

## City of Medford, Oregon



**July 1, 2011—June 30, 2012**

# **ACTION PLAN**

# **COMMUNITY DEVELOPMENT**

# **BLOCK GRANT**

City of Medford  
City Manager's Office  
Adopted April 21, 2011  
*Revised July 20, 2011*

## **Summary of the One-Year Action Plan Process Fiscal Year 2011/12**

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan for the U.S. Department of Housing and Urban Development. Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons.

The One Year Action Plan, an annual requirement, must be submitted to HUD 45 days prior to the beginning of the entitlement fiscal year. A citizen participation plan element requires that interested parties have a 30-day period in which to review and comment upon the funding proposals. The 30-day comment period for the use of the City of Medford's CDBG funds began on March 14, 2011 and ended on April 14, 2011. No comments were received. A public hearing was held on April 21, 2011 at 7:00 p.m. in City Hall Council Chambers. Testimony was received from three individuals. Jeff Jackson with the Housing Authority of Jackson County thanked the Council for their support of the Homeowner repair program and the citizen's that have been assisted with the rehabilitation efforts. Chick Parsons, Medford Senior Center Board Member address the Council requesting support funding of the Senior Center operating expenses as they were not included in the recommendation from the Housing and Community Development Commission. Andrea Miranda, Vice Chair of the Housing and Community Development Commission spoke before the Council and noted that the commission did not evaluate the City Council earmarked projects and thus those projects were not part of the Commissions recommendation. Ms. Miranda noted that the Commission did not receive a presentation nor did they review the earmarked applications and asked Council to consider taking additional reductions from the Council projects that were identified. A complete copy of the public hearing testimony is attached as an exhibit to the Action Plan.

Copies of the City of Medford Consolidated Plan plus the One-Year Action Plan for fiscal year 2011/2012 were available at the following location:

City of Medford  
City Manager's Office  
411 West 8<sup>th</sup> Street  
Medford, OR 97501

The Action Plan is available online at [www.ci.medford.or.us](http://www.ci.medford.or.us) on the Administration webpage.

## EXECUTIVE SUMMARY

The City of Medford is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The City of Medford's began the CDBG Fiscal Year 2011-2012 process with an estimated CDBG funding allocation of \$652,500 with \$180,000 in allocated carry forward, plus an additional \$25,000 in program income for a total of \$857,500. Since that time, we have received our estimated entitlement amount from HUD in the amount of \$561,922. Funding recommendations were made by the Housing and Community Development Commission. The City Council adjusted the recommendations presented during the public hearing after hearing public testimony. All amounts stated in the Action Plan reflect the adjustments.

The one-year Action Plan is an annual document that describes the City of Medford's HUD-funded projects and community development related activities that will be conducted within the community to implement the five-year 2010-2014 Consolidated Plan for Housing and Community Development in the upcoming fiscal year. The City is in the second year of the five-year Plan.

Funding will be used for homeowner rehabilitation, down payment assistance, the upgrade of a neighborhood park in a low/moderate income neighborhood, the upgrade of an HVAC system at a public facility, and public service operations. Performance measurements include enhanced affordability and accessibility for the purpose of providing decent housing and enhanced and improved accessibility for the purpose of providing suitable living environments.

***A summary of our goals and strategies for the 2010-2014 Consolidated Plan, along with the projects that addressed these goals is attached as Appendix C.***

### **Citizen Participation and Consultation**

The City of Medford allocated its CDBG funds through a competitive process. The Housing and Community Development Commission, a nine-person citizen advisory group, reviewed all applications and made its funding recommendations at a public meeting on March 2, 2011. Funding recommendations were forwarded to the Medford City Council. The public comment period for the draft 2011/2012 Action Plan began on March 14, 2011 and ran through April 14, 2011. No comments were received. The draft plan was posted on the City's website and was available to the public at the City Manager's Office. A public hearing was held on April 21, 2011. Testimony was received from three individuals.

The public comment period and the public hearing for the submitted plan were noticed in the Legal Notices section of The Medford Mail Tribune.

Consultations occurred with the Hispanic Interagency Network, the Jackson County Continuum of Care/Homeless Task Force, the Jackson County Community Services Consortium, and the Housing Authority of Jackson County, ACCESS, Inc. A member of the West Medford Community Coalition sits on the Housing and Community Development Commission and provided direct input into the funding recommendation.

## **SOURCES OF FUNDS/RESOURCES**

There are many potential resources available to provide affordable housing and related services in Medford. This section provides an overview of the potential resources. Only the programs that are most suitable and likely to be available have been included. The City of Medford is an Entitlement Jurisdiction for Community Development Block Grant funds. The City received Neighborhood Stabilization Program (NSP) funds as an entitlement community and was a member of a Consortium that received NSP2 funds through a competitive process. Most other resources, however, are provided on a competitive basis and require grant writing skills and well organized local organizations that demonstrate competence and effectiveness. Fortunately, there are several such organizations in Medford which have been successful in obtaining federal, state and local grants and public contributions for their housing and related service programs, including the Housing Authority of Jackson County, ACCESS, Inc., OnTrack, Inc., Habitat for Humanity, and Community Works.

### **a. Federal Programs**

#### **1) Community Development Block Grant (CDBG)**

CDBG funds are an entitlement received by the City of Medford based on a formula related to population and other parameters. The eligible uses of these funds permit the City to provide direct funding for community development projects such as streets, sidewalks and other public infrastructure in low-income neighborhoods. The City of Medford also encourages agencies and organizations to provide housing and related services by awarding CDBG funds for housing related projects or as leverage to generate additional funding, thereby maximizing the benefits from this federal funding.

#### **2) Neighborhood Stabilization Program**

The City of Medford received \$459,260 in Neighborhood Stabilization Program (NSP) funds to provide down payment assistance, minor rehabilitation and mortgage reduction to homebuyers in the NSP target neighborhoods. These grant funds are to purchase bank owned properties to stabilize neighborhoods. In addition, the City of Medford was a member of a consortium that applied for and received NSP 2 funding. The additional funds in the amount of \$834,718 will be used for purchasing land to develop affordable housing units, purchase and rehab low-income rental housing units, and additional down payment and minor rehabilitation assistance. Medford is applying to receive NSP3 funding, along with other agencies, for targeted areas as stated in the NSP3 Substantial Amendment.

#### **3) HOME Program**

The City of Medford is not currently a participating jurisdiction for HUD's HOME funds. Affordable housing organizations in Medford currently need to apply directly to the Oregon Housing and Community Services Department, which allocates funds based on a statewide Consolidated Plan.

**4) Low-income Energy Assistance and Weatherization**

ACCESS, Inc., the local community action agency, receives U.S. Department of Energy Funds, which are distributed through the Oregon Housing and Community Services Department. These funds are used to provide low-income households with help in paying their energy bills and weatherizing their homes.

**5) Mortgage Credit Certificate Program**

This federal program enables a purchaser of a home to qualify for a higher loan amount than would otherwise be possible.

**6) Low-income Housing Tax Credit**

The Federal Low-Income Housing Tax Credit Program assists both for-profit and non-profit housing developers in financing affordable housing projects for low-income families and individuals whose incomes are 60% or below of median family income. Local non-profit developers have been successful at pulling in tax credit dollars. The Housing Authority of Jackson County is working on the Cherry Creek 100 unit project using Low-Income Housing Tax Credits. Land was purchased with Neighborhood Stabilization Program funds. The project is in the planning stages and is scheduled for the Site Plan and Architectural Review Commission this summer.

**7) Exemptions from Local Property Taxes**

Non-profits that provide services for low and moderate-income persons are often eligible for exemptions from local property taxes. ACCESS, Inc. recently requested and received an exemption from property tax for their Barnett Apartments.

**8) Resources for Homeless Populations**

The Oregon Housing and Community Services Department receives federal and state resources to be used in the state for homeless persons. These include: Emergency Housing Account, Emergency Shelter Grants, State Homeless Assistance Program, Shelter Plus Care, and Supplemental Assistance for Facilities to Assist Homeless. Additionally, under the Federal Continuum of Care program administered by HUD, local governments and agencies can apply for federal funding for programs and services to prevent and combat homelessness. The Continuum of Care has been successful at acquiring McKinney Vento funds. This year, they received \$314,226 to fund four on-going programs/projects: support for ACCESS' Woodrow Pines, Rogue Valley Council of Government's Home At Last Program, the Salvation Army's Hope House Transitional Shelter and Community Works Transitional Living program for youth and teens. In addition, the Maslow Project received \$40,000 in McKinney Vento funds for their homeless youth programs this year. ACCESS, Inc., as the Community Action Agency for Jackson County, is also the designated lead agency by Oregon Housing and Community Services Department for administering many of these funds. It houses the Southern Oregon Housing Resource Center, a clearinghouse for housing programs.

**9) Public Housing Assistance**

The Housing Authority of Jackson County can receive funds from HUD for a variety of purposes. Principal funds include Housing Choice Vouchers, of which HAJC has 1841 for all of Jackson County. They also offer special programs such as the Family Self Sufficiency and are able to offer housing choice vouchers for mortgage payments for qualified families. The Housing Authority of Jackson County is a member of Valley Individual Development Account (VIDA) and will be administering up to 14 IDAs.

**10) Direct Loans for Housing the Elderly (Section 202)**

This program provides low interest loans to private, non-profit organizations to develop housing for the elderly. Medford has two Section 202 facilities developed and managed by Pacific Retirement Systems.

**11) Cash Advances for Housing the Handicapped (Section 811)**

This program provides assistance to private non-profits to develop rental housing with supportive services for persons with disabilities. ASI Jackson County accessed Section 811 dollars for its Catalpa Shade project for persons with brain injuries.

**b. State Programs****1) State of Oregon Affordable Housing Resources**

The Oregon Department of Housing and Community Services administers a number of programs to provide affordable housing. These include the Single Family Mortgage Program, the Multifamily Housing Revenue Bonds program, the Elderly and Disabled Loan Program, Risk Sharing Loans, Predevelopment Loans, Seed money advance, Oregon Rural Rehab Loans, and Multi family Accelerated Loan Processing, the Oregon Housing Development Grant Program, the Oregon Affordable Housing Tax Credit for Lenders, the Low-Income Rental Housing Fund, HELP and other programs as determined by local community need.

**c. City General Fund Resources****1) Neighborhood Matching Grant Funds**

Through its Neighborhood Resource Division, the City has implemented a neighborhood small matching grant program to assist in funding worthwhile projects citywide, as well as in low and moderate-income neighborhoods. In the past year, one Neighborhood Street Tree Partnerships was funded for the removal of hazardous trees and planting of new trees. In addition, funding was allocated to the Graffiti Eradication Program administered by the Medford Police Department. This program has been successful in receiving donations from local businesses in the way of supplies and equipment and works with the youth offender community service program to clean up graffiti in Medford. The majority of the eradication is in low/moderate income neighborhoods.

## **2) City General Fund Grants**

The City of Medford allocated \$275,000 in fiscal year 2010/2011 in general fund dollars to help fund the day-to-day operations of public service agencies and organizations providing essential safety net services in the city. For the 2011/2013 biennium, the City of Medford allocated \$300,200 in general fund dollars for social service grants. A \$4.5 million bond measure was passed in 2005 to build sidewalks within a mile radius of elementary schools throughout the City. Sidewalks have been completed in Census Tract 2.01 near Jackson Elementary, Census Tract 5 near Hedrick Middle School, Census Tract 2.03 near Washington Elementary and South Medford High, Census Tract 6.01 near Hoover Elementary, Census Tract 6.02 near Orchard Hill Elementary, Census Tract 4.01 near Wilson Elementary, and Census Tract 3 near Howard Elementary.

**SUMMARY OF SPECIFIC ANNUAL OBJECTIVES: FY 2011-2012 ACTIVITIES**

The Action Plan allocates our estimated entitlement of \$561,922 in new 2011-2012 CDBG funds, \$25,000 in estimated program income and an estimated \$180,000 in carry forward funds allocated in 2010-2011. Should there be an increase or decrease in funding, the projects listed below will be adjusted accordingly.

\* **Housing Rehabilitation** - The Housing Authority of Jackson County was granted \$137,700 in new grant funds and an estimated \$25,000 in program income to provide no interest loans for improvements to residences occupied by low-income homeowners. Examples of eligible repairs include roof replacement and emergency repairs to plumbing, heating and electrical systems, and improvements to aid in accessibility and safety for disabled persons.

**Outcome Statement:** *Affordability for the purpose of providing decent housing.*

-\* **Homeowner Assistance** – ACCESS, Inc. was granted \$34,500 in new grant funds for direct down payment assistance. ACCESS, Inc. will provide zero interest loans for down payment and closing cost assistance to low/moderate income citizens to purchase homes in the City of Medford.

