in February 2018. The City anticipates raising, on average, approximately $400,000 annually to help fund affordable housing programs, projects and incentives. These funds will be allocated in accordance with ORS 320.192.

During the previous program year, the City also completed work under a technical assistance grant from the Department of Land Conservation and Development (DLCD) that has produced recommendations from professional consultants on housing policy and economic incentives that may be considered for Council approval during this next program year.

Economic Development through Job Skills and Vocational Training. Rising costs of living paired with stagnant wage growth have stimulated a strong focus toward programs and projects that can provide youth and adults that are homeless or at risk of becoming homeless with job skills and vocational training. The City will continue to look at opportunities to increase the wage potential of the individuals served through CDBG programs.

4. Summary of citizen participation process and consultation process

The City of Medford allocates CDBG funds through a competitive process. Nine members from the Council-appointed Community Development Grants Commission reviewed all grant applications and formulated a funding recommendation during a public meeting on April 3, 2019. The Commission amended its recommendation during a public meeting held on May 1, 2019 after one of the agencies that was previously recommended for funding withdrew its request due to timing constraints and misaligned funding source regulations. The Commission's funding recommendation was presented to City Council during a public hearing on June 6, 2019 at 6:00 p.m. in Medford City Hall Council Chambers. The public comment period for the draft 2019/20 Action Plan commenced on May 7, 2019 and concluded at the public hearing on June 6. Both public participation requirements were noticed in the Legal Notices section of The Medford Mail Tribune, on the City's website, and emailed to past CDBG and City General Fund Grant applicants.

The City engages in conversations with residents, nonprofit agencies, private businesses, faith-based organizations, other planning and government agencies, elected officials, educational institutions, employers, healthcare providers, financial institutions, real estate professionals, housing providers and developers, contractors, legal professionals, and City departments to ensure the Consolidated Plan and annual action plans are carried out based on the needs of CDBG targeted populations. Please refer to Table 4 for a list and summary of consultations that occurred in preparation for the 2019/20 Action Plan.

5. Summary of public comments

The City received 10 public comments, in the form of letters of support, which were recorded through the close of the public hearing on June 6, 2019.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City did not reject or dismiss any public comments.

7. Summary

The Action Plan outlines the activities the City will undertake or support during the one-year period of July 1, 2019 through June 30, 2020. These activities meet one or more of the city's priority needs identified in the Consolidated Plan. The City is committed to serving households earning at or below 80% of the AMI, as defined by HUD regulations. At minimum, 51% of the beneficiaries of projects and programs that are income restricted, whether by individual or area, will meet this requirement. The City is committed to ongoing consultation with nonprofits, businesses, stakeholders, surrounding jurisdictions and residents to ensure progressive growth and strategic investment of valuable community resources.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 2 - Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator	MEDFORD	Medford Planning Department

The City of Medford, through the Housing and Community Development Division of the Planning Department, is the lead agency for delivery of CDBG program funding through this Action Plan for the City's fiscal year 2019/20.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Medford coordinates efforts with outside public and private entities that focus on affordable housing, homelessness, health care, mental illness, substance abuse, domestic violence and other related services as reflected in the narratives to follow. The City seeks to support community initiatives uncovered through consultation and during the HUD mandated citizen participation process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

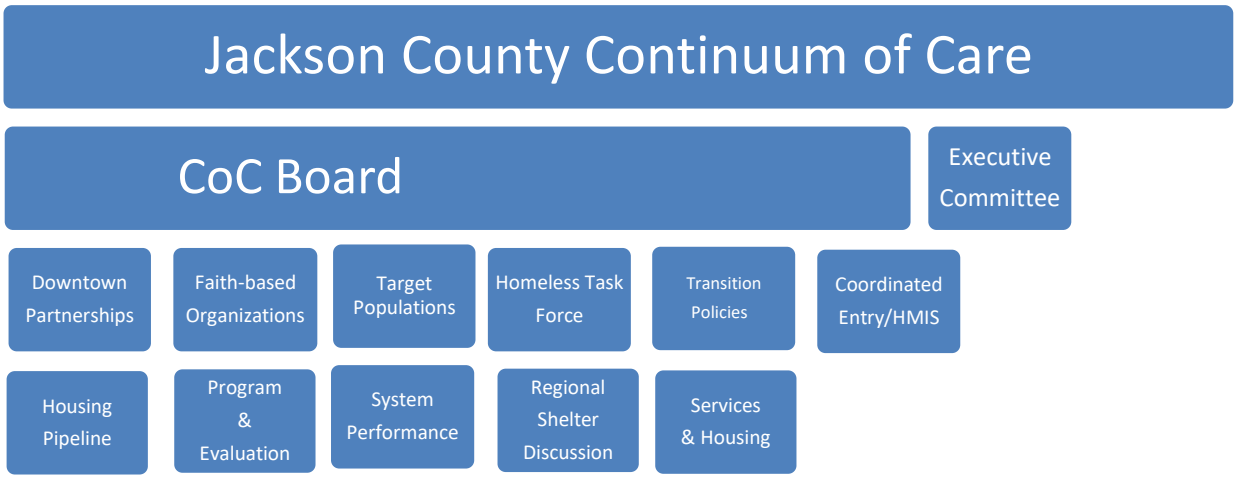
The City of Medford utilizes the Community Development Grants Commission and City staff to enhance coordination between social service agencies, advocates, housing providers and developers, and community stakeholders. The Commission holds public meetings on the first Wednesday of each month from 5:30 p.m. to 7:00 p.m. Meetings are held at City Hall, Medford Room 330, located at 411 W. 8th Street. Leading up to the development of the 2019/20 Action Plan, Commissioners and City staff participated in conversations and collaborative efforts with the agencies listed in this section.

The City's most recent efforts to enhance coordination between housing providers, healthcare organizations and other service agencies has been through active participation in the newly restructured CoC. The City Manager serves on the CoC Board; the Principal Planner of Housing and Community Development serves on workgroups including the Housing Pipeline, Services and Housing, and Homeless Taskforce; and the Medford Police Cultural Liaison also serves on the Homeless Taskforce. Housing and Community Development Division staff will also continue to work closely with the two local Coordinated Care Organizations (CCOs), Jackson Care Connect and AllCare Health, to identify opportunities for leveraging resources and community partnerships. Lastly, the City Planning Department will continue to enhance a pilot program that assigns a City staff liaison to facilitate communication between housing developers, providers, and City departments during the application and permitting process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As referenced above, the City actively participates in the newly structured CoC, which is illustrated below in Table 4. The CoC Board now operates as a 27-member interagency, along with an Executive Committee and 12 standing workgroups. The City contributed to six of the workgroups over the course of the past year and intends to continue active participation during the next program year.

Table 3 - Jackson County Continuum of Care Organization Chart



As a continued effort to address the needs of homeless persons and persons at risk of homelessness, the City may work in collaboration with the CoC, at the direction of City Council, to implement select actions recommended in the recently drafted Medford Homeless System Action Plan. The Plan identifies the following five goals in order of priority:

1. Increase the Supply of Affordable and Supportive Housing;
2. Increase Leadership, Collaboration, and Funding;
3. Address Unsheltered Homelessness and Encampments;
4. Increase Temporary Housing Programs and Successful Placements; and
5. Increase Diversion and Prevention Strategies.

Within these goals are 31 recommended actions, six of which involve City-only strategies. The focus of these potential actions relate to implementing housing strategies recommended by the Medford Housing Advisory Committee; exploring zone changes that could facilitate development of affordable housing; exploring opportunities to develop Accessory Dwelling Units (ADUs); identifying a City point of contact responsible for implementing the Homeless System Action Plan (if directed by Council); updating City policies related to encampment abatement to include proactive outreach responses; and implementing adopted best practices for projects and programs receiving City resources to address homelessness. The remaining 25 actions would require partnership with several community organizations.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Medford does not currently receive ESG funds. See the Table 5 on the pages to follow for explanation of consultations held in conjunction with the 2019/20 Action Plan.

Describe agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.

Table 4 - Agencies, Groups, Organizations Who Participated

1	**Agency/Group/Organization**	**ACCESS**
	Agency/Group/Organization Type	Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Homeless Services - Education Services - Fair Housing Community Action Agency Continuum of Care Lead Agency Regional Organization Planning Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Homelessness Strategy Homeless System Action Plan Weatherization
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff worked with ACCESS' housing director, support services staff, and the executive director to identify strategies and partnerships to address homelessness and increase affordable housing. Developing community support for a year-round, permanent homeless shelter was a focus during past several months.

2	**Agency/Group/Organization**	**Housing Authority of Jackson County (HAJC)**
	Agency/Group/Organization Type	Housing PHA Services - Housing Services - Fair Housing Planning Organization Regional Organization Affordable Housing Developer
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City piloted a pre-development environmental review project with HAJC to address regulatory barriers resulting from Part 58. Conducting the ER prior to applying for federal funding may become a viable option to addressing this barrier; however, the cost of completing the work may be too costly when coupled with the risk of the property not being suitable (environmentally) or the project not being selected for funding.
3	**Agency/Group/Organization**	**St Vincent de Paul**
	Agency/Group/Organization Type	Housing Services - Housing Services - Homeless
	FWhat section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff consulted with Rich Hansen, St. Vincent's Government Liaison to learn about challenges the agency is experiencing with implementing HMIS/CES within an all-volunteer organization.

4	**Agency/Group/Organization**	**Rogue Retreat**
	Agency/Group/Organization Type	Housing Services - Housing Services - Homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rogue Retreat's Executive Director, Chad McComas, serves on the City's Community Development Grants Commission where he provides ongoing advisory feedback on issues pertaining to homelessness, housing, and coordinated services.
5	**Agency/Group/Organization**	**Habitat for Humanity**
	Agency/Group/Organization Type	Housing Services - Housing Blighted Properties
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Denise James, Executive Director of Rogue Valley Habitat for Humanity serves on the City's newly adopted Housing Advisory Commission where she provides ongoing feedback on development and homeownership opportunities for persons earning at or below 80% and 120% of the Area Median Income. Mrs. James also continues to work with City staff to address blighted properties through acquisition, demolition, reconstruction and rehabilitation.
6	**Agency/Group/Organization**	**Center for Nonprofit Legal Services**
	Agency/Group/Organization Type	Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Fair Housing Services - Victims Legal Services
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs LMI Legal Representation

