

Brian Sjothun, CPRP

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Employment

Medford Parks and Recreation Department

Medford, Oregon

Parks & Recreation Director - August 2004 to Present

Recreation Superintendent - March 2004 to August 2004

Woodburn Recreation and Parks Department

Woodburn, Oregon

Recreation Services Director - July 1996 to March 2004

Recreation Coordinator I - June 1989 to July 1996

Recreation Leader - April 1988 to June 1989

Accomplished Skills

- Have completed capital improvement projects totaling over \$50 million dollars
- Compiling and monitoring annual budgets in excess of \$7 million dollars
- Facilitated the department's successful national accreditation application
 - One of the first 120 in the nation
- Successful in securing Federal & State Grants for programs and capital construction
- Developed alternative funding sources for capital development and maintenance
- Led community process in developing new open spaces and trail systems plans
- Mastered ability to plan, organize and implement programs and strategic planning
- Supervision of 31 full time employees, 27.92 FTE seasonal employees, and over 120 volunteers
 - Ten divisions; Administration, Design & Construction, Recreation, Arts & Culture, Park Maintenance, City Tree Program, Park Utility Fund, Community Development Block Grant Program and U.S. Cellular Community Park
- Implemented division marketing plan; cable access, press releases and publications
- Surpassed ability to establish community, business and organization relationships
- Recognized for development of award winning naming rights policies for facilities and sponsorships for programs
- Established and serve as Officer Ex-Officio of a non-profit Foundation for the Parks & Recreation Department www.medfordparksfoundation.org
- Extensive cultural diversity training
- Demonstrated effectiveness in public speaking
- Effective in leading change within an organizational culture

Strengths

I am a team player that actively works hard at maintaining my reputation, with quality work and strong ethics. I am a resourceful person who is able to initiate change and work independently. I have proven my ability to effectively maintain a demanding workload. I am a competent, reliable, problem solver who thrives on professional challenges and strengthening the community I work and live in.

Commitment to our Industry:

Have twice been recruited and joined colleagues in Washington D.C. to lobby for federal funding for Parks and Recreation initiatives. Served on the Local Government Grant Committee for the Oregon Parks & Recreation board as grant reviewer for park projects funded through lottery funds.

Education

Golden Gate University
Masters of Public Administration. 2002

Warner Pacific College- Portland, Oregon
Bachelor of Arts, Business Administration. 1996

Chemeketa Community College - Salem, Oregon
Emphasis; Business -Transfer Studies. 1988-1992

Heald Business College - Sacramento, California
Certificate - Management Accounting. 1981-1982

Certifications and Training

Certified Parks & Recreation Professional - National Recreation & Parks Association
National Accreditation Site Team Member

The Grantsmanship Training Program - The Grantsmanship Center

National Youth Sports Coaches Association - Local Chapter President

National Executive Development School - National Recreation & Parks Association

National Marketing & Revenue School - National Recreation & Parks Association

Marion County Cultural Competency Training

CPR & First Aid Certified

Continued education through annual conferences and trainings

Volunteer Involvement & Acknowledgments

National Recreation & Parks Association - National Awards Committee - 2013-2015

Local Government Grant Committee - Oregon Parks & Recreation Department - 2007 to 2013

Oregon Recreation & Parks Association - Legislative Committee - 2009 to present

Medford Rogue Rotary - Present Member and Current Vice-President

American Parks & Recreation Society - Present Member

Hubbard City Council Member (appointed term) 1993-94

Woodburn Cultural Competency Committee 1995 to 2004

Woodburn Junior Basketball - President, 1990 to 2004

Member of National Parks & Recreation Association - Present Member

Board member of Oregon Recreation & Parks Association - 2003-2006

Woodburn Junior First Citizen Award - February 1999

Woodburn Together - Treasurer/Fund Development - July 96 to March 2004

Responsible for developing funding sources and writing grant proposals.

Developed and presented budget that supported the goals and mission of the organization.

Coordinated with community leaders in developing prevention programs in Woodburn.

Generated monthly funding reports and published an annual report.

References

Are provided upon request