**Outcome Statement:** *Affordability for the purpose of providing decent housing.*

\* **Rehabilitation of a Neighborhood Facility** – The Medford Senior Center was granted for \$50,982 in new grant funds for the replacement of the HVAC system at the senior center. More that 51% served are low/moderate seniors.

**Outcome Statement:** *Availability/Accessibility for the purpose of providing access to a neighborhood facility.*

\* **Neighborhood Park Upgrade** - The City of Medford granted \$142,073 in new grant funds to remove and replace irrigation, turf/soil, widen and overlay asphalt walking paths and create additional walking paths, install lighting and one barbeque in a neighborhood park that is located in a census tract which is 72.5% low/moderate income.

**Outcome Statement:** *Accessibility for the purpose of developing a neighborhood facility.*

\* **Public Services Operations** - The City of Medford granted \$84,285 in new grant funds, which falls within the 15% limitation established in the CDBG regulations based on an estimated entitlement of \$561,922, to fund operations for public services agencies serving low-income families, homeless and persons with special needs. Should our entitlement amount differ from the estimate, funding for public services will be adjusted accordingly to stay within the 15% limitation.

**Outcome Statement:** *Accessibility for the purpose of creating suitable living environments*

\***Administration-** \$112,382 in new funds will be used for general program administration, fair housing activities, project implementation, and other planning activities. This is within the 20% limitation established in CDBG regulations and is based on an estimated entitlement of \$561,922. Should our entitlement differ from the estimate, administrative funding will be adjusted accordingly.

Table 3A Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-2 Affordability of Decent Housing</b>							
DH-2.1	Address the need for affordable housing by rehabilitating existing homes for low-mod homeowners	Homeowner Rehabilitation Program	# occupied by elderly # of units brought from substandard to standard condition # of units brought into compliance with lead safe housing # qualified as Energy Star # of units made accessible for disabled	2011	10		
DH-2.2	Assist low-mod homebuyers to obtain housing through down payment and closing cost assistance.	First Time Homebuyer Program	# of first time homebuyers # of homebuyers receiving housing counseling # of first time homebuyers receiving down payment and/or closing cost assistance	2011	3		

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>							
SL-1.1	Improve the accessibility/availability of persons to a neighborhood facility.	Medford Senior Center	# of persons assisted with new or improved access to a facility	2011	900		
SL-1.2	Improve the accessibility/availability of persons to a neighborhood facility.	Union Park Facility upgrade	# of persons assisted with new or improved access to a facility	2011	1376		
SL-1.3	Address the need for integrated services to assist homeless and/or runaway youth.	Maslow Project	# of persons assisted with a new access to a service	2011	500		
SL-1.4	Improve the availability/accessibility of services for senior citizens.	Medford Senior Center	# of persons assisted with new access to a service	2011	900		

<b>SL-1.5</b>	Improve the availability/accessibility of support services for the physically and mentally disabled.	DASIL	# of persons assisted with new access to a service	2011	1000		
<b>SL-1.6</b>	Improve the availability/accessibility of support, legal, and medical services for abused children.	J. C. Child Abuse Task Force – Children's Advocacy Center	# of persons assisted with new access to a service	2011	500		
<b>SL-1.7</b>	Improve the availability/accessibility of support services for homeless or those at risk.	Center for NonProfit Legal Services	# of persons assisted with new access to a service	2011	30		
<b>SL-1.8</b>	Improve the availability/accessibility of support services for those at risk of drug/alcohol dependency.	Addictions Recovery Center	# of persons assisted with new access to a service	2011	100		
<b>SL-1.9</b>	Improve the availability/accessibility of support services for low-moderate income children.	R.V. YMCA	# of persons assisted with new access to a service	2011	30		

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-1</b>	<b>Economic Opportunity with Purpose of Availability/Accessibility</b>						
EO-1.1	Improve the availability/accessibility of economic development technical assistance.	SOU Small Business Development Center	# of micro-enterprises assisted with new access to a service	2011	5		

## GEOGRAPHIC DISTRIBUTION

For the purpose of the Consolidated Plan, the City of Medford defines areas of minority concentration as a Census Tract where the total percentage of minority population is 20 percent or more of the total population in the Census Tract. 2000 Census data shows that the City of Medford has three such Census Tracts where there exists more than a 20% concentration of minorities. In specific, Census Tract 1 supports 30.1% of Hispanic population, Census Tract 2.01, a 22.4% concentration of Hispanics and Census Tract 2.02, a 22% concentration of Hispanics. The City has consistently targeted funds to these areas in West Medford throughout the years due to the low-moderate income base and to the higher than average minority populations. In fact, since 2000, 7,163 Hispanic individuals out of 69,797 persons or a total of 10% of all persons served have received assistance through a CDBG-funded Public Service activity.

Funding is targeted for the Home Repair Program in the local target areas of Liberty Park, McLoughlin and Washington neighborhoods. These neighborhoods are the most diverse in the City with high concentrations of Hispanic populations in particular.

## **ALLOCATION PRIORITIES**

Approximately 30% of the CDBG funding for homeowner repairs will be used in local target areas in 2011/2012. This funding will be used in the targeted neighborhoods of McLoughlin, Liberty Park and Washington. The Union Park project is located in Census Tract 2.02 which has high percentages of low/moderate income persons, 60% and 72.6% respectively is within the Washington neighborhood.

**Table 3B**  
**ANNUAL AFFORDABLE HOUSING COMPLETION GOALS**

Grantee Name:  Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS (Sec. 215 Only)</b>						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Beneficiaries*</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Combined Total Sec. 215 Goals*</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)</b>						
Annual Rental Housing Goal	<i>10</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	<i>3</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Overall Housing Goal</b>	<i>13</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name**      **City of Medford**

**Priority Need**

Owner Occupied Affordable Housing

**Project**

**Homeowner Repair/Rehabilitation Project**

**Activity**

**Rehabilitation of homeowner occupied units.**

**Description**

**A zero interest homeowner loan program designed to repair/rehabilitate hazards to the health and safety of the low/moderate income homeowner with the intention of keeping these homeowners in their homes.**

**Objective category:**     Suitable Living Environment     Decent Housing     Economic Opportunity

**Outcome category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:**

**Through out the City of Medford with 30% targeted to the McLoughlin, Liberty Park, and Washington Neighborhoods.**

Specific Objective Number DH-2.1	Project ID 1
HUD Matrix Code 14A	CDBG Citation 570.202(b)
Type of Recipient <b>LMH</b>	CDBG National Objective 570.208(a)(3)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of households assisted	Annual Units 10
Local ID PH0001-2011	Units Upon Completion 10

**Funding Sources:**

CDBG	\$137,700
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	25,000
Total	\$162,700

The primary purpose of the project is to help:     the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Medford

**Priority Need**

Owner Occupied Affordable Housing

**Project**

First Time Homebuyer Assistance Program

**Activity**

Downpayment Assistance

**Description**

A zero interest loan for up to 50% of the down payment and the closing costs for low/moderate income households purchasing their first home within the City of Medford. Program is administered by ACCESS, Inc.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**

Throughout the City of Medford.

Specific Objective Number DH-2.2	Project ID 2
HUD Matrix Code 13	CDBG Citation 570.201(n)
Type of Recipient <b>LMH</b>	CDBG National Objective 570.208(a)(3)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of households assisted	Annual Units 3
Local ID PH0107	Units Upon Completion 3

**Funding Sources:**

CDBG	\$34,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$34,500

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Public Facilities

**Project**  
Medford Senior Center

**Activity**  
Replace the multizone heating and air conditioning unit at a neighborhood facility.

**Description**  
The project will replace the existing multizone unit at the Senior Center.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**  
Medford Senior Center  
510 East Main Street  
Medford, OR 97504

Specific Objective Number SL-1.1	Project ID 3
HUD Matrix Code 03A	CDBG Citation 570.201(c)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of persons assisted	Annual Units 900
Local ID PH0022-2011	Units Upon Completion 900

**Funding Sources:**

CDBG	\$50,985
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,985

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need  
Public Facility

Project  
Union Park Facility Upgrade

Activity  
Upgrade a neighborhood park located in a low/moderate income neighborhood.

Description  
Remove and replace irrigation, turf/soil, existing asphalt walkways, install new walkways, sidewalk, lighting, and a barbeque.

Objective category:  Suitable Living Environment  Decent Housing  Economic Opportunity  
Outcome category:  Availability/Accessibility  Affordability  Sustainability

Location/Target Area:  
Union Park  
501 Plum Street  
Medford, OR 97501

Specific Objective Number SL-1.2	Project ID 4
HUD Matrix Code <b>03F</b>	CDBG Citation 570.201(c)
Type of Recipient LMA	CDBG National Objective <b>570.208(a)(1)</b>
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of persons served	Annual Units 1376
Local ID PH0067-2011	Units Upon Completion 1376

**Funding Sources:**

CDBG	\$142,074
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$142,074

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**

Public Service Activities

**Project**

Maslow Project

**Activity**

To provide services to homeless or runaway youth.

**Description**

Maslow Project will provide services to homeless and runaway youth including hygiene, supplies, food, case management, and physical care needs.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**

Maslow Project  
209 West Main Street  
Medford, OR 97501

Specific Objective Number SL-1.3	Project ID 5
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of persons services	Annual Units 500
Local ID PH0043-2011	Units Upon Completion 500

**Funding Sources:**

CDBG	\$ 10,340
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	91,835
Total	\$102,175

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs.

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Public Service Activity

**Project**  
Medford Senior Center

**Activity**  
Senior Advocacy Program

**Description**  
The Medford Senior Center provides low-income seniors essential safety net assistance. Services include meals, food stamp assistance, transportation, housing needs, Medicare and Medicaid information, exercise classes, financial aid and tax training, and other essential senior assistance as needed.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**  
Medford Senior Center  
510 East Main Street  
Medford, OR 97504

Specific Objective Number SL-1.4	Project ID 6
HUD Matrix Code 05A	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of persons served	Annual Units 900
Local ID PH0021-2011	Units Upon Completion 900

**Funding Sources:**

CDBG	\$ 8,600
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	267,403
Total	\$276,003

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name**      City of Medford

**Priority Need**  
Public Service Activity

**Project**  
Disability Advocacy for Social and Independent Living (DASIL)

**Activity**  
Services for disabled and homeless individuals.

**Description**  
DASIL provides services to disabled and homeless individuals personally, socially, financially, and civically. Programs include computer training and access, Second Chance renters program and other support services.

**Objective category:**     Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:**  
DASIL  
20 N. Ivy Street  
Medford, OR 97501

Specific Objective Number SL-1.5	Project ID 7
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of persons served	Annual Units 1000
Local ID PH0042-2011	Units Upon Completion 1000

**Funding Sources:**

CDBG	\$ 18,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	174,184.00
Total	\$192,184.00

The primary purpose of the project is to help:  the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Public Service Activity

**Project**  
Jackson County Child Abuse Task Force – Children’s Advocacy Center

**Activity**  
A coordinating center for abused and neglected children.

**Description**  
The Children’s Advocacy Center provides coordinating services for all child abuse programs in the City of Medford. These services are on-site medical, crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring groups, community outreach/education and advocacy follow-up.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**  
Jackson County Child Abuse Task Force – Children’s Advocacy Center  
816 West 10<sup>th</sup> Street  
Medford, OR 97501

Specific Objective Number SL-1.6	Project ID 8
HUD Matrix Code 05N	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of persons served	Annual Units 500
Local ID PH0008-2011	Units Upon Completion 500

**Funding Sources:**

CDBG	\$ 22,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	882,605
Total	\$904,605

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Economic Development

**Project**  
SOU Small Business Development Center

**Activity**  
Micro-enterprise assistance.

**Description**  
Direct technical assistance to micro-enterprises or those looking to open a micro-enterprise in the City of Medford. Assistance will include direct assistance, job creation, job retention, access to capital, or start-up and the development of work plans.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**  
SOU Small Business Development Center  
101 South Bartlett  
Medford, OR 97501

Specific Objective Number EO-1.1	Project ID 9
HUD Matrix Code 18C	CDBG Citation 570.201(o)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of micro-enterprises assisted	Annual Units 5-25
Local ID PH0068-2011	Units Upon Completion 5-25

**Funding Sources:**

CDBG	\$ 9,750
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$ 9,750

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Public Service Activity

**Project**  
Center for NonProfit Legal Services

**Activity**  
Pathways to Self-Sufficiency

**Description**

The Center for NonProfit Legal Services Pathways to Self Sufficiency Program provides legal assistance to Medford veterans, seniors, disabled, and low-income persons by increasing their access to transportation, employment, housing, healthcare, and public benefits.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**  
Center for NonProfit Legal Services  
225 West Main Street  
Medford, OR 97501

Specific Objective Number SL-1.7	Project ID 10
HUD Matrix Code 05C	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of business assisted	Annual Units 30 persons
Local ID PH0015-2011	Units Upon Completion 30 persons