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Debra Lee, Executive Director of Nonprofit Legal Services serves on the City's Housing Advisory Commission where she provides ongoing advisory feedback associated with landlord/tenant violations, eviction prevention and instances of protected class discrimination.
7	**Agency/Group/Organization**	**Maslow Project**
	Agency/Group/Organization Type	Services - Children Services - Homeless Services - Health Services - Education Services - Mental Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homeless Needs - Unaccompanied Youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mary Ferrell, Executive Director of Maslow Project participated in an interview and shared her impressions and input as a stakeholder for the development of the City's Homeless System Action Plan.
8	**Agency/Group/Organization**	**Hearts with A Mission**
	Agency/Group/Organization Type	Services - Children Services - Homeless Services - Health Services - Education Services - Employment Mental Health Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Kevin Lamson, Executive Director of Hearts with a Mission provided City staff and LeSar Development Consultants, the consulting firm that worked with the City to complete the Homeless System Action Plan, with an in-person interview and facility tour to help identify the community's strengths, weaknesses and gaps in services relating to youth homelessness.
9	**Agency/Group/Organization**	**Jackson Care Connect**
	Agency/Group/Organization Type	Services - Health Coordinated Care Organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Housing Related Health Issues
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Per invitation by Jackson Care Connect, the City's Principal Planner of Housing and Community Development participated in the development of a Housing Awareness Campaign and updated Community Health Improvement Plan. Through this work, the City has gained knowledge from a healthcare perspective relating to housing as a social determinant of health.
10	**Agency/Group/Organization**	**VA Southern Oregon Residential Rehabilitation Center and Clinics**
	Agency/Group/Organization Type	Services - Housing Services - Persons with Disabilities Services - Homeless Services - Health Health Agency Publicly Funded Institution/System of Care Other Government - State Mental Health Services – Veterans
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	VA Southern Oregon Residential Rehabilitation Center and Clinics (VA SORCC) participated in the completion of the City's Homeless System Action Plan. The City learned about the services provided and the impact of serving Veterans with dual diagnoses can have on permanent in-migration of homeless Veterans to the region. The City also learned about the agency's interest in developing a reunification pilot program that could help Veterans return to their home support system, if safe and appropriate.
11	**Agency/Group/Organization**	**La Clinica**
	Agency/Group/Organization Type	Services - Health Health Agency

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Housing Related Health Issues
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff consulted with La Clinica on the impact mobile healthcare, providing primary care in low-income neighborhoods, can have on addressing the needs of underserved populations. Consultation resulted in the agency submitting an application for funding under the 2019/20 program year.
12	**Agency/Group/Organization**	**Rogue Valley Council of Governments**
	Agency/Group/Organization Type	Housing Services - Elderly Persons Services - Persons with Disabilities Regional Organization Planning Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff consulted with RVCOG's GIS Specialist, Nikki Hart-Brinkley to develop a GIS map of local services the community could use to identify potential duplication of and gaps in public services. Staff also consulted with RVCOG's Senior and Disability Services Planner, Connie Saldana to learn about the city's Permanent Supportive Housing (PSH) needs as well as the agency's Home-at-Last PSH program.
13	**Agency/Group/Organization**	**Oregon Housing and Community Services**
	Agency/Group/Organization Type	Housing Services - Housing Other Government - State Neighborhood Stabilization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis Lead-based Paint Strategy Funding Resource

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City consulted with OHCS staff members, Kim Travis and Connor McDonnell to learn more about State funding opportunities and working with Oregon Health Authority to leverage funding.
14	**Agency/Group/Organization**	**PeopleFirst Properties**
	Agency/Group/Organization Type	Housing Services - Housing Private Affordable Housing Developer
	What section of the Plan was addressed by Consultation?	Rental Housing Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	PeopleFirst Properties provided insight, from a small developer's perspective, on impactful incentives to encourage production of Accessory Dwelling Units (ADUs) to potentially serve Medford's low-income residents. Conversations will continue throughout the 2019/20 program year.
15	**Agency/Group/Organization**	**Columbia Care Services**
	Agency/Group/Organization Type	Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Health Services - Mental Health Housing Services - Homeless Planning Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically Homeless Homelessness Needs - Veterans Homelessness Strategy Permanent Supportive Housing Transitional Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff consulted with Columbia Care's Housing Director, Cindy Dyer about opportunities to develop permanent supportive housing and address the mental health needs of homeless subpopulations.
16	**Agency/Group/Organization**	**Oregon Health Authority**
	Agency/Group/Organization Type	Services – Health Health Agency Other Government - Federal
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff consulted with Ryan Barker at Oregon Health Authority regarding lead hazard reduction in rental properties. Mr. Barker agreed to provide additional insight to the City during submission of a 2019/20 grant application for Lead-based Paint Hazard Removal program funding.
17	**Agency/Group/Organization**	**Youth 71Five Ministries**
	Agency/Group/Organization Type	Services - Children Services - Education Services - Employment Other - Transitional Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Homeless Needs - Unaccompanied Youth Economic Development Anti-poverty Strategy Other - Vocational Training
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Youth 71Five Ministries provided the City with feedback on developing a more robust youth vocational training program in Medford, and regarding the potential community applications for the Lead-based Paint and Youth Build grants.
18	**Agency/Group/Organization**	**City of Bend**
	Agency/Group/Organization Type	Housing Other Government - Local Other - Affordable Housing Program Grantee Department
	What section of the Plan was addressed by Consultation?	Affordable Housing Program Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City Planning Department staff sought consultation from Lynne McConnell, Bend's Affordable Housing Manager regarding administration of the City's new Construction Excise Tax (CET) program for the development of affordable housing. Staff visited Bend and participated in an advisory meeting that informed the City in developing local CET policies and procedures.
19	**Agency/Group/Organization**	**ECONorthwest**
	Agency/Group/Organization Type	Planning Organization
	What section of the Plan was addressed by Consultation?	Affordable Housing Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City allocated grant funding from the Department of Land Conservation and Development to work with ECONorthwest on an analysis of various financial incentives to encourage housing production. Analysis focused on ways to encourage production of Accessory Dwelling Units (ADUs), tax abatements to encourage greater multifamily housing density and production, and the administration of the City's Construction Excise Tax revenue.
20	**Agency/Group/Organization**	**Department of Land Conservation and Development (DLCD)**
	Agency/Group/Organization Type	Other Government - State Planning Organization
	What section of the Plan was addressed by Consultation?	UBG Expansion Housing Strategies
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City's Principal Planner of Housing and Community Development serves on the Continuum of Care's Housing Pipeline workgroup with Josh LeBombard, the Southern Oregon Regional Representative from DLCD to help identify ways to facilitate development of affordable housing.
21	**Agency/Group/Organization**	**NeighborWorks Umpqua**
	Agency/Group/Organization Type	Housing Planning Organization Other - Nonprofit Private
	What section of the Plan was addressed by Consultation?	Other - Housing Development Other - Housing Rehabilitation Other - Medford's Receivership Program Other - Land Banking
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff members from Planning, Building, and Urban Renewal engaged in conversations with NeighborWorks Umpqua to explore future housing development opportunities, especially with regard to a Community Land Trust.
22	**Agency/Group/Organization**	**Hayden Homes**
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Market Analysis Other - Housing Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Paul Tanner, Project Manager with Hayden Homes serves on the City's Housing Advisory Commission where he provides ongoing advisory feedback on housing production and favorable developer incentives.

23	**Agency/Group/Organization**	**LeSar Development Consultants**
	Agency/Group/Organization Type	Services - Housing Services - Homeless Planning Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Planning Department staff consulted with Kris Kuntz and Maureen Richey, members of LeSar Development Consultants' Homeless Solutions Team, on the community's current homeless crisis response system for the completion of the City of Medford Homeless System Action Plan.
24	**Agency/Group/Organization**	**Jackson County Continuum of Care**
	Agency/Group/Organization Type	Civic Leaders Business and Civic Leaders Regional Organization Planning Organization Other Government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff worked closely with Connie Wilkerson, the Continuum of Care (CoC) Manager to identify ways the City can contribute to solutions to ending homelessness through the efforts of the CoC. Mrs. Wilkerson also served as one of the key stakeholders and provided feedback during the completion of the Homeless System Action Plan.
25	**Agency/Group/Organization**	**AllCare Health**
	Agency/Group/Organization Type	Services - Health Coordinated Care Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Housing Related Health Issues

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	AllCare staff members participated in the completion of the City's Homeless System Action Plan by providing feedback on potential programs and partnerships to address housing and homelessness from a healthcare perspective.
26	**Agency/Group/Organization**	**Community Alliance of Tenants**
	Agency/Group/Organization Type	Services - Fair Housing Other - Services - Renter's Rights
	What section of the Plan was addressed by Consultation?	Homeless Needs Homelessness Strategy Barriers to Affordable Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff met with Jesse Sharpe and Pamela Phan to discuss opportutnies to develop landlord incentive programs and work within our existing system to communicate rental inspection policies and procedures and improve the safety of existing housing.
27	**Agency/Group/Organization**	**Medford Chamber of Commerce**
	Agency/Group/Organization Type	Civic Leaders Business and Civic Leaders Regional Organization Homelessness Strategy
	What section of the Plan was addressed by Consultation?	Homeless Needs Homelessness Strategy Barriers to Affordable Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Brad Hicks, Chamber of Commerce President and CEO participated in the development of the Homeless System Action Plan providing input on the business community's concerns as well as willingness to continue to participate in identifying appropriate roles and actions.

Identify any Agency Types not consulted and provide rationale for not consulting.

There were no agency types not consulted in preparing the City of Medford Consolidated Plan, which forms the basis of this Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 5 - Other Local/Regional/Federal Planning Efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Medford 2015-20 Strategic Plan	City of Medford	Several of the City's Strategic Plan goals and objectives align with the CDBG Strategic Plan/Consolidated Plan including **Objective 1.1**: Continue effectively enforcing residential housing standards; **Objective 1.4**: Direct law enforcement strategies to respond most effectively to crime trends and emerging issues; **Objective 1.5**: Enhance community partnerships to address crime and emerging crime trends; **Objective 5.1**: Promote retention and expansion of existing businesses and development of new businesses; **Objective 5.3**: Collaborate with other agencies, non-profits, and educational institutions to prepare a workforce for the 21st century; **Objective 6.1**: Promote the aesthetic quality of the urban environment; **Objective 6.2**: Ensure that the City's codes enable developers, for-profit and nonprofit housing providers to meet the housing needs of the residents of Medford; **Objective 6.5**: Support and encourage community driven efforts to establish identity and sense of place; **Objective 6.7**: Improve the ability of residents to become self-sustaining; **Objective 6.8**: Work with community and regional partners and stakeholders to gain understanding regarding homeless issues in the community and potential opportunities to address the issues; **Objective 9.2**: Encourage pedestrian friendly design near activity centers; **Objective 11.1**: Reduce development application cycle time, **Objective 11.2**: Assist applicants in submitting thorough and complete development applications; and **Objective 14.5**: Provide adequate opportunities for public input.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
State of Oregon Statewide Housing Plan	Oregon Housing and Community Services	The City's Plan goals are aligned with state priorities to develop quality affordable housing though the implementation of tools to address the housing need, strategies and partnerships; and specially, the allocation of CDBG resources to support housing development through off-site public infrastructure, acquisition, rehabilitation and planning activities.
Jackson County 10-Year Plan to End Homelessness	Continuum of Care	Many goals, objectives, and implemented strategies of the City's Consolidated and Strategic plans align with the Jackson County 10-Year Plan to End Homelessness including efforts to increase opportunities for new affordable housing and accessible decent existing housing; financial and technical assistance to programs that provide essential support services to low-income and special needs populations; neighborhood revitalization in low-income areas; participation in the CoC; and strategic allocations from the City's General Fund Grant program to service agencies providing direct assistance to the homeless.
A Home for the Hope: A 10-Year Plan to End Homelessness in Oregon	Governor's Office - Ending Homelessness Advisory Council	The City is coordinating with the region's CoC system to help end homelessness through adoption of housing policy and economic incentives to develop permanent housing with support services. Priorities within this Action Plan are meant to improve the homeless systematic approach to collecting homeless data, streamlining the chronically homeless and providing all homeless subpopulations with decent, safe, stable and permanent housing.
Opening Doors: Federal Strategic Plan to End Homelessness	The White House	The City's Consolidated Plan identifies strategies and anticipated outcomes to increase permanent housing, homeless sheltering and services to persons that are homeless or at risk of becoming homeless.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2018 Community Health Assessment (CHA) of Jackson and Josephine Counties	Jefferson Regional Health Alliance	The quantitative and qualitative data and the 15 key themes presented in the CHA overlap with several priority needs identified in the City's Five-year Consolidated Plan. In addition, the following five priority themes align with the majority of the projects and programs receiving 2019/20 CDBG funding:1) Affordable housing; 2) Substance use; 3) Mental health and well-being; 4) Poverty and employment; and 5) Education and workforce development.