**Funding Sources:**

CDBG	\$ 5,600
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	38,080
Total	\$43,680

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Public Service Activity

**Project**  
Addictions Recovery Center, Inc.

**Activity**  
Integrated Health Services

**Description**

The Addictions Recovery Center will help fund an integrated health services program offered to low-income citizens who seek addiction treatment services.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**  
Addictions Recovery Center, Inc.  
1003 West Main Street  
Medford, OR 97501

Specific Objective Number SL-1.8	Project ID 11
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of business assisted	Annual Units 100 persons
Local ID PH0071-2011	Units Upon Completion 100 persons

**Funding Sources:**

CDBG	\$ 6,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	51,105
Total	\$57,105

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Public Service Activity

**Project**  
Rogue Valley YMCA

**Activity**  
Wilson School After School Program for Low Income Children

**Description**

The Rogue Valley Family YMCA Wilson School project provides low-income youth access to YMCA after school programs helping to stabilize youth and families. Funds will provide scholarships to low-income families that can't afford the after school care.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**  
Addictions Recovery Center, Inc.  
1003 West Main Street  
Medford, OR 97501

Specific Objective Number SL-1.8	Project ID 12
HUD Matrix Code 05L	CDBG Citation 570.201(e)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator # of business assisted	Annual Units 30 persons
Local ID PH0070-2011	Units Upon Completion 30 persons

**Funding Sources:**

CDBG	\$ 4,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	35,000
Total	\$39,000

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Medford

**Priority Need**  
Administration

**Project**  
Program Administration

**Activity**  
Administrative

**Description**

Administration of CDBG funds including fair housing activities. Funds will pay administrative costs including salaries and benefits and other charges related to planning and execution of the CDBG program.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:**

City of Medford  
411 West 8<sup>th</sup> Street  
Medford, OR 97501

Specific Objective Number 13	Project ID 13
HUD Matrix Code 21A	CDBG Citation <b>570.206</b>
Type of Recipient	CDBG National Objective
Start Date 07/01/2011	Completion Date 06/30/2012
Performance Indicator	Annual Units
Local ID PA0001-2011	Units Upon Completion

**Funding Sources:**

CDBG	\$112,385
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$112,385</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

## **PUBLIC HOUSING**

The City of Medford does not own or operate any public housing within the City. The Housing Authority of Jackson County serves Medford and Jackson County. All units are fully leased. They are beginning the building phase of Canterbury Hills, a new 48 unit low income rental complex. They purchased additional acreage for 100 low income rental units in Medford and they purchased 5 units for a homeless project in conjunction with Rogue Retreat. An additional 5-6 units are being negotiated for a homeless housing project and should be completed during 2011. In addition, the Housing Authority of Jackson County has some NSP2 funding available to purchase more units within the target area in Jackson County for low/moderate income units.

## **CHRONIC HOMELESSNESS**

The Salvation Army completed the Hope House Transitional Shelter. From 2006 through 2009 the Salvation Army was granted \$268,500 for the development of public infrastructure for the Hope House project. The Salvation Army completed construction of 12 family units in the fall of 2010. The Housing Authority of Jackson County partnered with Rogue Retreat to operate a permanent supportive housing project for homeless individuals. Hearts with a Mission rehabilitated a house that houses up to 17 homeless youth at a time. The home was purchased with 2008 Program Year CDBG Funds. Public service dollars were allocated to the Maslow Project, a youth service integration center providing services to homeless youth and teens. The number of homeless youth identified in the 549C Medford School District was 1,238 in 2009-2010. Medford continues to be ranked second in overall number behind only Portland for the fifth year in a row.

## **LOW/MOD BENEFIT**

One hundred percent (100%) of 2011/2012 CDBG funds will be used for activities that benefit LMI persons.

## **MONITORING STANDARDS AND PROCEDURES**

The City of Medford is responsible for monitoring only those funds that it receives from HUD, which are limited to the Community Development Block Grant. The City has both an Assistant to the Deputy City Manager who is responsible for overseeing the use of CDBG funds along with the Deputy City Manager. They maintain a close working relationship with the grant recipients. Quarterly financial and beneficiary reports are required of all public service agencies receiving CDBG funds. Annual beneficiary reports are required of all subrecipients of capital grants. All capital projects are administered under federal procurement standards and labor standards. The programs are closely monitored and an annual report prepared.

The City will monitor the progress of all new 2011/2012 Action Plan programs and prepare an annual report (CAPER) which will cover progress made for each activity, as well as number of beneficiaries, number of units and number of dollars spent through the annual Grantee Performance Report. The City has expanded its role as a supportive partner and coordinator of affordable housing through its nine-person Housing and Community Development Commission. This Commission helps provide a stronger citizen participation component for the CDBG program. Housing Commissioners monitor the progress of all CDBG- funded capital improvement projects, review funding decisions and make recommendations to the City Council on programs and funding.

In addition to reviewing all subrecipient draw down requests, program and financial reports, the City will complete a risk assessment of 2011/2012 CDBG subrecipients. The purpose of this risk assessment is to identify which subrecipients will require comprehensive monitoring during the program year. The risk assessment uses the following criteria to identify high-risk subrecipients which will require comprehensive monitoring:

- subrecipients new to CDBG program;
- subrecipients that have experienced turnover in key staff positions;
- subrecipients with previous compliance or performance problems;
- subrecipients carrying out high-risk activities; and
- subrecipients undertaking multiple CDBG activities for the first time.

Comprehensive monitoring of high-risk subrecipients will include a minimum of one on-site project monitoring visit during the 2011/2012 program year. If a subrecipient is determined to be high-risk, they may also be required to submit monthly financial and program outcome reports (vs. quarterly). The schedule of each on-site monitoring visit will be determined by the subrecipient project schedule and a standardized monitoring checklist will be used when evaluating each subrecipient CDBG- funded project. We will monitor the Rogue Valley YMCA, Addictions Recovery Center, Inc. and the SOU Small Business Development Center as they are new to our CDBG program.

## **HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES**

The City of Medford partners with other governmental jurisdictions, agencies and organizations, in a collaborative effort to address homelessness and other special needs. The Jackson County Homeless Task Force uses a Continuum of Care approach to provide for services and linkages for low income and homeless citizens. City staff serves on the Homeless Task Force, which meets on a monthly basis. Subcommittees include the following:

- Annual Homeless Survey
- Accessible Affordable Housing
- Homeless Youth
- Project Homeless Connect
- Community Needs Assessment

The Homeless Task Force annually puts on a resource fair for homeless people, Project Homeless Connect in June each year. The Task Force is working on an emergency preparedness plan for homeless people this year.

Through the support and coordinated efforts of this Task Force, the Rogue Valley Council of Government's Senior and Disability Services program in partnership with DASIL is sponsoring the Home at Last supportive housing program designed to give mentally and physically disabled adults the assistance they need to find a home and keep it. Clients are case managed and receive a range of services from assistance in obtaining permanent housing to medical treatment. Since 2002, the program has received approximately \$133,500 annually in McKinney Vento funds.

The coordinated efforts of the Homeless Task Force include other McKinney Vento recipients for 2011 including ACCESS, Inc for its supportive mental health services for Woodrow Pines, Community Works for its Transitional Living Program for youth and teen, Maslow Project for homeless and runaway youth, and the Salvation Army for its Hope House Transitional Shelter.

The Homeless Task Force conducts an annual homeless survey, one night shelter count (point in time) and gaps analysis. The annual homeless survey reveals a steady climb in the number of homeless persons in Jackson County. This year the survey indicated veterans attributed to approximately 15% of those that were counted.

Nonprofit housing providers and social service agencies continue to address the needs of homeless and special needs populations. Rogue Retreat, through a permanent support Housing Plus grant through the State of Oregon purchased and renovated a house on Riverside. Hearts with a Mission (HWAM) operates a shelter for homeless and runaway youth. HWAM served 87 homeless or runaway youth in 2010.

The development of the Ten Year Plan to End Homelessness was completed in June 2009. There will be a community awareness campaign to promote the plan. The main strategies include the following:

- Increase the stock of permanent, affordable and supportive housing for individuals who earn less than the 20% of Area Median Income.
- Increase agency coordination and service integration at all levels.
- Provide case management to help people maintain stable rental housing.
- Provide financial assistance and life skills training to help people move into stable housing.
- Develop and increase sustainable emergency/transitional shelter options for youth.

On Track, Inc., a nonprofit working with persons with alcohol and other drug addictions and persons with HIV and AIDS- related diseases operates both the Sky Vista Apartments with 48 units and the Lithia Place Apartments with 15 units as well as the Stevens Place project, which houses very low income families who are unable to meet tenancy eligibility requirements elsewhere. Each complex has both a property manager

and case manger on site. CDBG funding helps to support a case manager at Stevens Place and one at Sky Vista/Lithia Place.

## **COORDINATION**

The City of Medford coordinates with public and assisted housing providers, health providers and social service agencies along with municipal and county governments through a variety of venues. A number of housing providers include service components for the residents of their housing projects.

Along with the Homeless Task Force, there is a Jackson County Community Services Consortium, which advocates for the delivery of affordable, accessible and quality community services in Jackson County and provides a networking structure for agencies.

The Hispanic Interagency Committee serves as a networking vehicle and advocate for the provision of services to the Spanish speaking community. City staff serves on this Committee and attends the monthly meetings. They promote City services through outreach and awareness at these meetings and through our Cultural Outreach Coordinator position at the City.

The Southern Oregon Housing Resource Center provides a clearing house for housing related resources within Jackson and Josephine Counties. It is a collaborative effort between both county governments, ACCESS, Inc., the Housing Authority of Jackson County and several municipalities including the City of Medford. Program income derived from State-funded CDBG projects in Jackson and Josephine Counties is funneled through this organization as well. The City of Medford has a staff member that serves on its advisory board.

The City of Medford established the Housing and Community Development Commission in 2002 to address issues relating to housing accessibility and affordability within the City. Serving in an advisory capacity to City Council on housing issues, they act as a focal point for all housing related issues for the City. In 2003, the City Council approved increased their advisory capacity to include issues related to community development. This includes recommendations regarding CDBG funding.

The *ABCs of Home Buying* offered through the Southern Oregon Housing Resource Center offers education on a semi-monthly basis in cooperation with Rogue Community College.

## **REDUCTION OF LEAD-BASED PAINT HAZARDS**

Childhood lead based paint poisoning is a significant problem nationally. In an effort to address this problem, HUD published its Final Rule to Title X of the 1992 Housing and Community Development Act on September 15, 1999. This rule requires certain

prescribed action by HUD grantees to identify, stabilize or remove lead-based paint hazards in any housing receiving HUD assistance. The scope of activities required by HUD is dependent upon the type of housing impacted and the amount of federal assistance being provided with rehabilitation activities using in excess of \$25,000 of HUD funds requiring the highest level of treatment. The rule only affects residential structures built before 1978.

### **Non-Profit Housing Rehabilitation Projects**

Acquisition and rehabilitation activities of older structures undertaken by area nonprofit housing providers receiving HUD funds will be affected. Many of these projects often require HUD subsidies exceeding \$25,000 per unit and the cost of treating lead-based paint may add greatly to the overall cost of the project. Additional funds may be required to offset this increase, which may result in fewer units being rehabilitated.

It is estimated that 9,063 rental units in Medford occupied by low-income households have lead-based paint and 2,407 owner-occupied homes have lead-based paint. Since the vast majority of homes assisted through the Housing Authority's homeowner rehabilitation programs fall into this age category, it seems apparent that this will have a significant impact. All of their contractors have received lead based paint training and they follow the safe protocols required when dealing with lead based paint. The Housing Authority of Jackson County continues to annually offer a series of *Work Safe with Lead* classes for local contractors.

## **INSTITUTIONAL STRUCTURE**

The City of Medford's Neighborhood Resource Division, within the City Manager's Office, was established in 2002 to more effectively address the City's housing concerns as well as issues around community development and neighborhood revitalization. The City of Medford Deputy City Manager is the Economic Developer for the City, whose mission is to increase the number of family wage jobs within the City by assisting with business expansion, retention and relocation efforts.

The Assistant to the Deputy City Manager administers the Community Development Block Grant program, addresses housing issues and revitalization of challenged neighborhoods. In addition, the City Manager's Office addresses issues relating to neighborhoods and economic development. The Neighborhood Leadership Academy was established to teach leadership development, interpersonal communications, group dynamics, partnerships, and public speaking. It encourages citizens to become involved in the community. This program is now run by Rogue Community College and the West Medford Community Coalition. The Medford Police Department includes the Code Enforcement Division which was established by the Neighborhood Resources Division. Service has been enhanced with the additional resources available. An Executive Support Specialist assists with the administration and monitoring of community development block grant funds and the Neighborhood Stabilization Program. The Police Department also has a Cultural Outreach Coordinator who is a liaison to the

Hispanic community. This team approach to community, outreach and economic development has helped improve the capacity of the community to help its citizens meet their needs.

## **UNDERSERVED NEEDS**

There are more needs than resources to meet to meet these needs within the City of Medford and surrounding communities. In addition to targeting those resources through its grant and neighborhood resources programs, the City continues to seek better ways to communicate with its citizenry about financial and informational resources, which the City and other community providers can make available.

Underserved needs are also met through the City's general fund in its effort to fund essential safety net services. This year, \$150,000 is allocated to eligible social and health service providers. Many of these providers address strategies of high priority identified in the City's Consolidated Plan such as services for the homeless and senior citizens.

The City of Medford, in partnership with the Rogue Valley Council of Governments, the United Way of Jackson County, City of Ashland, and ACCESS, Inc. conducted a Community Needs Assessment in 2010. Survey forms were distributed to all organizations in Jackson County providing services to low-income individuals, families, seniors and disabled person to gather information about their needs and gaps in service. The consumer survey was completed by 1,071 clients. Of those responding, 84% indicated they were low-income, 15% were disabled and 11% were seniors. The five most critical needs in priority order include:

1. Emergency food assistance – 34%
2. Energy/fuel assistance – 9%
3. Health care – 8%
4. Housing assistance – 7%
5. Drug & alcohol programs – 5%

The City of Medford's Grants Subcommittee takes these needs into account when allocating the General Fund grants to essential safety net services such as food assistance and health care.

## **FAIR HOUSING**

The Fair Housing Council of Oregon continues to offer annual training workshops for social service agencies and landlords on fair housing issues in partnership with ACCESS, Inc. and Southern Oregon Rental Owners Association. In addition, the City of Medford, along with the City of Ashland sponsored fair housing training for these groups. The traveling display, "Anywhere but Here" was on display in Medford, sponsored by the City of Medford as part of our fair housing awareness work.

The City's *Analysis of Impediments to Fair Housing* was updated last year as part of the new Consolidated Plan the City completed.

The Consumer Credit Counseling Service of Southern Oregon also offers counseling to its clientele on fair housing issues. Counselors review with clients the protections various laws and regulations provide the consumer. This includes Fair Debt Collections Practices Act, Fair Credit billing, Fair Credit Reporting, and Fair Lending.

The City provides funding through the General Fund Grants and CDBG to the Center for Nonprofit Legal Services to enable it to continue to provide assistance on landlord-tenant law and on Fair Housing issues. They have an attorney on staff focusing on fair housing and other housing related issues through their Pathways to Self-Sufficiency program. This program helps create safe and secure housing for seniors, disabled persons, and low income residents by defending their legal rights to fair housing.

In the City's current Analysis of Impediments, the following actions were listed for the City to address:

1. **Continue to support fair housing education for consumers, lenders, realtors, landlords, advocacy groups and service providers.** The City of Medford has Fair Housing posters posted throughout City Hall and has Fair Housing brochures in all of the City's brochure racks. Brochures and educational materials are available at events such as the annual First Time Homebuyer Fair and Multicultural Fair.
2. **Continue to support actions to increase the availability of affordable housing.** The City of Medford's Housing and Community Development Commission continues to develop programs and policies to help increase the availability of affordable housing. An ad hoc task force was established in response to HUD's Call to Action, the Regulatory Barriers Task Force, to address existing local barriers to affordable housing development. The report on barriers was completed this past year and continues to look at efforts to address these barriers. The City continues to fund non-profit housing agencies in their efforts to develop more affordable housing for low-income persons and for persons with special needs. The City received NSP and NSP2 funding and assisted approximately 15 households with the purchase and minor rehabilitation of foreclosed homes as well as low-income rental units and land for the development of low-income rental units and single family residents for purchase. We are applying for additional funding for these programs through NSP3.
3. **Support the activities of Fair Housing.** The City of Medford promotes and supports training workshops offered by the Fair Housing Council of Oregon. The Cities of Medford and Ashland worked closely together to offer training on fair housing in the summer and fall of 2010 and will continue to do so in the future. The Community Response Team offers educational forums on diversity and tolerance and continues to respond to hate crimes and incidents in the community. They work with the schools throughout Jackson County to help develop diversity programs. Rogue Community College and the West Medford Community Coalition offer a diversity panel as part of the Neighborhood Leadership Academy.

- 4. **Support and work with the local HUD Field Office regarding any local fair housing complaints.** In cooperation with the local HUD Field Office, the City will continue to work to address complaints regarding fair housing.

**ANTIPOVERTY STRATEGY**

The City funded the infrastructure for the Salvation Army’s Hope House which will house 12 families. The Hope House was completed in the fall of 2010 and opened to the 12 families eligible for the supportive housing. The City works with various organizations providing General Fund grants to essential safety net services and a portion of CDBG money to public service agencies. Both funding sources assist families with costly services such as health care, housing repairs, food, legal services, senior advocacy and services. These funding sources assist them with stretching their income further. The Deputy City Manager/Economic Developer continues to work to bring in businesses with living wages. The City contracted with a consultant to attract businesses to Medford and is receiving positive feedback from businesses. The economy is difficult right now, however these activities have the potential to increase the number of jobs in the area, assist families with needed services, and hopefully reduce the number of families at poverty level.

**STRATEGY IMPLEMENTATION**

The following is a listing of the goals and strategies that will be implemented in the 2011/2012 Program Year. Each strategy is followed by the activity that will implement the goal and strategy. Where appropriate, the activity is followed by proposed accomplishments of the activity for the year.

**AFFORDABLE AND WORKFORCE HOUSING**

***GOAL 1: INCREASE THE AVAILABILITY OF AFFORDABLE HOUSING FOR THE CITY’S WORKFORCE, LOW/MODERATE-INCOME, AND SPECIAL NEEDS HOUSEHOLDS.***

**Strategy 1-1 Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by low/moderate-income households.**

**Objectives:** Maintain housing currently owned or rented by low/moderated income households through rehabilitation and/or weatherization assistance. Improve the ability of homeowners to maintain their properties.

**Activity 1:** Provide emergency rehabilitation loans to low-income homeowners for provision of emergency repairs for roofs, electrical, plumbing or heating systems, or other health or safety-related problems.

Location: Citywide  
 Subrecipient: Housing Authority of Jackson County  
 Funding: \$137,700 in new CDBG and \$25,000 in estimated program income

Outcome: Approximately 10 homes rehabilitated.

**Affordability**

Affordability for the purpose of maintaining or providing decent housing. Housing Rehabilitation Outcome statement: Ten low income and/or senior households will be improved through rehabilitation to provide safe and decent housing.

**Strategy 1-2 Increase the supply of affordable, safe and code compliant rental and/or homeowner housing for low/moderate-income households.**

**Objectives: Provide assistance to acquire land and/or improve infrastructure in support of new affordable housing. Support the creation of higher density, mixed-income and mixed-use housing in the redevelopment of the downtown.**

The City of Medford partnered with the Housing Authority of Jackson County (HAJC) and Habitat for Humanity to purchase land for the development of low/moderate income rental units and single family homes for purchase. The City of Medford, offers a Vertical Housing Development Zone within its Central Business District. This zone, through the State of Oregon, offers property tax exemptions for mixed use projects. The City of Medford and Medford Urban Renewal Agency promote this program.

Outcome: More units of residential development in the Central Business District, including affordable housing, as part of mixed-use development in the downtown.

**Strategy 1-3 Reduce barriers to affordable housing by developing a plan to address the Regulatory Barriers Report for Medford, which will include plans to reduce these barriers.**

**Objective: Revise City policies and/or procedures to encourage long-term affordability of housing in Medford.**

The City of Medford's Housing & Community Development Commission's Regulatory Barriers Task Force completed the Regulatory Barriers Report. This report explores ways to encourage affordable housing development in Medford. They researched what other cities are doing relative to this issue and have reported on which incentives they think might be reasonable and effective in Medford. Their report was presented to the City Council for review and the Task Force continues to meet to address issues as they arise. This Spring, the City relocated the development services departments into one building with a mutual counter. This will assist with confusion and help alleviate delays in the development process. The City Planning Department continues to review the Land Development Code and modifying the Code to assure it is clear and to reduce or eliminate conflicting provisions.

**Objective: Support efforts to make more land available for affordable housing such as land set-asides, land trusts, land aggregation for housing purposes and the development of an urban reserve.**

The Housing and Community Development Commission has explored the development of land trusts within the city limits and will be working in support with the non-profit housing community. The Housing Authority of Jackson County purchased land with NSP funding and the City joined a consortium that applied for and received NSP2 funding. Funds from NSP 2 were used to by Habitat for Humanity to purchase land for the development of affordable housing. The City is working on an affordable housing plan and expected to complete the plan in the summer of 2011. This plan will be presented to Council for direction. .

**Objective: Maintain and update the Housing Element and the Neighborhood Element of the Comprehensive Plan.**

The Housing Element was updated and adopted by the City Council in December 2010. The City will continue to maintain the Housing Element and the Neighborhood Element of the Comprehensive Plan.

**Strategy 1-4. Expand homeownership opportunities for low/moderate-income households.**

**Objective: Assist prospective lower-income homebuyers to obtain housing through programs such as down payment assistance and other forms of assistance. Target minority populations through outreach efforts.**

**Activity 1: First Time Homebuyer Down Payment Assistance**

Provide down payment assistance to low/moderate income residents for the purchase of their first home through zero percent interest loans. Assistance includes up to 50% of the down payment and the closing costs.

Location: Citywide  
Subrecipient: ACCESS, Inc.  
Funding: \$34,500 in new CDBG  
Outcome: 3 low/moderate income households will be assisted with funds to become new homeowners within the City of Medford.

**Affordability**

Affordability for the purpose of providing direct assistance to first-time homebuyers

**Activity 2: First Time Homebuyer Fair**

The City of Medford, attended the West Medford Community Coalition sponsored annual Homebuyer Fair in April 2010. Promotional materials were handed out in both English and Spanish as nearly half of the participants target the Hispanic population. The fair brings together resources for the first time homebuyer from credit counseling to mortgage lenders to realtors. In addition, the City promoted information regarding the Neighborhood Stabilization Program which offers home ownership assistance to homebuyers. A Fair is expected in May 2011 and the City will again participate.

Outcome: 220 persons, including 100 Latinos, attended the fair and gathered housing information and were exposed to homeowner resources

**Activity 3: Neighborhood Stabilization Program**

Provide zero interest loans for up to 50% of the down payment and/or closing costs for income eligible families interested in becoming homeowners within the City of Medford. Funds are used to purchase foreclosed properties within target areas. Also provide funds to purchase low/moderate income rentals and/or foreclosed property to develop low/moderate income housing.

Outcome: Fifteen low/moderate income eligible families became homeowners within the City of Medford under the Neighborhood Stabilization Program 1 and 2. The Housing Authority of Jackson County purchased six units in cooperation with Rogue Retreat for a homeless project. Additional funding is allocated to Housing Authority of Jackson County to purchase additional rental units. Habitat for Humanity purchased six lots to build houses for low/moderate income residents. All of the housing and land purchased through this program was foreclosed property per the NSP guidelines and in targeted neighborhoods. This programs assists low/moderate income citizens with purchasing affordable homes.

**Objective: Encourage public/private partnerships to bundle Individual Development Accounts (IDAs) to assist potential homebuyers to save for home purchases.**

The Housing Authority of Jackson County, through its Family Self-Sufficiency Program offers IDAs to income eligible families. Rogue Valley Groundworks has a new program in partnership with the Umpqua CDC in Roseburg called Dream\$avers. They currently have 16 participants in this program.

**Strategy 1-5. Affirmatively further Fair Housing choices.**

**Objective: Support programs that provide assistance to prevent discrimination in housing and lending practices and provide educational opportunities for improving household credit ratings.**

**Activity 1: Disability Advocacy for Social and Independent Living**

DASIL offers weekly Second Chance Renters Classes and a rent subsidy program Home at Last. They assist those that are disabled or homeless with social skills and the skills to access the tools and resources they need. They work with the Center for NonProfit Legal Services to assist their clients with obtaining housing.

**Activity 2: Center for NonProfit Legal Services**

Provides legal services to veterans, seniors, disabled, and low-income persons and increases their access to transportation, employment, housing, healthcare, and public benefits.

**Activity 3:** City staff continues to distribute brochures and display posters in City Hall indicating contact numbers for fair housing complaints. The City provides fair housing information to citizens and advertisements in the citywide newsletter using multicultural approaches. The City partners with a neighboring community to sponsor Fair Housing

Council training in our region. The City sponsored a traveling exhibit that was on display at the Main Library regarding fair housing.

Outcome: 250 brochures to be distributed. 24,000 households to receive newsletter.