AP-12 Participation - 91.105, 91.200(c)

1. Summary of citizen participation process/efforts made to broaden citizen participation.

Summarize citizen participation process and how it impacted goal-setting.

As a CDBG entitlement jurisdiction, the City of Medford is required to implement a Citizen Participation Plan under Federal law. The City's citizen participation process is documented under the Consolidated Plan and has been in practice since inception of the program. Priority needs, goals, objectives, and strategies have been identified through a comprehensive and collaborative approach to citizen participation. An extension of this process has assisted in the development of a targeted Action Plan. As during past years, a public hearing preceded by a 30-day public comment period was conducted to solicit public participation prior to obtaining Council approval. This process assisted the City make a final funding determination and refine goals for future plans. All feedback and comments received during the 30-day comment period and public hearing have been considered and documented herein.

Obtaining direct input from low- to moderate-income (LMI) citizens is a priority within the City's Citizen Participation Plan yet found to be a challenge even when participation is highly encouraged. Consequently, the City places great value in the collaborative relationships with local nonprofit agencies providing direct services to CDBG targeted populations. Collecting information and data from these agencies builds a better understanding of the immediate and future needs of Medford's LMI residents.

In the event an amendment to this Action Plan would be necessary, the City would follow the documented amendment process below:

Substantial Amendment. A substantial change is defined as: (a) for projects over $25,000 increasing or decreasing the amount budgeted for a project by 25%, (unless a decrease is due to an under run of the project); (b) for projects under $25,000 increasing or decreasing the amount budgeted for a project by 50% (unless a decrease is due to an under run of a project); (c) changing the purpose, scope, location, or intended beneficiaries or adding a new project.

Minor Change. A minor change in location is NOT a substantial change, if the purpose, scope and intended beneficiaries remain essentially the same. If capital dollars are used for a different portion of the project (e.g. rehabilitation rather than acquisition) this does not constitute a substantial change.

Public Participation. Prior to amending an annual action plan, the City shall provide citizens with 30 days' notice and opportunity to comment on substantial amendment(s). Notice shall be given by public notice and electronic mail or letter to persons and organizations which have previously been involved in the consolidated planning process or have requested their name be placed on the consolidated plan mailing list. All comments received in writing or orally at public hearings will be considered, and if deemed appropriate, the City shall modify the amendment(s). A summary of

these, and a summary of any comments not accepted, and the reasons therefore shall be attached to the substantial amendment(s) of the action plan.

Citizen Participation Outreach

Table 6 - Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response - Attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Newspaper	Broad community	Community-wide	None	None	N/A
2	City Website	Broad community	Community-wide	None	None	https://www.ci.medford.or.us/SIB/files/City%20of%20Medford%202019%20Action%20Plan.pdf
3	Public Hearing	Council/ Community	Compass House	None	None	https://www.ci.medford.or.us/files/CC%20Agenda%2006-06-19%20Packet.pdf
4	Internet/Email	Applicants/Recruited Candidates	CDBG Notification Distribution List and 2019 Applicants	Ten letters of support for Compass House	None	N/A

Annual Action Plan

AP-15 Expected Resources - 91.220(c) (1, 2)

Introduction

The City's 2019/20 entitlement award is $715,527, an approximately 1 percent decrease from the previous year. Estimated additional budget allocations include budgeted 2019/20 program income of $100,000, $95,000 of which may come from paid off liens reserved for homeowner repairs and $5,000 coming from prior rental deposit assistance funding returns. The City anticipates an estimated 2019/20 CDBG budget of $815,527 for the projects and programs referenced in AP-35 Projects 91.220(d). The City proposes to allocate $815,527 to a total of 12 projects including 5 public service programs referenced herein. The actual 2019/20 CDBG budget is subject to further change from unspent 2018 Program Administration and possible variances in project expenditures through June 30, 2019.

Table 7 - Expected Resources Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	$715,527.00	$100,000.00	$0.00	$815,527.00	$0.00	See section **AP-38 Projects Summary**, for detailed description

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

During the City's request for proposals, the Housing and Community Development Commission (HCDC) encourages and favorably scores projects and programs proposing strong leverage. During the 2019/20 program year, the combined leverage of all new and carryforward projects and programs is $2,095,763. Subrecipients have secured or intend to secure leverage from the following sources:

- ACCESS – State Homeless Assistance Program (SHAP)
- Administration for Community Living (ACL) - Administration on Aging
- AllCare Health Medicare/Medicaid
- Asante
- Ashland Fire and Rescue
- Basic Center Grant
- Ben Cheney
- Carpenter Foundation
- Child and Adult Care Food Program (CACFP)
- City Of Medford General Fund
- Coquille Fund
- Department of Human Services (DHS)
- Federal Street Outreach Program (SOP) - Family & Youth Services Bureau (FSYSB) and Runaway and Homeless Youth (RHY)
- Individual, Business, & Faith Community Contributions
- Medford School District
- MJ Murdock Charitable Trust
- Oregon Community Foundation (OCF) - Smoke Busters
- Oregon Community Foundation (OCF) - Walker
- Oregon Community Foundation (OCF) - Walker Legacy
- Oregon Community Foundation (OCF) - Walker Responsive
- Oregon Housing & Community Services - Emergency Housing Assistance (EHA)
- Oregon Youth Development
- United Way
- US Bank

Categorical leverages are as follows:

1. Support public service agencies that provide services to individuals and families experiencing homelessness and those at risk of becoming homeless: $1,359,180
2. Increase opportunities for vocational training: $75,000
3. Support public service agency that provides rental assistance to help combat homelessness: $165,000
4. Improve the condition and accessibility of existing rental and owner-occupied housing: $95,000
5. Support community center serving individuals with mental illness: $401,583

Subrecipient leverage obligations are monitored through the CDBG funding agreement, voucher reimbursement requests, grantee performance reports, and onsite monitoring visits. The City recognizes that it is not feasible for all projects and programs to bring strong leverage in an environment of declining resources. However, the 2019/20 Action Plan is well-balanced across the overall funding landscape.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

City owned Fire Station No. 2, located at 1241 W. 8th Street was leased to Youth 71Five Ministries during the 2018/19 program year for conversion to a multi-use community center focusing on serving the kids and families in the high-risk neighborhoods surrounding the facility. This site may also serve as a referral site for Youth 71Five Ministries' vocational training facility located at 11 Almond Street. Although this property was not publically owned, the property was purchased during the 2018/19 program year with CDBG funds and will continue to be used to address the needs identified in this plan.

Discussion
N/A

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 8 - Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing - Objective 1	2015	2019	Affordable Housing	Citywide	Major Home Improvements Minor and Emergency Home Improvements	CDBG: $295,000 (including $95,000 in program income)	Homeowner Housing Rehabilitated: **18**
2	Affordable Housing - Objective 2	2015	2019	Affordable Housing Public Housing Homeless	Citywide	Mental Health/Substance Abuse Homeless Prevention/Emergency Emergency Assistance Homeless Prevention/Rapid Re-housing Transitional Housing	CDBG: $129,419 (including $5,000 in program income)	Public Facility or Infrastructure Activities for LMI Housing: **70** Tenant-based rental assistance/Rapid Rehousing: **60 households**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Services Availability - Objective 1	2015	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Youth Services Youth Centers Homeless Facilities/Services Homeless Facilities Homeless Prevention/Rapid Re-housing Emergency Shelter Emergency Assistance/Operations and Services Emergency Assistance Employment/Job Training, Workforce Readiness Transitional Housing	CDBG: $77,329.00	Public service activities other than LMI Housing Benefit:**1,350** Homeless Person Overnight Shelter: **120**
4	Community Development - Objective 1	2015	2019	Non-Housing Community Development	Citywide	Senior & Disabled Services Employment/Job Training, Workforce Readiness Mental Health/Substance Abuse	CDBG: $170,674	Public Facility or Infrastructure Activities other than LMI Housing Benefit: Community Center/Mental Illness: **850**

Goal Descriptions

Table 9 - Goal Descriptions

1	**Goal**	Affordable Housing - Objective 1
	Description	Improve the Condition and Availability of Affordable Housing over a Five-Year Period
2	**Goal**	Affordable Housing - Objective 2
	Description	Improve the Condition and Availability of Affordable Housing over a Five-Year Period
3	**Goal**	Public Services Availability - Objective 1
	Description	Improve the Ability of Low/Moderate-Income and Special Needs Residents to Become Self-Sustaining
4	**Goal**	Community Development - Objective 1
	Description	Improve Living Conditions by Addressing Community Development Projects that Improve Public Infrastructure, Public Facilities, and Neighborhood Revitalization Over a Five-Year Period

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The Community Development Grants Commission's recommendation to prioritize projects was stimulated by community education and awareness throughout the year. This year, this jurisdiction will rehabilitate and help create transitional housing for those in addiction recovery, serving 50 individuals. Additionally, 20 senior citizens will also be assisted via the construction of modular ramps, helping to increase both safety and accessibility. Moreover, 18 LMI homeowners are expected to benefit from home repair loans. In an effort to help individuals stay in their homes, 55 households will be assisted via tenant-based rental assistance, helping to stabilize those at risk of homelessness and end existing homelessness. All of the above projects listed directly affect extremely low-, low-, and moderate-income families, helping to support those in need.

AP-35 Projects - 91.220(d)

Introduction

This section lists and describes the projects and programs that will receive new 2019/20 grant awards. Allocations mirror HUD's allowable percentages with 15% awarded to public service programs primarily addressing homelessness, and 20% to planning and program administration, which includes funding dedicated to the completion of the next five-year consolidated plan. The remaining 65% is awarded to housing and community development projects focusing on housing rehabilitation, accessibility improvements, and mental health.

Table 10 - Project Information

#	Project Name
1	St. Vincent de Paul - Housing Move-in Program
2	Maslow Project - Safety Net and Case Management Services for Homeless Youth and Families
3	Rogue Retreat - Employment Training Through Cleaning Medford Streets
4	Hearts with a Mission - Shelter and Extended After Care
5	Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders
6	Housing Authority of Jackson County - Homeowner Repair Program 2019
7	Compass House - Property Renovation Phase II
8	Youth 71Five Ministries - Vocational Training
9	Addictions Recovery Center - Property Renovation
10	OnTrack - Roofs for Recovery/New Transitional Housing Roof Rehabilitations
11	Planning and Capacity Building - City of Medford 2020-24 Consolidated Plan
12	General Program Administration – 2019/20 PY

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

Funding allocations and technical assistance during the 2019/20 CDBG program year are primarily focused on addressing homelessness through essential safety-net services, emergency shelter, outreach, and transitional housing; rehabilitation, preservation, and increased accessibility of existing homeowner and rental housing; mental health services; and job skills and vocational training. A significant lack of community-wide resources including funding, housing, and agency staff capacity are significant obstacles to addressing the needs of Medford's underserved.