The City of Medford continues to partner with lending institutions and nonprofit organizations to educate the community about predatory lending issues. The Predatory Lending Roundtable meets yearly to discuss educational opportunities and way to combat new threats. The City has on staff a licensed Mortgage Loan Originator who assists individuals with issues on lending and the zero percent loans for down payment assistance and rehabilitation.

The Fair Housing Council of Oregon and the Center for Nonprofit Legal Services continue to monitor the City for fair housing law violations.

## **NEIGHBORHOOD REVITALIZATION**

### ***GOAL 2: IMPROVE THE QUALITY OF LIFE OF LOW/MODERATE-INCOME RESIDENTS THROUGH NEIGHBORHOOD REVITALIZATION.***

#### **Strategy 2-1. Preserve and restore existing housing resources in key neighborhoods.**

**Objective: Actively enforce City codes to improve the habitability and safety of housing and eliminate blighting influences in neighborhoods.**

Two Code Enforcement Officers are employed by the City through the City's General Fund to enforce city codes. In addition, the Police Department provides additional assistance with code enforcement through the use of Community Service Officers. A graffiti eradication program was established using kids in the juvenile justice system, volunteers, and police staff. The program not only cleans the neighborhoods of graffiti, but teaches juveniles the importance of neighborhoods and taking care of property.

**Objective: Maintain housing currently owned or rented by low/moderate income households in targeted neighborhoods through rehabilitation and/or weatherization assistance.**

**Activity 1:** Homeowner repairs are done through the Housing Authority of Jackson County via the City's program. Rehabilitation and weatherization assistance is given to low/moderate income homeowners through a zero percent loan. No payments are required until the home is sold or refinanced.

**Activity 2:** The Housing Authority of Jackson County recently completed rehabilitating the Grand Hotel in Medford which provides 26 affordable housing rental units for residents that earn less than 50% of the median income. New HVAC systems were installed, the building was revitalized with new windows, paint and façade enhancements.

**Strategy 2-2. Build community through strengthened Neighborhood Associations.**

**Objective: Encourage volunteerism to build neighborhood capacity.**

**Activity 1: Neighborhood Leadership Academy**

The West Medford Community Coalition and Rogue Community College sponsor a Neighborhood Leadership Academy to increase neighborhood and community involvement and develop citizen leaders. The academy attracts a diversity of interested citizens and is helping to create alternate leaders in the community. Each participant learns about leadership styles, conflict resolution, public speaking, land use issues, community asset mapping and City Hall 101. The final project is a citizen sponsored neighborhood and/or community wide project such as a Neighborhood Resource Fair, cleanup events, projects and beautification efforts with homeless shelters and other housing units. Outcome: 20 participants graduate from the Academy annually, becoming more active volunteers

**Activity 2: Boards and Commissions**

The City promotes the volunteer opportunities on their Boards and Commissions. Volunteers served on commissions to advise elected officials on matters pertaining to housing, parks and recreations, planning, multicultural issues, parking, youth and development of the City of Medford.

Outcome: The public is involved in issues within the City and advises elected officials on needs as they arrive.

**Strategy 2-3. Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate-income neighborhoods.**

**Objective: Provide assistance to targeted neighborhoods.**

The Medford Urban Renewal Agency provided grant money for the Liberty Park Neighborhood for homeowner rehabilitation. In addition, 40% of the funding for the Homeowner Repair Program activity will be spent in targeted neighborhoods.

Outcome: Provide assistance to improve basic neighborhood infrastructure such as water and sewer improvements, sidewalks, street improvements, lighting, and street trees utilizing several funding mechanisms, including paying local improvement district assessments of low/moderate income households. Develop neighborhood facilities

**Activity 1: Union Park Facility Upgrade Project**

Location: Union Park

Organization: City of Medford

Funding: \$142,074 in new CDBG

Outcome: Approximately 1376 neighborhood residents will benefit from the upgraded facility with new walkways, lighting, turf, and a barbeque.

**Availability/Accessibility**

Availability and accessibility of a suitable living environment through improved access

Public Facility and Improvement Activity

**Activity 2: Medford Senior Center Multizone Unit Replacement**  
Location: 510 East Main Street, Medford, OR 97504  
Subrecipient: Medford Senior Center  
Funding: \$50,985 in new CDBG  
Outcome: Approximately 900 seniors will benefit from the multizone unit replacement. They attend a variety of activities, receive daily meals, and advocacy services.

**Availability/accessibility**

Enhance suitable living environment through improved sustainability.

Public Facility and Improvement Activity

**Activity 3: Neighborhood Development Project**  
Location: Union Park  
Organization: City of Medford  
Funding: \$20,000 in carry forward funds  
Outcome: Approximately 1376 neighborhood residents will benefit from activities such as neighborhood parks, community gardens and handicapped accessibility in the park

**Sustainability**

Enhance suitable living environment through improved sustainability

Public Facility and Improvement Activity

**INDEPENDENCE AND ECONOMIC OPPORTUNITY**

***GOAL 3: IMPROVE THE ABILITY OF LOW/MODERATE INCOME HOUSEHOLDS TO BECOME SELF-SUSTAINING***

**Strategy 3-1. Pursue strategies and programs that prepare low/moderate income households to obtain and retain family wage employment.**

**Objective: Support the development of mechanisms for encouraging micro-enterprises such as the creation of small business incubator facilities.**

**Activity 1: Direct Assistance to Micro-enterprises**  
Location: 101 South Bartlett, Medford OR 97501  
Subrecipient: SOU Small Business Development Center  
Funding: \$9,750 in new CDBG funds  
Outcome: 5-25 Micro-enterprises will be assisted with direct assistance, job creation, job retention, and access to capital or start-up.

**Availability/Accessibility**

Enhance suitable living environment through economic development technical assistance.

**Strategy 3-2 Assist public services to provide safety net services to persons in need.**

**Objective: Support programs that provide healthy youth activities such as youth and family programs, youth shelter and after school programs.**

**Activity 1: Children's Advocacy Center – Jackson County Child Abuse Task Force**

Location: 816 West 10<sup>th</sup> Street, Medford

Subrecipient: Jackson County Child Abuse Task Force

Funding: \$22,000 in new CDBG funds

Outcome: 500 abused children will receive safety net services such as crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring, and medical exams.

**Availability/Accessibility**

Enhance suitable living environment through accessibility

Public Service Activities

**Activity 2: Senior Advocacy Program**

Location: 510 East Main Street, Medford OR 97501

Subrecipient: Medford Senior Center

Funding: \$8,600 in new CDBG funds

Outcome: 900 persons will be assisted with senior advocacy services such as meals, food stamp assistance, transportation, housing needs, health care information, financial and tax training, and other essential senior assistance.

**Availability/Accessibility**

Enhance suitable living environment through accessibility

Public Service Activities

**Activity 3: Scholarships for After School Care Program**

Location: 522 West Main Street, Medford OR 97501

Site - Wilson School-1400 Johnson, Medford OR 97504

Subrecipient: Rogue Valley Family YMCA

Funding: \$4,000 in new CDBG funds

Outcome: 30 children will be assisted with after school care that will help stabilize them.

**Availability/Accessibility**

Enhance suitable living environment through availability/accessibility

Public Service Activities

**Activity 4: Disability Advocacy for Social and Independent Living**

DASIL offers weekly Second Chance Renters Classes and a rent subsidy program Home at Last. They assist those that are disabled or homeless with social skills and the skills to access the tools and resources they need. They work with the Center for NonProfit Legal Services to assist their clients with obtaining housing.

**Activity 5: Maslow Project** provides services for homeless or runaway youth including clothing, hygiene supplies, food, structured case management and referrals to care specialist.

**Objective: Support programs to reduce dependency on drugs and alcohol.**

**Activity 1: Integrated Health Services for those seeking addiction treatment services.**

Location: 1003 West Main Street, Medford OR 97501

Subrecipient: Addictions Recovery Center, Inc.

Funding: \$6,000 in new CDBG funds

Outcome: 100 persons will be stabilized through the providing integrated health services.

Availability/Accessibility

Enhance suitable living environment through availability

Public Service Activities

**Strategy 3-3 Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self sufficiency.**

**Objective: Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.**

The City of Medford serves on the Ten Year Plan to End Homelessness Planning Committee through the time and energy of the Police Department Cultural Outreach Coordinator, Assistant to the Deputy City Manager and a City Council member. City staff members continue to serve on the Jackson County Homeless Task Force.

**Objective: Support activities that expand service-enriched housing for the homeless and other special needs populations, including increased shelter, transitional and permanent supportive housing resources.**

**Activity 1:** The City granted to the Housing Authority of Jackson County funds to purchase 5 low/moderated income rental units for permanent supportive housing for homeless individuals. The Housing Authority purchased additional units for permanent supportive housing for homeless individuals through funds received from the State. Additional funding is available and units are currently being negotiated for purchase by the Housing Authority.

**Objective: Assist nonprofit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.**

**Activity 1: Community Drop-in Center for disabled and/or homeless persons – resource assistance and skill building**

Location: 29 N. Ivy Street in Downtown Medford

Subrecipient: Disability Advocacy for Social & Independent Living (DASIL)

Funding: \$18,000 in new CDBG funds  
Outcome: 1000 disabled and homeless people will be able to better access services. Through DASIL, they access supportive services, attain job skills, and develop support systems.

Availability/Accessibility

Enhance suitable living environment through improved accessibility

Public Service Activities

**Activity 2: The Maslow Project – outreach to homeless youth**

Location: 209 W. Main Street, Medford

Subrecipient: The Maslow Project

Funding: \$10,340 in new CDBG funds

Outcome: 500 homeless and/or runaway youth and teens will receive supportive services including food, hygiene products, laundry services, mental and health services.

Availability/Accessibility

Enhance suitable living environment through new availability/accessibility

Public Service Activities

**Activity 3: Center for NonProfit Legal Services**

Provides legal services to veterans, seniors, disabled, and low-income persons and increases their access to transportation, employment, housing, healthcare, and public benefits.

Location: Citywide

Subrecipient: Center for NonProfit Legal Services

Funding: \$5,600 in new CDBG

Outcome: Assists citizens with fair housing issues.

Availability/Accessibility

Enhance suitable living environment through new availability/accessibility

Public Service Activities

## PROPOSED PROJECTS

The City of Medford is a CDBG Entitlement City. It receives no funds from HOME, ESG, or HOPWA.

Revenue for the 2010/2011-Program Year is anticipated to be:

<i>2010/2011 Grant</i>	<b>\$ 561,934</b>
<i>Carry forward (allocated)</i>	<i>180,000</i>
<hr/>	
<b><i>Subtotal</i></b>	<b>\$ 741,934</b>
<i>Estimated Program Income</i>	<i>\$ 25,000</i>
<i>Housing Authority of Jackson</i>	
<i>County Homeowner Repair</i>	
<hr/>	
<b><i>Total Funds Available</i></b>	<b>\$ 766,934</b>

**U.S. Department of Housing and Urban Development  
City of Medford, Oregon  
Funding Sources  
FY 2011/2012**

Entitlement Grant	\$561,934
Programmed Funds from previous years( carryover)	180,000
Total Estimated Program Income	\$25,000
<b>Total Funding Sources</b>	<b>\$766,934</b>

Estimated Program Income	
Housing Authority of Jackson County	\$25,000
<b>Total Estimated Program Income</b>	<b>\$25,000</b>

The tables on the following pages list the proposed projects and programs for which the City's 2011/2012 CDBG funds will be used, including a description of each in accordance with the requirements of 91.220 (C).

## City of Medford ACTION PLAN - CDBG FUNDS - 2011 Program Year

PROJECT ID	LOCAL PROJECT CODE	PERIOD	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / CONSOLIDATED PLAN GOAL AND STRATEGY	2010-2014 ACCOMPLISHMENTS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
1	P0001-2011	2011	<p><b>City of Medford Homeowner Repair Program</b></p> <p>The program is designed to correct recognized hazards to health and safety of the homeowner, such as: leaking roofs, failed heating systems, unsafe wiring, failed plumbing and other repairs as identified in a policies and procedures guide. A no interest loan will be secured by a lien on the property, with repayment due upon sale or transfer of property by owner. Costs include program delivery including materials and services, and administrative expenses including salaries and benefits. Administered by Housing Authority of Jackson County</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><b>Goal 1: Increase the availability of affordable housing for the City's workforce, low/moderate income, and special needs households.</b></p> <p><b>Strategy 1-1: Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by low/moderate income households.</b></p> <p><b>Objectives: *Maintain housing currently owned or rented by low/moderate-income households through rehabilitation and/or weatherization assistance. *Improve housing safety through reductions of lead based paint hazards. *Improve the ability of homeowners to maintain their properties.</b></p> <p><b>Goal 2: Improve the quality of life of low/moderate income residents through neighborhood revitalization.</b></p> <p><b>Strategy 2-1: Preserve and restore existing housing resources in key neighborhoods.</b></p> <p><b>Objective: Maintain housing currently owned or rented by low/moderate-income households in targeted neighborhoods through rehabilitation and/or weatherization assistance.</b></p> <p>Date of Completion: June 30, 2012</p>	<p>Housing Authority of Jackson County</p> <p>Goal 1 Strategy 1-1</p> <p>Goal 2 Strategy 2-1</p>	<p>City-wide Housing rehabilitation Income-based 10-12 homes rehabilitated 10-12 low-mol. income households</p>	<p><b>\$137,700</b> CDBG Funds</p> <p><b>\$25,000</b> <i>estimated</i> program income</p>	<p>570.202 (b) 570.208(a)(3)</p>	<p>Help the homeless? Help those with HIV or AIDS?</p> <p>Objective: Outcome: Decent Housing Affordability Activity: Rehabilitation/Single Unit Residential ISA Indicator: Owner occupied units rehabilitated or improved.</p>
2	P0007-2011	2011	<p><b>City of Medford First Time Homebuyer Assistance Program</b></p> <p>Provide no interest loans for up to 50% of the down payment and the closing costs for low/moderate income households purchasing their first home within the City of Medford. Program is administered by ACCESS, Inc.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><b>Goal 1: Increase the affordability of housing for the City's workforce, low/moderate income and special needs households.</b></p> <p><b>Strategy 1-4 Expand homeownership opportunities for lower/moderate income households.</b></p> <p><b>Objective: Assist prospective low/moderate income homebuyers to obtain affordable housing through programs such as down payment assistance and other forms of assistance. Target under-served populations through outreach efforts.</b></p> <p>Date of Completion: June 30, 2012</p>	<p>ACCESS, Inc.</p> <p>Goal 1 Strategy 1-4</p>	<p>City-wide Homeowner assistance Homeownership assistance Income based 3-1001 Households</p>	<p><b>\$34,500</b> CDBG Funds</p>	<p>570.201(m) 570.208(a)(3)</p>	<p>Help the homeless? Help those with HIV or AIDS?</p> <p>Objective: Outcome: Decent Housing Affordability Activity: Direct Homeowner Assistance Indicator: Direct Financial Assistance to homebuyers</p>
3	P00022-2011	2011	<p><b>Medford Senior Center Multizone Unit Replacement</b></p> <p>This project will help fund the replacement of the existing multizone unit at the facility. The old unit is scheduled to be replaced in order to provide heat and air conditioning as needed.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><b>Goal 2: Improve the quality of life of low/moderate income residents through neighborhood revitalization.</b></p> <p><b>Strategy 2-3: Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.</b></p> <p><b>Objective: Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.</b></p> <p>Date of Completion: June 30, 2012.</p>	<p>Medford Senior Center</p> <p>Goal 2 Strategy 2-3</p>	<p>510 East Main Street Medford, OR 97504 Replace existing heating and air conditioning low/mod income persons 900 persons</p>	<p><b>\$50,985</b> CDBG Funds</p>	<p>570.201(c) 570.208(a)(2)</p>	<p>Help the homeless? Help those with HIV or AIDS?</p> <p>Objective: Outcome: Develop neighborhood facilities Availability/Accessibility Activity: Neighborhood Facilities Indicator: Develop neighborhood facilities</p>

PROJECT ID	FISCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / CONSOLIDATED PLAN GOAL AND STRATEGY	2010-2014	LOCATION / ACCOMPLISHMENTS - TYPE AND NUMBER	CFBG FUNDING AND SOURCE	ELIGIBILITY / NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
4	PI1047-2011	<p><b>Union Park Facility Upgrade Project</b></p> <p>This project will remove and replace outdated/inefficient irrigation and 43,020 square foot of turf/soil; widen and overlay 700 linear feet of existing asphalt walking paths; excavate and install 300 linear feet of new asphalt walking path; install 225 square feet of concrete sidewalk; install 10 path lights; and install one barbecue. Union Park is located in Block 2 Census Tract 2.02 which is 72.6% low/income.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p>Goal 2: Improve the quality of life of lower income residents through neighborhood revitalization.</p> <p>Strategy 3-3: Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.</p> <p>Objective: Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.</p> <p>Date of Completion: June 30, 2012.</p>	City of Medford Parks & Recreation Department	2010-2014	<p>Union Park 501 Palm Street Medford, OR 97501</p> <p>Neighborhood Park Facility Upgrade low/moderate income area 1376 persons</p>	\$142,074 CFBG Funds	570.201(c) 570.208(a)(1)	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Develop neighborhood facilities Outcome: Availability / Accessibility Activity: Neighborhood Facilities Indicator: Develop neighborhood facilities</p>
5	PI1043-2011	<p><b>Maslow Project</b></p> <p>The Maslow Project will provide services for homeless or runaway youth. The services include shower and laundry facilities, clothing and hygiene supply closet, a food pantry, structured case management services with referrals to mental and physical care specialists.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</p> <p>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</p> <p>Objective: Support programs that provide healthy youth activities, such a youth and family programs, youth shelter and after school programs.</p> <p>Strategy 3-1: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.</p> <p>Objective: Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.</p> <p>Date of Completion: June 30, 2012.</p>	Maslow Project		<p>Maslow Project 209 W Main Street Medford, OR 97501</p> <p>Ongoing Public Service low/moderate income persons 500 persons</p>	\$10,340 CFBG Funds	570.201(e) 570.208(a)(2)	<p>Help the homeless? Yes</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility Activity: Youth Services Indicator: Public Services Activities</p>
6	PI1042-2011	<p><b>Medford Senior Center</b></p> <p>This public service provides low-income seniors essential safety net assistance. Services include meals, food stamp assistance, transportation, housing needs, Medicare and Medicaid information, exercise classes, financial and tax training, and other essential senior assistance.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</p> <p>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</p> <p>Objective: Support programs to reduce dependency on drugs and alcohol.</p> <p>Date of Completion: June 30, 2012.</p>	Medford Senior Center		<p>510 East Main Street Medford, OR 97501</p> <p>Ongoing public services-- low/moderate income persons 900 persons</p>	\$8,600 CFBG Funds	570.201(e) 570.208(a)(2)	<p>Help the homeless? No</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility Activity: Senior Services Indicator: Public Services Activities</p>
7	PI1042-2011	<p><b>DASIL - Disability Advocacy for Social and Independent Living</b></p> <p>DASIL provides a place where people with disabilities and the homeless can empower themselves personally, socially, financially, and civically. Programs include computer access and training, Second Chance Renters Rehabilitation program, and other support programs and services for the disadvantaged and homeless.</p> <p>Project address City of Medford 2010-2014 Consolidated Plan</p> <p>Goal 1: Increase the affordability of housing for the City's workforce, low/moderate income and special needs households.</p> <p>Strategy 1-5: Affirmatively further Fair Housing choices.</p> <p>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</p> <p>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</p> <p>Strategy 3-3: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.</p> <p>Objective: 1) Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community; 2) Assist non-profit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.</p> <p>Date of Completion: June 30, 2012.</p>	DASIL		<p>900 persons DASIL 29 N Ivy Street Medford, OR 97501</p> <p>Ongoing public service-- low/moderate income persons 1000 persons</p>	\$18,000 CFBG Funds	570.201(e) 570.208(a)(2)	<p>Help the homeless? Yes</p> <p>Help those with HIV or AIDS? No</p> <p>Objective: Suitable Living Environment Outcome: Availability / Accessibility Activity: Public Services Indicator: Public Services Activities</p>

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBJECT / CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION / ACCOMPLISHMENTS - TYPE AND NUMBER	CURR FUNDING AND SOURCE	ELIGIBILITY / NATIONAL OBJECTIVE CATEGORIES 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
8	PH008 2011	<p><b>Jackson County Child Abuse Task Force - Children's Advocacy Center</b></p> <p>The Children's Advocacy Center is a coordinating center for all child abuse programs in the City of Medford. The services provided are on-site medical exams, crisis therapy and assessment, on-going therapy, pre-teen and teen mentoring groups, community outreach/education and advocacy follow-up. Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i>  <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>  <i>Objective: Support programs that provide healthy youth activities, such as youth and family programs, youth shelter and after school programs.</i></p> <p>Date of Completion: June 30, 2012</p>	<p>Jackson County Child Abuse Task Force - Children's Advocacy Center</p> <p>Goal 3 Strategy 3-2</p>	<p>816 West 10th Street Medford, OR 97501</p> <p>Ongoing public services-- Limited Children/abused children 500 persons</p>	<p>\$22,000 CDBG Funds</p>	<p>570.201(e) 570.208(a)(2)</p>	<p>Help the homeless* Help those with HIV or AIDS* Objective: Suitable Living Environment Availability / Accessibility Activity: Services for abused and neglected Children Indicator: Public Service Activities</p>
9	PH008 2011	<p><b>SOU Small Business Development Center</b></p> <p>The SOU Small Business Development Center will provide direct assistance to micro-enterprises or to those looking to open a micro-enterprise in the City of Medford. The assistance will include direct assistance: job creation, job retention, access to capital, or start-up. Micro-enterprises will be assisted with the development of work plans.</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i>  <i>Strategy 3-1: Pursue strategies to improve opportunities of low/moderate income households to obtain and retain family wage employment.</i>  <i>Objective: Support community strategies and programs that prepare low/moderate income and special needs populations to access family wage jobs. Support and promote independence and economic opportunity.</i></p> <p>Date of Completion: June 30, 2012</p>	<p>SOU Small Business Development Center</p> <p>Goal 3 Strategy 3-1</p>	<p>101 South Barlett Medford, OR 97501</p> <p>Ongoing public services-- low/moderate income persons 5-25 micro-enterprises</p>	<p>\$9,750 CDBG Funds</p>	<p>570.201(e) 570.208(a)(2)</p>	<p>Help the homeless* Help those with HIV or AIDS* Objective: Suitable Living Environment Availability / Accessibility Activity: Economic Development Technical Assistance /TC Indicator: Public Service Activities</p>
10	PH005 2011	<p><b>Center for NonProfit Legal Services Pathways to Self-Sufficiency</b></p> <p>The Center for NonProfit Legal Services Pathways to Self-Sufficiency Program provides legal assistance to Medford veterans: seniors, disabled, and low-income persons by increasing their access to transportation, employment, housing, healthcare, and public benefits</p> <p>Project addresses City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 1: Increase the affordability of housing for the City's workforce, low/moderate income and special needs households.</i>  <i>Strategy 1-5: Support programs that provide assistance to prevent discrimination in housing and lending practices and provide educational opportunities.</i>  <i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i>  <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>  <i>Objective: Support programs to reduce dependency on drugs and alcohol.</i></p> <p>Date of Completion: June 30, 2012</p>	<p>Center for NonProfit Legal Services</p> <p>Goal 1 Strategy 1-5 Goal 3 Strategy 3-</p>	<p>225 W. Main Medford, OR 97501</p> <p>Ongoing public services-- low/moderate income persons 80 persons</p>	<p>\$5,600 CDBG Funds</p>	<p>570.201(a) 570.208(a)(1)</p>	<p>Help the homeless* Help those with HIV or AIDS* Objective: Suitable Living Environment Availability / Accessibility Activity: Legal Services Indicator: Public Service Activities</p>
11	PH001 2011	<p><b>Additions Recovery Center, Inc. Integrated Medical Services</b></p> <p>The Additions Recovery Center, Inc. will help fund an integrated health services program offered to low income citizens who seek addiction treatment services.</p> <p>Project address City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i>  <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>  <i>Objective: Support programs that provide basic health care services to people in need.</i>  <i>Strategy 3-3: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.</i>  <i>Objective: Assist non-profit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.</i></p> <p>Date of Completion: June 30, 2012</p>	<p>Additions Recovery Center, Inc.</p> <p>Goal 3 Strategy 3-2 and Strategy 3-3</p>	<p>1003 West Main Street Medford, OR 97501</p> <p>Ongoing public services-- low/moderate income persons 100 persons</p>	<p>\$6,000 CDBG Funds</p>	<p>570.201(e) 570.208(a)(2)</p>	<p>Help the homeless* Help those with HIV or AIDS* Objective: Suitable Living Environment Availability / Accessibility Activity: Health Services Indicator: Public Service Activities</p>
12	PH007 2011	<p><b>Rogue Valley Family YMCA-Wilson School Project</b></p> <p>The Wilson School Project will provide scholarships to low-income families for after school child care services.</p> <p>Project address City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 3: Improve the ability of low/moderate-income households to become self-sustaining.</i>  <i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>  <i>Objective: Support programs that provide healthy youth activities, such as youth and family programs, youth shelter and after school programs.</i></p> <p>Date of Completion: June 30, 2012</p>	<p>Rogue Valley YMCA</p> <p>Goal 3 Strategy 3-2</p>	<p>522 West 6th Street Medford, OR 97501</p>	<p>\$4,000 CDBG Funds</p>	<p>570.201(e) 570.208(a)(2)</p>	<p>Help the homeless* Help those with HIV or AIDS* Objective: Suitable Living Environment Availability / Accessibility Activity: Child Care Services Indicator: Public Service Activities</p>