Housing developers and providers continue to experience barriers to development including a lack of available land and flexible funding sources; restrictive zoning and building code requirements; expensive development charges; lengthy application review processes; and insufficient access to construction labor. Much of the City's foundational work going into the 2019/20 CDBG program year has been applied to developing policy amendments and economic incentives the may be able to address these barriers during this next program year. The City also continues to address the

challenge of existing blighted, abandoned housing units. This challenge is viewed through a lens of opportunity to convert a select number of these units to restricted affordable housing.

AP-38 Projects Summary Information

Table 11 - Project Summary

1	**Project Name**	St. Vincent de Paul - Housing Move-in Program
	Target Area	Citywide
	Goals Supported	Affordable Housing - Objective 2
	Needs Addressed	Emergency Assistance Homeless Prevention/Emergency Homeless Prevention/Rapid Re-housing
	Funding	CDBG: $35,000.00
	Description	This program will follow HUD guidelines regarding income and affordable rent calculations when offering eligible residents rent and utility assistance. St. Vincent will work with clients to determine program qualification and pay security deposits and first and/or last month's rent, as well as provide guidance during the following 12 months to help keep tenants in their homes.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Based on previous year's performance and an average cost of $1,043 per family or $422 per person, St. Vincent anticipates serving approximately 55-60 families or 80 adults and 65 children.
	Location Description	Project benefits low-and moderate-income families citywide.
	Planned Activities	Provide rental and utility assistance to households at risk.
2	**Project Name**	Maslow Project - Safety Net and Case Management Services for Homeless Youth and Families
	Target Area	Citywide
	Goals Supported	Public Services Availability - Objective 1
	Needs Addressed	Emergency Assistance Youth Services Employment/Job Training, Workforce Readiness Youth Centers Emergency Assistance/Operations and Services Homeless Facilities/Services
	Funding	CDBG: $25,000.00

	Description	This program serves Medford homeless youth (ages 0-21) and families with intensive, integrated support services. All services are aimed towards supporting homeless youth and families with achieving self-sufficiency and stability.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	CDBG funds are estimated to serve approximately 1,350 youth and families currently experiencing, or are at high risk of, homelessness through safety-net services that lead to stability.
	Location Description	Maslow Project is located at 500 Monroe Street, Medford, Oregon 97501; however, program services are conducted citywide.
	Planned Activities	The City will provide funds that will directly impact Medford's homeless, or at risk of becoming homeless, youth and families by reimbursing a percentage of staff salaries.
3	**Project Name**	Rogue Retreat - Employment Training Through Cleaning Medford Streets
	Target Area	Citywide
	Goals Supported	Public Services Availability - Objective 1
	Needs Addressed	Employment/Job Training, Workforce Readiness Homeless Facilities/Services
	Funding	CDBG: $7,329.00
	Description	Due to an increase of trash correlated with homeless population presence in the city of Medford, this program was created to address the need for clean and habitable streets within the downtown Medford corridor and to further develop homeless participants' employment-related skills, thus contributing to the increase of participants' overall self-worth and self-perception.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Rogue Retreat estimates serving at least 30 unduplicated homeless, or at risk of becoming homeless, individuals through this project. Additionally, this organization estimates that 75% will obtain independent employment within the year and transition into more permanent housing.
	Location Description	Program is currently run out of the Medford City Hall at 411 W. 8th Street, where cleaning equipment is stored, but program duties are performed in streets of downtown Medford.

	Planned Activities	This program will serve the homeless community and those at risk of experiencing homelessness by providing participants with transferrable employment skills through working to keep downtown Medford streets safe, clean, and habitable for the community.
4	**Project Name**	Hearts with a Mission - Shelter and Extended After Care
	Target Area	Citywide
	Goals Supported	Public Services Availability - Objective 1
	Needs Addressed	Youth Services Youth Centers Homeless Facilities/Services Emergency Shelter Homeless Prevention/Rapid Re-housing Transitional Housing Homeless Facilities
	Funding	CDBG: $25,000.00
	Description	This program provides emergency sheltering and after care options to help stabilize youth in crisis while decreasing the possibility of victimization. Once crisis situations are stabilized, individualized services will provide therapeutic support, education, and strategic intervention.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This project will be reported under a HUD-defined homeless shelter, expecting to serve approximately 120 youth at the shelter during the program year.
	Location Description	The emergency shelter is located at 521 Edwards Street in Medford; however, Hearts with a Mission serves homeless youth and families on a citywide basis.
	Planned Activities	CDBG funds will provide program support and case management for runaway, transitional, and homeless youth and families.
5	**Project Name**	Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders
	Target Area	Citywide
	Goals Supported	Affordable Housing - Objective 2
	Needs Addressed	Minor and Emergency Home Improvements Senior & Disabled Services
	Funding	CDBG: $50,000

	Description	Program focuses on improving accessibility and safety for elderly Medford residents of owner-occupied and rental housing units through the implementation of modular ramps.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This program estimates building a minimum of 20 ramps, serving 20 households.
	Location Description	Rebuilding Together Rogue Valley is located at 421 Stone Point Drive, Central Point, OR 97502; however, project will assist elderly Medford residents citywide. The agency's storage facility will also be located in Medford.
	Planned Activities	Construct modular ramps to increase safety and accessibility for Medford residents.
6	**Project Name**	Housing Authority of Jackson County - Homeowner Repair Program 2019
	Target Area	Citywide
	Goals Supported	Affordable Housing - Objective 1
	Needs Addressed	Major Home Improvements Minor and Emergency Home Improvements
	Funding	CDBG: $200,000.00
	Description	The Homeowner Repair Program provides zero-interest, deferred loans to LMI homeowners for the correction of recognized home hazards to health and safety. Loans are secured by a lien on the property with repayment due upon sale or transfer of property by owner(s).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The average home repair cost is $11,000. HAJC anticipates serving 18 homeowners, depending upon the total amount of program income returned during the year.
	Location Description	Citywide
	Planned Activities	Rehabilitation activities may include the repair of leaking roofs, failed heating systems, unsafe wiring, failed plumbing, installation of ADA improvements and other necessary repairs as deemed necessary and eligible.

7	**Project Name**	Compass House - Property Renovation Phase II
	Target Area	Citywide
	Goals Supported	Community Development – Objective 1
	Needs Addressed	Senior & Disabled Services Employment/Job Training, Workforce Readiness Mental Health/Substance Abuse
	Funding	CDBG: $170,674
	Description	This project seeks to renovate a historic building by building a commercialized kitchen to serve those living with mental illness.
	Target Date	06/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Compass House provides services to adults living with mental illness. Services include education, life, job and skills training, case management, housing, other public service referrals and job placement assistance and are anticipated to be made accessible to approximately 850 individuals during the program year.
	Location Description	37-47 N. Ivy Street, Medford, Oregon
	Planned Activities	Renovate to create commercialized kitchen.
8	**Project Name**	Youth 71Five Ministries - Vocational Training
	Target Area	Citywide
	Goals Supported	Public Services Availability - Objective 1
	Needs Addressed	Youth Services Employment/Job Training, Workforce Readiness
	Funding	CDBG: $20,000.00
	Description	Project proposes to expand economic opportunities for homeless youth through offering employment training for 8 high-demand vocational trades.
	Target Date	06/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Program is anticipated to impact 35 homeless, or at risk of homelessness, youth.
	Location Description	529 Edwards Street, Medford, OR 97501
	Planned Activities	The City will provide funds that will directly impact Medford's homeless, or at risk of homelessness, youth and families by reimbursing a percentage of staff salaries.
9	**Project Name**	Addictions Recovery Center - Property Renovation
	Target Area	Citywide
	Goals Supported	Affordable Housing - Objective 2

	Needs Addressed	Mental Health/Substance Abuse Transitional Housing
	Funding	CDBG: $26,519.00
	Description	This project will provide a zero interest, deferred loan to help rehabilitate 923 West Main Street in Medford, Oregon for use as a transitional housing facility, in accordance with Oregon Health Authority.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Through the rehabilitation of 923 West Main Street in Medford, Oregon, an estimate of 20 individuals in recovery are anticipated to be served.
	Location Description	923 West Main Street in Medford, Oregon
	Planned Activities	Renovation of 923 West Main Street in Medford to include an upgraded kitchen and bathroom amenities, in order to maintain compliance with Oregon Health Authority regulations.
10	**Project Name**	OnTrack - Roofs for Recovery/New Transitional Housing Roof Rehabilitations
	Target Area	Citywide
	Goals Supported	Affordable Housing - Objective 2
	Needs Addressed	Mental Health/Substance Abuse Transitional Housing
	Funding	CDBG: $17,900.00
	Description	Provides zero interest, deferred loans to replace the roofs of two new transitional housing facilities located at 1316 W. Main Street and 1107 Stevens Street in Medford, Oregon.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Project will serve an estimated 30 individuals in addiction recovery through transitional housing.
	Location Description	1316 West Main Street and 1107 Stevens Street in Medford, Oregon
	Planned Activities	Replace roofs for two new transitional houses, in order to support those in recovery.
11	**Project Name**	Planning and Capacity Building - City of Medford 2020-24 Consolidated Plan
	Target Area	Citywide

	Goals Support	Affordable Housing - Objective 1 Affordable Housing - Objective 2 Community Development – Objective 1 Public Services Availability - Objective 1
	Needs Addressed	Major Home Improvements Affordable Housing Development for Owner/Rental Homeownership Assistance Emergency Assistance Minor and Emergency Home Improvements Domestic Violence and Child Abuse Senior & Disabled Services Youth Services Fair Housing Child Care Services Health Services Transportation Services Employment/Job Training, Workforce Readiness Technical Assistance to Small Business/Incubators Small Business Loans Public Infrastructure Parks and Recreation Infrastructure Code Enforcement Demolition and Blight Clearance Community Facilities/Park and Recreation Senior Center Youth Centers Homeless Facilities/Services Mental Health/Substance Abuse Domestic Violence Homeless Facilities Homeless Prevention/Emergency Emergency Shelter Emergency Assistance/Operations and Services Homeless Prevention/Rapid Re-housing Transitional Housing
	Funding	CDBG: $20,000
	Description	City of Medford planning and capacity building through the completion of the City's 2020-2024 Consolidated Plan.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	To be determined through the administration of CDBG funding during five consecutive action plan years.
	Location Description	Citywide. CDBG program administration staff members are located at 200 S. Ivy Street, Medford, Oregon 97501.
	Planned Activities	City staff will work with a consulting firm to analyze data, conduct research, and seek community participation required to update the City's Five-Year Consolidated Plan.
12	**Project Name**	Program Administration – 2019/20 PY
	Target Area	Citywide
	Goals Supported	Affordable Housing - Objective 1 Affordable Housing - Objective 2 Community Development – Objective 1 Public Services Availability - Objective 1
	Needs Addressed	Major Home Improvements Emergency Assistance Minor and Emergency Home Improvements Senior & Disabled Service Youth Services Employment/Job Training, Workforce Readiness Youth Centers Homeless Facilities/Services Mental Health/Substance Abuse Homeless Facilities Homeless Prevention/Emergency Emergency Shelter Emergency Assistance/Operations and Services Homeless Prevention/Rapid Re-housing Transitional Housing
	Funding	CDBG: $123,105
	Description	City of Medford Community Development Block Grant 2019/20 program administration.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Program administration funds will be allocated to administrative expenses necessary to administer the CDBG program. Anticipated performance outcomes can be summarized as serving: • 35 youth with vocational training • 1,350 youth and families through wrap-around case management services • 120 youth with overnight emergency shelter at a homeless youth shelter • 30 homeless, or at risk of becoming homeless, increase job-related skills • 55 persons with emergency rental assistance • 18 homeowners with home repair loans • 850 adults with life skills to cope with mental illness and disabilities • 50 individuals in recovery through renovation of transitional housing • 20 households increase accessibility with modular ramps
	Location Description	Citywide. Program administration staff is located at 200 S. Ivy Street, Medford, Oregon 97501.
	Planned Activities	Planned program administration activities include (but may not be limited to): City CDBG staff wages, benefits, training, materials, Fair Housing outreach and education, community planning, and environmental review/assessment costs.

AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Medford will not be distributing CDBG resources through a geographic targeting approach during the 2019/20 program year, and all activities are eligible based on benefiting low- and moderate-income (LMI) persons and/or by presumed benefit, citywide.

Geographic Distribution

Table 12 - Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Rationale for the priorities for allocating investments geographically

N/A.

Discussion

Housing and community development projects and public service activities funded with 2019 CDBG funds are intended to provide citywide benefits, regardless where they reside in Medford. The City has prioritized target areas under previous consolidated plans but does not identify specific geographic target areas under the 2015-19 Consolidated Plan.

AP-55 Affordable Housing - 91.220(g)

Introduction

The City continues to support projects and programs that increase new housing and improve the condition and affordability of existing housing, while focusing on rental and homeownership opportunities. Both homeless and non-homeless persons will be assisted with resources to help develop affordable housing.

The City complies with HUD 24 CFR 91.220 when defining "affordable housing" for performance reporting purposes. Activities proposed under the Action Plan include rental assistance, rehabilitation of existing housing units to create new transitional rental housing, rehabilitation of existing homeowner units, and construction of ADA ramps for elderly persons living in homeowner and rental units. The term affordable housing is defined as follows per 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

Rental Housing. CDBG-assisted rental housing must be occupied by households that are eligible as LMI families as per the most recent HUD Income Limits. Housing projects will be occupied within six months of completion by tenants paying fair market rent based on 24 CFR 888.111. Rent limits apply to rent plus the utilities and combined should not exceed 30% of the tenant's adjusted gross income.

Homeownership. According to 24 CFR 92.254, housing must be modest single family in type with a purchase price not to exceed 95% of the median purchase price for the area. The home must serve as the primary residence for an income eligible buyer earning ≤ 80% of the AMI.

Transitional housing units are not included in the following one-year expectations based on HUD definitions of affordable housing. The tables to follow identify numbers of households to be served based on the forecasted status at the time of service and associated project costs. Actual numbers may vary.

Table 13 - One Year Goals for Affordable Housing – New Housing Units

Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	**0**

Table 14 - One Year Goals for Affordable Housing – Housing Support

Number of Households to be Supported	
Rental Assistance	60
The Production of New Units	0
Rehab of Existing Units	21
Acquisition of Existing Units	0
Total	**81**

Discussion

Although the City is prioritizing housing- and homeless-related activities during the 2019/20 program year, no new units will be produced as a result of CDBG funding. However, existing inventory will be rehabilitated to create three new transitional housing facilities for addiction recovery programs (through the Addictions Recovery Center and OnTrack), serving 50 individuals in recovery, along with 18 homeowner units in need of emergency repairs to help community members stay in their homes through the Housing Authority of Jackson County. Additionally, a unique program that will be funded this year is Rebuilding Together Rogue Valley, which will impact homeowners and tenants who are elderly and disabled, providing them with increased safety and accessibility through the construction of modular remaps, serving 20 households. The City looks forward to continuing to generate a positive impact on the community through assisting the efforts of our non-profit community partners with the above projects and programs.

AP-60 Public Housing - 91.220(h)

Introduction

There are no units of public housing in the City of Medford.

Actions planned during the next year to address the needs to public housing

This narrative is not applicable as there are no units of public housing in the City of Medford.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities - 91.220(i)

Introduction

The Community Development Grants Commission, serving as the advisory body to Council on matters related to the CDBG program, solicits projects and programs that propose activities to address the needs of homeless and special needs individuals. Maintaining the CDBG annual grant competition and holding monthly public meetings for advocates to share concerns are two ways the Commission stays connected with these needs. Heightened awareness has been directed to the needs of persons experiencing homelessness or at risk of becoming homeless, persons with mental illness and substance abuse disorders, and a general lack of affordable housing for households earning extremely low- to moderate-incomes.

The City Budget Committee is considering an increase in the City's General Fund Grant program's biennial budget; which if approved, would make available just under $430,000 annually to programs potentially serving the needs of homeless and special needs populations. As of the 2019/20 program year, the Community Development Grants Commission will administer the General Fund Grant program in alignment with CDBG funds to strategically invest City resources to meet the community's priority needs. The Budget Committee is also considering $150,000, generated from local marijuana tax, to implement Council approved actions recommended in the City's Homeless System Action Plan.

City Council has prioritized addressing homelessness. In fact, "Working with the CoC to ensure homeless mitigation strategies are completed and acted on" is one of Council's 2017/19 Biennium Goals. This goal has been a driving force in the development of the 2019/20 Action Plan. A summary of actions the City will take to address the needs of homeless and special needs populations is listed below and further explained in the sections to follow:

- Maintain active involvement with the CoC;
- Allocate City resources to nonprofit agencies specializing in homeless outreach;
- Work closely with nonprofit agencies to address emergency shelter and transitional housing needs;
- Help low-income individuals and families avoid becoming homeless through emergency rental assistance;
- Provide financial assistance to the operations of an emergency shelter working with homeless youth and their families;
- Acknowledge the need to better serve individuals with mental illness through funding the rehabilitation and expansion of a community facility; and
- Provide homeless and at-risk youth with vocational training program funding.

Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

A significant percentage of the expected resources listed under **AP-15 Expected Resources** are allocated to either affordable housing or homeless service programs focused on preventing/ending homelessness, preserving existing housing, and increasing accessibility for existing housing in Medford. Council also awards funding to agencies that provide direct services to homeless and other special needs subpopulations on a biannual basis through the City's General Fund Grants program.

During the 2019/20 CDBG grant cycle, the City will allocate 81.37% of the allowable 15% entitlement funding to three programs that provide homeless outreach or prevention services in Medford: 1) Maslow Project, $25,000; 2) St. Vincent de Paul, $30,000 (plus $5,000 in eligible program income); 3) Hearts with a Mission, $25,000; and 4) Rogue Retreat, $7,329. Together, these agencies will provide outreach and services to an estimated 1,555 individuals that are homeless or at risk of becoming homeless. Services include overnight shelter, emergency rental assistance, vocational training, healthcare referrals, mental health counseling, food, clothing, transportation, life skills, transitional planning, education planning, financial assistance, referral services, and other basic needs. In addition, Council may allocate funding to agencies that provide direct services to homeless and at-risk subpopulations through the City's General Fund Grants (GFG) program. Collectively, Maslow Project, Hearts with a Mission, St. Vincent de Paul, and Rogue Retreat were awarded $87,329 during the 2019/20 biennium. An additional $30,000 non-GFG dollars were awarded to staffing the CoC Manager.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelters and transitional housing have been identified by several agencies to be a strong need over the next two years. As referenced above, the City will allocate funds to Hearts with a Mission's homeless youth shelter, along with Maslow Project, which will provide a seasonal emergency homeless shelter and additional homeless-oriented services/outreach. During the current completion year, City staff coordinated with the Community Action Agency for Jackson County, ACCESS, to assist with the development of a low-barrier homeless shelter in Medford, Oregon. Several City staff members participated in a regional conversation (prior to grant competition) regarding the need for a year-round shelter and discussed potential strategies for securing the location for the homeless shelter and policies for operations. While ACCESS applied for and was recommended for CDBG funding by the Community Development Grants Commission, the agency withdrew its funding request because of leverage source's expedited timelines and conflicting regulatory requirements. However, City staff and ACCESS intend on future collaboration to continue to work towards prioritizing homeless needs within the community.

Regarding support of transitional housing, the City has awarded funding to two addiction recovery agencies; Addictions Recovery Center and OnTrack, to convert two existing housing units to transitional housing through roof rehabilitation. The converted units will serve 50 individuals in recovery.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Investing in the operations of Hearts with a Mission's homeless youth shelter helps homeless, runaway, and at-risk youth to re-unite with their families, transition to a temporary host family, or independently transition to permanent supportive housing. The shelter program is designed to meet the needs of youth ages 10-17, while their host home program, Safe Families for Children, serves youth up to age 22. Hearts with a Mission anticipates providing 70 homeless youth with shelter accommodations and services during the 2019/19 program year.

In addition, the City contributes to the operations of the Maslow Project, an organization providing comprehensive services and outreach with referrals to Medford youth up to age 24, along with their parents/guardians, who are experiencing homelessness or at risk of becoming homeless.

A contribution to St. Vincent de Paul's Housing Move-in Program will help create more opportunities for homeless and at-risk residents to secure and/or sustain affordable rental housing. St. Vincent estimates assisting approximately 55 families or about 200 people living in Medford. On average, approximately 50 percent of those served are homeless at the time of service.

Youth 71Five's (formerly Youth for Christ) Vocational Training center (VoTech), as referenced above, will work to enable youth to live more self-sustainable lives through formation of job skills and assistance with job placements that may lead to the ability to secure permanent housing; this organization estimates serving 35 homeless youth during the program year 2019/20.

Compass House will receive $170,674 to expand and rehabilitate the agency's clubhouse that serve adults with mental illness. Many of the 850 forecasted members to be served will gain essential life and job skills training, employment placement and mentorship, housing referrals and assistance, referrals, social interaction and assistance with monitoring medications. Approximately 34% of Compass House's members report homelessness at the time of entry.

Rogue Retreat will receive $7,329.00 to support a program that enables homeless individuals to obtain transferrable employment skills via helping to clean downtown Medford streets, in hopes that this will positively correlate with securing employment and transitioning out of homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Several CDBG-funded activities will help LMI individuals and families avoid becoming homeless by either providing essential safety net and supportive services, case management, referrals, rental assistance, or housing rehabilitation or development.

The following five projects previously referenced help LMI individuals and families avoid becoming homeless:

- Hearts with a Mission, helping youth to re-unite with their families, transition to a temporary host family, or independently transition to permanent supportive housing along with outreach and referrals, generating impact through providing stability to youth;
- Maslow Project, providing comprehensive services and outreach with youth up to age 24, and their parents/guardians, who are currently experiencing homelessness or at risk of becoming homeless;
- Youth 71Five vocational training project, assisting with development of vocational skills to assist with increased employment opportunities and homeless prevention;
- Compass House, serving adults with mental illness to assist with homeless prevention through housing and employment opportunities; and
- Housing Authority of Jackson County's homeowner repair program, providing emergency assistance for homeowner repairs to prevent homelessness triggered by unabsorbent housing costs, associated medical expenses or extreme code violations that create uninhabitable conditions.

Discussion

The City will continue its efforts to provide technical assistance to all agencies working to end and prevent homelessness. Collaboration among local government, elected officials, nonprofit agencies, private businesses, stakeholders, homeless individuals and the public is a priority of the new program year. Council has directed staff to bring back several housing strategies for review and potential approval during the 2019/20 program year. Potential policy changes and economic incentives would help increase housing production of all types lending to the prevention of homelessness by offering affordable alternatives to residents earning ≤ 30% of the AMI. Driving

rents down through supply would also provide residents earning up to 120% of the AMI with more housing options.