PROJECT ID	LOCAL PROJECT CODE	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / CONSOLIDATED PLAN GOAL AND STRATEGY	2010-2014 ACCOMPLISHMENTS, TYPE AND NUMBER	CDRG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT
13	PLANNED 2011	<p><b>City of Medford Union Park Community Garden</b></p> <p>The City of Medford will develop a community garden with handicapped accessibility in the park. Project address City of Medford 2010-2014 Consolidated Plan</p> <p><i>Goal 2: Improve the quality of life of lower income residents through neighborhood revitalization. Strategy 2-3: Improve the community infrastructure/facilities and reduce blighting influences in predominantly low/moderate income neighborhoods.</i></p> <p>Date of Completion: June 30, 2012</p>	<p>City of Medford</p> <p>Goal 2 Strategy 2-3</p>	<p>Union Park</p> <p>501 Plum Street</p> <p>Medford, OR 97504</p>	<p>\$20,000</p> <p>Carry forward funds</p>	<p>570.201(c)</p> <p>570.208(a)(1)</p>	<p>Help the homeless?</p> <p>No</p> <p>Help those with HIV or AIDS?</p> <p>No</p> <p>Objective: Develop neighborhood facilities</p> <p>Outcome: Availability / Accessibility</p> <p>Activity: Neighborhood Facilities</p> <p>Indicator: <i>OFF</i></p> <p>Develop neighborhood facilities</p>
14	PARISH-2011	<p><b>Program Administration</b></p> <p>Funds will be used to pay administrative costs including staff salaries and benefits, and other charges related to the planning and execution of the CDBG program as allowed under 24 CFR 570.2018 and 24 CFR 570.206.</p>	<p>City Manager's Office</p> <p>Goal 1 Strategy 1-5</p>	<p>City Hall</p>	<p>\$12,385</p> <p>CDBG Grant</p>	<p>570.206</p>	<p>Activity: Administration</p> <p>21A</p>
<b>Total Estimated 2011 Entitlement \$</b>					<b>\$67,934</b>		
<b>Carryforward allocated \$</b>					<b>180,000</b>		
<b>Est. Program Income \$</b>					<b>25,000</b>		
<b>TOTAL</b>					<b>\$</b>	<b>766,934</b>	

**TO: MAIL TRIBUNE-LEGAL**  
**PUBLISHED: Sunday, March 13, 2011**

## **NOTICE OF OPENING OF PUBLIC COMMENT PERIOD**

Notice is hereby given that a 30-day public comment period for the City of Medford's draft **Action Plan for Housing and Community Development for FY 2012** will commence on Monday, March 14, 2011 and close on Thursday, April 14, 2011 to solicit citizen input regarding the **Action Plan**.

**The City of Medford's 5-Year Consolidated Plan for Housing and Community Development** is a comprehensive planning document that identifies a city's overall needs for housing and community development, and outlines a 5-year strategy to address those needs adopted by the Medford City Council. The **Action Plan** is an annual update of the **Consolidated Plan**, which outlines and establishes priorities for the upcoming fiscal year that strive to meet the needs identified in the **Consolidated Plan**.

Copies of the City's draft **Action Plan** are available for public review in the City Manager's Office, 411 West 8<sup>th</sup> Street, Room 310, Medford, OR 97501. Contact Lynette O'Neal, Assistant to the Deputy City Manager, at 774-2000 to obtain a copy or to submit comments.

A summary of public comments will be incorporated into the final document prior to submission to HUD.

Lynette O'Neal  
Assistant to the Deputy City Manager  
City of Medford

#####

Contact: Lynette O'Neal 774-2000  
City Manager's Office  
City of Medford

To: Mail Tribune- Legal  
Published: Thursday, April 7, 2011

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council, City of Medford, will hold a public hearing on Thursday, April 21, 2011 at 7:00 p.m. in the City Hall, Council Chambers, 411 West 8<sup>th</sup> Street, Medford for the purpose of soliciting citizen input regarding the proposed expenditures of the City’s 2011/2012 Community Development Block Grant (CDBG) funds.

The City of Medford is an Entitlement City for Community Development Block Grant (CDBG) funds and is estimated to be allocated \$652,500 for the 2011 Program Year with an estimated \$180,000 in carryover funding. In addition, it is estimated that \$25,000 will be received in program income from projects previously funded with CDBG funds. Total estimated amount is \$857,500. The City proposes to use these CDBG funds for the following projects and programs:

**CAPITAL IMPROVEMENTS**

**Homeowner Rehabilitation- \$160,000 Estimated Program Income of \$25,000**

Grant to the Housing Authority of Jackson County to provide loans to low/moderate income homeowners for roof replacement and repairs to plumbing, heating, and electrical systems.

**First Time Homebuyer Down Payment Assistance - \$40,000**

Grant to the ACCESS, Inc. to administer the down payment assistance program for first time low/moderate income homebuyers.

**Santo Community Center Courtyard and Play Structure Project – \$60,000**

Grant to complete an outdoor recreational area to serve the neighborhood and participants of activities at the community center.

**Union Park Facility Upgrade Project - \$165,000**

Grant to remove and replace walkways, add lighting and turf/soil to a neighborhood park located in a low/moderate income census tract.

**Neighborhood Grants - \$20,000 in carry forward funds**

To provide enhanced street lighting, improved sidewalks, parks, community gardens, and new street trees in income eligible neighborhoods throughout the City.

**PUBLIC SERVICES**

The following public service agencies will be receiving grants for operating expenses for the 2011 Program Year:

<b>Children’s Advocacy Center</b>	<b>\$ 22,440</b>
<b>DASIL</b>	<b>\$ 27,000</b>
<b>Maslow Project</b>	<b>\$ 10,000</b>
<b>OnTrack, Inc. Stevens Place/Sky Vista</b>	<b>\$ 9,000</b>
<b>S. O. Small Business Development Center</b>	<b>\$ 4,060</b>
<b>Economic Loan Fund Program</b>	<b>\$ 25,000</b>

A total of \$97,500 will be allocated to Public Services in FY 2010/2011.

**PROGRAM ADMINISTRATION - \$130,000**

Should there be a decrease or increase in our entitlement, activities will be adjusted accordingly.

Lynette O’Neal  
Assistant to the Deputy City Manager  
City Manager’s Office  
City of Medford

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

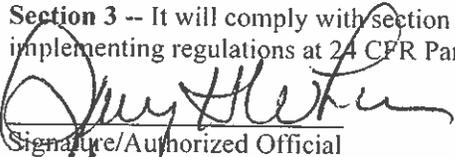
**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

 5-11-2011  
Signature/Authorized Official Date

Mayor  
Title

**Specific CDBG Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

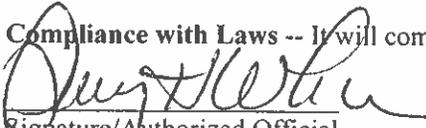
**Excessive Force --** It has adopted and is enforcing:

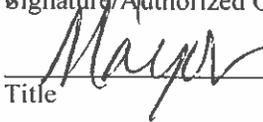
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

  
Signature/Authorized Official      5-11-2011  
Date

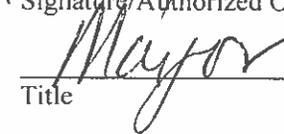
  
Title

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature/Authorized Official      5-11-2011  
Date

  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: City of Medford, Oregon (City Hall)  
411 West 8<sup>th</sup> Street, Medford, OR 97501

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

## **Signature**

/s/ Gary H. Wheeler

Gary H. Wheeler, Mayor

City of Medford

May 11, 2011

Date

## APPENDIX A

30-DAY PUBLIC COMMENT PERIOD, March 14, 2011 through April 14, 2011

The City received no comments.

## APPENDIX B

PUBLIC HEARING, April 21, 2011

### 120. Public hearings

120.1 COUNCIL BILL 2011-67 A resolution adopting the Action Plan for use of the City's Community Development Block Grant (CDBG) funds in fiscal year 2011-12.

Lynette O'Neal, Assistant to the Deputy City Manager addressed the council and provided an overview of the action plan. She noted that the original estimated entitlement of \$652,500 is 3% less than the previous year. However, recently the City has been informed that the estimated amount is now reduced by 16% which would be \$563,034. She noted that the Housing & Community Development Commission has reviewed applications for the Community Development Block Grant funding for public services and capital improvements and made a recommendation based on the anticipated reduced entitlement of \$563,034 as follows:

Public Services \$84,455 (15% of total CDBG funds as allowed by HUD)

Children's Advocacy Center	\$22,440
Maslow Project	\$10,000
Ontrack, Inc.	\$ 9,000
SOU Small Business Dev.	\$ 4,060
DASIL	\$27,000
City Economic Loan Program	\$11,955

Capital Improvements \$365,973

Homeowner Repair Program	\$160,000
First-time Homebuyers	\$ 40,000
Santo Comm Center	
Play Structure	\$ 44,660
Union Park Facility Upgrade	\$121,313

Ms. O'Neal noted that an additional option for council consideration would be to reduce by 16% across the board for all projects recommended for approval by the Housing & Community Development Commission. She also noted that the amount for administration, which is allowed at 20% of total funds, for the reduced entitlement amount would be \$112,606.

The next step in the approval process will be to include any comments from tonight's meeting in the action plan and then council approval of submission of the plan to the Housing & Urban Development Department by the May 15, 2011 deadline.

Public hearing opened.

1. Jeff Jackson, Housing Authority of Jackson County, addressed the council and spoke to the Homeowner's Assistance program. He thanked the council for their support of this program on behalf of the citizen's the program has been able to assist.
2. Chick Parsons, Medford Senior Center addressed the council regarding the purpose of the funds which are to assist the most destitute of the community. He detailed the clientele of the Medford Senior Center and the services that are provided to these individuals. He requested the council support funding of the Senior Center operating expenses.

Councilmember Strosser noted he is a board member for the Senior Center but receives no personal benefit from that position.

3. Andrea Miranda, Vice Chair of the Housing & Community Development Commission addressed the council and noted that the commission did not evaluate the city council earmarked projects and thus these projects were not part of the Commissions recommendation. Councilmember Densmore noted that the Commission had recommended reduction from the city projects and questioned if that meant the Commission rejected those projects. Ms. Miranda noted the Commission did not receive a presentation nor reviewed the applications and that the Commission is asking that the Council consider taking the additional reduction of funds from the council projects that were identified.

Public hearing closed.

Motion: Approve option with reduction of funding across all projects recommended for approval.

Moved by: Chris Corcoran

Seconded by: John Michaels

Councilmember Corcoran spoke to his motion and that he was concerned about the programs not funded and that he did not felt he City's Economic Loan Program should be funded. He also suggested that the two capital improvement projects for the Santo Community Center and Union Park should be reconsidered. Councilmember Strosser addressed concerns about funding the parks projects when there are fundamental needs in the community such as food and housing that need to be addressed. He noted he could not support the motion and would be abstaining. Councilmember Densmore noted that the Union Park project was part of a community led effort by that neighborhood to regain the park and revitalize their neighborhood. He supported the inclusion of the Union Park project.

Councilmember Corcoran withdrew his motion and noted he would consider making a new motion to withdraw the Santo Community Center playground and the City Economic Loan program and return this to the Housing & Community Development Commission to reconsider these funds. Second concurred.

Councilmember Blair noted that she will not be supporting these options. She noted that as liaison to the Commission, she was aware of conflicts with the strict enforcement of the submission guidelines for one application but acceptance of another application that was not complete. She noted if the guidelines are followed they should be followed for all applications.

Councilmember Michaels questioned the timeline and Ms. O'Neal noted that the deadline for the Council approved Action Plan to be submitted to HUD is May 15<sup>th</sup>. She also provided clarification that the maximum allocation of entitlement funds for public services is limited to 15% of the overall entitlement. Therefore, the funds allocated for the Capital Improvement projects cannot be utilized to fund additional public services.

Councilmember Corcoran requested clarification of the issues with the applications as raised by Councilmember Blair. Ms. O'Neal noted that the application from OnTrack, Inc. was received on time but that it was missing the total amount requested. This application was accepted and forwarded to the Housing & Community Development Commission as an issue and the Commission voted to accept this application. Additionally, the application that was received late was also submitted to the Commission as an issue and the Commission voted to deny acceptance.

Councilmember Michaels questioned the timing if this issue was remanded back to the Housing & Community Commission. Ms. O'Neal noted that it would be possible to hold a special meeting of the Commission and bring this back to the council at a special council meeting on May 12<sup>th</sup>.

Councilmember Corcoran questioned grounds for Commission decisions regarding the applications and City Attorney Huttel noted that the Commission was acting within the scope of their duties. He noted that the applicants could address the council at this public hearing regarding the issue. Ms. O'Neal noted that all applicants had been sent notice of the public hearing.

Mayor Wheeler expressed concern regarding the public services and encouraged the council to work to address the issues. Ms. O'Neal provided background on the Capital Improvement projects and reported that the Medford Senior Center scored in third place as the application was based on one quote and HUD requires three quotes. It was also felt by the Commission that the quote was inflated.

Motion: Send back to Housing & Community Development Commission to include projects not originally funded and return with recommendation to council on 5/12/11.

Moved by: John Michaels

Seconded by: Chris Corcoran

Councilmember Densmore reminded the council that the funds are limited in how much can be spent for public services and capital improvements and he would like the council to act tonight to resolve this. Councilmember Corcoran expressed concern regarding acceptance of the OnTrack, Inc. and Medford Senior Center Capital Improvement

project applications as they were incomplete. Ms. O’Neal noted that technically the Medford Senior Center capital improvement project application was not deemed incomplete and that the concern was the single bid that the application cost was based on appeared to be inflated.

Mayor Wheeler suggested that the council address CDBG funding allocations separately, public services and capital improvement projects. He noted he was concerned with the motion as the council has not given the Housing & Community Development Commission strong guidance regarding the issue.

Councilmember Michaels withdrew his motion. Second concurred.

Councilmember Gordon addressed the council and expressed concern regarding the members of the audience who have been waiting for the reconvening of the Medford Urban Renewal Agency meeting to receive public input on potential projects. City Attorney Huttli noted that the council could direct city staff to perform duties on the behalf of the Medford Urban Renewal Agency as per the City’s agreement.

Motion: Direct staff to continue the Medford Urban Renewal Agency public input to the April 28<sup>th</sup> regular meeting at noon and to notify those individuals who have signed up to speak of the continuance.

Moved by: Dick Gordon

Seconded by: Greg Jones

Councilmember Corcoran expressed concern that holding the meeting at noon would not allow some of the individuals representing businesses to attend. Councilmember Corcoran questioned if the testimony to be given at the April 28<sup>th</sup> meeting would be limited to those individuals who had signed up this evening or if it would be opened up. Mayor Wheeler and Councilmember Gordon expressed that they assumed the continued input would be limited to those who had already signed up. Councilmember Densmore noted that the April 28<sup>th</sup> board meeting does allow for oral comments from the audience and if anyone wanted to address the board who had not signed up this evening, they could speak under oral comments.

Roll Call: Councilmembers Dick Gordon, Greg Jones, Karen Blair, Al Densmore, John Michaels and Bob Strosser voting yes. Councilmember Chris Corcoran voting no. Motion carried and so ordered.

Mayor Wheeler called a 10 minute recess.

\*\*\*\*\*

The meeting reconvened with same members present.

Councilmembers discussed how to allocate funds for public service and capital improvement. Councilmember Gordon noted that non-profit agencies are mostly volunteers and suggested that they need to be given latitude with application issues.

Ms. O'Neal restated that only 15% of the entitlement can be spent on public service and that the total amount available for capital improvement grants is \$365,973.

Motion: For the capital improvement funding of \$365,973 allocate \$137,700 to the Homeowner Repair Program, \$34,500 to the Down Payment Assistance Program, \$142,073 to the Union Park Facility Upgrade and \$51,700 to the Medford Senior Center – PVM – Mutli Zone project.

Moved by: Chris Corcoran

Seconded by: John Michaels

Roll Call: Councilmembers Chris Corcoran, John Michaels, Karen Blair, Al Densmore, Dick Gordon and Greg Jones voting yes. Councilmember Bob Strosser abstained.

Motion carried and so ordered.

Motion: For the public service funding of \$84,455 allocate \$8,650 to the Maslow Project, \$23,475 to DASIL, \$19,500 to Children's Advocacy Center, \$3,500 to the SOU Small Business Dev., \$20,000 to the Medford Senior Center and \$9,330 to the R.V. Family YMCA.

Moved by: Chris Corcoran

Seconded by: John Michaels

Ms. O'Neal addressed the council and noted that the recommendation for funding as recommended by the Housing & Community Development Commission was based on the scoring of the applications. She noted that the motion would fund the Medford Senior Center and the R.V. Family YMCA at a higher percentage then the other applications that rated higher. She recommended the council consider allocation of the funding based on the percentage established by the Commission as detailed in either Option D or E on the spreadsheet. She noted that by removing OnTrack, Inc. and adding in the Medford Senior Center and the R.V. Family YMCA, the percentages would be recalculated.

Motion: Substitute previous motion to use Option D percentage calculation and removed OnTrack, Inc. and the Economic Loan Program for reallocation of funds for public service totaling \$84,455.

Moved by: Chris Corcoran

Seconded by: John Michaels

Roll Call: Councilmembers Chris Corcoran, John Michaels, Karen Blair, Al Densmore and Greg Jones voting yes. Councilmember Dick Gordon voting no. Councilmember Bob Strosser abstained.

Motion carried and so ordered.

Resolution #2011-67 was adopted as amended by the motions regarding the allocations.

## Appendix C

### 2010-2014 Consolidated Plan Summary of Goals & Strategies

**GOAL 1: INCREASE THE AFFORDABILITY OF HOUSING FOR THE CITY'S WORKFORCE, LOW/MODERATE INCOME, AND SPECIAL NEEDS HOUSEHOLDS.**

**Strategy 1-1.** Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by lower-income households.

#### Objectives

- Maintain housing currently owned or rented by low/moderate income households through rehabilitation and/or weatherization assistance.

**2010 Homeowner Repair Program-Housing Authority      \$237,417**

- Improve housing safety through reduction of lead based paint hazards.

**2010 Homeowner Repair Program-Housing Authority**

- Continue to support efforts to improve the maintenance and habitability of rental properties.
- Improve the ability of homeowners to maintain their properties.

**2010 Homeowner Repair Program-Housing Authority**

**Strategy 1-2.** Increase the supply of affordable, safe and code compliant rental and/or homeowner housing for lower-income households.

#### Objectives

- Provide assistance to acquire land and/or improve infrastructure in support of new affordable housing.

**NSP-2 funding for six lots for Habitat for Humanity housing - \$180,000**

**NSP-2 funding for five units for homeless project -      \$305,000**

**NSP-2 funding for four units for low-income rental housing - \$209,089**

- Support regional efforts to increase the supply of workforce housing.
- Support the creation of higher density, mixed-income and mixed-use housing in the redevelopment of downtown.

**Strategy 1-3.** Reduce barriers to affordable housing by developing a plan to address the Regulatory Barriers Report for Medford, which will include plans to reduce these barriers.

**2010 – Remodel of Annex to centralize services.**

## **Objectives**

- Revise City policies and/or procedures to encourage long-term affordability of housing in Medford.
- Support efforts to make more land available for affordable housing, such as land set-asides, land trusts, land aggregation for housing purposes, and the development of an urban reserve.
- Maintain and update the Housing Element and the Neighborhood Element of the Comprehensive Plan.

### **2010 – Housing Element Updated**

**Strategy 1-4.** Expand homeownership opportunities for low/moderate-income households.

## **Objectives**

- Assist prospective low/moderate income homebuyers to obtain affordable housing through programs such as down payment assistance and other forms of assistance. Target under served populations through outreach efforts.

### **2010 – NSP down payment assistance**

- Encourage public/private partnerships to bundle Individual Development Accounts (IDAs) to assist potential homebuyers to save for home purchases.

**Strategy 1-5.** Affirmatively further Fair Housing choices.

## **Objectives**

- Assist residents, particularly minority and other households who are traditionally underserved to remain in affordable housing by improving their budgeting and life skills.
- Support programs that provide assistance to address & prevent discrimination in housing and lending practices and provide educational opportunities for improving household credit ratings.

### **2010 – Fair Housing Training for landlords, housing staff**

### **2011 – Fair Housing display at Medford library for Fair Housing Month**

## **GOAL 2: IMPROVE THE QUALITY OF LIFE OF LOW/MODERATE-INCOME RESIDENTS THROUGH NEIGHBORHOOD REVITALIZATION**

**Strategy 2-1.** Preserve and restore existing housing resources in key neighborhoods.

## **Objectives**

- Actively enforce City codes to improve the habitability and safety of housing and eliminate blighting influences in neighborhoods.

### **2010/2011 – City Code Enforcement**

- Maintain housing currently owned or rented by low/moderate income households in targeted neighborhoods through rehabilitation and/or weatherization assistance.

### **2010 – Homeowner Repair Program – Housing Authority**

**Strategy 2-2.** Build community through strengthened Neighborhood Associations.

#### **Objectives**

- Continue to support the development of strong community-based organizations to organize and plan community events and improvement programs.
- Encourage volunteerism to build neighborhood capacity.

**Strategy 2-3.** Improve the community infrastructure/facilities and reduce blighting influences in predominately low/moderate-income neighborhoods.

#### **Objectives**

- Provide assistance to targeted neighborhoods.

### **2010 – Homeowner Repair Program**

- Provide assistance to improve basic neighborhood infrastructure such as water and sewer improvements, sidewalks, street improvements, lighting and street trees utilizing several funding mechanisms, including paying local improvement district assessments of low/moderate income households.
- Provide assistance to develop neighborhood facilities such as youth centers, parks/recreational facilities, open space and community centers.

<b>2020 – Medford Senior Center Parking Lot</b>	<b>\$57,355</b>
<b>2010 – Union Park Community Garden funding allocated</b>	<b>\$20,000</b>

## **GOAL 3: IMPROVE THE ABILITY OF LOW/MODERATE-INCOME HOUSEHOLDS TO BECOME SELF-SUSTAINING**

**Strategy 3-1.** Pursue strategies to improve opportunities of low/moderate-income households to obtain and retain family wage employment.

#### **Objectives**

- Support community strategies and programs that prepare low/moderate income and special needs populations to access family wage jobs.
- Support the development of mechanisms for encouraging micro-enterprises such as the creation of small business incubator facilities.
- Support and promote independence and economic opportunity.

**Strategy 3-2.** Assist public services agencies to provide safety net services to persons in need.

## Objectives

- Support programs that provide healthy youth activities, such as youth and family programs, youth shelters and after school programs.

<b>2010 – Medford Senior Center</b>	<b>\$20,000</b>
<b>2010 – Children’s Advocacy Center</b>	<b>\$25,000</b>
<b>2010 – DASIL</b>	<b>\$27,000</b>
<b>2010 – Maslow Project</b>	<b>\$20,259</b>

- Support programs that provide basic health care services to people in need.

<b>2010 – Community Health Center Expansion</b>	<b>\$180,948</b>
---	------------------

- Support programs to reduce dependency on drugs and alcohol.

<b>2010 – OnTrack, Inc.</b>	<b>\$ 8,800</b>
-----------------------------	-----------------

**Strategy 3-3.** Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.

## Objectives

- Support the efforts of the Jackson County Continuum of Care to plan and implement activities reducing homelessness in the community.
- Support activities that expand service-enriched housing for the homeless and other special needs populations, including increased shelter, transitional and permanent support housing resources.

### **NSP-2 funding for purchase of 5 units for homeless project**

- Assist non-profit service providers to deliver effective supportive services for homeless persons and those at risk of homelessness.

<b>2010 – DASIL</b>
<b>2010 – Maslow Project</b>

RESOLUTION NO. 2011-67

A RESOLUTION adopting the Action Plan for use of the City's Community Development Block Grant (CDBG) funds in fiscal year 2011-12.

WHEREAS, the City Council must adopt the 2011-12 Action Plan before it is sent to the Department of Housing and Urban Development (HUD) for approval; and

WHEREAS, a public hearing is required to receive citizen input which public hearing has been duly held in accordance with HUD requirements; and

WHEREAS, a Resolution is a required step to officially adopt the proposed expenditures as the City's Action Plan with respect to its 2011-12 HUD CDBG Grant; and

WHEREAS, each of the items is consistent with the goals and strategies of the City's five-year HUD Consolidated Plan for Housing and Community Development which was adopted by the Council on April 1, 2010; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON that the Action Plan for use of the City's CDBG funds in fiscal year 2011-12, on file in the City Recorder's Office, is hereby adopted.

PASSED by the Council and signed by me in authentication of its passage this 20 day of April, 2011.

ATTEST: Glenda Wilson  
City Recorder

[Signature]  
Mayor

STATE OF OREGON )  
COUNTY OF JACKSON )

I, Karen M. Spoonts, MMC, Deputy City Recorder of the City of Medford, do hereby certify that I have prepared the foregoing copy of Resolution No. 2011-67, have carefully compared the same with the original thereof on file in my office, and that it is correct, true and complete transcript there from and of the whole thereof.

Dated at Medford, Oregon, this 22 day of April, 2011.

Karen M Spoonts  
Deputy City Recorder