HOPWA Funding

The City of Medford does not currently receive or administer HOPWA funding.

Table 15 - One Year Goals for HOPWA by Support Requirement

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	N/A
Tenant-based rental assistance	N/A
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	N/A
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	N/A
Total	N/A

AP-75 Barriers to Affordable Housing - 91.220(j)

Introduction

The City recognizes that barriers to the development of affordable housing exist at the federal, state and local levels. According to 24 CFR 91.220(j), actions to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing may include but are not limited to land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. The following potential barriers were identified during the 2015-19 consolidated planning process:

- Low vacancy rate of citywide affordable housing
- Abandoned, foreclosed or unsafe/problem properties
- Residential system development charges
- Unfamiliarity with the City's development process
- Confusion about the standards for development of infill projects and the definition of neighborhood compatibility
- Perception of difficulty working with mixed-use development using the current land development code
- Culture of "Not in My Backyard," as well as perceptions that projects may reduce property values or alter the physical environment and population composition of a neighborhood
- Lack of use of inclusionary zoning
- Insufficient land supply that is available and appropriate for development within the Urban Growth Boundary (UGB)
- Density maximums limit the number of units buildable on a given parcel of land
- Multifamily affordable housing developments at risk of expiring use

Additional barriers uncovered during the first four years of the Consolidated Plan period include:

- Compliance and timeliness challenges when utilizing multiple regulated funding sources
- Scarcity of flexible-use funding
- Lack of cross-sector collaboration
- Substandard affordable rental housing stock
- High rental market rates coupled with stagnant wage rates and employment opportunities
- High cost of living
- Insufficient capacity to develop creative projects that are competitive in state/federal grant competitions
- Environmental constraints including lengthy and costly assessment requirements
- Cost barriers to developing smaller units

While identifying potential barriers to affordable housing may be relatively simple, assessing the severity of the impact and implementing solutions is complex. Development of tools and strategies may require policy changes, adoption of new policy and a more community-wide collaborative approach to addressing barriers. The City recognizes this endeavor will take time, consistency and strong resolve to develop sustainable solutions.

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City works to address barriers to affordable housing through Council directed actions. During the 2019/20 program year, Council will be reviewing policy and incentive recommendations from the newly appointed Housing Advisory Commission to increase the development of affordable housing. Planning Department staff will be assisting the Commission in analyzing policy and incentives that can help increase density; stimulate development of cottage housing, Accessory Dwelling Units (ADUs), permanent supportive housing (PSH), and workforce housing; increase building height, reduce off-street parking requirements (in some cases), and support targeted emergency shelters and transitional housing. Working with housing developers and providers to implement tax incentives, reduce fees and charges, and implement housing support programs through funding generated from the City's Construction Excise Tax revenue may help increase the return on residential investment.

Discussion

The City is increasing housing opportunities through regulatory reform; economic incentives; strategic investing of City resources; seeking additional community funding for housing development and preservation, and economic development; and helping to identify additional buildable land in areas close to work, education, and amenities that will continue to develop Medford as a desirable city to live, work and play.

AP-85 Other Actions - 91.220(k)

Introduction

The City plans to facilitate other actions that can help address the needs of underserved persons, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies. Actions may extend beyond what is referenced in this section based on Council direction and community consultations throughout the program year.

Actions planned to address obstacles to meeting underserved needs

A primary underserved need in Medford is the need for affordable housing, especially by households and families with extremely low and very low incomes, as well as transitional housing for the homeless. While overcoming these obstacles will extend beyond the duration of this Action Plan, most of the projects and programs referenced herein address one or both needs either directly or indirectly. The City's efforts in this area will continue to progress in future program years through the exploration of new funding sources and promoting community collaboration to strengthen leverage.

City staff will continue to seek consultation from agencies and individuals specializing in the needs of seniors and persons with all types of disabilities to help maintain their independence through suitable housing.

Actions planned to foster and maintain affordable housing

Section AP-55 Affordable Housing - 91.220(g) references the City's one-year goals to provide households with rental assistance, rehabilitation of transitional housing units, homeowner repair assistance, and construction of modular ramps for seniors and those with disabilities. Fostering and maintaining affordable housing will be attainable through the funding of sustainable activities with experienced agencies.

The City will continue to work with partner developer, Habitat for Humanity, by passing through approximately $720,000 in Neighborhood Stabilization Program (NSP) funds over the past two years to acquire and rehabilitate foreclosed homes. The third and final home will be rehabilitated and sold to a homebuyer household earning ≤ 50% of the area median income. The City will also continue to pursue opportunities with NeighborWorks Umpqua to explore a Housing Trust Fund. Lastly, Housing and Community Development Division staff will continue supporting the efforts of the Community Development Grants Commission and Housing Advisory Commission to explore potential partnerships with housing developers and providers, nonprofit agencies, private employers, faith-based organizations, Coordinated Care Organizations (CCOs), and other

governmental agencies to foster the development of affordable housing.

Actions planned to reduce lead-based paint hazards

The City seeks to aid projects and programs that will help expand the stock of lead-safe housing units. Through the Housing Authority of Jackson County, the City will allocate $200,000 plus estimated $95,000 in program income to rehabilitate owner-occupied homes in need of emergency repairs. This program provides the City with an avenue to reach older homes with the potential presence of lead-based paint. The City also supports identifying Housing Code violations through the combined efforts of the Code Enforcement and Building Safety divisions. These programs target some of the oldest housing stock in the city, which is typically in the worst condition and the most likely to possess lead-based paint hazards. All programs comply with lead-based paint laws and authorities.

During the 2019/20 program year, the City anticipates working with community partners including, but not necessarily limited, to the Housing Authority of Jackson County, Oregon Health Authority, Jackson Care Connect, AllCare Health, OnTrack, and Jackson County Health to apply for the federal Lead-Based Paint Hazard Removal Grant. If awarded funding, the partnership would bolster the community's ability to improve the health and safety of Medford's aged housing stock occupied primarily by young children.

Actions planned to reduce the number of poverty-level families

City CDBG staff will provide technical assistance to 10 agencies that work to reduce the number of poverty-level families through safety-net services and essential referrals to other service providers:

- St. Vincent de Paul - Reducing Medford Homelessness in 2019
- Maslow Project - Safety Net and Case Management Services for Homeless Youth and Families
- Rogue Retreat - Employment Training Through Cleaning Medford Streets
- Hearts with a Mission - Shelter and Extended After Care
- Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders
- Housing Authority of Jackson County - Homeowner Repair Program 2019
- Compass House - Property Renovation Phase II
- Youth 71Five Ministries - Vocational Training
- Addictions Recovery Center - Property Renovation
- OnTrack - Roofs for Recovery/New Transitional Housing Roof Rehabilitations

Supporting these agencies is the primary planned action to reduce poverty through the CDBG Program. Combined CDBG funding allocated to these 10 subrecipients totals $672,422. Other actions include increasing community and staff awareness of barriers to preventing a reduction in

poverty as well as the need for job training and education assistance programs to promote self-sufficiency. City staff stay connected with local nonprofits serving residents living in poverty to assess the needs of these individuals and the agencies serving them. This commitment opens doors for future actions to reduce poverty in Medford.

Actions planned to develop institutional structure

The institutional delivery system in Medford is well coordinated and spans a range of community needs. The City has many years of experience managing and implementing the programs addressed in the Consolidated Plan, as well as working with outside agencies that fill needs outlined in the Consolidated Plan. The City's institutional delivery structure has grown to well over 30 agencies, 25 of which are identified herein as providing specific consultation during the completion of the City's 2019/20 Action Plan.

To further develop institutional structure, the City will increase collaboration with the CoC Board, and all associated workgroups, ad hoc committees and agencies of membership to identify solutions to address homelessness. The City will also serve as a convener of key community stakeholders, nonprofits, and leadership; and business, healthcare and faith-based sectors to develop non-CoC specific strategies to address homelessness and to improve housing and economic development.

Actions planned to enhance coordination between public and private housing and social service agencies

The City intends to help strengthen coordination between private housing and social service agencies by engaging private sector business through consultation and inclusion in focus group meetings held during the program year. Other actions that may help enhance coordination include:

- Cultivate cross-sector pilot housing partnerships by collaborating with housing developers, nonprofit services providers, private businesses, healthcare organizations, and the faith-based community.

- Continue to enhance efforts to convert blighted properties to decent affordable housing stock by cultivating owner options including voluntary self-rehabilitation and selling to a philanthropic developer.

- Explore opportunities with Jackson County to offer nonprofit developers priority during foreclosure auctions which may help expand the city's long-term affordable housing stock.

- Explore landlord incentive programs where nonprofit agencies and housing providers serve as the tenant for the benefit of individuals dealing with restrictive and challenging

circumstances.

Discussion:

None.

AP-90 Program Specific Requirements - 91.220(l)(1,2,4)

Introduction

The Action Plan describes activities planned with respect to all CDBG resources expected to be available during the program year. Program income is anticipated throughout the year, but exact amounts are unknown during the Action Plan development process. The City's 2019/20 Action Plan does not include activities related to section 108 loan guarantees, surplus funds from urban renewal settlements, line of credit returns or income from float-funded activities. The City proposes no urgent needs activities and plans to allocate 100% of available CDBG resources to benefit persons of LMI during the 2019/20 Action Plan.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the section AP-35 Projects. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	$0
5. The amount of income from float-funded activities	$0
Total Program Income:	$0

Other CDBG Requirements

1. The amount of urgent need activities	0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low-and moderate-income. Specify the years covered that include this Annual Action Plan.	100% LMI

Discussion

None.

Appendix A - Citizen Participation Plan

1. INTRODUCTION

This Citizen Participation Plan applies to the City of Medford's *Consolidated Plan for Housing and Community Development.* The Plan is required by the U.S. Department of Housing and Urban Development in order for the City to receive Community Development Block Grant funds and other HUD funding for federal programs.

Opportunities for citizen participation are required by Federal law. This plan is intended to encourage citizens to participate in the development of the Consolidated Plan, to participate in any substantial amendments to the Plan, and to participate in the performance report which is prepared annually. The Plan particularly is intended to encourage citizens of low and moderate income and residents of low and moderate-income areas in Medford. The following table summarizes the citizen participation opportunities in the Consolidated Plan process.

Public Participation in the Consolidated Plan Process

Process	Plan Preparation	Consolidated Plan Amendment	One Year Action Plan Amendment	Annual Report
1. Information about the amendment process and content	Yes	Yes	Yes	Yes
2. Review and comment period	Yes	Yes	Yes	Yes
3. Public hearing	1	1	1	2
4. Comment period	30 days	30 days	30 days	15 days
5. Summary of comments and response	Yes	Yes	Yes	Yes

2. CONSOLIDATED PLAN PREPARATION

(1) Information will be provided to citizens, public agencies, and other interested parties information during the planning process that includes:

• The amount of assistance Medford expects to receive.

• The range of activities that may be undertaken.

• Estimated amount that will benefit persons of low and moderate income.

• Efforts to minimize displacement of persons and assistance if displacement occurs.

Information will be provided by public notices, through a public input meeting, and notification to organizations that have participated in previous Consolidated Plan development planning or have requested information.

(2) The City of Medford shall provide reasonable opportunities for review and comment on the Draft Consolidated Plan as follows:

• Publish a notice of the availability of the Draft Plan for review.

• Offer a summary of the Draft Consolidated Plan electronically upon request.

• Provide hard copies of the Summary to interested parties and individuals upon request.

(3) The City of Medford shall provide at least one public hearing during the development of the Consolidated Plan.

(4) A period of not less than 30 days shall be provided to receive comments from citizens.

(5) The City will consider any comments whether written or submitted orally in public hearings in preparing the final Consolidated Plan and will include a summary of these comments or views and the reasons for adjusting or not adjusting the Consolidated Plan.

3. AMENDMENTS TO THE CONSOLIDATED PLAN

(1) The following process is required for substantial amendments to the Consolidated Plan. A substantial change is defined as the addition or deletion of a Strategy or a Goal in the Strategic Plan section of the Consolidated Plan. A change in the objectives of the Strategic Plan section including additions or deletions of the objectives is not considered a substantial change and does not require the amendment process.

(2) Prior to amending the Consolidated Plan, the City of Medford shall provide citizens with 30 days' notice and opportunity to comment on substantial amendment(s). Notice shall be given by a public notice and an electronic mail or letter to persons and organizations which have previously been involved in the Consolidated Plan process or have requested their name be placed on the Consolidated Plan mailing list.

(3) All comments received in writing or orally at the public hearings will be considered, and if deemed appropriate, the City shall modify the amendment(s). A summary of these, and a summary of any comments not accepted and the reasons therefore shall be attached to the substantial amendment(s) of the Consolidated Plan.

4. AMENDMENTS TO THE ONE YEAR ACTION PLAN

(1) The following process is required for substantial amendments to the One Year Action Plan. A substantial change is defined as: (a) for projects over $25,000 increasing or decreasing the amount budgeted for a project by 25%, (unless a decrease is due to an under run of the project); (b) for projects under $25,000 increasing or decreasing the amount budgeted for a project by 50% (unless a decrease is due to an under run of a project); (c) changing the purpose, scope, location, or intended beneficiaries or adding a new project.

A minor change in location is NOT a substantial change, if the purpose, scope and intended beneficiaries remain essentially the same. If capital dollars are used for a different portion of the project (e.g. rehabilitation rather than acquisition) this does not constitute a substantial change.

(2) Prior to amending the One Year Action Plan, the City of Medford shall provide citizens with 30 days' notice and opportunity to comment on substantial amendment(s). Notice shall be given by a public notice and an electronic mail or letter to persons and organizations which have previously been involved in the Consolidated Plan process or have requested their name be placed on the Consolidated Plan mailing list.

(3) All comments received in writing or orally at the public hearings will be considered, and if deemed appropriate, the City shall modify the amendment(s). A summary of these, and a summary of any comments not accepted and the reasons therefore shall be attached to the substantial amendment(s) of the One Year Action Plan.

5. PERFORMANCE REPORTS

(1) The City of Medford will provide citizens with notice and an opportunity to comment on the annual Performance Report. Notice will be provided by a public notice. The review and comment period shall be at least 15 days.

6. MISCELLANEOUS

(1) Bilingual Opportunities

Upon reasonable request, or upon identification of a specific need, the City of Medford will provide public notices and summaries of basic information in other languages. Also upon reasonable request, the City will provide translators at workshops and public hearings to facilitate

participation of non-English speaking citizens. To arrange this service, contact the City at least 5 days prior to a scheduled meeting or workshop.

(2) Accessibility

Meetings shall be held in locations that are accessible to people with physical handicaps.

(3) Access to records

The City will provide reasonable and timely access to information and records related to the Consolidated Plan and the use of assistance under programs covered by the Consolidated Plan. Within 15 business days of a request, the City will provide opportunities for citizens to review information regarding the Consolidated Plan and reply to inquiries for information. Copies of the Plan will be available at the City offices and the public library.

(4) Technical Assistance

The City will provide technical assistance to group's representatives of low and moderate income persons that request such assistance. Technical assistance may consist of one-on-one assistance, providing technical materials such as HUD guidelines and information, referrals to sources on the Internet, training workshops, or referrals to specialists at HUD or other communities.

(5) Complaints

Complaints, inquiries, and other grievances concerning the Consolidated Plan, Community Development Block Grant program, or the One Year Action Plan can be made to the HUD Grants Manager at the City of Medford. The City will make every effort to provide a substantive, written response to every written citizen complaint within fifteen business days of its receipt.

(6) Use of the Citizen Participation Plan

The City of Medford will follow the Citizen Participation Plan in carrying out the Consolidated Plan, the One Year Action Plan, and the Community Development Block Grant process.

Appendix B – Public Comments

1) Letter of support for Compass House:

Justin F

The culinary unit has taught me several skills like knife skills and how to use seasonings How to cook overall and also gave me Job exp and ~~Mang. Mang~~ Management exp and Social skills. The culinary is like my second family I have grown alot since Joining here and learned alot.

2) Letter of support for Compass House:

Compass House taught me a lot of things, a lot of cooking skills, business skills, employment skills, and outreach skills. Without Compass House I had no where to go. I wasn't a very good reader before and I'm doing really good now. I'm a little bit better reader and I can lead meetings. I can go talk to people.

Jill Redelf Jill Redelf

3) Letter of support for Compass House:

City of Medford Planning Department
Attn: Angela Durant
Principal Planner – Housing and Community Development
200 S. Ivy Street
Medford, Oregon 97501

Compass House is the only facility in this area that is addressing homelessness by helping people help themselves to financial and household independence and self-sufficiency. Our homeless population is at about 35% and while not all of our members are homeless, we will be filling a need for this part of our population. In our new building we plan to have showers as well as washers and dryers to assist our members to stay clean and have clean clothes to wear, especially if they want to seek employment. Compass House is a solution to homelessness that saves the community millions in preventative healthcare costs, government subsidy and supplemental benefits.

As we are now over 600 members, we are bursting at the seams. Our dining room is packed during the lunch hour, with members sometimes eating in shifts. The kitchen is not adequate for making meals for this many members and the culinary members have to take turns in the kitchen while learning how to make nutritious meals. In our new building we plan on having a commercial kitchen that can serve the member population as well as have enough room to teach the culinary team skills that could lead to employment in the culinary field.

Compass House is in partnership with the Behavior Health Unit at RRMC in Medford and is the only organization proven to reduce hospitalization rates by 96%. Personally, after one year of membership at Compass House, I had enough support from staff and other members that I didn't have to return to the BHU. Now I can support others through friendship in a family-like atmosphere where it isn't important why you are there, but you are welcomed with non-judgmental acceptance and encouragement to challenge yourself to be the best you can be. This unique program is the only one of its kind in this area and is vital to the health and stability of our community.

Compass House has already developed employment opportunities through Transitional Employment, Supported Employment and Independent Employment. These are three levels of employment are offered to members who are seeking to get back into the workforce. Returning to the workforce teaches members to become independent, obtain housing and I've seen a change in those who begin to work. They have a sense of pride and dignity as they become integrated into the local community.

I support Compass House because not only have I seen lives change, but my life has changed. I feel like can go into the community and not be afraid of people. I can look them in the eye and smile because I feel confident in myself and that I am not just a diagnosis, but a person first. This change is something that can happen to any of our members because of the support of Compass House.

Thank You,

Karen E Campbell

Karen E. Campbell
Compass House Member

4) Letter of support for Compass House:

Dear city council

I moved here from Alaska I helped start a clubhouse there but this one has helped me a lot in the short time I have been here. I got a job at a local hotel through the clubhouse. I have made lots of friends. I have learned how to better take care of myself through choosing lunch options. I have learned how to cook with a hot plate and skillet. I have gotten off of meds that I didn't need and gained support. Im doing much better since joining the compass house I so glad my counselor recommended it. I hope to grow more and meet more people and your contribution to our program would help me do so.

Sincerely anna pfrimmer

5) Letter of support for Compass House:

To Whom This May Concern: April 3rd, 2019

Before in life, I never let the world's suffering overwhelm me. Now as I begin to care MORE, witnessing all chaos & tears...especially from children IT HURTS & has BROKEN me! I am not brave or courageous enough to commit suicide, but I do have some moments of fantasizing of such an act! However, because of my new membership & FAMILY @ Compass House, my life has changed dramatically!!!

The care, respect & mutual involvement required by staff & members gives me GREAT COMFORT plus provides numberous reasons for me to attend Mon.-Fri 8:am to 4:30pm. And being homeless, I am able to hope for the Compass House Transitional Housing opportunity. Now I can volunteer for several jobs thru-out the facility, thus keeping me off the streets focussing on value & purpose!

Yours Truely, Patrick S. Munn

6) Letter of Support for Compass House:

City of Medford Planning Department
Attn: Angela Durant
Principal Planner – Housing and Community Development
200 S. Ivy Street
Medford, Oregon 97501

May 2, 2019

To whom it may concern,

I am writing this letter in support of funding for the renovation of a permanent home for Compass House. The community needs to fund this project for the health, stability and good of the community.

The purpose of Compass House is to provide psychosocial and vocational rehabilitation for adults living with mental illness. Their objectives include reducing inpatient hospitalizations & incarcerations, providing instruction in life skills & resocialization, helping members obtain & maintain adequate, safe & stable living situations, and facilitating appropriate employment. 43 members were assisted with paid employment in 2017.

Compass House is the only evidence based non-clinical mental health agency in Southern Oregon. Within 1 year of membership, research has shown a decrease in hospitalization by 96% and has been proven to lower suicide and incarceration rates.

Why should we be enthusiastic about this project? Why am I interested and invested in Compass House? As a taxpayer, it only makes sense. For every $1 invested in Compass House, the community saves $14 in the mental health system. Saving the community millions in preventative healthcare costs, improving our members lives and creating a better community helps all of us.

Compass House has already reached the maximum occupancy for the building they currently lease. Without expanding into a larger space Compass House will have to implement a member waiting list. This will leave some of Medford's most vulnerable population unable to get these services when they need the support.

I urge your support and funding for this renovation project.

Sincerely,

Dale Verger

Dale Verger, ABR, CRS, Broker
Windermere, VVA Real Estate
Licensed in Oregon

7) Letter of support for Compass House:

FROHNMAYER, DEATHERAGE, JAMIESON, MOORE, ARMOSINO & McGOVERN, P.C.

ATTORNEYS AT LAW

Established 1910

STEPHEN G. JAMIESON
BERNARD S. MOORE
THOMAS F. ARMOSINO
TRACY M. MCGOVERN
ALICIA M. WILSON

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www.fdfirm.com

JODY COLE, *Office Manager*

NICHOLAS J. NAUMES
MOLLY R. SILVER
TROY W. HICKMAN

WILLIAM V. DEATHERAGE
(1927-2018)
OTTO J. FROHNMAYER
(1905-2000)

May 23, 2019

City of Medford Planning Department
Attention: Angela Durant
Principal Planner – Housing and Community Development
200 S. Ivy Street
Medford, OR 97501

Re: Compass House Inc. / Community Development Block Grants Commission

Dear Ms. Durant, the Commission and City Council:

As a community member I write this letter of support for Compass House to receive CDBG funding from the City. In the interest of transparency I am also a Board Member from Compass House, Inc. which gives me the unique opportunity to witness the inspiring and necessary work that Compass House does for its members and this community.

Compass House purchased a new space given program growth and the progressive reach of its services in the last few years. This program is unique within the State of Oregon as the only Clubhouse International accredited clubhouse in Oregon. Compass House's success in Southern Oregon has been a beacon of light and model for others across this State and requires a larger space more tailored to some of the reasons that members love Compass House. For example, members working alongside staff have put on Restaurant nights producing a fully catered three-course gourmet meal. A commercial kitchen will assist this one example of a meaningful opportunity provided for members which has the added benefit of honing skills that can be transitioned to employment for those who seek it.

8) Letter of support for Compass House:

Joann Z. Cleckner
Certified Public Accountant JD

3861 Windgate Street
Medford, Oregon 97504

Tel: (541) 500-8382

jzccpa@sonic.net

April 29, 2019

Medford City Council
City of Medford Planning Department
Lausmann Annex
200 South Ivy Street
Medford, OR 97501

Re: Community Development Block Grant for Compass House

Dear Members of the Medford City Council:

This letter is coming to you on behalf of Compass House and the Community Development Block Grant you are considering granting to Compass House.

Although I am an agent of Compass House as current President of the Compass House Board of Trustees, I am also a member of the Medford community and I write to you as a member of the community.

Compass House is assisting adults with mental illness here in our community reintegrate back into the community by assisting with job skills and assisting with job placements, also by assisting with life skills as well as transitional housing.

In order to better serve our Members and the community at large, Compass House has purchased the property located at 37 North Ivy Street here in Medford. This Block Grant will assist in the construction and repurposing of the Ivy Street facility. It will allow Compass House to serve more Members in this important work.

As a community member, I urge you to approve the Community Block Grant for this very worthy organization and its mission

Sincerely yours,

Joann Z Cleckner

9) Letter of support for Compass House:

What Compass House Is.....

A year and a half ago, I left Oregon with the hopes of helping my children overcome addiction and their own mental health difficulties. I left a wonderful apartment, fully furnished, and went to live in NJ. After being there for 3 months, I knew I was not in a healthy situation. It took another year before I was able to make it back home to Oregon. I had no access to a clubhouse where I lived in NJ. On December 7th 2018, I boarded a Greyhound bound for Oregon. I had no place to live, no access to mental health care, no support system whatsoever. I landed in Medford, Oregon on December 10th, 2018. When I went into Compass House the next day, I was greeted with a huge "welcome home" sign and a huge hug from several members. I filled out a housing application and 2 days later I was moved into my new home. The Compass House housing program saved me from living on the streets. The Compass House is a wonderful place that not only has helped me with my physical health needs, knowing I was returning to my Compass House family who loves me and cares for me, made all the difference. I still worry about my children, but I now have the safety of my own home and the support of my Compass House family to help me overcome the rest of life's challenges. Thank you for your consideration in helping us with the funding of our new kitchen, in our new clubhouse!!

Sincerely,

Lynda Hurst

10) Letter of support for Compass House:

June 3, 2019

City of Medford Planning Dept.

Attn: Angela Durant

200 S Ivy St.

Medford, Or. 97501

City of Medford Planning;

I am writing this letter to thank you for the opportunity to be considered for Community Development Block Grant. I am currently the Treasurer for Compass House Board. Every time I visit Compass House I am reminded of the many things they do for their members. I have personally sat with several members and listened to their stories on how if it wasn't for Compass House they would not know where they would be in life. With this grant they could finish the renovation and provide additional job training and support for new members.

I have worked in Downtown Medford since 2008 and have seen many individuals who could use their services. Compass house provides support for individuals to relearn life skills, job skills and to get them back into the general population and feel good about themselves. With this grant I see Compass House completing this project and continuing their great service. The skills the members learn at Compass House can be used in any number of jobs in the valley. The Commercial Kitchen that will be built will give individuals the skills to work in most restaurants in the surrounding areas.

This is a vital service for the Medford area and I fully support Compass House in their journey to provide the training for individual to better their life.

Kris Ballard

Kris Ballard

Treasurer

Compass House Board of Directors

Appendix C - Application for Federal Assistance

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:
	B-19-MC-41-0005

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Medford

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
93-6002207	0307885170000

d. Address:

* Street1:	200 S. Ivy Street
Street2:	
* City:	Medford
County/Parish:	
* State:	OR: Oregon
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Coce:	97501

e. Organizational Unit:

Department Name:	Division Name:
Planning Department	Housing/Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mrs.	* First Name:	Angela
Middle Name:	Renae		
* Last Name:	Durant		
Suffix:			

Title: Principal Planner

Organizational Affiliation:

* Telephone Number:	541-774-2390	Fax Number:	541-618-1708

* Email: angela.durant@cityofmedford.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Medford

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

The 2019/20 Action Plan for year five of the City of Medford 2015-19 Consolidated Plan for Housing and Community Develoment.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: OR-002
* b. Program/Project: OR-002

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2019
* b. End Date: 06/30/2020

18. Estimated Funding ($):

* a. Federal	$715,527
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	$100,000
* g. TOTAL	$815,527

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on .
- [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [x] c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- [ ] Yes
- [x] No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

- [x] ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Gary
Middle Name:	H.
* Last Name:	Wheeler
Suffix:	
* Title:	Mayor
* Telephone Number:	541-774-2000
Fax Number:	541-618-1700
* Email:	Gary.Wheeler@cityofmedford.org
* Signature of Authorized Representative:	
* Date Signed:	5-30-19

Appendix D - Certifications

June 6, 2019

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing certification. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification or otherwise violates the requirement of the Drug-Free Workplace Act, HUD, in addition to other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

2. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

3. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority of State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

4. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

5. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Places of Performance: City of Medford Planning Department
200 S. Ivy Street
Medford, Oregon 97501

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

6. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantee's attention is called, in particular, to the following definitions from these rules:

“Controlled substance” means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);“Conviction” means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violation of the Federal or State criminal drug statutes;

Criminal drug statute” means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use or possession of any controlled substance;

“Employee” means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All “direct charge” employees; (ii) all “indirect charge” employees unless their impact of involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee’s payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee’s payroll; or employees of the subrecipient or subcontractors in covered workplaces).

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s), (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination Laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature/Authorized

Gary H. Wheeler, Mayor
City of Medford

5-29-2019

Official Date

Appendix E – Assurances

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property aquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Standard Form 424D (Rev. 7-97)

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.

14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	CIty of Medford Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Medford	5-29-2019

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Appendix F - Affidavit of Publication

RECEIVED
MAY 15 2019
PLANNING DEPT.

City of Medford
200 S Ivy Street
Medford, OR 97501

Affidavit of Publication
THIS IS NOT A BILL

State of Oregon
County of Jackson

CASE NO.

I, Jennie DeBunce, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 successive and consecutive *insertion(s)* in the following issues 5/7/2019 (HERE SET FORTH DATES OF ISSUE)

Subscribed and sworn to before me this 9th day of May, 2019.

OFFICIAL STAMP
TERRIE ROGERS
NOTARY PUBLIC-OREGON
COMMISSION NO. 979444
MY COMMISSION EXPIRES SEPTEMBER 24, 2022

NOTARY PUBLIC FOR OREGON

My commission expires 24th day of Sept., 2022

Rosebud Media - Mail Tribune - Ashland Tidings
111 N Fir St
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	5/7/2019	NOTICE OF PUBLIC HEARING	1	275.28	GAD1001791-2019

NOTICE OF OPENING OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a 30–day public comment period for the **City of Medford's 2019/20 Action Plan for Housing and Community Development** will commence on Tuesday, May 7, 2019, and close on Thursday, June 6, 2019, to solicit citizen input regarding the Action Plan. The City Council, City of Medford, will hold a public hearing on Thursday, June 6, 2019, at 6:00 p.m. in the Council Chambers of Medford City Hall, 411 W. 8th Street, for the purpose of soliciting citizen input on the Action Plan.

The City of Medford is an entitlement jurisdiction for Community Development Block Grant (CDBG) funds. The Action Plan is an update of the **2015–2019** Consolidated Plan, which outlines and establishes priorities for the upcoming program year. The Consolidated Plan is a comprehensive planning document for CDBG that identifies the City's overall needs for housing and community development and outlines a five–year strategy to address those needs adopted by Medford City Council. The purpose of the Consolidated Plan is to provide the framework for annual decisions on the use of CDBG funds provided by the U.S. Department of Housing and Urban Development (HUD). The City's 2019/20 annual allocation from HUD is $715,527. Additional expected resources include $100,000 in program income that may become available for re-allocation throughout the program year. There are no additional available resources from prior program years.

HOUSING & COMMUNITY DEVELOPMENT PROJECTS

1. **Housing Authority of Jackson County – Homeowner Repair Program: $200,000 and estimated program income of $95,000**
   Funding will provide zero interest, deferred loans to low- and moderate-income Medford homeowners for the correction of recognized hazards to health and safety.

2. **Rebuilding Together Rogue Valley – Accessible Ramps for Elders: $50,000**
   Funding will improve accessibility and safety for elderly Medford residents of owner-occupied and rental housing units through the implementation of modular ramps.

3. **Compass House – Clubhouse Renovation: $170,674**
   Funding will support the renovation of 37-47 N. Ivy Street, Medford, Oregon, to provide more opportunities for adults living with mental illness.

4. **OnTrack – Roofs for Recovery/New Transitional Housing Roof Rehabilitations: $17,900**
   Funding will provide zero interest, deferred loans to replace the roofs of two new transitional housing facilities located at 1316 West Main Street and 1107 Stevens Street in Medford, Oregon.

5. **Addictions Recovery Center – Property Renovation: $26,519**
   Funding will provide a zero interest, deferred loan to rehabilitate 923 West Main Street, Medford, Oregon, for use as a transitional housing facility in accordance with Oregon Health Authority.

PUBLIC SERVICES – $107,329 plus program income of $5,000
The following nonprofit agencies will be receiving grants for public service program expenses during the 2019/20 program year:

St. Vincent de Paul	**$30,000; and estimated program income of $5,000**
Youth 71Five Ministries	**$20,000**
Hearts with a Mission	**$25,000**
Maslow Project	**$25,000**
Rogue Retreat	**$7,329**

PROGRAM ADMINISTRATION – $143,105

Copies of the City's Consolidated Plan and draft 2019/20 Action Plan are available for public review in the Medford Planning Department at 200 S. Ivy Street, Medford, OR 97501 and on the City's website at www.ci.medford.or.us . To obtain a copy, submit comments or for additional information on the hearing, please contact Angela Durant, Housing and Community Development Principal Planner at angela.durant@cityofmedford.org or 541–774–2390. Citizens needing translation services or other special accommodations may contact Angela Durant 10 days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

March 7, 2019.

Appendix G – Resolution

RESOLUTION NO. 2019-41

A RESOLUTION adopting the Action Plan for use of the City's Community Development Block Grant (CDBG) funds for fiscal year 2019/20.

WHEREAS, the City Council must adopt the 2019/20 Action Plan before it is sent to the U.S. Department of Housing and Urban Development (HUD) for approval; and

WHEREAS, a public hearing is required to receive citizen input which public hearing has been duly held in accordance with HUD requirements; and

WHEREAS, a Resolution is a required step to officially adopt the proposed expenditures as the City's Action Plan with respect to its 2019/20 HUD CDBG Grant #B-19-MC-0005; and

WHEREAS, each of the actions is consistent with the goals and strategies of the City's 2019-19 Consolidated Plan for Housing and Community Development which was adopted by the Council on May 7, 2015; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON that the Action Plan for use of the City's CDBG funds in fiscal year 2019/20, on file in the City Recorder's Office, is hereby adopted.

PASSED by the Council and signed by me in authentication of its passage this 6 day of June, 2019.

ATTEST: Karen M Spaulding
City Recorder

Mayor